

TSARC August 8th 2022

Committee Member	Present?
Jacqueline Alford	√
Chris Carlin	X
Andrea "Andy" Costello	√
Cheryl Dunlea	√
Nancy Irwin	X
Donna Knott	√
Barbara Meyer	√ Chair
Kimberly Schubert	X
Annette Wells	√ Chair
Maurice Goulet, DPW Director, Ex Officio	X
Robert Kennedy, Ex Officio	√
Kristine Trierweiler, Ex Officio	X

Also present: Brittney Franklin

Meeting opened remotely through Zoom at 9:04 and being recorded

1. Introductions

- **Next meeting:** Cheryl and Chris
- **Future meetings:** October - Chris and Annette, November - Cheryl and Andy, December - Andy and Nancy, January - Nancy and Jackie, February - Jackie and Donna
- **Follow-up note taker:** Cheryl

2. Reviewed and approved the July minutes. Have quorum

3. TS Committee Initiatives

- a) **School Plan Update:** Jackie reported that she has reached out to Kerry Lynch to plan for working on an anti-idling campaign and adding an extra Bay State Textiles bin at the high school to be run by the high school environmental club. Cheryl and Jackie will continue to work on establishing contacts with the schools' principals to expand from coordinating with individual teachers. Communication with the schools hasn't worked out during the end of the school year or during the summer but will be restarted during the start of the school year
- b) **Medfield Day:** Andy reported that the booth has been paid for. The committee discussed ideas for the booth which will focus on emphasizing reducing and reusing over recycling and being mindful of single use items. Jackie mentioned that having a hands on activity was successful last year. Ideas discussed included having pamphlets from the library about the Library of Things, working with Boston General Store to have literature or a display about how customers can bring their own bottles for purchases, doing something related to the published recycling tips and displaying common reuse items such as bento boxes and reusable sandwich bags. Planning to have a display of reusable snack bags filled from a large box of Goldfish to show an alternative to individually prepackaged snacks and to filling plastic bags. Two TerraCycle Kitchen Zero Waste Boxes were purchased by Barbara and will be include in a raffle at the booth and at the MEMO auction or raffle. A pop-up tent from the Library of Things will be checked out by Donna within a few weeks of Medfield Day for use at the booth
- c) **Use of grant funds:**
- **Library of Things:** Barbara mentioned that during discussion with Pam Gardner last spring she had informed Pam that TSARC could help fund additions to the Library of Things. Pam contacted her recently about possibly using \$390 to order shelving for storing large and off-season items. Barbara confirmed with the DEP that the shelves could be purchased using Recycling Dividends. The committee voted unanimously both to purchase the shelves and to allocate money from the Recycling Dividends rather than the revolving fund

- **Crayon Collection @ Library:** Donna reported that the library is interested in doing a trial run of the collection in the fall. Large Priority Mail Flat Rate Boxes from UPS cost \$24.30 and the committee voted unanimously to allocate \$75 to purchase three boxes from the revolving fund. The boxes will be used both to collect and ship the crayons. A collection may be planned for Medfield Day with information about it included in a recycling tip during the week before and in Constant Contact. If needed, Barbara has a fourth Priority Mail Flat Rate Box
- d) **Pursue “Mo says ‘No!’ ”?:** Donna opened discussion about creating something fun to draw attention to the information on the compactors’ signs such as the recyclesmartma.org “Mo says ‘No’ ” campaign. The committee discussed possibly having a town-wide contest for kids to name the compactors such as at Medfield Day
 - e) **Partner with Memo Update:** Donna reported that further discussion about the posters with MEMO has not happened during the summer and will resume again in September. Running a poster campaign will count toward a Recycling Dividends point
 - f) **Transfer Station Tour:** Donna mentioned that New N Towne would be interested in having a TS tour. Bobby, Johnny and Donna will work on planning a tour for the fall and Donna will contact New N Towne in September to discuss scheduling the tour
 - g) **Transfer Station Tour Video:** Medfield TV is currently editing the video of the tour organized for kids through the Medfield Public Library. The video may be added to the TSARC section of the town website and Facebook once released
 - h) **Foam collection - fall plans:** The committee discussed possibly holding the collection on Saturday, October 15th or Saturday, November 5th. Jackie will contact Insulation Technology, Inc. about what weekend they would be available to come on the following Monday to pick up the foam and will discuss with the TS when an electronics collection may happen and when the tents would need to be used to store TS equipment

