



TOWN OF MEDFIELD

MEETING NOTICE

POSTED:

TOWN CLERK
TOWN OF MEDFIELD, MASS.

2019 JAN 11 P 12:08

POSTED IN ACCORDANCE WITH THE PROVISIONS OF M.G.L. CHAPTER 39 SECTION 23A AS AMENDED.

OFFICE OF THE
TOWN CLERK

Board of Selectmen

Board or Committee

PLACE OF MEETING	DAY, DATE, AND TIME
Town Hall, Chenery Meeting Room 2 nd floor	Tuesday January 15, 2019 @ 7:00 PM

AGENDA (SUBJECT TO CHANGE)

7:00 PM Call to order

Disclosure of video recording

We want to take a moment of appreciation for our Troops serving in the Middle East and around the world

Appointments

7:00 PM Michael Taylor

Discuss Medfield Rail Trail and Warrant Article

7:20 PM Robb Gregg, Chair of Medfield's Peak House Heritage Center

Discuss remediation of the Peak House Tencenterary Sign; request Selectmen vote to sign letter of endorsement addressed to MassDot to correct the sign; request Selectmen identify a stakeholder to the Peak House Heritage Center, preferably from within Town Administration

7:40 PM Residents Kimberly Gargano and Denise DePiero

Discuss the safety oversight of the Westwood Gun Club and the Club's expansion

8:15 PM Barbara Gips, Jack Wolfe, Richard Scullary

Present Senior Housing Survey Results

Citizen Comment

Action Items

Vote to authorize Chairman Marcucci to sign contract form and contractor authorized signatory listing form pertaining to the Student Awareness of Fire Education grant, in the amount of \$4,154.00

Selectmen are requested to vote to appoint Jared Gustafson as Associate Member of the Zoning Board of Appeals and as recommended by the ZBA

Discussion Item

Review draft copy of 2019 ATM Articles

Pending

Discuss Town Wide Master Planning Committee appointment of members:

Teresa James	Roberta Lynch	Citizens at Large
Jessica Reilly	Kevin Ryder	Jay Duncan
Mary McCarthy	William Harvey	Jerry Potts
Tom Erb		Philip Stashenko

Continued discussion regarding Historical Society outstanding water bill

Town Administrator Update

Review Board of Selectmen Action List

Selectmen Report

Informational

Representative Denise Garlick "Report to the Community" to be held Thursday January 31, 2019 at the
Public Safety Building beginning at 7:15 PM

Medfield Police League and Collective Bargaining

From Norfolk County Retirement System, FY2020 appropriation figures

Resignation letter from Michael J. Clancy member of the Council on Aging Board

E. Clarke
1-11-19

RECEIVED
TOWN OF MEDFIELD, MASS.
2019 JAN 11 P 12:09
OFFICE OF THE
TOWN CLERK

TO: Board of Selectmen, Town of Medfield

FROM: Rob Gregg
Chair, Medfield's Peak House Heritage Center

DATE: January 15, 2019

SUBJECT: Request for Letter of Endorsement

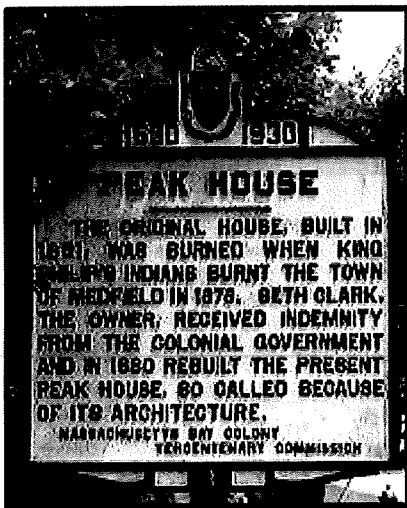
Ask

The Peak House Heritage Center, a recently-formed organization, is seeking a letter of endorsement from the Board of Selectmen to MassDOT to correct the Tercentenary Sign in front of the Peak House, 347 Main Street.

The Sign's Background

Erected in 1930 throughout nine counties and ninety-five cities and towns by the Massachusetts Bay Colony Tercentenary Commission, the iconic signs were part of an automobile tourism initiative. The conditions of these signs today range from good to bad to ugly to missing, according to a third-party website.

The Peak House sign is in good condition but it contains three historical mistakes. The only remediation required is to correct them with accurate names and a date.



Tercentenary Sign Today (mistakes in red)

THE ORIGINAL HOUSE, BUILT IN 1651, WAS BURNED WHEN KING PHILIP'S INDIANS BURNT THE TOWN OF MEDFIELD IN 1676. SETH CLARK, THE OWNER, RECEIVED INDEMNITY FORM THE COLONIAL GOVERNMENT AND IN 1680 REBUILT THE PRESENT PEAK HOUSE, SO CALLED BECAUSE OF ITS ARCHITECTURE.

Tercentenary Sign Proposed (corrections in red)

THE ORIGINAL HOUSE, BUILT IN 1651, WAS BURNED WHEN KING PHILIP'S INDIANS BURNT THE TOWN OF MEDFIELD IN 1676. BENJ. CLARK, THE OWNER, RECEIVED INDEMNITY FROM THE COLONIAL GOVERNMENT AND IN 1711 REBUILT THE PRESENT PEAK HOUSE, SO CALLED BECAUSE OF ITS ARCHITECTURE.

Next Steps with MassDOT

Today the signs are under the jurisdiction of MassDOT which is undertaking a program to address a variety of field issues. Our request is only to change the three mistakes by grinding out them out and replacing them with either recast letters and date (preferably) or painting new letters and a number. This step appears doable when the sign is removed to the agency's location. The Board of Directors of the Peak House Heritage Center fully supports this initiative.

