



## TOWN OF MEDFIELD

*Office of the*  
**BOARD OF SELECTMEN**

TOWN HOUSE, 459 MAIN STREET  
MEDFIELD, MASSACHUSETTS 02052-0315  
(508) 906-3011 (phone)  
(508) 359-6182 (fax)

**Board of Selectmen**

Michael T. Marcucci, Chair  
Gustave H. Murby, Clerk  
Osler L. Peterson, Member

**Kristine Trierweiler**  
*Town Administrator*

**Nicholas Milano**  
*Assistant Town Administrator*

## **Municipal Flags, Signage, and Displays on Town Property**

### **Purpose**

Establish a protocol for Flags, Signage, and Displays/Structures on all Town Property including but not limited to, Town Hall, Public Safety, DPW, Library and Parks and Recreation. This policy only applies to Town property not located within a public way.

### **Standard Flag Protocol**

1. The American Flag, the Commonwealth of Massachusetts, and Town of Medfield Flags are the only flags approved for Town Property.
2. All American Flags shall be flown in accordance with applicable State and Federal Laws including the US Flag Code.

### **Half Staff Protocol**

1. The Town of Medfield municipal Flags shall be flown at half staff under the following conditions:
  - a. When so ordered by the Federal Government or President of the United States
  - b. When so ordered by the State Government or the Governor of the Commonwealth of Massachusetts
  - c. When so ordered by the Medfield Board of Selectmen or the Chair

**Signage/Displays on Town Property, other than public ways**

1. Unattended signage, displays or other structures not owned and installed by the Town are prohibited on Town property under the jurisdiction or control of the Board of Selectmen.
2. Attended signage, displays or other structures not owned and installed by the Town are only permitted on Town-owned property in connection with a Town-sponsored or approved community activity or event.