



TOWN OF MEDFIELD

Office of the

BOARD OF APPEALS

TOWN HOUSE, 459 MAIN STREET
MEDFIELD, MASSACHUSETTS 02052-2009

MEETING OF:
May 10, 2023
MINUTES

Members Present: John McNicholas, Chair; William McNiff, Member; Kristine Barton, Associate Member; Michael Whitcher, Member; Jared Gustafson, Member

Members Absent: Jared Spinelli, Member

Staff Present: Cara Wise, Administrative Assistant

Others Present:

Location: Virtual Zoom Webinar

At approximately 7:00 PM John McNicholas, Chair, called the meeting to order and disclosed the meeting is being video recorded.

Mr. McNicholas discussed the rules and deliberation process regarding what will be heard before the Zoning Board of Appeals this evening.

This meeting is being held to approve minutes. Mr. McNicholas made a point that moving forward in the meetings and minutes that anything in the Q&A must be read into the record to be entered into the minutes.

APPROVAL OF MINUTES:

January 11, 2023

MOTION: Ms. Barton made a motion to approve the January 11, 2023 minutes

SECONDED: Mr. McNiff seconded the motion

ROLL CALL VOTE: Mr. Whitcher, aye, Ms. Barton, aye, Ms. McNiff, aye,

MOTION CARRIES: 3-0

February 8, 2023

MOTION: Mr. McNiff made a motion to approve the February 8, 2023 minutes

SECONDED: Mr. McNicholas seconded the motion

ROLL CALL VOTE: Mr. McNiff, aye. Mr. McNicholas, aye, Mr. Spinelli, abstain,

MOTION CARRIES: 3-0

March 8, 2023

MOTION: Mr. Whitcher made a motion to approve the March 8, 2023 minutes with edits as discussed

SECONDED: Mr. Gustafson seconded the motion

ROLL CALL VOTE: Mr. Whitcher, aye, Mr. Gustafson, aye, Mr. Spinelli, abstain

MOTION CARRIES: 2-0-1

March 15, 2023

MOTION: Ms. Barton made a motion to approve the March 15, 2023 minutes with edits as discussed

SECONDED: Mr. Whitcher seconded the motion

ROLL CALL VOTE: Mr. Whitcher, aye, Ms. Barton, aye, Mr. McNicholas, aye

MOTION CARRIES: 3-0

March 28, 2023

MOTION: Ms. Barton made a motion to approve the March 28, 2023 minutes with edits as discussed

SECONDED: Mr. Whitcher seconded the motion

ROLL CALL VOTE: Mr. Whitcher, aye, Ms. Barton, aye, Mr. McNicholas, aye

MOTION CARRIES: 3-0

April 12, 2023

MOTION: Mr. Gustafson made a motion to approve the April 12, 2023 minutes

SECONDED: Mr. Whitcher seconded the motion

ROLL CALL VOTE: Mr. Whitcher, aye, Mr. Gustafson, aye, Mr. Spinelli, abstain

MOTION CARRIES: 2-0-1

ADMINISTRATIVE

An email was sent out to see who was available for the upcoming summer months. Mr. McNicholas discussed who was available for the upcoming meeting through August.

Mr. McNicholas would like to make sure that there is a panel for the 40B that is coming up on the agenda.

Mr. McNicholas discussed the availability of Mr. Gustafson and Mr. Whitcher to be available for 10 Trailside Road as they were on the previous hearing for this address. Ms. Wise is going to send out an email to make sure that Mr. Gustafson, Mr. Spinelli, and Mr. Whitcher will be available on another date suggested, (June 12 or 14, 2023). Ms. Wise will confirm with all parties.

MOTION: Mr. Witcher made a motion to adjourn the meeting at approximately 8:10 PM

SECONDED: Ms. Barton seconded the motion

ROLL CALL VOTE: Mr. Witcher, aye, Mr. Gustafson, aye, Mr. McNiff, aye, Ms. Barton, aye, Mr. McNicholas, aye

MOTION CARRIES: 5-0

Respectfully submitted,
Cara Wise