A new organization begins in Medfield: The Peak House Heritage Center

In 2017, the Medfield Historical Society recognized that 1) unimaginative displays and exhibits were ineffective and unchanging at the Peak House, 2) the pool of docents had shrunk to a critically low level for Sunday leadership, 3) the grounds and building lacked ongoing attention. Faced with the house's possible demise as a tourist attraction, a Peak House Task Force (Rob Babson, Michele Feinsilver, Rob Gregg, Rick Hooker) was then formed to reimagine the Peak House as a sustainable historic asset. Using a SWOT analysis, the Task Force shifted the focus of the Peak House from a museum to that of a heritage center focused primarily on visitor experiences and less so on artifacts and collections.

Recently, the Curators of the Medfield Historical Society and the Directors of Peak House Heritage Center signed a ten-year Property Management Agreement that provides complete autonomy to Directors to manage the facility, operations, and visitor experience at the Peak House.

Our plan, already in place, is to establish a business relationship with 1) a fundraising consultant, and 2) a company whose scope of work is researching content, developing exhibitions, and serving as a visitor advocate. During the summer and fall of 2018, the Directors and other volunteers completed numerous onsite improvement and preservation projects that amounted to \$6,200 of in-kind donations. One such instance is the restoration of the Peak House Herb Gardens (please see attached.)

What makes the Peak House unique?

Located at 347 Main Street (Route 109) in Medfield, its architecture is one of the earliest surviving examples of post-medieval English (Elizabethan) architecture as well as being the only free-standing structure of its kind in the United States. Its most unusual and salient feature is its exceptionally steep pitched roof which is the highest on record in Massachusetts. This distinction is noted by its name, the Peak House.

The house also has the earliest known example of an innovational roof form, consisting entirely of principal rafters without purlins (a horizontal beam along the length of a roof, resting on a main rafter and supporting the common rafters or boards). According to Historic New England, this practice appeared in the development of 17th century communities inland from the Massachusetts coast.

In 1924, with consultation by William Sumner Appleton from SPNEA (currently Historic New England) the Peak House was thoroughly restored without altering its basic framework.

What is the Peak House legacy in 2019?

Family History – Since its construction by Benjamin Clark in 1711 for his son Seth, it became home to numerous Clark family generations until 1818 when non-family members began ownership. That trend continued until 1924 when Frederick Mason Smith deeded the house and property to the Medfield Historical Society.

Special Events – In 1854, Medfield's first Catholic mass was organized there by James Griffin, a Peak House resident. In 1886, an art studio was established on the second floor by John Jesse Francis, a landscape water colorist. Beginning in 1908, a carriage and chair painting business was conducted there by Frederick Mason Smith. In 1975, the Peak House was accepted on the National Register of Historic Places by the Massachusetts Historical Commission and United States National Park Service.

Horticulture – The Medfield Garden Club planted an award-winning herb garden adjacent to it in 1986. Having fallen into neglect some years later, the garden was restored in 2018.

Archeology – A carefully planned dig immediately behind the house was conducted in 1976. Many of its artifacts will be used in a future exhibit.

Architecture – It occupies a very small frame: 24 feet long, 14 feet 10 inches wide, 10 feet from the ground to the eaves, and 12 feet from the top of the eaves to the roof top. The 4 exterior walls and the roof are covered with wood shingles. The 8 window openings are furnished with restored casement sash, having diamond-shapes panes set in lead.

Tourism – It is one of the most recognizable sites in Medfield, located at the eastern end of Main Street (Route 109 is the second busiest undivided highway in Massachusetts). The house is open Sunday afternoons from mid-June to mid-September. Detailed in a comprehensive Summer 2018 survey, 233 visitors stopped there.

What is the impact of a Peak House Heritage Center?

Education – it allows us to educate visitors about the history of our community.

Reflection and Identity – it gives opportunity to both local residents and visitors to become directly involved, create awareness, and develop a sense of pride in Medfield's rich culture, heritage, and history.

Economic Development – it draws tourists to the community for sustaining local businesses.

Community Support – it builds community support by hosting events and activities available to Medfield residents and others.

What is the mission of the Peak House Heritage Center?

To engage, inform, inspire visitors as they learn about this historic house, the events that occurred here, and the diverse residents who shaped its legacy.



MICHAEL J. SULLIVAN
Town Administrator

TOWN OF MEDFIELD

Office of
BOARD OF SELECTMEN

TOWN HOUSE, 459 MAIN STREET
MEDFIELD, MASSACHUSETTS 02052-2009

(508) 359-8505

January 15, 2019

David White
Acting Director, Environmental Services
MassDOT Highway Division
Ten Park Plaza, Environmental Suite 4260
Boston, MA 02116-3969

Dear Mr. White:

RE: Peak House Tercentenary Sign, 347 Main Street, Medfield

After discussion with Rob Gregg, Chair of Medfield's Peak House Heritage Center, we are writing you to endorse the remediation of the sign to correctly read:

THE ORIGINAL HOUSE, BUILT IN 1651, WAS BURNED WHEN KING PHILIP'S INDIANS BURNT THE TOWN OF MEDFIELD IN 1676. BENJ. CLARK, THE OWNER, RECEIVED INDEMNITY FROM THE COLONIAL GOVERNMENT AND IN 1711 ~~RE~~BUILT THE PRESENT PEAK HOUSE, SO CALLED BECAUSE OF ITS ARCHITECTURE.

We believe it is important to document our Town's history and MassDOT's public recognition of it with a sign that correctly states the facts of the Peak House's beginnings.

Thank you for your consideration.

