

Place: Hybrid Meeting held at Chenery Hall, Medfield Town House and via Zoom
The Board of Selectmen will attend in person and members of the public may attend in person.
In addition, members of the public who wish may participate via Zoom.

Call to Order

At 7:00 pm, Chair Murby called the meeting to order.

Present: Selectmen - Gustave Murby; Osler Peterson; Eileen Murphy. **Absent:** None. **Staff Present:** Town Counsel, Mark Cerel; Town Administrator, Kristine Trierweiler;
Guests: Roberta Lynch, Kevin Ryder, Christian Donner, Scott McDermott, Catherine White, Bill Massaro. **Participating Remotely:** James Goldstein, Assistant Town Administrator, Nicholas Milano

Announcements

Disclosure of video recording.

We want to take a moment of appreciation for our Troops serving around the globe in defense of our country.

Selectmen Murby shared the sad news, Medfield lost a friend of the town with the untimely passing of Rachel Brown.

Appointments

1. Roberta Lynch, Council on Aging Director, to provide update

- In 2019 was a banner year served 1065 people , held 24,800 duplicated events, number of people served during these events over 29,000 people, average weekly participation was 84 persons. Saturday average was 61 persons.
- In 2020 and 2021 were challenging years - during the pandemic, the Center held "grab and go" events, parking lot cookouts, drive-through events with music, and conference call bingo.
- 2021 Staff worked tirelessly to get people vaccinated and boosted.
- In 2022, there is still a hesitation for people to visit the Center.
- Average daily participation during the week has been 62 persons; 33 persons on Saturday.
- They serve 700 persons regularly.
- The AARP tax return program was again offered. Completed 80 tax returns
- A lottery was not necessary to award the jobs for the Senior Tax Work-off Program.
- She suggested the Town could consider raising the Tax Work-off Program to the limit of \$1,500.
- Having Brenda Healy, Public Health Nurse, has been positive. She has seen 60 residents thus far.
- There are 202 people participating in 11 weekly exercise classes.
- There are 12 participants in the Club Program.
- The COA Board approved the repair of brick areas in the front and back of the building as well as the walkway.
- COA worked with Mr. Milano to have the lawncare done with a temporary seasonal position through August.
- COA would like it known they could use a landscaper in late summer and snow shovel removal in the winter.
- Director Lynch announced her retirement from the Council on Aging this December 2022.

Selectmen Murby commended Director Lynch and the Council on Aging for discerning the needs of the senior population during the Covid-19 pandemic.

2. Kevin Ryder, Parks and Recreation director, to provide update

- Middle School Ski Club registrations sold out in 24 minutes.
- We bused 154 kids to Nashoba Valley for 6 weeks.
- When there were half-days of no school, the department bused kids on field trips.
- Parents watched for potential activities for social events for their kids.
- Spring sports are wrapping up this week.
- We hired 4 ladies from the high school soccer team to coach the children.
- They motivated high school seniors to teach soccer at 7:00 a.m. on Saturday.
- He commended them for their dedication to the program.
- Program parking is maxed out on Saturday. We could use another parking lot.
- Medfield Youth Baseball raised funds to replace the bleachers over at Metacomet.
- We continue to do field improvements and renovations despite water bans.
- This is the first summer in 20 years we have had difficulty hiring staff. We usually over-hire so students aging out into college can train younger students. We're down 8-10 counselors although we are in line with state requirements.
- Summer camps are full. We have a wait list that could accommodate another camp but no staff.
- Swim Pond is opening June 17-August 23.
- Lifeguard staffing is sufficient.
- Mr. Ryder updated Selectmen regarding building needs at the Pfaff Center.
- Parks & Recreation is having conversations about putting in a disc golf facility at McCarthy Park.
- Mr. Ryder discussed with members of the public not adding lighting at McCarthy Park due to a lack of funding.
- Parks & Recreation would like to install pickleball courts.

