Select Board
Meeting Packet
December 5, 2023

DRAFT Recommendations

To: Board of Select

From: Medfield Dog Control Bylaw Committee

Re: Suggested Recommendations for updating current dog bylaw

Date: 12/5/2023

The Dog Control Bylaw Committee was appointed by Medfield's current Select Board in March 2023.

Introduction:

The committee consists of seven members; Jill Radosta, a resident that abuts the MSH state property (dog owner), Kate Pittman, a veterinarian, lives near Wheelock School (owner of 2 dogs), Frank Moran, a resident that co-owns a dog walking business (dog owner), Neil Downing, lives near Dale School (dog owner), John Moon, a resident that lives off Granite Street (owns 2 dogs), John Thompson, a resident that lives in Woodcliff Estates (owns a dog) and Mark Farrell, a resident that lives off South Street Extension/Norfolk line (not a dog owner).

The committee conducted monthly meetings open to the pubic since March 2023 (with a total of 11 meetings as of 10/16/2023). The meetings/agenda/minutes were posted on the town website and covered in the "Medfield Insider". An email was created for public comment at DogControlBylawComm@medfield.net

Scope/Focus:

The scope/focus of the Dog Control Bylaw Committee's efforts was to review the current dog-walking issues on the town's open spaces identified in the Charter as town-owned/controlled Medfield State Hospital property, to include the property south of Hospital Road, open space adjacent to the Wheelock School and the new Rail Trail.

The meetings focused on discussing the current "shared" open space use/issues pertaining to a series of unwanted encounters/incidents reported between people out walking dogs and other people out enjoying town's space. There have also been encounters between the dogs and other dogs also being walked.

The committee was formed to create ideas/recommendations to ensure that the town's open spaces are a resource that everyone can feel comfortable using without fear or trepidation.

DRAFT Recommendations

The committee has been asked to develop a set of recommendations for acceptance by the Select Board to be included as an Article for the 2024 Annual Town Meeting. The DRAFT recommendations are as follows:

On-Leash

- Dogs must be always leashed when on public property and the leash cannot exceed ten feet.
- Dogs must be leashed in all parking areas for their safety.
- Dogs must be always under the control of their owner (including off-leash areas)
- Dogs must be leashed when using the new Rail Trail, playgrounds, and any other areas posted "on-leash" such as Noon Hill, Rock Woods (has mixed use)

Off-Leash:

- Designated "Off-Leash" areas proposed: North Field at MSH, public fields (sledding hill) across from MSH on Hospital Road (excluding ball fields), behind Wheelock School (excluding soccer fields).
- Dogs in designated off-leash areas must be always under voice control and responsible party must have a leash for each dog and implements for waste removal.
- Dogs must respond to and obey verbal commands while walking in off-leash designated areas in respect to all visitors.
- Dogs must be always in sight of their owner/dog walker.
- Dogs must be on a leash before entering/exiting the designated area.

Other recommendations:

- Post Signs to educate visitors and provide a clear distinction of on/off-leash areas with rules/regulations.
- Designate temporary parking area during construction in off-leash designated areas. (i.e., MSH property)
- Mow fields for designated areas to be utilized.
- Town of Medfield to provide trash bins with assistance from community involvement.

The success of these recommendations will rely strongly on good communication, signage, education, and responsible open space users, both those that own dogs and those that do not.

Discussions with the committee members and participants that attended the meetings included topics such as what are other surrounding towns bylaws, dog parks, rules & regulations, potential modifications or expansion of the current off leash shared use, exploration of new off leash opportunities, effective signage, amenities in off leash areas, enforcement, communication, and public involvement.

The committee conducted a public hearing on Wednesday, September 20, 2023, at 7:00pm at the Chenery Room at the Town House and was accessible via zoom. This meeting was also recorded to capture feedback.

DRAFT Recommendations

Current Dog Control Bylaws
https://ecode360.com/27373536

The current bylaws can be referenced under Division 1: Bylaw, Part 2: General Legislation, Chapter 100 Animals 100-1 to 100-11

Dog owner accountability and incident reporting: See current Dog Control Bylaws (https://ecode360.com/27373536

LEGAL NOTICE

TOWN OF MEDFIELD
PUBLIC HEARING
ATTN: TAXPAYERS

The Medfield Select Board will hold a public hearing on Tuesday, December 5, 2023, at 7:00 PM in the Chenery Meeting Room, 2nd Floor, Town House, 459 Main Street, for tax classification purposes.

