

TSARC February 14th 2022

| Committee Member | Present? |
|--|-----------------|
| Jacqueline Alford | √ |
| Chris Carlin | √ |
| Andrea “Andy” Costello | √ Chair |
| Cheryl Dunlea | √ |
| Nancy Irwin | √ Chair |
| Donna Knott | √ |
| Barbara Meyer | √ |
| Kimberly Schubert | X |
| Annette Wells | √ |
| Maurice Goulet, DPW Director, Ex Officio | X |
| Robert Kennedy, Ex Officio | X |
| Kristine Trierweiler, Ex Officio | X |

Also present: Ann Bowen, Nick Milano, and Megan Sullivan

Meeting opened remotely through Zoom at 9:07 and being recorded

1. Introductions

- **Next meeting:** Nancy and Chris chair
- **Future meetings:** April - Chris and Jackie; May - Jackie and Cheryl; June - Cheryl and Donna; July - Donna and Barbara
- **Follow-up note taker:** Chris this month and Cheryl for March and April

2. Reviewed January minutes, voted to wait until the March meeting to approve them after looking into a potential revision. Have quorum

3. TS Committee Initiatives

- A. **Donation Bin Fees:** The contacts for the bin vendors have been updated and the pounds of textiles donated to each vendor for 2021 has been added to the Google Drive and sent to Donna Cimeno. Discussed increasing the payment from the Red Cross bin from \$500 to \$1,000 when the next annual payment is due in March. CMRK's payment is due in July and they currently pay \$1,000/bin. Bay State Textiles pays per pound and if the Red Cross payment were per pound like the organization does in some other towns the amount for this past year would have been around \$800. Voted unanimously to increase the payment for the Red Cross bin to \$1,000. Will discuss plans for the bins further in March

- B. **School Plan Update:** Recently contacted the principals of the three elementary schools and are waiting to hear back. Hoping to establish a liaison and help support the schools' recycling efforts. The high school has received the two requested buckets and restarted their food compost collection

- C. **Partner with MEMO:** Will be sending a proposal to MEMO today describing the plan for sending businesses a poster once a month to every 6 weeks for displaying in their window with a simple message about recycling. Planning to have a section at the end of Constant Contact about supporting earth friendly MEMO businesses with a list of participating businesses. Will discuss the proposed plan further at next month's meeting with MEMO's comments incorporated

- D. **Earth Day & Park St. Books:** Will write reviews of recommended Earth Day books for different age groups to include in Constant Contact during March and April. The books will be available at a discount at Park St. books

- E. **Transfer Station Tour:** Working on finalizing a date for when a tour of the TS through the library will be organized

- F. **Rain Barrels:** No further updates

- G. **Styrofoam Collection:** Planning to hold a collection through Insulation Technology, Inc. and to send a series of articles to the Patch, newspaper and Constant Contact during the preceding weeks about the collection's logistics. Residents will need to bring Styrofoam in clear plastic bags available at Wills Hardware and other stores. Volunteers will be needed both to help run the collection and to help load the bags from the SWAP tent into the truck early the following week. Have received emails from some residents offering to help with the collection and will continue to look for more volunteers. Some clear bags to help residents with bagging large items will be purchased using the money allocated for the collection at last month's meeting

- H. **Replacement trailer for household donations:** The household goods trailer will need to be used by the TS for mattresses again starting this fall. Eagle Leasing was recommended by the TS and other towns and was contacted for a cost estimate. A 20 foot used trailer like the current one would cost \$7,000 and the delivery would cost \$200. Some trailers are currently available but, due to supply chain challenges, may not be available later in the spring or may have a higher price. Discussed other options for acquiring a trailer such as leasing or renting one rather than buying and working with another company or CMRK rather than Eagle Leasing. One vendor, Green Mattress, said they could also provide a trailer, but their fee per mattress would increase slightly from \$30 to \$35. This would potentially allow for the borrowed trailer to continue to be used for household goods. Voted unanimously to table the discussion until next month's meeting and continue researching options

- I. **Bigbelly Compactor:** Jackie, Bobby and Maurice met last week with Bigbelly. The cost for a compactor would be similar to the \$7,983 quote previously discussed, around \$20 more. The compactors have customizable refillable panels that could potentially be used for publicizing TS collections. The compactor is expected to be available around ten weeks after ordering and will be ordered by Maurice and Donna Cimeno. May suggest to MEMO that they buy a compactor for near the gazebo if using one on North Street goes well

- J. **Bottle/Can report on Walpole Redemption Center:** Will be discussed further at next month's meeting