Sincerely,

Michael T. Marcucci, Chairman

Gustave H. Murby, Clerk

Osler. L. Peterson, Third Member
Medfield Board of Selectmen

TO: Board of Selectmen, Town of Medfield

FROM: Rob Gregg
Chair, Medfield's Peak House Heritage Center

DATE: January 15, 2019

SUBJECT: Request for 1) Letter of endorsement and 2) Stakeholder identification

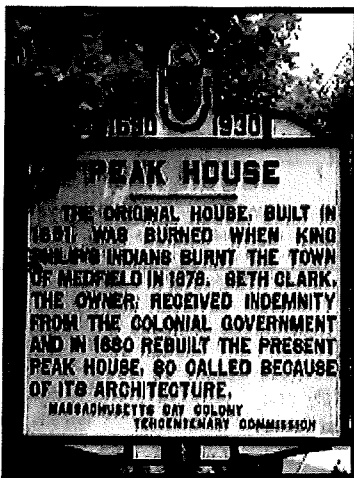
Request #1

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The Peak House sign is in good condition but it contains three historical mistakes. Instead of recasting the entire sign, the only remediation required is to correct them with an accurate name, date, and rewording.



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The Role of Stakeholders

When engaging a firm to help us focus on content, exhibitions, and visitor experience, our first task is to identify stakeholders who have a keen interest in helping us fulfill our mission. Stakeholders have knowledge, wisdom, and insight which are vital in the in the two initial phases of pre-planning and vision and design planning.

Request #2

The Directors request that the Board of Selectman identify a stakeholder in the Town's administration who will contribute in these first two phases.

What makes the Peak House unique?

Located at 347 Main Street (Route 109) in Medfield, its architecture is one of the earliest surviving examples of post-medieval English (Elizabethan) architecture as well as being the only free-standing structure of its kind in the United States. Its most unusual and salient feature is its exceptionally steep pitched roof which is the highest on record in Massachusetts. This distinction is noted by its name, the Peak House.

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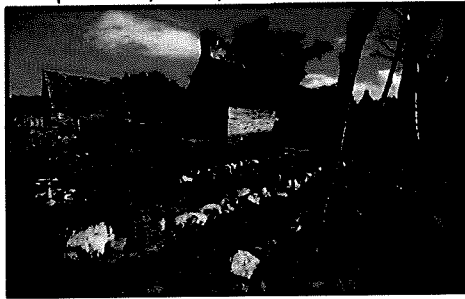
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The Peak House Herb Gardens Re-imagined in 2018

In 1983, the Medfield Garden Club created a set of herb gardens at the Peak House. One, a dooryard garden, at the front of the house, and the second, a sun-to-shade garden, along a stone wall on the property's border that was reconstructed for the express purpose of creating a longer and wider herb garden, focusing largely on medicinal herbs in contrast to the dooryard garden that contained primarily culinary herbs. The gardens were meticulously researched and drew on the historical gardens at the John Whipple House built in 1677 in Ipswich MA. The Medfield Garden Club won the Historic Preservation Award from the Garden Club Federation of Massachusetts in 1985 for its creation of the Peak House Herb Gardens.

As with many non-profit projects that require maintenance and upkeep to retain the essential nature of the mission, the original creators of the Peak House Herb Gardens got older, some moved away and some died. The gardens were abandoned and fell into disrepair resulting in an unsightly jumble of weeds, saplings, invasives and a few herbal stragglers from the 1983 gardens.

In September, 2018, the beds were cleared of weeds and debris and five of the original herbs were salvaged, divided and potted for future planting. In early October, the wooden garden frames were dismantled and field stone edging after the Fuller Gardens at the Plimoth Plantation was installed. Dried and aged horse manure was added to the soil in the same way that the early residents of the Peak House would have enriched their garden soil with dung.



Fuller Gardens at Plimoth Plantation

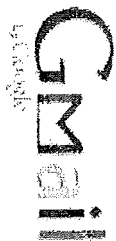
Currently in the United States, ethnobotanists and horticultural archaeologists are moving away from the geometric historic English herb garden to a new understanding that the early settlers realized very quickly that the roots, bulbs and seeds brought from Europe were not necessarily well-suited for the colonies. Native American medicinal and food plants had

been used for more than a thousand years, indigenous to specific areas of early settlement, well adapted to the climate and the plants required little cultivation. There is now a comprehensive study of the integration of Native American medicinal, culinary and dyeing plants in colonial gardens, and to that end, the re-imagining and restoration of the Peak House Herb Gardens in 2018 will strive to create an authentic experience for visitors within an early colonized southern New England landscape that was populated, farmed and hunted by Native Americans over centuries before the settlers arrived. Survival of settlers depended on a rapid assimilation of Native American herbal medicines and food from plants that were thriving in New England and were readily available for the taking.

The relationship between the early settlers and Native American tribes in Massachusetts was a complex one, especially in Medfield where King Philip exacted a high price from the town, but the integration and heritage of food, medicinal and dyeing plants was beneficial to both settlers and native people, both learning from each other. The re-imagining and restoration of the Peak House Herb Gardens is an attempt to bridge cultures and New and Old World traditions through the lens and landscape of plants.



Newly restored Peak House Herb Gardens



Evelyn Clarke <eclarke@medfield.net>

Westwood Gun Club Concerns

4 messages

Thu, Jan 10, 2019 at 6:49 AM

Kimberly Gargano <kimberly.gargano@gmail.com>
To: Selectman marucui <selectmannarcucci@gmail.com>, Selectman Gus Murby <gmurby@earthlink.net>, Selectman Osler <osler.peterson@verizon.net>, srapposa@medfield.net, mddepiro@gmail.com, Daddy <timothy.gargano@gmail.com>, "KimberlyGregg Gargano" <kimberly.gargano@gmail.com>, Selectmans Office <eclarke@medfield.net>

Good Morning,

We are in the process of trying to gather more information regarding the safety oversight of the Westwood Gun Club (WGC) which is located at 25 Trailside Road in Medfield.