Call to Order

3. Bay Colony Rail Trail Association to discuss rail trail project status and request approval of two contracts:
- a. Contract with M.J. Tuttle Excavating for stone dust installation

James Goldstein updated Selectmen on the trail progress. The contract before Selectmen is for the stone dust installation. M.J. Tuttle did the Holliston Rail Trail and they are the low bidder. We've ordered the flashing beacon warning signs. The trail will be complete with signage and fencing. We have fencing bids in and are in the process of reviewing the budget. Due to funding, we are likely to do the fencing in two stages. We hope to get additional fencing through fundraising efforts.

MOTION: Mr. Peterson moved to approve the contract with M.J. Tuttle Excavating for stone dust installation and the materials. Ms. Murphy seconded.

Vote: All in favor (Selectmen: Murby, aye; Peterson, aye; Murphy, aye). None opposed. **Vote:** 3-0-0

4. Town Moderator Scott McDermott to discuss Special Town Meeting and Special Town Meeting quorum
- a. Vote on quorum requirement for the Special Town Meeting following the requirements set out in Chapter 22 of the Acts of 2022

Mr. McDermott discussed the Special Town Meeting logistics: audiovisual, communications, indoor and outdoor options, accommodations for 1,000 people, information access, voting system, voice vote versus vote card, modified ballot, social distancing, the two Articles, and what order the articles would be taken up.

Mr. Murby summarized the two Articles to help residents at home understand what they would be asked to vote on.

Town Counsel Cerel said if Article 2 fails, it cannot be brought up for two years unless the Planning Board has a positive recommendation.

The Board of Selectmen and Mr. McDermott discussed reducing the required quorum for the Special Town Meeting below the 250 required in the Town's bylaws, in accordance with Massachusetts General Laws.

Mr. Murby said that the meetings that involve the Medfield State Hospital have always had a good turnout so quorum should not be an issue, but it would be a shame if we did not meet quorum at this meeting. Mr. Mubry suggested cutting the quorum in half to 125 people.

Ms. Murphy agreed and said the only reason that we are having this conversation is because of the Annual Town Meeting which did not reach quorum. Ms. Murphy noted the various outreach and information meetings ongoing. Ms. Murphy said she hopes we get 900 or 1,000 people to come.

Ms. Laurel Scotti said the quorum should not be reduced to get a vote that you want on a specific vote. She said it is a slippery slope and should not be changed for a particular vote.

Mr. Peterson said he understood that Medfield's quorum is higher than other towns and that he is not committed to keeping it 250. He would approve reducing it permanently to 125, but had some reluctance to reduce it for this meeting.

Mr. Peterson said he would move to change the quorum for the Special Town Meeting to 150.

MOTION: Mr. Peterson moved to change the quorum for the Special Town Meeting to 150.

The Board of Selectmen discussed whether to make the quorum 125 or 150. After a very lengthy discussion, Ms. Murphy stated that she would accept a quorum reduction to 150. Mr. Murby said there is a motion on the floor to reduce the quorum to 150.

Ms. Murphy seconded.

Vote: All in favor (Selectmen: Murby, aye; Peterson, aye; Murphy, aye). None opposed. **Vote:** 3-0-0

Discussion Items (Potential Votes)

5. Discussion of the Medfield State Hospital redevelopment by Trinity Financial and Special Town Meeting scheduled for June 21, 2022

Mr. Murby recommended residents visit the State Hospital this weekend when (CAM) Cultural Alliance of Medfield will hold a Summer Lunch Party. When you see the activity on the site from the CAM events, you can understand that this is more than a building project.

The Board of Selectmen encouraged the public to attend the information meeting on the Trinity proposition for the State Hospital on June 9th.

Action Items

7. Vote to sign the Agreement for Allocation of Annual Costs for the DOE End-Of-Year Pupil & Financial Report

MOTION: Mr. Peterson moved to sign the Agreement for Allocation of Annual Costs for the DOE End-Of-Year Pupil & Financial Report and authorize the Chair to sign. Ms. Murphy seconded.

