

TSARC January 9th 2023

Committee Member	Present?
Jacqueline Alford	√ Chair
Chris Carlin	√
Andrea "Andy" Costello	√
Cheryl Dunlea	√
Nancy Irwin	√ Chair
Donna Knott	X
Barbara Meyer	√
Kimberly Schubert	X
Annette Wells	√
Maurice Goulet, DPW Director, Ex Officio	X
Robert Kennedy, Ex Officio	X
Kristine Trierweiler, Ex Officio	X

Also present: Brittney Franklin

Meeting opened remotely through Zoom at 9:05 and being recorded

1. Call to order

2. Introductions

- **Next meeting:** Donna and Nancy
- **Future meetings:** Jackie and Barbara will co-chair the March meeting and Annette will create a draft co-chair schedule
- **Meeting Logistics:**
 - Nancy suggested and the committee approved moving the meetings to the first Monday of the month so that information for Constant Contact can be available sooner and the meetings could be rescheduled to the second Monday if there is not a quorum
 - Cheryl and Nancy proposed and the committee decided to set the date of future meetings without listing whether they will be in-person or Zoom until learning whether the state legislature will extend past March 31st the Open Meeting Law provision allowing for meetings to be held remotely
 - Barbara proposed and the committee approved not handing out printed agendas and minutes for in-person meetings
 - The TSARC Google Drive will be updated each month by Annette and Kim to include the agendas, minutes and content for the calendar
- **Follow-up note taker:** Cheryl

3. Reviewed and approved the December minutes with a revision. Have quorum

4. TS Committee Initiatives

a) **School Plan update**

- **Medfield HS:** Jackie reported that she is contacting science teachers from each of the grades to try to expand on work in the school. The environmental club is considering a few

actions related to the Action of the Quarter such as holding a clothing swap, writing an article to help publicize the high school textile bin to other students, and asking the principal about adding a second textile bin in a more accessible location. Bay State Textiles has previously expressed interest in adding a second bin

- **Wheelock/Dale:** Cheryl reported that a display about foam will be dropped off to Wheelock tomorrow and will be announced by the student council. Hoping to find someone in the school to help the kids create the displays next year. The focus in February will be on making Valentine's Day cards from scraps of paper and reused materials. A write-up to help the principal with publicizing what has been happening at the school will be included in Constant Contact, the Patch and the Hometown Weekly. Information related to the monthly themes has been reaching parents as well as the students through the Thursday Blasts. Hoping to expand to working with Dale Street next year and considering expanding to Memorial as well. Cheryl and Nancy reported for Donna that the crayons collected from the collection box were weighed with help from kids at Dale Street. Fifteen pounds of crayons were collected and a photo of the crayons may be sent to the Hometown Weekly. Donna has not heard back yet about if the collection box can be brought to the Medfield Public Library
- b) **Big Belly update:** Jackie reported that she will be learning more from Maurice and Bobby about the status of the training, installation and tape removal for the compactors
- c) **Foam collection in spring:** Jackie reported that the collection will be planned for late March or early April
- d) **Naming the compactors - Spring:** Nancy reported for Donna that she plans to hold a contest and announce the winning name on Earth Day, April 22nd
- e) **TS Collection Bins:**
 - Nancy reported that bills for the paying vendors will need to be sent out in April so that the \$1,000 payments can be received by June 30th. CMRK sent \$550 for the Revolving Fund to the DPW for the October special collection. Nancy was asked by CMRK if the committee could write a letter of recommendation to help with expanding their service to more towns. The committee voted unanimously to give the recommendation and Nancy and Cheryl will write it. Nancy mentioned that CMRK continues to ask about operating all 12 TS bins but they would not be willing to pay \$1,000/bin
 - Barbara mentioned that a sign in the household goods trailer about bagging/boxing items is not in a noticeable location. The committee approved that she move the sign
 - Nancy reported that Bay State Textiles supports the committee adding signs to their bins about where their other bins in town are located. Ten 8"x11" signs will be made to be added to the current and any future bins stating that "If this "M" bin is full, there are more in Town marked "M" located at ALL public schools, the TS, and Hinkley Pond"
 - The committee discussed plans for adding one or two signs to sandwich boards near the TS bins to show that only Bay State Textiles accepts rags. Andy will get a quote for printing

two poster-sized signs to be added to the TS sandwich board and possibly a curb alert sandwich board and the number of signs will be determined later