4. Transfer Station Operations

- **TS Stickers:** Not discussed this month

- **Recycling Dividends and Revolving Funds:** The committee discussed estimates of the balances based on information from April. The Recycling Dividends was around \$33,000 and the revolving fund was around \$6,699. The Recycling Dividends is estimated to now be around \$24,000 since around \$8,000 may still need to be used to purchase the Big Belly compactor. The revolving fund is estimated to now be lower from expenses such as purchasing supplies for the SWAP and spending around \$1,000 for printing the April newspaper insert. The spending for the Eagle trailer and the Medfield Day booth may or may not already be included in the balances

5. Topics for Constant Contact Newsletter for August

- Information about the water restrictions for the Tier 4 drought; information and pictures highlighting the Professional 30 Cup Coffee Urn, the Gold Panning Kit and the Metal Detector from the Medfield Public Library's Library of Tools; information about the TS plastic bag collection re-suming with a list of what items can be added to the totes; information about a planned foam collection in the fall with guidelines for how to prepare and for how to bring foam anytime to Insulation Technology Inc.; recycling tips on the TS recycling compactors' signs, ways to reduce paper use when printing, and recycling pet peeves; information about the November 1st textile waste ban and bringing textiles to bins at the TS, schools, and Hinkley Pond as well as the TS donation trailer; the September 17th Blessed Sacrament School Electronics Collection; information about items not accepted at the SWAP, how to volunteer there or donate supplies and requesting additional volunteers for the SWAP closing; the ICA Watershed art exhibit involving reused materials; recommendation to turn A/C off or up a few degrees when on vacation; August and September TS hours
- Brittney mentioned that information that TSARC wants to publicize could be sent to her a few days in advance for her to help further promote it through Facebook and Twitter. Updates to the page of recycling tips on the TSARC section of the town website will be done by her

6. Reports

- Donna recommended that committee members either watch the video or review the slides of a presentation on recyclesmartma.org about how to educate people about recycling

7. Additional Topics

- TS Online Brochure:** Barbara opened discussion about how to incorporate the main updates made to the brochure into the existent printed brochures. Cheryl will discuss with Megan Rogers, the new Public Works Office Manager, how many of the printed brochures remain and if it would be possible to easily manually make edits
- Chipotle environmental sustainability:** Donna proposed having a discussion with the Medfield location about their plans for sustainability before they open

- c) **Zoom next month:** Planning to continue meeting through Zoom next month

- d) **Mattress Collection:** Bobby reported that the Eagle trailer to be used for mattresses was delivered to the TS and is located by the entrance. The TS is hoping to hire two new part time attendants to be able to monitor the collection when it resumes

- e) **Plastic Bag Collection and Tote Signs:** Bobby reported that the collection has been running well. Andy will make revised signs for the plastic bag collection totes and afterwards for the compactors. Plans for the plastic bag collection signs such as their location will be discussed with Johnny. The signs may include quick tips about the collection and the wording will be publicized in Constant Contact

- f) **Compactor Signs:** Bobby will send Andy information about the dimensions, the sign vendor to use, and content to include. The signs would include information such as not adding plastic bags or foam to the compactors. Two versions of the signs may be created and moved between the four openings of the compactors to have different ways of drawing attention to the information

- g) **Big Belly solar compactor:** Jackie reported that there have not been any updates recently on when the delivery will occur. There have been supply chain issues and Jackie and Bobby will try to contact Big Belly to discuss the current situation. Bobby and Maurice will check with Big Belly to determine whether an invoice was sent

- h) **Bottle/Can Walpole Redemption Center:** Bobby reported that there has not been enough staff at the TS or enough time for them to go during the center's Friday and Saturday drop off days to bring the many bottles and cans sorted and saved at the TS to the center

- i) **Trash and recycling around town:** Jackie mentioned that some areas around town have had overflowing trash and a lack of recycling. She may contact Parks and Recreation to discuss the issue and discuss with Chris what has happened so far with the letter to the Selectmen requesting clean up become a requirement for vendors to use sites

- j) **Textile Bin Signs:** Jackie mentioned that some of the bins are often overflowing and a resident had recommended to her adding signs to the bins that list where other bins in town are located. Jackie will learn from the vendors how information on the bins could be updated. Annette brought up that a list of bin locations was previously included in Constant Contact. The list may be included in it again and be included in a recycling tip. Jackie suggested considering as well up-

dating information on the bins about accepted items since for one of the bins it differs depending on what side of the bin someone is viewing. The textile waste ban in Massachusetts will start November 1st and the committee discussed possibly publicizing information about it through Constant Contact, the recycling tips, a display at Medfield Day and Twitter

Next TSARC meeting set for Monday, September 12th at 9:00am via Zoom. Adjourned 10:34