Vote: All in favor (Selectmen: Murby, aye; Peterson, aye; Murphy, aye). None opposed. **Vote:** 3-0-0

8. Approve Collective Bargaining Agreement with the Medfield Permanent Firefighters Association, Local 4478, IAFF, AFL-CIO for July 1, 2022 to June 30, 2025

Town Administrator Trierweiler noted this was the consolidation of the previously approved Memorandum of Agreement between the Town and the union

MOTION: Mr. Peterson moved to approve the Collective Bargaining Agreement with the Medfield Permanent Firefighters Association, Local 4478, IAFF, AFL-CIO for July 1, 2022 to June 30, 2025.

Ms. Murphy seconded.

Vote: All in favor (Selectmen: Murby, aye; Peterson, aye; Murphy, aye). None opposed. **Vote:** 3-0-0

9. Vote to sign the CDC COVID-19 and Influenza Vaccination Program Provider Agreement

MOTION: Mr. Peterson moved to vote to sign the CDC COVID-19 and Influenza Vaccination Program Provider Agreement and authorize the Town Administrator to sign the agreement. Ms. Murphy seconded.

Vote: All in favor (Selectmen: Murby, aye; Peterson, aye; Murphy, aye). None opposed. **Vote:** 3-0-0

10. Vote to accept a grant from the Commonwealth of Massachusetts Shared Streets and Spaces Program for safety improvements along Main and North Street in the amount of \$145,411.67 and authorize the Town Administrator to execute the state grant contract documents

MOTION: Mr. Peterson moved to vote to accept a grant from the Commonwealth of Massachusetts Shared Streets and Spaces Program for safety improvements along Main and North Street in the amount of \$145,411.67 and authorize the Town Administrator to execute the state grant contract documents.

Ms. Murphy seconded.

Vote: All in favor (Selectmen: Murby, aye; Peterson, aye; Murphy, aye). None opposed. **Vote:** 3-0-0

11. Vote to accept Winter Recovery Assistance Program (roadway) funding in the amount of \$255,730 from the Commonwealth of Massachusetts and authorize the Town Administrator to execute the state grant contract documents

MOTION: Mr. Peterson moved to vote to accept Winter Recovery Assistance Program (roadway) funding in the amount of \$255,730 from the Commonwealth of Massachusetts and authorize the Town Administrator to execute the state grant contract documents. Ms. Murphy seconded.

Vote: All in favor (Selectmen: Murby, aye; Peterson, aye; Murphy, aye). None opposed. **Vote:** 3-0-0

12. Vote to sign an agreement with the Commonwealth of Massachusetts for participation in the Sustainable Materials Recovery Program (SMRP) for grant funding eligibility

MOTION: Mr. Peterson moved to vote to sign an agreement with the Commonwealth of Massachusetts for participation in the Sustainable Materials Recovery Program (SMRP) for grant funding eligibility. Ms. Murphy seconded.

Vote: All in favor (Selectmen: Murby, aye; Peterson, aye; Murphy, aye). None opposed. **Vote:** 3-0-0

13. Vote to appoint Annette Wells for the open position on the Council on Aging Board

MOTION: Mr. Peterson moved to vote to appoint Annette Wells for the open position on the Council on Aging Board Ms. Murphy seconded.

Vote: All in favor (Selectmen: Murby, aye; Peterson, aye; Murphy, aye). None opposed. **Vote:** 3-0-0

Citizen Comment - There were no comments.

Consent Agenda

14. Grant a Common Victualler License to new owners of Royal Pizza for the calendar year 2022

15. The Medfield Energy Committee requests permission to post signs at the usual locations to advertise the Electric Vehicle show from 6/23-6/26

16. Grant Paul J. Narkewich of Troop 10 a certificate honoring his achievement earning the rank of Eagle Scout

MOTION: Mr. Peterson moved to vote to approve the Consent Agenda. Ms. Murphy seconded.

Vote: All in favor (Selectmen: Murby, aye; Peterson, aye; Murphy, aye). None opposed. **Vote:** 3-0-0

Meeting Minutes

August 17, 2021	February 1, 2022
August 25, 2021	February 15, 2022

MOTION: Mr. Murby moved to vote to approve the meeting minutes of August 17, 2021; August 25, 2021; February 1, 2022, and February 15, 2022. Mr. Peterson seconded. Ms. Murphy abstained as she was not present at the meetings.

