

Board of Selectmen
Tuesday, January 7, 2020
7:00 PM
Chenery Hall
Minutes

Present: Selectman Gus Murby, Selectman Osler Peterson, Nicholas Milano, Kristine Trierweiler, Mark Cerel

Remote Participation: Selectman Marcucci

Meeting was called to order at 7:00PM. Chair Murby announced Selectman Marcucci would be participating via Remote Participation and the meeting was being recorded. Chair Murby also indicated there would be an Executive Session at the conclusion of the meeting.

Chair Murby also asked for a moment of appreciation for our troops given the news of the day and the 82nd Airborne's deployment to the Middle East.

Citizen Comment-None

Action Items

1. DPW Director, Maurice Goulet, requests the Board of Selectmen vote to approve the 2020 Recycling contract with EEL. Harvey and Sons, Inc.

Mr. Goulet explained that the contract represents an increase in the per ton recycling costs for the Town of Medfield, these prices are competitive and given the recycling market we anticipated an increase. Selectman Peterson asked for clarification on hauling. Mr. Goulet stated that the MTS employees haul solid waste to Millbury the recycling has always been done by the contracted recycling company. Chair Murby indicated in paragraph 8, there was reference to tree service that needed to be changed.

Vote: Selectman Peterson made a motion to approve the E.L. Harvey Recycling contract with the above changes, second by Chair Murby. **Roll Call Vote:** Peterson-Yes, Marcucci-Yes, Murby-Yes.

2. Town Planner, Sarah Raposa, requests the Board of Selectmen approve agreement with Tetra Tech for facilitation consulting services//on call peer engineer

Ms. Trierweiler explained this was the peer review contract for the Planning Board and all expenses paid for by the applicants. Selectman Marcucci asked if the Planning Board had concerns given the issues currently at Chapel Hill Landing. Ms. Trierweiler indicated that she was unaware of any issues; the Planning Board has been very pleased with the work of Tetra Tech.

Vote: Selectman Peterson made a motion to approve the Tetra Tech contract as presented, second by Chair Murby. **Roll Call Vote:** Peterson-Yes, Marcucci-Yes, Murby-Yes.

3. Kristine Trierweiler requests the Board of Selectmen approve and adopt the Manual of Grant Procedures as identified during the financial audit

Ms. Trierweiler explained this Manual has been recommended by the Town's independent auditors for several years the most recent in the 2018 Management Letter. It should be adopted by both the Board of Selectmen and the School Committee. Selectman Marcucci indicated it appeared to be a standard form. Ms. Trierweiler indicated it had been provided by the auditors for approval based on federal standards. Selectman Murby questioned the manual did not address any payment issues. Ms. Trierweiler indicated that payment is subject to our standard procedures as well as our fraud risk policy. Selectmen Peterson questioned a requirement that payment be made within 72 hours. Ms. Trierweiler will follow up with the Town Accountant.

Vote: Selectman Peterson made a motion to approve Manual of Grant Procedures second by Chair Murby. **Roll Call Vote:** Peterson-Yes, Marcucci-Yes, Murby-Yes.

4. Kristine Trierweiler requests the Board of Selectmen accept the grant award and sign the contract for the FY2020 Municipal ADA Improvement Grant Program

Mr. Milano explained the Town had received a \$40,000 grant to update our self evaluation as required under the ADA. This will allow the Town to first review our facilities, our website, etc. to determine areas that need to be address to comply with the ADA, then develop an implementation plan. Once the self evaluation is complete the town will be eligible for larger implementation grants. Selectmen thanked Mr. Milano for his work on the grant.

Vote: Selectman Peterson made a motion to accept the grant award and sign the contract for the FY2020 Municipal ADA Improvement Grant Program, second by Chair Murby. **Roll Call Vote:** Peterson-Yes, Marcucci-Yes, Murby-Yes.

5. Fire Chief, William Carrico, requests the Board of Selectmen sign the contracts for the MFA Gear Grant

Grant award is in the amount of \$2,484 for head and neck protection.

Vote: Selectman Peterson made a motion sign the contracts for the MFA Gear grant, second by Chair Murby. **Roll Call Vote:** Peterson-Yes, Marcucci-Yes, Murby-Yes.

6. Board of Selectmen to vote to open the 2020 Annual Town Meeting Warrant

Vote: Selectman Peterson made a motion to open the 2020 Annual Town Meeting Warrant, second by Chair Murby. **Roll Call Vote:** Peterson-Yes, Marcucci-Yes, Murby-Yes.

7. Board of Selectmen asked to vote to approve a refinance request for 3 Joseph Pace Road

Ms. Trierweiler explained the home is in the Allendale Subdivision and requires approval from both the Town and the DHCD whenever there is a refinancing or resale.

Vote: Selectman Peterson made a motion to approve the request to refinance at 3 Joseph Pace Road, second by Chair Murby. **Roll Call Vote:** Peterson-Yes, Marcucci-Yes, Murby-Yes.

Consent Calendar-None

Discussion-None

Pending-None

FY2021 Budget

Annual/Capital Budget Discussion

Ms. Trierweiler stated the Warrant Committee will hold their first meeting on Monday, January 13, 2020. The financial team will present the first draft of the FY21 Budget. Selectmen Peterson indicated he was pleased with the level of detail in the five (5) year capital plan.

Town Administrator Update-None

Selectmen Reports

Selectmen Murby and Peterson indicated they attended the Park and Recreation informational meeting where two sites were discussed for a proposed new Park and Rec facility including MSH south of Hospital Road and the existing Pfaff site. Selectmen Peterson commented the synergy at MSH to have indoor and outdoor space is valuable and also to have lots of land, but also recognize that places the building on the edge of Town and not centrally located. The Dale Street site has the advantage of being centrally situated, with a walkable location to town and Hinkley Pond. Selectmen Murby indicated it was a very good meeting and looking forward to the results of the study which should answer more of the questions asked last evening. Town Wide Master Plan Committee also was asked to weigh in on some of these questions and the board looks forward to their insight.

Selectman Murby indicated that he had attended an education working group for the new Dale Street School. A question had been raised by a resident if the advisory group was subject to the open meeting law. The advisory group is slated to have three meetings over the next two months. The group is facilitated by Arrowstreet architects. Mark Cerel indicated that it is not a deliberative group, it had not been appointed by the School Committee or the Board of Selectmen. The Town Administrator and Superintendent for example can appoint working group/advisory committees and they are not subject to the open meeting law. Mr. Cerel indicated where this group was appointed by the Superintendent he would defer to their counsel.

Approval of Minutes-None

Next Meetings

January 21, 2020

February 4, 2020

Informational

ZBA Notice of Public Hearing

ZBA Decision for 15 Turner Hill Road, 13 Tamarack, and 9 Johns Avenue

Executive Session

Chair Murby stated the Board would go into Executive Session for the following purposes:

Exemption 3. To discuss strategy with respect to pending or threatened litigation
Medfield Police Officer 3rd Party Claim
Chapel Hill Landing

Exemption 6. To consider lease of real property
Medfield State Hospital Chapel Lease

The Chair declared that holding these discussions in open session would be prejudicial to the Town's position.

Vote: Selectman Peterson made a motion to enter into executive session for the purposes stated by the Chair, and noted that the Chair has declared that in all cases it would be prejudicial to the town to discuss in open session and the Board of Selectmen will not reconvene in open session, second by Chair Murby. ***Roll Call Vote:*** Peterson-Yes, Marcucci-Yes, Murby-Yes.