

Board of Assessors - Meeting Minutes

DATE: January 16, 2018 TIME: 6:00 PM PLACE: Warrant Meeting Room TOWN HOUSE

MEETING CALLED BY	Jeffrey J. Skerry, Chairman @ 6:00 PM
ATTENDEES	Thomas V. Sweeney, Jr. Kenneth L. Manning Yvonne Remillard - Principal Assessor

Open Session:

Chairman Skerry opened the meeting at 6:00 PM.

1. **Minutes December 5, 2017** - The Board reviewed the minutes from the meeting listed. Mr. Skerry motioned to approve the minutes of 12/5/2017, seconded by Mr. Manning. Motion passed 3-0.
2. **Monthly bills for December**- The bills were approved and signed by Mr. Sweeney.
3. **2019 Budget** - The Board reviewed the budget. Line items were discussed. Yvonne noted that the budget is 5,890 less than the prior year. The Patriot line item was removed and \$110 was added for dues and subscriptions. Mr. Manning motioned to approve the budget, seconded by Mr. Sweeney. Motion passed 3-0. The Board requested a memo be sent to the Assistant Town Administrator to find out the status of the IT audit.
4. **Signatures** - The Board formally signed the commitment documents.
5. **Hometown Weekly Request** - Yvonne noted that the paper was asking for information similar to prior years for publication. The information in the past has been published as a supplement to the regular paper. The front cover of the supplement says "Medfield Assessors Guide", which has caused residents to complain to the office as they assume we are requesting the publication. The Board noted that the paper publishes this type of supplement for other communities. Yvonne is to check with other communities how it is published in their towns and she is to ask the paper to change the wording of the front cover.

Executive session called under MGL 30A, section 21 sub-section (a) sub-sub-section (7) to discuss non-public records MGL Chapter 59: Motor Vehicle Abatements 15A-16A of FY 2018, Executive Session Minutes 12/5/2017 and all FY 2018 Real Estate Exemption Applications submitted to date, not already acted on, Tax Deferral applications #1-#6.

Mr. Manning motioned to enter into executive session at 6:38 PM and noted that the Board would not reconvene to open session after executive session. Mr. Skerry seconded. Roll call vote: Skerry: AYE; Sweeney: AYE; Manning: AYE.

Open Meeting adjourned at 6:39 PM.

Documents reviewed at meeting:

12/5/2017 minutes

Tax Commitment FY 2018 Documents

FY 2019 Budget

Bills listed above