Vote: All in favor (Selectmen: Murby, aye; Peterson, aye). None opposed. **Vote:** 2-0-1

Town Administrator Updates

Ms. Trierweiler reminded citizens to attend the Trinity Financial Public Information Session, June 9 in the Public Safety Building. All the information is posted on the Medfield State Hospital website. If you do not find an answer to your question, please email the Town Administrator, Kristine Trierweiler.

Next Meeting Dates

June 14, 2022
June 21, 2022 - Special Town Meeting

Selectmen Reports

Ms. Murphy's activities included:

Memorial Day Parade - nice service and turnout	Will attend CAM Event at the State Hospital
Attended High School graduation	Will attend Boy Scouts awards presentation
Met State Rep, Denise Garlick ref: MSBA	
Met Jack McCarthy and Matt Donovan	

Mr. Peterson's activities included:

Attended Memorial Day Parade - went very well	TOMCAP met today - Climate Action Plan soon
Will attend Boy Scouts awards presentation	He held office hours Friday. Met with Gabby Harrison regarding traffic safety

Mr. Murby's activities included:

Attended Memorial Day Parade	Attended High School graduation
Involvement with Memorial Day Committee gave him deeper appreciation for event logistics.	Listened in to Mass. Climate Action Network, Zero Carbon Redesign on Buildings
Phone call with State Rep, Denise Garlick	Met with Steve Teehan, running for State Rep

Informational

- Xfinity notice subscription-only Russian language channels will no longer be available

Adjourn

MOTION: At 9:11 pm, Mr. Peterson moved to adjourn. Ms. Murphy seconded.

Vote: All in favor (Selectmen: Murby, aye; Murphy, aye; Peterson, aye). None opposed. **Vote:** 3-0-0

Respectfully submitted,

Dale Michaud
Recording Secretary

The packet with meeting materials for this meeting is available at this link:

<https://www.town.medfield.net/DocumentCenter/View/6200/Board-of-Selectmen-Meeting-Packet-06072022>

Documents and Exhibits

- Email 6/2/22 James Goldstein to Nicholas Milano, quotes for stone dust installation
- Contract between Town and Herbert E. Brockert, Jr. Construction for stone dust installation on Medfield Rail Trail
- Contract between Town and MJ Tuttle Excavating for stone dust installation
- Email 5/11/22 James Goldstein to MJ Tuttle, Quote and Estimates for stone dust installation of Medfield Rail Trail

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- Letter 5/23/22 from TSARC Committee, Chris Carlin regarding recycling at Town approved events
- Email 5/31/22 from Town Accountant, Andrew Foster to Town Administrator's office regarding end of year report agreements
- Agreement for Allocation of Annual Costs for the DOE End-of-Year Pupil & Financial Report
- CDC COVID-19 Vaccination Program Provider Agreement
- Letter 5/20/22 from Massachusetts Department of Transportation to Nicholas Milano regarding Shared Streets and Spaces Program Grant Application Solicitation
- Mass. DOT Shared Streets and Spaces Program Project Funding Agreement
- Map of Medfield Main Street and North Street Improvements
- Medfield Shared Streets Pavement and Markings Signage Plan
- Mass. DOT State and Reimbursable Program Preliminary Estimate, Chapter 90
- Commonwealth of Massachusetts, Standard Contract Form
- Commonwealth of Massachusetts, Contract Authorized Signatory Listing
- Commonwealth of Massachusetts, Proof of Authentication of Signature
- Email 6/2/22 Maurice Goulet to Nicholas Milano, Municipal Master Agreement, Sustainable Materials Recovery Program
- Commonwealth of Massachusetts, Standard Contract Form
- Commonwealth of Massachusetts, Contract Authorized Signatory Listing
- Commonwealth of Massachusetts, Proof of Authentication of Signature
- Letter 6/2/22 from Council on Aging, Roberta Lynch to Board of Selectmen supporting Annette Wells