



Select Board  
Meeting Packet  
April 11, 2023





# MEDFIELD PUBLIC SCHOOLS

459 Main Street - 3<sup>rd</sup> Floor  
Medfield, Massachusetts 02052

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April 10, 2023

Carol Gladstone, Commissioner  
Division of Capital Asset Management and Maintenance  
One Ashburton Place, 15th Floor  
Boston, MA 02108  
Attn: Office of General Counsel

**RE: Emergency Repair Request - Replace the Existing Fire Alarm System at the Medfield High School**

Below is a request for a DCAMM Emergency Waiver for an emergency fire alarm replacement at the Medfield High School, 88R South Street, Medfield, MA 02052. This would include replacement of the existing fire panel that is no longer able to be reset by the Medfield Fire Department.

1. The Town of Medfield is seeing an emergency waiver request of the bidding and advertising requirements of G.L. c149 for an Emergency Fire Alarm Replacement of the existing system located at the Medfield High School.
2. On Sunday, April 2nd, a switch in one of the bathrooms got wet, sparked and tripped the breaker off. According to the Medfield Fire Chief, this event should have activated the fire alarm, but it did not. Our electrical contractor was notified and replaced the switch on Monday morning.
3. The Medfield Fire Department conducted a routine fire alarm drill at the Medfield High School on Monday, April 3rd. The spark in the bathroom was discussed with Captain Deking who was onsite for the fire alarm drill and inspection. After the drill, the fire panel for that section of the building was not able to reset and the alarm company needed to come in to reset.
4. The Facilities Department received an estimate of \$300,000 for the replacement of the system. This request is on the FY24 Capital Budget that will be voted on at the May 1, 2023 Town Meeting. A bid solicitation would delay the replacement of the system. The Medfield Fire Chief has stated the system needs to be replaced immediately.
5. The scope of work includes the labor, equipment and material to replace the existing system. This includes Tier II Engineering, permits, system panels and devices, installation, programming, pre-testing, record of completion, and FD testing.
6. The Town of Medfield/Medfield Public Schools acknowledges that the prevailing wage law, bonding requirements and the DCAMM contractor certification requirements apply to emergency projects.

Sincerely,

A handwritten signature in blue ink that reads "Michael LaFrancesca".  
Michael LaFrancesca  
Director of Finance and Operations  
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