

# TOWN OF MEDFIELD

*Office of the*

## **Medfield Outreach Advisory Board**

TOWN HOUSE, 459 MAIN STREET  
MEDFIELD, MASSACHUSETTS 02052-2009  
(508) 359-7121

MEETING OF:  
August 7, 2023  
MINUTES

**Members Present:** Molly Frankel, Parent, Board Chair; Kathleen Cahill, Medfield Helping Hands; Kate Thomas, Karuna Nutrition & Movement; Michelle Manganello, MPD

**Members Absent:**; Abby Bligh, Student, Junior Member; Kyler Groner, Part Time Prevention Coordinator; Kathleen Thompson, Former Nurse Leader for MPS;

**Staff Present:** Kathy McDonald, Outreach Director; Meri Haas, Prevention Coordinator; Mia Cianciarulo, Outreach Clinician;

### **1. Welcomes**

Molly Frankel called the meeting to order at 6:08 PM, seconded by Kathleen Cahill

### **2. Approval of Minutes from 6/5/2023**

Motion to approve by Kathleen Cahill and seconded by Kate Thomas

### **3. General Update Outreach**

#### **A. Clinical**

##### **1. Staffing**

Our clinical intern will be starting in early September  
Job posting for a new clinician should be posted soon—this is a unique role that covers many facets which will include some prevention work, some work with COA, and holding a caseload at MO. Due to an increase in staffing, our space will need to be reworked to accommodate.

## 2. Referrals

Mrs. McDonald reported that there has been an increase in the typical amount of referrals received in summer.

## 5. Needs-Based

### A. Backpack Distribution

Backpacks donated by Backpacks for New Beginnings were delivered today. Distribution scheduled for next Tuesday and Friday for interested residents.

### B. Bday Wishes

No current need for additional gift cards. Residents have been accessing with some isolated incidents of participants not picking up their gift cards.

### C. CAF Fund

MO staff will share data at the next meeting. CAF is Community Assistance Fund a partnership with MFi

### D. Resource Database

MO staff created a database and have been collaborating with other HHS staff to identify resources for various needs for residents—varying from housing, to food insecurity, adult services, bereavement, etc.

## 6. Prevention Programming

A. Presentation at BOH: Kyler and Meri presented to the BOH to update them on the prevention efforts that have been occurring.

### B. DFC Application

Increased engagement with local organizations including MFi and Turning Point in Walpole  
New members in MCAP.

Year 5 of the DFC grant will shift work to be more coalition led. Preparing to re-apply for a competitive bid cycle for years 6-10.

Prevention tabled at the MEMO concert last week. This was a successful event, many residents came up to the table and took pamphlets and stress balls.

There will be Narcan training in September on 9/26 which will be facilitated by an outside organization, The DA's office and The Safe Coalition.

## **7. Strategic Plan**

### **A. Consultant/Review**

Scheduled for a later meeting

## **8. Open Floor, Q&A**

Medfield Day is on 09/23

Sign-up lists for help coalitions tables

Residents interested in MO programs will be encouraged to contact the office via a sign up sheet or distribution of flyers with MO's information

## **9. Closing, Set date/agenda for next meeting**

Molly Frankel called for a motion to close—called by Kathleen Cahill and seconded by Kate Thomas

Our next meeting will be on 09/11/2023

- Overview of CAF funding in 2023 Jan-Aug.
- Review charter—delay this until early 2024
- Review strategic plan
- Plan for Medfield Day