The central issue to be discussed during this tax classification hearing is whether all five classes of property: residential, open space, commercial, industrial, and personal shall be taxed at the same rate or at different rates for the fiscal year 2024. (MGL c.40, sec.56) The Board of Assessors will provide relevant information regarding the tax rate including the fiscal effects of available alternatives.

Interested taxpayers are urged to attend the hearing. Written and oral statements from interested taxpayers will be accepted by the Select Board's office and considered at the hearin

Fiscal 2024 Classification Hearing

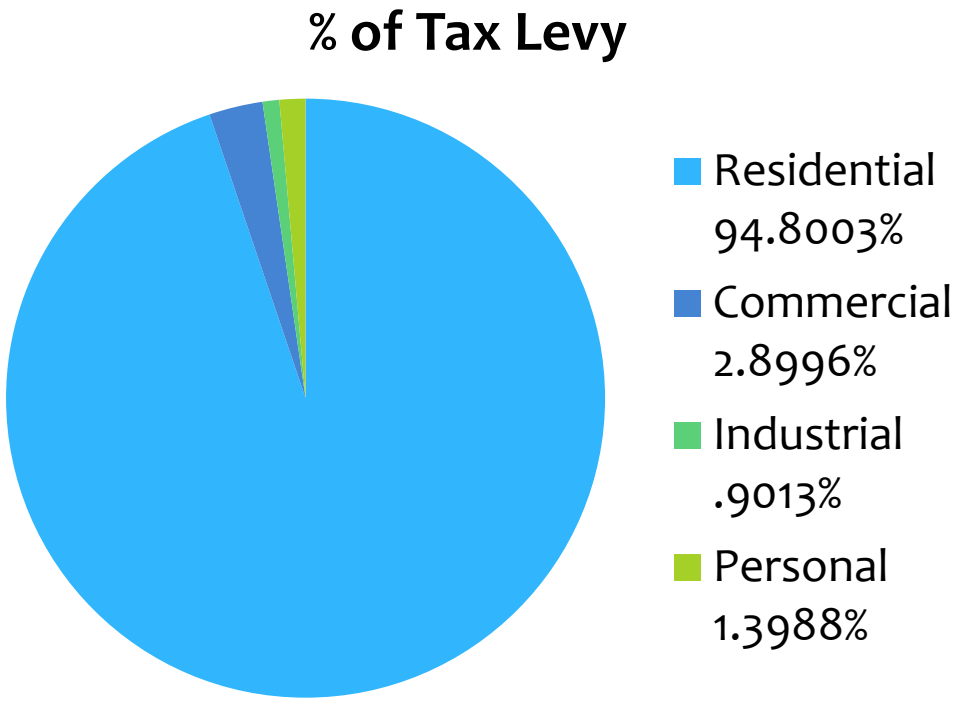
December 5, 2023

Purpose

* Every year by statute the Select Board must decide if they want to split the tax rate.
* It is the responsibility of the Board of Assessors to provide the Select Board with relevant information regarding the fiscal effects of splitting the tax rate.