- f) **Bay State Textiles clothing and rags collection Jan. 21:** Nancy reported that an article about the collection was sent to the newspaper for this week. Annette mentioned that she posted about the collection on three Facebook pages and has received likes and questions. Nancy mentioned that she has started to discuss with Bay State Textiles holding a town-wide collection on March 18th outside of the TS. The committee will discuss the location further at next month's meeting
- g) **Compost bin sales in spring:** Not discussed this meeting

5. Transfer Station Operations

- **TS Stickers:** Chris reported that 17 first stickers were purchased in December. The annual total for 2022 is 356 first stickers and so far the total for all stickers during the June 2021-June 2023 two year cycle is 3,590 stickers
- **Recycling Dividends:** Chris reported that the information for December has not yet been finalized but currently the amount is \$33,024. Andy offered to review what the committee has done this past year related to the program to help with planning to meet the requirements for as many points as possible during the spring
- **Revolving Funds:** \$13,399
- **Mattress Collection:** Chris reported that he has not yet received information on the number of mattresses collected. Annette mentioned that the second container the committee voted to purchase at last month's meeting is not yet at the TS
- **CMRK follow-up on their offer to replace bottle and can collection bins at TS:** Nancy opened discussion about whether replacing the bins is needed to improve their appearance. Annette suggested painting the old bins and Jackie will ask Maurice if painting them would be an option
- **Preventing recycling contamination:** Chris mentioned that he has seen some non-recyclable items entering the recycling compactors. Andy suggested publicizing the town's low level of contamination with ways residents can help keep the rate from growing

6. Topics for Constant Contact Newsletter for January:

- Information about the low single stream recycling contamination level with information about what can and cannot be added to the compactors such as emptying boxes/bags and not including plastic bags or organics; information about the January 21st and March 18th Bay State Textiles Collections, a planned spring Household Hazardous Waste Collection, and saving foam for an early spring foam collection; recycling tip on setting new year recycling resolutions that are not overwhelming such as once a week not using coffee pods, plastic straws or plastic

takeout utensils; information about Wheelock's monthly recycling displays; information on where to find Action of the Quarter textiles announcements that will be coming soon; information and pictures highlighting the ice maker, the tire inflator, and the slides & negatives converter from the Medfield Public Library's Library of Tools; information about Medfield Environment Action's 2040 Movie Nights; January and February TS hours

7. Reports

- **Sustainable Medfield:** Jackie reported that Sustainable Medfield will continue to support TSARC co-sponsoring the action of the quarter and will be working on sharing information about donating textiles and avoiding fast fashion
- **TOMCAP:** Jackie reported that the review of the plan continues and that TSARC could create a waste management plan that interfaces with the TOMCAP. Many waste management initiatives currently exist and some initiatives such as the organics collection have an impact that is difficult to capture in calculations for the town's carbon footprint. Creating a waste management plan framed in the language of the TOMCAP would help further endorse the TOMCAP

8. Additional Topics

- a) **Action of the Quarter - TSARC textile collection:** Jackie reported that several groups in town are planning to hold textile-related events and initiatives. A group may run the March 18th Bay State Collection, Medfield TV may host a clothing swap and some of the scout groups are planning to support the action. A movie related to textiles may also be planned. Information will be available from Sustainable Medfield through social media, their newsletter, the newspaper, their website, and possibly flyers
- b) **Compactor:** Andy opened discussion about whether or not the committee should fund the compactor. The committee discussed how the compactor is a TS capital budget expense and the Recycling Dividends money should possibly instead be saved for educational initiatives. Andy mentioned that if the committee pays for the compactor then it may no longer be in future TS capital budgets since the money previously came from elsewhere. The committee discussed as well how spending the \$30,000 required to purchase the compactor would require using most of the \$33,024 currently in the Recycling Dividends. The committee decided that more time would be needed to consider the decision. Due to the alternating Monday morning and Tuesday evening meeting schedule, it was decided to have all decisions related to spending happen over the course of two months' meetings so that all committee members could be present for some portion of discussions. Barbara mentioned that plans for the money will need to be indicated in the upcoming Recycling Dividends Program reporting. More about the plans will be determined once Andy reviews the new Recycling Dividends Program guidelines to help determine what is needed to receive points and help with making a yearly plan with goals for the money. All committee members will review the TSARC charter to help with considering the decision about the compactor. Andy will also talk with Megan Sullivan to better understand what should guide the committee's fiscal decisions

9. Dates

- a) Jan. 21st - Household goods and clothing collection
- b) Spring - HH waste collection date/time TBD
- c) Spring - foam collection
- d) April 1 - Household goods/clothing collection

Next TSARC meeting set for Tuesday, Feb. 14th at 7:00 pm in Town House. Adjourned 10:39