

DALE STREET ELEMENTARY SCHOOL – MEDFIELD, MA	MEETING MINUTES
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DALE STREET SUSTAINABILITY SUB-COMMITTEE		February 11, 2021
Location:	ONLINE – ZOOM CONFERENCE CALL	
Time:	4:30 PM	

Attendees:

Name	Association	Present
<i>Alec Stevens</i>	Medfield Energy Committee	Y
<i>Megan Sullivan</i>	Community Member	Y
<i>Tom Erb</i>	SBC member/PBC	Y
<i>Walter Kincaid</i>	SBC member/PBC	N
<i>Amy Colleran</i>	Director of Facilities – Town of Medfield/Medfield Energy Committee	Y
<i>Jason Uzzell</i>	Parent Representative	Y
Michael Quinlan	Chair, Medfield School Building Committee/PBC	N
Lynn Stapleton	LeftField Project Management	N
Gina Gomes-Cruz	LeftField Project Management	Y
Tim Baker	LeftField Project Management	Y
Adam Keane	LeftField Project Management	N
Laurence Spang	Arrowstreet Architect	Y
Tina T. Soo Hoo	Arrowstreet Architect	Y
Emily Grandstaff-Rice	Arrowstreet Architect	N
Kate Bubriski	Arrowstreet Architect	Y

Bold/Italics = Sustainability Sub-Committee Members

Megan Sullivan called the meeting to order at 4:32 PM. A quorum was in attendance.

It was also stated that the virtual meeting was being recorded and was in accordance with the Governor’s Executive Order issued on March 12, 2020 which suspends certain provisions of the Open Meeting Law.

I. Introduction of Jason Uzzell

1. Megan Sullivan began by introducing Jason Uzzell to the Sub-Committee. Jason is a parent of a current students at the Dale Street and Wheelock Schools and will be on the committee as a Parent Representative. Jason will need to be approved by the Dale Street School Building Committee as a member and will do so at their next meeting.
2. Megan Sullivan entertained a motion to recommend that the School Building Committee approve the

appointment of Jason Uzzell to Dale Street School Sustainability Sub-Committee.

Motion: Alec Stevens moved, seconded by Amy Colleran to recommend that the School Building Committee approve the appointment of Jason Uzzell to Dale Street School Sustainability Sub-Committee.

The Dale Street School Sustainability Sub-Committee voted to recommend that the School Building Committee approve the appointment of Jason Uzzell to Dale Street School Sustainability Sub-Committee.

**Tom Erb – In favor
Alec Stevens – In favor
Amy Colleran – In favor
Megan Sullivan – in favor**

II. Administrative Action

1. Megan Sullivan reviewed and discussed her corrections to the 01/21/21 meeting minute draft. Megan Sullivan entertained a motion to approve the draft 01/21/21 Dale Street School Sustainability Sub-Committee meeting minutes.

Motion: Tom Erb moved, seconded by Amy Colleran to approve the draft 01/21/21 Dale Street School Sustainability Sub-Committee meeting minutes.

The Dale Street School Sustainability Sub-Committee voted to approve the 01/07/21 Dale Street School Sustainability Sub-Committee meeting minutes:

**Tom Erb – In favor
Alec Stevens – In favor
Amy Colleran – In favor
Megan Sullivan – in favor**

III. Eversource Memorandum of Understanding (MOU)

2. The MOU was signed by the town administrator and submitted to Eversource. Eversource and their consultant Thornton Tomasetti's services have been engaged. This item is now considered closed.

IV. Energy Modeling

3. Arrowstreet received the first working draft of the initial Energy model TT. Arrowstreet met with GGD and TT to review the working draft. Arrowstreet, GGD, and TT will have a draft of the initial Energy model, 50-year Payback Summary, and HVAC Energy Comparison. The "in depth" final Energy Model is expected to be complete by the end of March. The next meeting of the Sustainability Sub-Committee will be Wednesday, February 24, 2021 to review the above documents and the presentation for the Energy Forum on Thursday, February 25, 2020 in order to allow time for changes to be made before the forum.

V. Next Community Forum

4. Megan Sullivan stated the that proposed format of the Forum is 80% will be specifically about sustainability goals and options associated with the New Dale Street School Project. 20% will be on discussing sustainability options for private residents that are available through various organizations. The next Sustainability Sub-Committee public forum is confirmed to be February 25th. Arrowstreet reviewed an initial draft pf the 2/25 forum presentation for committee members to review and comment. The Sustainability Sub-Committee will be Wednesday, February 24, 2021 to review the presentation for the Energy Forum on Thursday, February 25, 2020 to allow time for any final changes to be made before the forum. The committee discussed the possibility of a moderator and the addition of break-out rooms to the format of the forum. Megan Sullivan will reach out to Eoin about the addition of break out rooms.

VI. Geo-thermal test well & Solar permitting

5. Amy Colleran followed-up with the Medfield Board of Health to issue an email to Arrowstreet outlining an application process, if applicable. She has not heard back. Amy Colleran stated that she would notify the building department, but that they do not have any jurisdiction in permitting. Arrowstreet issued their drilling permit for wells at a different school project in Acton, MA for members to review.
6. Arrowstreet reviewed photos of geo-thermal well drilling from their Acton School project. Megan Sullivan updated the committee that a couple of members of the committee visited the Fales ES project in Westborough to observe well drilling.
7. Leftfield stated that we may need to amend the proposed Archaeological Survey to include the well field. Arrowstreet will send Leftfield the approximate size of the well field to get a pricing proposal on the additional area of land under investigation. The proposal only currently includes land that is being disturbed by construction of the new school. Leftfield will issue a map marking the locations of the test well and possible future well field for review. The well field will contain approximately 75-90 wells. This is a very preliminary estimation. **(OPEN from 02/21/21 meeting)**

VII. Adjournment

8. The following motion to adjourn and vote were made:

MOTION: Tom Erb moved, seconded by Tom Amy Colleran, that the Dale Street School Sustainability Sub-Committee vote to adjourn the meeting at 5:48 PM.

Discussion: None

VOTE: The Dale Street School Building Committee voted unanimously to adjourn the meeting at 5:14 PM.

Roll call was taken:

Tom Erb – In favor

Amy Colleran – in favor

Megan Sullivan – in favor

Next Meeting: February 11, 2021 at 4:30 PM