

**Attendance Roster**

<b>Board Members</b>		
Present:	Absent:	
Bill Harvey	Randal Karg	
Christian Carpenter		
<b>Others</b>		
Maurice Goulet	Tracey Klenk	Kristine Trierweiler

**Agenda**

1. Review of status of Holdover Actions List as of 14 March 2019 meeting.
2. Board Members to approve meeting minutes of 13 December 2018 and 14 March 2019.
3. Director of Public Works update on 2018 data, and misc. projects underway.
4. Review monthly water and sewerage operating expenses with year to date totals.
5. Water and sewerage rate setting.
6. Plan Enterprise Board meeting and public hearing for rates.
7. Chairman to sign billing adjustment sheets for March.

**New Action Items**

#	Item	Responsible	Due
1.	Review Eversource invoice and ensure correct Dept. is paying.	T. Klenk	ASAP
2.	Send B. Harvey a current list of Enterprise Fund Committee members.	T. Klenk	ASAP
3.	Invite M. Cerel to next Board meeting so that he can present Turtle Brook settlement.	T. Klenk	Prior to Next Meeting

Meeting began: 08:30

Meeting concluded: 09:50

**Water and Sewer Rate Setting -**

B. Harvey received the initial numbers from the town accountant, but stated that he might need some assistance in understanding how the numbers all work together (?). M. Goulet explained future large projects that could impact rate setting. B. Harvey stated that if we see capital projects in the future it would be better to step up rates gradually rather than all at once. It was determined that there would be another Board Meeting to exercise the rate setting tool with the Enterprise Fund Committee meeting following directly after to vote on the new rates.

**Review status of Holdover Action Items List as of 14 March 2019 Meeting -**



**Plan Enterprise Board meeting and public hearing for rates -**

B. Harvey will send out a doodle poll in order to plan the next Board of Water & Sewerage meeting in conjunction with the Enterprise Fund Committee.

An action item was taken for T. Klenk to send B. Harvey a list of the Enterprise Fund Committee members.

**Chairman to sign billing adjustment sheet for March –**

Chairman signed adjustments for March 2019.

Motion to adjourn meeting: C. Carpenter      Second: B. Harvey      Vote: Unanimous