We have spoken with the Medfield Building Inspector, Health Department, Town Planner, Sgt. of Fire Arms Safety, and we have also followed up with the Town Administrator, Michael Sullivan, on multiple occasions, all with regards to WGC safety concerns.

In speaking with the Medfield Police Department, it is our understanding the responsibility for safety oversight of the WGC resides with the Medfield Board of Selectman.

We respectfully request the opportunity to raise our concerns at the January 15 Board of Selectman Meeting, please. We are seeking additional information on the scope and frequency of these safety inspections, in particular with regard to the WGC expansion currently underway.

Kind Regards,

Kimberly Gargano & Denise DePiero

Michael Marcucci <selectmanmarcucci@gmail.com>

Thu, Jan 10, 2019 at 7:07 AM

To: Kimberly Gargano <kimberly.gargano@gmail.com>
Cc: Selectman Gus Murby <gmurby@earthlink.net>, Selectman Osler <osler.peterson@verizon.net>, sraposa@medfield.net, mddepiero@gmail.com, Daddy <timothy.gargano@gmail.com>, Selectmans Office <edclark@medfield.net>

Dear Ms. Garganon and Ms. DePiero—

Thank you for the note. We can add this to our agenda for Tuesday January 15. Do you have a sense of how much time you will need? We have some other appointments and so will try to schedule them as efficiently as we can. The final agenda will be published tomorrow so you will know then what time it is set for.

Thanks for reaching out.

Best,
Mike Marcucci

Sent from my mobile phone
[Quoted text hidden]

Kimberly Gargano <kimberly.gargano@gmail.com>

Thu, Jan 10, 2019 at 7:27 AM

To: Michael Marcucci <selectmanmarcucci@gmail.com>
Cc: Selectman Gus Murby <gmurby@earthlink.net>, Selectman Osler <osler.peterson@verizon.net>, sraposa@medfield.net, mddepiero@gmail.com, Daddy <timothy.gargano@gmail.com>, Selectmans Office <edclark@medfield.net>

Good Morning Selectman Marcucci,

Thank you so much, we are very appreciative. We think 15-20 minutes would allow us enough time if the schedule permits that amount.

Many thanks, and looking forward to Tuesday.

Sincerely,

Kimberly & Denise

Sent from my iPhone
[Quoted text hidden]

Denise DePiero <mddepiero@gmail.com>

Thu, Jan 10, 2019 at 8:27 AM

To: Michael Marcucci <selectmanmarcucci@gmail.com>
Cc: Kimberly Gargano <kimberly.gargano@gmail.com>, Selectman Gus Murby <gmurby@earthlink.net>, Selectman Osler <osler.peterson@verizon.net>, sraposa@medfield.net, Daddy <timothy.gargano@gmail.com>, Selectmans Office <edclark@medfield.net>

Dear Selectman Marcucci,

1/10/2019

Town of Medfield Mail - Westwood Gun Club Concerns

Thank you for your response on this matter and trying to incorporate us into your agenda at the Board of Selectman meeting next week. I am respectfully requesting that the current application that the Westwood Gun Club submitted to the building department regarding their expansion be put on hold until we, as neighbors, have had an opportunity to voice our concerns regarding the current safety oversight concerns as well as the impact of such expansion on several Medfield neighborhoods.

Per the building department yesterday, the application has not been approved. I understand footings have been poured and there is significant activity at the Westwood Gun Club by Hurley Testa Construction as well as a lumber delivery by Chase Lumber just a few minutes ago.

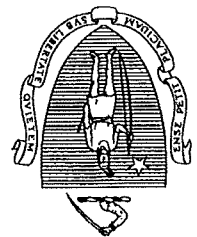
We would very much appreciate an opportunity to speak next week regarding this matter prior to anything being approved.

Thank you for your time and consideration.

Denise DePiero and Kim Gargano

On Jan 10, 2019, at 7:07 AM, Michael Marcucci <selectmanmarcucci@gmail.com> wrote:

[Quoted text hidden]



CHARLES D. BAKER
GOVERNOR
KARYN E. POLITO
LT. GOVERNOR
THOMAS A. TURCO, III
SECRETARY

The Commonwealth of Massachusetts
Executive Office of Public Safety and Security
Department of Fire Services
P.O. Box 1025 ~ State Road
Flow, Massachusetts 01775

(978) 567-3100 Fax: (978) 567-3181

www.mass.gov/dfs



PETER J. OSTROSKY
STATE FIRE MARSHAL

December 28, 2018

Chief William C. Carrico II
Medfield Fire Department
112 North Street
Medfield, MA 02052

Dear Chief Carrico:

I am pleased to inform you that your FY 2019 Student Awareness of Fire Education (S.A.F.E.) grant application has been approved for funding. The Medfield Fire Department has been awarded \$6,754.00 for your S.A.F.E. grant.

Please return the enclosed *contract form and the contractor authorized signatory listing form* (where the municipality says who is authorized to sign contracts on its behalf) to the Department of Fire Services (DFS) to the attention of Fiscal Affairs by January 18, 2019. Once these documents have been received, DFS will sign the contract and send you a copy. Fire departments may only begin to incur costs upon receipt of the executed contract. Be sure to alert your treasurer and to check with them to ensure receipt of the funds. We expect the funds to be electronically distributed on or about January 25, 2019.

All grantees are required to submit the FY 2018 year-end report to DFS by January 31, 2019. If there are any unexpended funds, the grantee may apply for a one-time 6-month extension, which will be part of the year-end report form. At the close of the single 6-month extension, all unexpended funds must be returned to the Commonwealth. At this time, any prior year remaining funds must be returned to the Commonwealth.