- K. **Senior Center Yard Sale:** Offered to the Senior Center to help promote their April 2nd yard sale as a location for items to be dropped off before the SWAP opens. Information about it will be included in Constant Contact

- L. **"One Little Bag":** A sticker has been created mentioning that the books to be donated to the elementary schools and Medfield Afterschool Program (MAP) were given by TSARC to encourage future recycling ambassadors

5. Transfer Station Operations

- A. TS
Stickers (2021-2022) - Counts and Fees: 23 new stickers and 7 second stickers were purchased in January

- B. **Tonnage report of Recycling and Trash:** Information will be updated monthly in Google Drive and will be discussed quarterly. The next discussion will happen at the April meeting

- 6. **Recycling Dividends and Revolving Funds:** The revolving fund remains \$8,980 and will clarify with Donna Cimeno how \$2,425 listed in the revolving fund report was acquired. Will check whether the Recycling Dividends remains at \$31,920

6. Topics for Constant Contact Newsletter for February

- Information about the Senior Center Yard Sale, the FOAM collection and the Electronics Collection; recycling tips on combining small pieces of aluminum foil into a larger ball, dropping off bubble wrap and any plastic you can poke your finger through at participating stores, steps that are no longer necessary for preparing items to be recycled, only recycling items that are larger than a credit card, and statistics for recycling plastic bottles; recommendations for Earth Day children's book and recommending the eco-centric book club's book; information about Massachusetts' anti-idling law with a link to the Sustainable Medfield Be Idle Free ACTION; information about the TS trailer; curb alerts continuing; update about the SWAP's planned opening in May and how to volunteer for helping at the SWAP or helping with cleaning the tents on weekends in April; February and March transfer station hours

7. Reports:

- A. **Sustainable Medfield:** Sustainable Medfield will be promoting the work groups in town are doing related to Spring Greening starting in March. Could help promote any events run by the committee such as a rain barrel sale, a compost bin/basket pick-up and the Earth Day children's book recommendations. The next quarterly meeting for groups in town to exchange information will be held on Wednesday, March 2nd at 3:30pm at the Medfield Public Library
- B. **TOMCAP:** Work will be happening on a draft of the solid waste section of Medfield's climate action plan and the committee can offer input

8. Additional Topics

- A. **Budget Spending Items:** Will increase the amount of money reserved for potentially purchasing a trailer to \$7,000

B. Use of grant funds:

- o Postcard Mailing: Discussed whether to proceed with spending \$2,300 or less from the Recycling Dividends to send a postcard mailing as an extension of the committee's multimedia outreach. The draft mailing contains Recycle Smart MA's recycling guidelines, a link to their Recyclopedia, links to the TSARC website and Facebook page, one or more graphics about recycling practices such as store drop off of plastic bags, and the "Proud to network with Sustainable Medfield.org" graphic. Would like to avoid potentially creating an item that would quickly be thrown away but hope to reach more of the community than

current print and electronic communications reach. Alternatives were proposed such as having an insert in the newspaper and discussed possibly including information about upcoming collections and activities. A one-time half page insert in the newspaper would cost \$640. Voted unanimously for Andy to create a draft of some form of printed media for April

C. Town Capital Budget - Compactor: The capital budget currently does not include a third compactor and includes a note about potentially looking for additional sources of funding for it. Whether a third compactor will be purchased by the TS is undecided

D. TS Online Brochure: Further updates were made last week and waiting to hear back from a few individuals contacted with questions. Will be working on finishing the revisions this week and will make further edits when changes occur such as the restart of the mattress program

E. Hybridization of meeting: Will discuss closer to next month's meeting how it will be held

F. Medfield Day / Outdoor activities: MEMO is looking for assistance with planning for recycling at Medfield Day. Last year MEMO's recycling bins were set up at the Sustainable Medfield and TSARC booths and the groups brought the items to the TS. A plan is needed for the recycling bins and recycling the food vendors' cardboard for this year. Chris will work with MEMO on developing a plan

G. Green Month: Discussed potentially having individual collections rather than an organized Green Month moving forward

H. New Resident Outreach: Have heard from several newer residents that they did not know about some of the town's programs such as the SWAP, the TS collections, how the textile bins work, and that the TS is an option rather than signing up for curbside pick-up. Discussed how it may be helpful to create an insert for the newspaper, collaborate more with New n' Towne and make sure the TS brochure is easy to discover. Previously created a welcome letter for realtors to use about the TS and environmental initiatives in town and will check with them about if it has been useful

9. Next TSARC meeting set for Monday, March 14th at 9:00am via Zoom. Adjourned 10:51