

Board of Assessors – Meeting Minutes

DATE: November 27, 2018 TIME: 6:00 PM PLACE: Board of Assessors office - TOWN HOUSE

MEETING CALLED BY

Kenneth L. Manning, Chairman @ 6:00 PM

ATTENDEES

Thomas V. Sweeney, Jr. – arrived at 6:10 PM

Jeffrey Skerry

Yvonne Remillard – Principal Assessor

Open Session:

Chairman Manning opened the meeting at 6:00 PM.

1. **Minutes October 16, 2018** – The Board reviewed the minutes. Mr. Skerry motioned to approve the minutes of 10/16/2018, seconded by Mr. Manning. Motion passed 2-0.
2. **Overlay Release Discussion**– The Board reviewed the balances in the overlay accounts for the last 13 fiscal years. Ms. Remillard noted that with the Municipal Modernization Act we now had one combined overlay account for all years. She noted that the Board of Selectmen would be signing a request tonight at their meeting to release monies from the overlay to assist with the FY 2020 Budget. Ms. Remillard recommended a \$200,000 release based on abatements, exemptions and outstanding liabilities. Mr. Manning motioned to release \$200,000 from the overlay account, seconded by Mr. Skerry. Motion passed 2-0.
3. **FY 2020 Overlay:**
Ms. Remillard recommended \$200,000 for the FY 2020 overlay. She noted that even though there would be an increase in the senior tax work off program. The account has been set at \$200,000 for the last several years and she didn't see a need to increase or decrease the estimate. Mr. Manning motioned to approve the FY 2020 overlay estimate at \$200,000, seconded by Mr. Skerry. Motion passed 2-0.
4. **Budget FY 2020:** Ms. Remillard presented the proposed Budget for FY 2020. She noted that this was the recertification year, so the budget went up more than normal to include the increase in the Personal Property contract and the Real Estate service contract. The remainder (of the budget items) was discussed in detail. Mr. Manning motioned to approve the budget, seconded by Mr. Skerry. Motion passed 3-0.
5. **Classification Hearing with the Board of Selectmen** – The Board continued their meeting upstairs on the second floor with the Board of Selectmen. Selectmen Marcucci read the public hearing notice at 7:00 PM and Ms. Remillard gave a brief presentation on the fiscal effects of splitting the tax rate. There were no questions from the audience. The Board members made a few brief comments and then voted a residential factor of "1" which kept the single tax rate for the Town. The hearing closed and the Board of Assessors returned to their meeting downstairs.
6. **Approve and Sign All FY 2019 Tax Recap Documents for the DOR Gateway System:** Mr. Manning motioned to approve the tax recap documents, seconded by Mr. Sweeney, motion passed 3-0. All appropriate documents were hand signed and two of the three members signed on the gateway system. Mr. Skerry will sign tomorrow off site.
7. **Next Meeting Date:** Next meeting date was tentatively scheduled for December 18, 2018 at 6:00 PM.

Executive session called under MGL 30A, section 21 sub-section (a) sub-sub-section (7) to discuss non-public records MGL Chapter 59: Motor Vehicle Abatements 13A-14A FY 2019, Executive Session Minutes 10/16/2018, FY 2019 Senior Tax Work-off exemptions SRT 2019-01 through SRT 2019-52, FY 2019 MGL 59 Chapter 5 Exemptions #01-54, Motor Vehicle Commitments #2C and #3C of FY 2019 and corresponding exemptions #15A and 16A of FY 2019 Mr. Manning motioned to enter into executive session at 7:20 PM and noted that the Board would not reconvene to open session after executive session. Mr. Sweeney seconded. Roll call vote: Sweeney: AYE; Skerry: Aye; Manning: AYE.

Open Meeting adjourned at 7:20 PM.

Documents reviewed at meeting:

10/16/2018 minutes

State Tax Rate Recap Documents FY 2019

Overlay Account balance as of 11/27/18

Assessors FY 2020 Budget

Classification Hearing Presentation