Twenty-four years ago, the Administration advocated for the creation of the S.A.F.E. Program. Since that time average annual child fire deaths have been reduced by 74%. Four years ago, the S.A.F.E. program was expanded to offer funds to local communities in support of senior fire prevention training. Seniors are the most vulnerable of populations at risk of fire related deaths. Senior SAFE is aimed at educating seniors on fire prevention, general home safety and how to be better prepared in the event of a fire. It is our hope that with this opportunity we can recreate the success with our older population that we have had with children.

I thank you for your commitment to the S.A.F.E. program and for your continuing efforts to promote fire prevention for all citizens. If you have any questions, please feel free to contact Cynthia Ouellette at (978) 567-3381 or the S.A.F.E. staff at (978) 567-3388.

Sincerely,

Peter J. Ostrosky

Peter J. Ostrosky
State Fire Marshal

Administrative Services • Division of Fire Safety
Massachusetts • Massachusetts Firefighting Academy

COMMONWEALTH OF MASSACHUSETTS ~ STANDARD CONTRACT FORM



This form is jointly issued and published by the Executive Office for Administration and Finance (ANF), the Office of the Comptroller (CTR) and the Operational Services Division (OSD) as the default contract for all Commonwealth Departments when another form is not prescribed by regulation or policy. Any changes to the official printed language of this form shall be void. Additional non-conflicting terms may be added by Attachment. Contractors may not require any additional agreements, engagement letters, contract forms or other additional terms as part of this Contract without prior Department approval. Click on hyperlinks for definitions, instructions and legal requirements that are incorporated by reference into this Contract. An electronic copy of this form is available at www.mass.gov/osc under Guidance For Vendors - Forms or www.mass.gov/osc under OSD Forms.

CONTRACTOR LEGAL NAME: Town of Medfield / Medfield Fire Department (and d/b/a):	
Legal Address: (W-9, W-4-T&C): 459 Main Street, Medfield, MA 02052-2009 Contract Manager: Chief William C. Carrico II E-Mail: wcarrico@medfield.net	Business Mailing Address: State Road, P.O. Box 1025, Stow, MA 01775 Billing Address: (if different): Contract Manager: David Clemons E-Mail: David.Clemons@state.ma.us
Contractor Vendor Code: VC6000191876 Phone: 508-359-2323 Fax: 508-359-2212	Phone: 978-567-3179 Fax: 978-567-3121 MMARS Doc ID(s): RFR/Procurement or Other ID Number: SAFEGRANT
Vendor Code Address ID (e.g. "AD001": AD001. (Note: The Address ID must be set up for EFT payments.)	
X NEW CONTRACT PROCUREMENT OR EXCEPTION TYPE: (Check one option only) Statewide Contract (OSD or an OSD-designated Department) Collective Purchase (Attach OSD approval, scope, budget) Department Procurement (includes State or Federal grants \$15 CMR 2.00) (Attach RFR and Response or other procurement supporting documentation) Emergency Contract (Attach justification for emergency, scope, budget) Contract Employee (Attach Employment Status Form, scope, budget) Legislative/Legal or Other: (Attach authorizing language/justification, scope and budget)	
AMENDMENT TYPE: (Check one option only. Attach details of Amendment changes.) Amendment to Scope or Budget (Attach updated scope and budget) Interim Contract (Attach justification for interim Contract and updated scope/budget) Contract Employee (Attach any updates to scope or budget) Legislative/Legal or Other: (Attach authorizing language/justification and updated scope and budget)	
COMPENSATION: (Check ONE option): The Department certifies that payments for authorized performance accepted in accordance with the terms of this Contract will be supported in the state accounting system by sufficient appropriations or other non-appropriated funds, subject to intercept for Commonwealth owed debts under 815 CMR 9.00. X. Rate Contract (No Maximum Obligation. Attach details of all rates, units, calculations, conditions or terms and any changes if rates or terms are being amended.) Maximum Obligation Contract Enter Total Maximum Obligation for total duration of this Contract (or new Total if Contract is being amended). \$ _____	
PROMPT PAYMENT DISCOUNTS (PPD): Commonwealth payments are issued through EFT 45 days from invoice receipt. Contractors requesting accelerated payments must identify a PPD as follows: Payment issued within 10 days _____ % PPD; Payment issued within 15 days _____ % PPD; Payment issued within 20 days _____ % PPD; Payment issued within 30 days _____ % PPD. If PPD percentages are left blank, identify reason: X. agree to standard 45 day cycle _____ stationery/legal or Ready Payments (G.L.c. 29, § 23A); _____ only initial payment (subsequent payments scheduled to support standard EFT 45 day payment cycle. See Prompt Pay Discounts Policy).	
BRIEF DESCRIPTION OF CONTRACT PERFORMANCE OR REASON FOR AMENDMENT: (Enter the Contract title, purpose, fiscal year(s) and a detailed description of the scope of performance or what is being amended for a Contract Amendment. Attach all supporting documentation and justifications.) SAFEGRANT. This contract is for grant funds from the Student Awareness of Fire Education (S.A.F.E.) Grant program administered by the Department of Fire Services.	
ANTICIPATED START DATE: (Complete ONE option only) The Department and Contractor certify for this Contract, or Contract Amendment, that Contract obligations: X. 1. may be incurred as of the Effective Date (latest signature date below) and no obligations have been incurred prior to the Effective Date. 2. may be incurred as of _____, 20____, a date LATER than the Effective Date below and no obligations have been incurred prior to the Effective Date. 3. were incurred as of _____, 20____, a date PRIOR to the Effective Date below, and the parties agree that payments for any obligations incurred prior to the Effective Date are authorized to be made either as settlement payments or as authorized reimbursement payments, and that the details and circumstances of all obligations under this Contract are attached and incorporated into this Contract. Acceptance of payments for further claims related to these obligations.	
CONTRACT END DATE: Contract performance shall terminate as of June 30, 2023, with no new obligations being incurred after this date unless the Contract is properly amended, provided that the terms of this Contract and performance expectations and obligations shall survive its termination for the purpose of resolving any claim or dispute, for completing any negotiated terms and warranties, to allow any close out or transition performance, reporting, involving or final payments, or during any lapse between amendments.	
CERTIFICATIONS: Notwithstanding verbal or other representations by the parties, the "Effective Date" of this Contract or Amendment shall be the latest date that this Contract or Amendment has been executed by an authorized signatory of the Contractor, the Department, or a later Contract or Amendment Start Date specified above, subject to any required approvals. The Contractor makes all certifications required under the attached Contractor Certifications (incorporated by reference if not attached here) under the pains and penalties of perjury, agrees to provide any required documentation upon request to support compliance, and agrees that all terms governing performance of this Contract and doing business in Massachusetts are attached or incorporated by reference herein according to the following hierarchy of document precedence, the applicable Commonwealth Terms and Conditions, this Standard Contract Form including the Instructions and Contractor Certifications, the Request for Response (RFR) or other solicitation, the Contractor's Response, and additional negotiated terms, provided that additional negotiated terms will take precedence over the relevant terms in the RFR and the Contractor's Response only if made using the process outlined in 801 CMR 21.07, incorporated herein, provided that any amended RFR or Response result in best value, lower costs, or a more cost effective Contract.	
AUTHORIZING SIGNATURE FOR THE CONTRACTOR: X: _____ Date: _____ (Signature and Date Must Be Handwritten At Time of Signature) Print Name: _____ Print Title: _____	
AUTHORIZING SIGNATURE FOR THE COMMONWEALTH: X: _____ Date: _____ (Signature and Date Must Be Handwritten At Time of Signature) Print Name: _____ Print Title: _____	



