

Permanent Planning and Building Committee

January 13, 2022, 6:30 PM

Minutes

Present: Mike Quinlan, Tom Erb, Walter Kincaid, Mike Weber, Tim Bonfatti, Town Administrator Kristine Trierweiler

Meeting was called to order at 6:30. The following order was read:

Pursuant to Governor Baker's March 12, 2020 Order Suspending Certain Provisions of the Open Meeting Law, G.L. c. 30A, §18, and the Governor's March 15, 2020 Order imposing strict limitations on the number of people that may gather in one place, this meeting of the Medfield [board/committee/commission] is being conducted via remote participation. No in-person attendance of members of the public will be permitted, but every effort will be made to ensure that the public can adequately access the proceedings as provided for in the Order. A reminder that persons who would like to [listen to/view] this meeting while in progress may do so by following the instructions on the agenda and meeting notice.

Water Treatment Plant

Renee from Woodard and Curran (OPM) Eric Kelley from Environmental Partners (Engineer) provided an update on the WTP. Eric Kelley discussed focus has been foundation work on the site, installing the electrical conduits, a binder course has been put around the perimeter. Concrete work will continue for about four weeks and then steel placement will begin. There is tenting and heating on site for the painting.

Committee discussed any items that have been identified as a potential for supply issues. Roof and installation were a concern but seem to be okay due to the GC ordering items ahead.

There has been a delay in processing invoices by the GC but that is due to their front office having COVID.

Committee reviewed the following invoices from Environmental Partners, WC and Biszko

Vote: Motion by Mike Weber to pay invoice for Woodard and Curran dated December 3, 2021 in the amount of \$3,338.42, second by Thom Erb. Roll Call vote 4-0 in favor of the motion.

Vote: Motion by Mike Weber to pay invoice for Woodard and Curran dated December 12, 2021 in the amount of \$2,730.00, second by Thom Erb. Roll Call vote 4-0 in favor of the motion.

Vote: Motion by Mike Weber to pay Environmental Partners Invoice dated December 17, 2021 in the amount of \$117,643, second by Thom Erb. Roll Call vote 4-0 in favor of the motion.

Vote: Motion by Mike Weber to pay GC Pay Rec November 30, 2021 in the amount of \$832,551.88, second by Thom Erb. Roll Call vote 4-0 in favor of the motion.

Committee discussed timing of sub payments. Eric explained those will happen towards the end. Committee would like to receive the pay recs by the 10th of the month so PPBC can plan on a standing meeting each month.

Vote: Motion by Mike Weber to adjourn, seconded by Thom Erb. Roll call vote 4-0 in favor of the motion.

Meeting Materials

1. GC Pay Rec #2
2. Environmental Partners Invoices dated December 17, 2021
3. WC invoices dated December 3, 2021
4. WC invoices dated December 12, 2021
5. Project Budget Update