

**MINUTES**  
**Warrant Committee Meeting**  
**March 30, 2020**

<b>Warrant Committee Members</b>	Present: Michael Pastore (chair), Sharon Tatro, Robert Sliney, Jeremy Marsette, Joanna Hilvert, Ed Vozzella, Kristine Barton and Newton Thompson Absent: Amanda Hall
<b>Guests</b>	Kristine Trierweiler, Town Administrator Nicholas Milano, Asst Town Administrator Joy Ricciuto, Town Accountant Georgia Colivas, Town Treasurer Yvonne Remillard, Principal Assessor Scott McDermott, Moderator Gus Murby, Board of Selectmen (BOS) Michael Marcucci, BOS Osler Peterson, BOS
<b>Meeting Location</b>	By remote participation via Zoom
<b>Meeting Times</b>	Meeting convened: 7:04pm      Meeting adjourned: 7:40 pm
<b>Approval of Previous Meeting Minutes</b>	Minutes of the March 23, 2020 meeting were approved unanimously by roll call of all Warrant Committee members present.
<b>Operational Budgets (including votes taken)</b>	None presented at this time.
<b>Warrant Articles (including votes taken)</b>	None presented at this time, though it was noted by MPastore that Article 41 (Conservation Commission request for Open Space Property Maintenance) is being dropped and included in capital.
<b>List of all documents and exhibits used</b>	None presented at this time.
<b>Other Business</b>	
<b>Follow-ups</b>	
<b>Dates for Meetings including WC</b>	Dale Street Building Committee meeting with BOS, School Committee and Warrant Committee scheduled for April 7, 2020
<b>Names of people participating remotely and why</b>	All Warrant Committee members and guests participated remotely; see above for names of attendees.
<b>Other</b>	There being a quorum present, MPastore opened the Warrant Committee meeting which was joined by the Board of Selectmen. School Committee members, Superintendent Marsden and Director of Finance and Operations LaFrancesca were to have joined the meeting tonight, but were

not prepared to review or propose a revised budget at this time and consequently, did not attend.

KTrierweiler stated that the FY2021 Budget is in a holding pattern because of decisions needed around the capital budget.

- BOS will discuss the capital budget at their next meeting; the primary question is whether they will recommend the Capital Stabilization Fund.
- The Town Finance team is reviewing requested capital budget items for FY21 in order to pare it down to the minimum required.
  - GMurby asked if we were to reduce the capital budget request, where do we land?
    - NMilano responded that the Finance team is taking a ‘bare minimum’ approach which results in acquiring assets totaling approximately \$168K.
- KTrierweiler stated that in the prior week, the Town budget was facing a \$1.3 million shortfall; but now, local receipts are estimated to be lower than assumed in arriving at that shortfall and our capital needs are putting even more pressure on the operating budget.
  - STatro noted that the Capital Budgeting Committee has not met yet, but it has contemplated the potential for a smaller request; question is - what will a lower capital budget do to other budgets; if we don’t expect to have override, then we’d go to Annual Town Meeting with this reduced request.
  - Selectmen Marcucci stated that it depends on what we do on the operating budget side; if we make cuts to the operating budget, it may reduce our capital need; therefore, we will need to wait to see what happens on the operating budget side.
- Given that federal dollars are going to states with potentially local governments being reimbursed, Kristine stated that we are gathering expenditures spent on COVID19.
- JHilvert asked about holding the ATM remotely; Kristine said it has not been approved yet.

Respectfully Submitted: Newton H Thompson

Approved minutes to be sent to: [ktrierweiler@medfield.net](mailto:ktrierweiler@medfield.net)