

## Board of Assessors – Meeting Minutes

**DATE:** June 10, 2020 **TIME:** 3:00 PM **PLACE:** Remote via Zoom – The meeting was held remotely due to COVID-19 state of emergency.

<b>MEETING CALLED BY</b>	Kenneth Manning @ 3:10 PM
<b>ATTENDEES</b>	Thomas Sweeney Kenneth Manning Jeffrey Skerry Yvonne Remillard – Principal Assessor Nicholas Milano – Assistant Town Administrator

### Open Session:

Mr. Manning opened the meeting at 3:10 PM, by reading the following:

Pursuant to Governor Baker’s March 12, 2020 Order Suspending Certain Provisions of the Open Meeting Law, G.L. c. 30A, section 18, and the Governor’s March 15, 2020 Order imposing strict limitations to the number of people that may gather in one place, this meeting of the Medfield Board of Assessors is being conducted via remote participation. No in-person attendance of members of the public will be permitted, but every effort will be made to ensure that the public can adequately access the proceedings as provided for in the Order. A reminder that persons who would like to listen/view this meeting while in progress may do so by following the instructions on the agenda and meeting notice.

1. **Minutes April 15, 2020** – The Board reviewed the minutes. Mr. Manning motioned to approve the minutes of 4/15/2020 as written, seconded by Mr. Skerry. Motion passed 2-0, via roll call vote: Skerry: AYE; Manning: AYE. (Mr. Sweeney was not present for this vote)
2. **Approval of FY 2021 Overlay and Overlay Release** – The Board reviewed the information on the overlay. Ms. Remillard requested that the Board release \$50,000 to overlay surplus to aid in offsetting the operating budget for FY 2021. She further requested that the Board set the overlay for FY 2021 at \$200,000. Mr. Skerry motioned to release \$50,000 from the overlay account into overlay surplus and request \$200,000 for the FY 2021 overlay account, seconded by Mr. Manning. Motion carried 3-0 by roll call vote. Skerry: AYE; Manning: AYE; Sweeney: AYE.
3. **Approval of MDM-1 and Exemption Summaries to the State** – The Board reviewed the documents presented. Annually the Board must approve the summary of all exemptions granted to the State. This year due to Covid-19 the exemption deadline to file was moved by local option (Board of Selectmen) to June 1, 2020. Along with that deadline the deadline to submit the summaries to the State was moved to July 1, 2020. Ms. Remillard noted that the listing to the State did not include Senior Tax work-off, as that is not reimbursed like the other exemptions. Mr. Sweeney motioned to approve the MDM-1 and all exemption summaries to the state as presented, seconded by Mr. Manning. Motioned passed 3-0 by roll call vote. Skerry: AYE; Manning: AYE; Sweeney: AYE.
4. **Update on office status** – Ms. Remillard gave an update on the office. She noted that the Town Administrator was hoping to open the office in July on an appointment only

basis. The staff was either in the office, working in the field (exterior inspections only) or working from home. She had worked out a schedule so that there are only two people in the office at a time as that is the current maximum allowed. Town Meeting is set for June 27, Saturday morning at the High School Turf. Preliminary bills are to be printed next week and mailed for June 28.

5. **3-ABC Approvals** - The Board reviewed the 3ABC applications as presented. Ms. Remillard noted that there was only one new application. Trustees of the Stigmatine Fathers who purchased 605 Elm Street in Walpole (10/8/2019). This property contains a small piece of land (5227 square feet) which is in Medfield. The Trustees supplied all of the proper backup and schedules along with the application. Ms. Remillard recommended approval for all of the applications. Mr. Manning motioned to approve the 3-ABC applications for FY 2021, seconded by Mr. Skerry. Motion passed by roll call vote 3-0. Manning: AYE; Skerry: AYE; Sweeney: AYE.
6. **Next Meeting Date** - Next meeting is TBD.

Executive session called under MGL 30A, section 21 sub-section (a) sub-sub-section (7) to discuss non-public records MGL Chapter 59: Motor Vehicle Abatements 38A-47A for FY 2020, Motor Vehicle Commitment #11C of 2020, FY 2020 Exemptions all received to date and not yet acted on and Executive Session Minutes 4/15/2020. Mr. Manning motioned to enter into executive session at 3:45 PM and noted that the Board would not reconvene to open session after executive session. Mr. Skerry seconded. Roll call vote: Skerry: AYE; Manning: AYE; Sweeney: AYE.

The open meeting adjourned at 3:45 PM.

Documents reviewed at meeting:

Minutes Listed above

MDM-1 & State exemption summaries

FY 2021 3 ABC Applications

Overlay Summary sheet