

Board of Assessors – Meeting Minutes

DATE: JUNE 12, 2018 TIME: 6:00 PM PLACE: Warrant Meeting Room TOWN HOUSE

MEETING CALLED BY Kenneth L. Manning, Chairman @ 6:05 PM
Thomas V. Sweeney, Jr.
ATTENDEES Jeffrey Skerry
Yvonne Remillard – Principal Assessor

Open Session:

Chairman Manning opened the meeting at 6:05 PM.

1. **Minutes May 22, 2018** – The Board reviewed the minutes. Mr. Manning motioned to approve the minutes of 04/24/2018, seconded by Mr. Sweeney. Motion passed 3-0.
2. **Monthly bills for June**– Mr. Sweeney reviewed and approved the bills for June.
3. **Approve Gateway Documents for Revised / Omitted and LA13A Revised New Growth** – The Board reviewed the documents presented. Yvonne noted that there weren't any revisions or chapter land rollbacks for Fiscal Year 2019. Mr. Skerry motioned to approve the documents for the state, seconded by Mr. Sweeney. Motion carried 3-0, documents signed. Yvonne will post on the gateway tomorrow.
4. **Authorization to sign on behalf (email from DOR)** – The Board reviewed the email from Joanne Graziano to all assessors. Yvonne noted that the gateway on some applications only has one signature line and that she has the Board review, approve and sign the hard copy of the documents. She signs on behalf of the Board and attaches the original signatures. Yvonne asked the Board to allow her to continue with this practice. The Board agreed. Mr. Manning motioned to allow Yvonne Remillard to sign on the gateway on behalf of the Board of Assessors and to continue to upload the Board Members signatures on the required documents, seconded by Mr. Sweeney, motion passed 3-0.
5. **Agenda item not 48 hours in advance Vote to assess improvements to Country Estates of Medfield, LLC for Chapel Hill Landing starting for FY 2019** – Yvonne explained that since the Municipal Modernization act the Board no longer has to ask the DOR for permission to tax the holder of a present interest for new condo complexes that have been started and not declared. The Board instead must vote to separately assess the present interest owner for the value of taxable property. This change took effect as of 1/1/2017. Mr. Skerry motioned to separately assess all of the units started and undeclared at the Chapel Hill Landing Condominium complex as taxable present interests to the developer, Country Estates of Medfield, LLC starting in Fiscal Year 2019. Motion was seconded by Mr. Sweeney. Motion passed 3-0.
6. **Next Meeting Date:** Next meeting date was tentatively scheduled for August 7, 2018 at 6:00PM.

Executive session called under MGL 30A, section 21 sub-section (a) sub-sub-section (7) to discuss non-public records MGL Chapter 59: Motor Vehicle Abatements 36A-38A FY 2018, Executive Session Minutes 05/22/2018, Motor Vehicle Commitment #3 of 2018

Mr. Manning motioned to enter into executive session at 6:45 PM and noted that the Board would not reconvene to open session after executive session. Mr. Sweeney seconded. Roll call vote: Sweeney: AYE; Skerry: Aye; Manning: AYE.

Open Meeting adjourned at 6:45 PM.

Documents reviewed at meeting:

5/22/2018 minutes, June Bills, email from Joanne Graziano dated 5/30/2018 and Gateway documents listed above