Issued May 2004

COMMONWEALTH OF MASSACHUSETTS CONTRACTOR AUTHORIZED SIGNATORY LISTING

CONTRACTOR LEGAL NAME :
CONTRACTOR VENDOR/CUSTOMER CODE:

INSTRUCTIONS: Any Contractor (other than a sole-proprietor or an individual contractor) must provide a listing of individuals who are authorized as legal representatives of the Contractor who can sign contracts and other legally binding documents related to the contract on the Contractor's behalf. In addition to this listing, any state department may require additional proof of authority to sign contracts on behalf of the Contractor, or proof of authenticity of signature (a notarized signature that the Department can use to verify that the signature and date that appear on the Contract or other legal document was actually made by the Contractor's authorized signatory, and not by a representative, designee or other individual.)

NOTICE: Acceptance of any payment under a Contract or Grant shall operate as a waiver of any defense by the Contractor challenging the existence of a valid Contract due to an alleged lack of actual authority to execute the document by the signatory.

For privacy purposes **DO NOT ATTACH** any documentation containing personal information, such as bank account numbers, social security numbers, driver's licenses, home addresses, social security cards or any other personally identifiable information that you do not want released as part of a public record. The Commonwealth reserves the right to publish the names and titles of authorized signatories of contractors.

AUTHORIZED SIGNATORY NAME	TITLE
Kristine Trivelpiece	Town Administrator

I certify that I am the President, Chief Executive Officer, Chief Fiscal Officer, Corporate Clerk or Legal Counsel for the Contractor and as an authorized officer of the Contractor I certify that the names of the individuals identified on this listing are current as of the date of execution below and that these individuals are authorized to sign contracts and other legally binding documents related to contracts with the Commonwealth of Massachusetts on behalf of the Contractor. I understand and agree that the Contractor has a duty to ensure that this listing is immediately updated and communicated to any state department with which the Contractor does business whenever the authorized signatories above retire, are otherwise terminated from the Contractor's employ, have their responsibilities changed, resulting in their no longer being authorized to sign contracts with the Commonwealth or whenever new signatories are designated.

Date:

Signature

Title:

Telephone:

Email:

Fax:

[Listing can not be accepted without all of this information completed.]
A copy of this listing must be attached to the "record copy" of a contract filed with the department.

Memorandum

To: Michael T. Marcucci, Chairman, Board of Selectmen

CC: Michael Sullivan, Town Administrator

From: John McNicholas, Chairman

Date: January 10, 2019

Re: Zoning Board of Appeals (ZBA) Membership

The members of the ZBA, at their duly posted meeting on January 9, 2019, the ZBA unanimously recommended appointment of Jared Gustafson as an Associate Member of the ZBA. His letter of interest is attached for your consideration.

December 20, 2018

Town of Medfield Board of Selectmen
459 Main Street
Medfield, MA 02052

Re: Town of Medfield Zoning Board of Appeals

Dear Mr. Marcucci, Mr. Murby and Mr. Peterson:

As an introduction, my name is Jared Gustafson and I reside at 54 Colonial Road in Medfield, with my wife, Kathleen, and our two children, William and Emma. I am employed as Financial Director for the Boston law firm of Barrett & Singal. I hold an undergraduate degree from Northeastern University and a master's degree in business administration from Boston College. By way of this letter, I would like to make known my interest in joining the Town of Medfield Zoning Board of Appeals.

My wife and I fell in love with Medfield years ago, as we spent a great deal of time in town with friends who are Medfield residents. When the opportunity presented itself, we moved our family to Medfield at the tail end of 2017. Since we have moved to town, both my wife and I have looked for ways to give back to the community that is so important in our lives. When I heard about the Associate Member opening on the Zoning Board of Appeals, I knew the position would be a perfect fit for me. I see this role as an opportunity to give back to the Town of Medfield, while doing my part to maintain the Town's ideals and reputation. Following the legal requirements of the Board, I would strive to uphold the legacy of previous Board Members, who have shaped Medfield through their prior decisions.

