

**Meeting of Board of Trustees
Medfield Memorial Public Library
January 10, 2023**

Attendees: Kiersten Cole, Lauren Feeney, Jessica Razza, Phil Tuths, Richard White, and Library Director Pam Gardner.

Chair, P. Tuths, called the meeting to order at 5:12 p.m. Minutes from December 13, 2022, were unanimously approved. Motion, P. Tuths; Second, K. Cole.

Friends of the Library: The Friends continue to do an outstanding job supporting the Library.

- New Library Chairs purchased and will be delivered shortly
- Friend's Fund Raiser Tote Bags are selling nicely
- Patrons can now use Venmo for bag and book purchases greater than \$20 at the Library
- The Friends will reach out to local Realtors to share the Library Welcome Package for new patrons

Director's Report:

- Library has several Capital Budget issues in queue
 - Would like to move forward with some of these projects to keep up with maintenance
 - Library Director will coordinate with Facilities Resources in Town Hall
- Director is working to implement and update way-finding signage on all levels of the Library

Staff Reports:

- Staff is working on cross-training all in Circulation and Children's Department by end of fiscal year
- Sewing classes have been very popular
- Teen space usage is on the upswing after instituting a check in policy

Motion: Trustees move to eliminate all Fines and old Fine Balances for overdue materials. Additionally, the Library will no longer accept any fine payment in cash. Motion, L. Feeney; Second: K. Cole. Passed Unanimously.

Motion to adjourn Meeting at 7:03. Motion: L. Feeney; Second: R. White.

Next Meeting: February 7, 2023, at 5:00pm