



Meeting Minutes #0121.20

MEDFIELD BOARD OF HEALTH

Meeting dated January 21, 2020

Members Present: Carol Read, Stephen Resch, Holly Rand, members, and

Also Present: Bridget Sweet, Health Agent, and Nancy Bennotti, Administrative Assistant, Donna Carmichael, RN and Tiffany Zike, RN, Town of Needham Public Health Dept.

Appointment:

The recent training hosted by the Massachusetts Association of Health Boards (MAHB) which several members of the board attended in November 2019 did not include a section on the role of the Public Health Nurse. Ms Carmichael and Ms Zike were invited to attend the meeting in order to share the scope of their positions within the Town of Needham.

Update: Health Agent.

Bridget Sweet, Health Agent, provided the board with a summary for the prior month's activities, including:

Form A Review (8) and (1) Form A Consult; Septic Plan Review (1) Camp Consult (1); Review/issue Installer Permits (2); Septic Installation Inspections (2); Complaint Follow-up (2); Regulation review – tobacco (1); Temp Food Event (1); Food Establishment Inspections (15), Re-inspections (17); Emer Prep: meeting attendance (1).

Miscellaneous:

Mrs Read made a motion to approve the meeting minutes dated December 10, 2019. Ms Rand seconded the motion, vote was 3-0 unanimous, motion carried.

February meeting will take place on Tuesday February 11, 2020 at 6:30 pm to allow for health agent to provide update due to a prior commitment.

Meeting adjourned @ 9:00 pm.

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February 11, 2020