I have worked in the legal field for over fourteen years. Although I have been positioned in financial roles, and have not directly practiced law during this time, as a member of firm management I have tasked myself with understanding our legal work to the greatest extent possible. This approach has allowed me to understand and embrace the legal thought process, which I feel lays the groundwork for making difficult zoning appeal and permitting decisions. I will follow the necessary laws and by-laws to arrive at my opinions.

My current firm concentrates our business in healthcare law, particularly regulatory work in the field. As such, on behalf of our clients, we work through zoning issues in the city of Boston and throughout the Commonwealth. The challenges faced, and the work completed by our attorneys has allowed me to learn a great deal about the zoning appeal process in a number of towns and cities in Massachusetts. I think this experience would serve me well on the Medfield Zoning Board of Appeals.

In addition to my direct legal experience, I believe my financial background would be a benefit to the role as well. Daily I am tasked to think objectively and make decisions that are not popular with everyone, keeping the greater good of my firm and the entirety of its partners in mind. Likewise, I know the challenge of upsetting some to benefit others is a major challenge faced by the Zoning Board of Appeals members in nearly all of their decisions. I have the ability to think level headedly

2019 List of Potential Articles.

Article 1. Annual Town Election – March 25, 2019

Article 2. Departmental Reports

Article 3. Transfer of Cemetery Sale of Lots Funds to Cemetery Perpetual Care Trust Fund

Article 4. Vote to accept G.L., Chapter 44, section 53F1/2 establishing to establish a Cable

PEG access operations or services enterprise fund or to accept G.L. Chapter 44, section 53E ½ to establish a PEG Access and Cable Related Fund, and vote to transfer all cable related funds, except the annual license fee, which shall be credited to the General Fund and to appropriate a sum of money from whichever fund is established.

Article . Rewrite the purpose of the Advanced Life Support Revolving Fund

Article 5. To see if the Town will vote to set Expenditure Limits for 53E ½ Revolving Funds established under the Code of the Town of Medfield, Chapter 117 Departmental Revolving Funds for fiscal year 2020, as follows:

Section

5.1 Fire Alarm Revolving Fund

5.2 Ambulance Revolving Fund

5.3 Advanced Life Support Revolving Fund

5.4 Community Gardens Revolving Fund

5.5 CENTER at Medfield Building

Maintenance Revolving Fund

5.6 Library Revolving Fund

5.7 Respite Care Revolving Fund

5.8 Transfer Station Recycling Revolving Fund

5.9 Former State Hospital Revolving Fund

5.10 Cable Peg Access Operations or Services

Enterprise Fund

, or do or act anything in relation thereto.

Article 6. Appropriate funds for prior year unpaid bills

Article 7. Fix Salaries and Compensation of Elected Officers

Article 8. Amend PERSONNEL ADMINISTRATION PLAN and CLASSIFICATION OF POSITIONS

And PAY SCHEDULE, effective July 1, 2019.

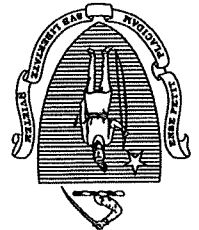
Article 9.	Operating Budgets.	
Article 10.	Capital Budgets	
Article 11.	Appropriate Funds from the Municipal Buildings Capital Stabilization Fund and designate uses.	
Article 12.	To see if the Town will authorize the Board of Selectmen to accept a parcel of land off Indian Hill from Joseph & Deborah Desisto containing approximately 1.04 acres, identified on the Board of Assessors' Maps as map3, lot 62 for conservation purposes or do or act anything in relation thereto.	
Article 13.	Appropriate funds to repair Bridge Street/Dover Road Bridge to be used with Funds from the Town of Millis and the Commonwealth of Massachusetts and authorize Board of Selectmen to enter into contracts and/or agreements to accomplish this.	
Article 14.	Appropriate funds raised from local meals tax to improve economic vitality of The Town.	
Article	Amend Code of the Town of Medfield, Bylaws, Affordable Housing Trust to remove the appointment of a Trustee by the Affordable Housing Committee because it no longer exists (who should make the appointment, if any?)	Articles
Article	Water & Sewer Articles?	Article
Article	Park and Recreation Project?	Article
Article	Appropriate funds from Mass Dept. of Transportation from locally originated Uber/Lyft rides	Article
Article	Authorize Board of Selectmen/Water & Sewerage Board to lease space on Mount Nebo water tower for up to ten years for cell tower antennae.	Article
Article	Amend Bylaws, Chapter 100 Animals, Article II Dog Control (Dog leash/dog walkers/dog waste) (John Thompson draft).	Article
Article	Transfer sewer-betterments-paid-in-advance to Sewer Betterment Stabilization Fund.	Article
Article	Appropriate funds to Other-Post-Employment-Benefit Trust.	Article
Article	Amend zoning bylaws to create a multi-family zoning district on the easterly and westerly sides of Spring Street from Route 109 to (almost) Curve Street.	Article
Article	Amend zoning bylaws to change land on the southern side of West Street from North Meadows Road to the MBTA rail line to Business zone.	

