

**Warrant Committee Meeting Minutes
March 6, 2023**

Warrant Committee Members	Present: Steve Callahan, Jeremy Marsette, Robert Sliney, Jillian Rafter, Ed Vozzella, Peter Michelson, Sharon Tatro, Mather Eldred, Brent Nelson (joined 7:15pm) Absent: n/a	
Guests	Kristine Trieweiler, Andrew Foster, Frank Gervasio, Sarah Hanifan, Kathy McDonald	
Meeting Location	Virtual	
Meeting Times	Meeting convened: 7:00pm	Meeting adjourned: 8:20pm
Approval of Previous Meeting Minutes	<ul style="list-style-type: none"> • n/a 	
Operational Budgets (including votes taken)	<ul style="list-style-type: none"> • Roll call attendance • Overview of meeting minute assignments for upcoming meetings • Future meeting planning – Tentative March 14th School Department and IT; March 20th Capital Budget, Facilities, Insurance, HR, Free Cash • Overview of proposed FY24 Council on Aging Budget by Jill Rafter and Sarah Hanifan, COA Director • Discussion of COA funding from other sources (grants, revolving funds) by Frank Gervasio • Overview of proposed FY24 Medfield Outreach Budget by Jill Rafter and Kathy McDonald, Medfield Outreach Director • Presentation by Kathy McDonald services provided, staffing, funding, grants, needs assessment – Medfield Outreach • Discussion of ‘Health and Human Services Department’ and use of Opioid Settlement Funds • Overview of proposed FY24 Veterans Service budget by Jill Rafter – shared Veterans Service Officer with Walpole • Overview of proposed FY24 Memorial Day budget by Jill Rafter • Overview of proposed FY24 Town Counsel and Board of Selectmen Budget by Peter Michelson, context by Kristine Trieweiler and Frank Gervasio • Overview of proposed FY24 Worker’s Compensation, Police and Fire 111F Injured on Duty Insurance, Historical Commission by Peter Michaelson • Overview of proposed FY24 Unemployment Trust Fund by Frank Gervasio and Georgia Colivas – annual contribution to fund, Town is ‘self-insured’ for unemployment claims • Overview of proposed FY24 Annual Report budget • Update from Town Finance Team on steps underway to balance proposed FY24 budget • There being no other business, a motion to adjourn was made by Peter Michelson, second by Brent Nelson, and voted unanimously by a roll call of all Warrant Committee members present at 8:20pm 	

Warrant Articles (including votes taken)	<ul style="list-style-type: none"> Update from Kristine Trieweiler on draft Annual Town Meeting Warrant – tentatively 33 Warrant Articles
List of all documents and exhibits used	<ul style="list-style-type: none"> Council on Aging FY24 Budget Summary and performance metrics Medfield Outreach Overview Presentation Veterans Service FY24 Budget Summary Proposed FY24 budget exports from Munis
Other Business	<ul style="list-style-type: none"> Discussion of upcoming WC meetings and planned agenda <ul style="list-style-type: none"> March 14, 2023 March 20, 2023 March 28, 2023 – Warrant Hearing Update from Mather Eldridge on School Building Committee <ul style="list-style-type: none"> SBC recommended submission to MSBA of Statement of Interest for new ‘Dale Street Elementary School’
Follow-ups	<ul style="list-style-type: none"> n/a
Dates for Meetings Other than WC	<ul style="list-style-type: none"> n/a
Names of people participating remotely and why	<ul style="list-style-type: none"> All attendees participated remotely.
Other	<ul style="list-style-type: none"> n/a

Respectfully Submitted: Jeremy Marsette

Approved minutes to be sent to: ktrierweiler@medfield.net