



TOWN OF MEDFIELD

MEETING NOTICE

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MSH MASTER PLANNING COMMITTEE

Board or Committee

<u>PLACE OF MEETING</u>	<u>DAY, DATE, AND TIME</u>
DPW Meeting Room 55 North Meadows Road	Wednesday October 30, 2019 at 6:00 pm

AGENDA & TIMES (Subject to change)

6:00 pm - Open Meeting

- Communications and Outreach Plan
 - Including but not limited to:
 - Newsletters, Media, Social Media
 - Preparations for 11/18 Special Town Meeting

And, any additional business that came in after the deadline that must be discussed prior to the next meeting

Minutes

Present: Erb, Karg, Casey, James, Fisher, Harney

- Previous minutes were approved (Karg, Casey; 4-0)
- The Committee intends to meet with the Development - Committee at their meeting at 7 pm.
- Karg was identified as the speaker for the presentation at STM.
- Casey indicated there should be an article on zoning (what it is and how it works). Raposa drafted an article on that subject. James to edit the article.
- Reviewed library hours outreach schedule over next few weeks.
- Raposa to add the final zoning to the book at the library.
- Committee discussed messaging.
- There is a BoS meeting on 10/31 where their vote will be taken. The warrants will be posted, printed, and mailed.
- Committee discussed presentation content and handout with Development Committee (both must be approved by the moderator).

10/22/19