Article	Appropriate funds to repair Ritchie (or Danielson's Pond) Dam.
Article	Amend Code of the Town of Medfield Bylaws, Section , to prohibit plastic bags.
Article	Accept G.L. Chapter 90, Sections 17C and 18B, authorizing local regulation of speed limits. (Removed from October 2018 STM warrant?)
Article	Change Code of the Town of Medfield Zoning Bylaw 300 Attachment 1 Town of Medfield, Table of Use Regulations by deleting the reference to Articles and replacing with reference to pertinent sections of the Zoning Bylaw as follows: (see written list of changes).
Article	Amend bylaws to give Town Clerk authority to renumber sections of the Code of the Town of Medfield for consistency.
Article	Amend bylaws to remove \$ amount on disposal of surplus property
Article	Amend ZBA Special Permit Criteria to be Consistent with Planning Board.
Article	Rezone Southerly side of West Street from existing zoning boundary line running parallel to North Meadows Road to vicinity of railroad tracks.
Article	Amend Code of the Town of Medfield, Bylaws and/or regulations to update water and sewer bylaws and regulations.
Article	Appropriate funds for Rail Trail (who will sponsor?)
Article	Authorize Board of Assessor's to use Free Cash to reduce tax levy

INFORMATIONAL

The Commonwealth of Massachusetts
House of Representatives
State House, Boston 02133-1054

CHAIR
JOINT COMMITTEE ON MENTAL HEALTH,
SUBSTANCE USE AND RECOVERY
STATE HOUSE, ROOM 33
TEL. (617) 722-2060
Email: Denise.Garlick@MAhouse.gov



REPRESENTATIVE
DENISE C. GARLICK
13TH NORFOLK DISTRICT
NEEDHAM, DOVER, MEDFIELD

Kristine Trierweiler
459 Main Street
Medfield, MA 02052

Dear Kristine,
Kristine

Happy healthy New Year to you and yours!

As your State Representative for Medfield (Precincts 1 & 2), I am pleased to once again invite you to the "Representative's Report to the Community: 2018 the Year in Review and 2019 the Year in Preview."

As your Representative, I am actively engaged in the establishment of public policy, the development of the budget for our communities and the Commonwealth, as well as a myriad of issues and concerns: both municipal and personal to the residents of Medfield. It is with a great sense of responsibility and accountability that I am "reporting back" to the community of Medfield

Our format for the evening is as follows:

Medfield Public Safety Building
112 North Street
Thursday, January 31, 2019
7:15pm-8:30pm

7:15 pm-7:30 pm Reception
7:30 pm-8:00 pm Report
8:00 pm-8:30 pm Questions and Discussion

Please do not hesitate to contact me with any questions or concerns.

I honor your service to the wonderful community of Medfield, and I am grateful for our working partnership. I am hopeful that you will plan to attend.

I look forward to our continued work together and as always, seeing you about Town Meeting. Yours in service,
Denise C. Garlick

Denise C. Garlick
State Representative
13th Norfolk District

Medfield Police League
P.O. Box 101
Medfield, Massachusetts 02052



AFL-CIO
Local 257

To: Chairman Board of Selectmen

Date: January 4, 2018

Re: Collective Bargaining

Dear Sir,

This letter is to inform you that the Medfield Police League would like to enter into collective bargaining in regards to the contract between the Town of Medfield and The Medfield Police League, Local 257, Massachusetts Coalition of Police. The current contract will expire on June 30, 2019. Please accept this letter as a formal request for a date to be established. Please contact League President Joe Brienze in writing, or Email.

Respectfully,

Collective Bargaining Team:

Joseph Brienze

jbrienze@medfield.net

John Geary

Daniel Burgess

Michelle Manganello

John Gerlach(Dispatcher Rep.)

Ryan O'Rourke(Dispatcher Rep.)

MEDFIELD SELECTMEN

JAN 08 2018

RECEIVED

Norfolk County Retirement System

January 4, 2019



RETIREMENT BOARD

James E. Timilty

Chairman / Treasurer

Josephine E. Shea

Elected Member

Karen F. Jolicoeur

Appointed Member

Paul J. Connors

Appointed Member

Edwin S. Little

Elected Member

Kathleen Kiely-Bochetti, Esq.

To: Board of Selectmen
Town of Medfield

From: Norfolk County Retirement System

Subj: Town of Medfield
Fiscal Year 2020 Appropriation

The Norfolk County Retirement System has received several inquiries relative to the member unit appropriation amounts for Fiscal Year 2020. We have received the appropriation figures. The units have two payment options,

- 1) Paying the appropriation in two equal payments, one due on July 1, 2019 and the second due on January 1, 2020,
- 2) Paying the appropriation in a single payment on July 1, 2019 at a reduced rate, approximately 2% less than option 1.

The amounts of each are set forth below. Please note that your Fiscal Year 2020 appropriation includes prior Early Retirement Incentives (ERIs), where applicable.

- Option 1: \$2,826,048.00 payable in two equal payments of \$1,413,024.00, the first on July 1, 2019 and the second on January 1, 2020.
- Option 2: \$2,774,283.00 due in full on July 1, 2019.

The actual appropriation bills will be sent out at a later date.

We hope the above information is helpful. If you have any questions, please contact Patrick LePage at 781-821-0664. Thank you.

480 Neponset Street, Building #15, Canton, MA 02021 • Tel: 781-821-0664 • 800-247-9992 • Fax: 781-821-0981
www.norfolkcountyretirement.org • Email: info@norfolkcountyretirement.org

756

Original given to Treasurer 1/8/19

RSVP to mpetrucelli@norfolkcs.com by
2/8/19

*Snow date 3/15/19, if needed

Walpole Public Library
143 School Street, Walpole
10:00 AM - 12:00 PM

All Employer Units are encouraged to attend
the upcoming meeting. Topics will include
funding status, appropriations, pensionable
earnings & more.



Norfolk County Retirement Board Employer Unit Meeting

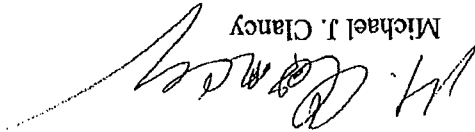
February 15, 2019*
Walpole Public Library @
10:00 AM

Bob Heald, Chairman
Council of Aging Board

Sir:

Please accept my resignation from the Council of Aging Board effective March 7, 2019, or
sooner if at your convenience.

Copy: Roberta Lynch R.N.; Director, The Center At Medfield


Michael J. Clancy

Michael J. Clancy
49 Granite Street
Medfield, MA 02052
508-359-6173
mclmcc@comcast.net
January 1, 2019