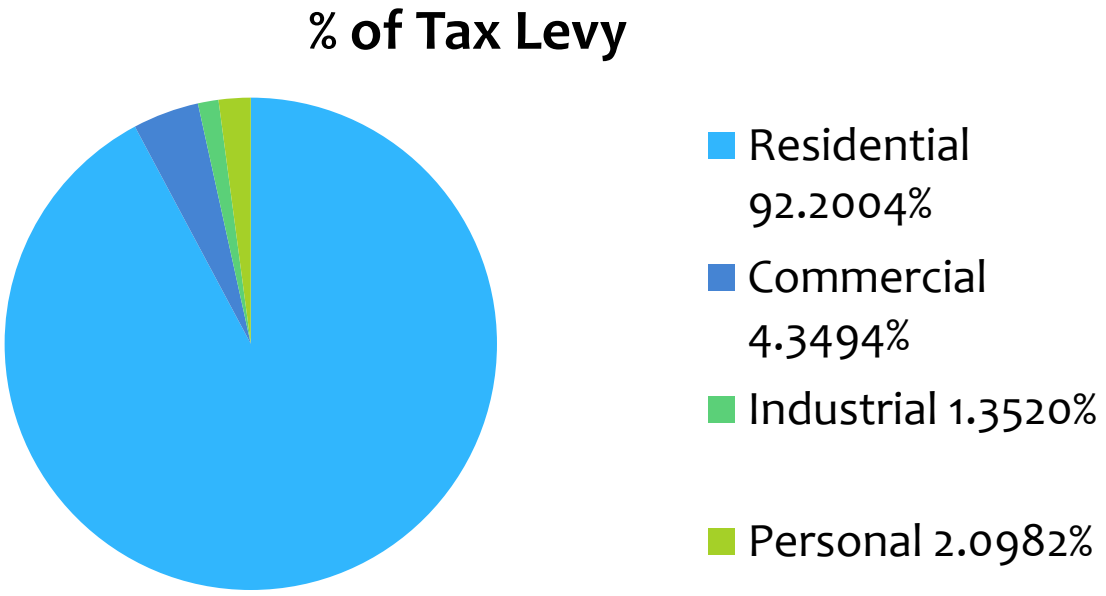
Tax Rate

The tax rate is the tax levy divided by the town's total taxable valuation. This is known as the uniform tax rate. Each class of property pays a share of the tax levy equal to its share of the total town value.



Residential Factor

A residential factor of less than "1" reduces the share of the tax levy paid by the residential properties and increases the share paid by the CIP properties. For example: if the SB chose the maximum split rate (50%), the residential factor would be .972575, the residential tax rate would be $14.24 and the CIP tax rate would be $21.96.



Surrounding Towns' FY22 Tax Rates:

Town	Res. Rate	CIP Rate	Residential %
Dover	12.19	12.19	97.033
Norfolk	16.41	16.41	93.0733
Millis	17.49	17.49	90.6747
Sherborn	18.01	18.01	94.9034
Walpole	13.89	18.42	84.3411
Westwood	14.30	27.63	75.1265
Medfield	15.43	15.43	94.8267

History of Tax Rates in Medfield

Historically Medfield has always maintained a uniform tax rate. Shifting the tax rate would significantly increase the taxes for the CIP properties, while the residential properties would only benefit from a small savings.

Individual Scenario

For a $903,200 residential & commercial property based on an estimated tax rate of $14.64:

		Residential		Commercial
		$903,200		$903,200
Single rate		$13,223		$13,223
10% shift	$13,151		$14,545	
Difference		($72)		+$1,322
25% shift	$13,042		$16,529	
Difference		($181)		+$3,306
50% shift	$12,862		$19,835	
Difference		($361)		+$6,611

Historical Commercial/ Industrial/ Personal Data:

Year	CIP%	Tax Dollars	Tax Levy	$Tax Rate
2019	5.4694	$2,621,438	$47,928,863	$17.87
2020	5.6291	$2,791,945	$49,598,590	$17.83
2021	5.5862	$2,835,372	$50,753,430	$17.76
2022	5.5298	$2,879,421	$52,070,601	$17.42
2023	5.1733	$2,766,734	$53,481,479	$15.43
2024	5.1997	$2,847,937	$54,771,252	$14.64

Residential Category Single Family Averages

Year	SFA Value	Tax $
2019	658,400	$11,766
2020	676,500	$12,062
2021	692,400	$12,297
2022	720,800	$12,556
2023	839,800	$12,958
2024	903,200	$13,223

Vote

Adopting a residential factor of “1” will result in the taxation of all property at the same rate.

Jewell's Pond Bridges
Philip, Foundry and Nebo St

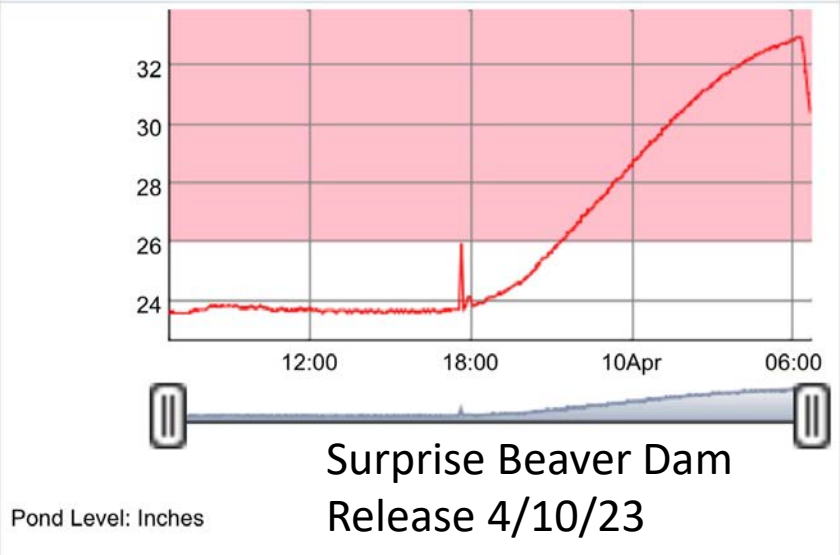
Medfield Select Board

12/5/23

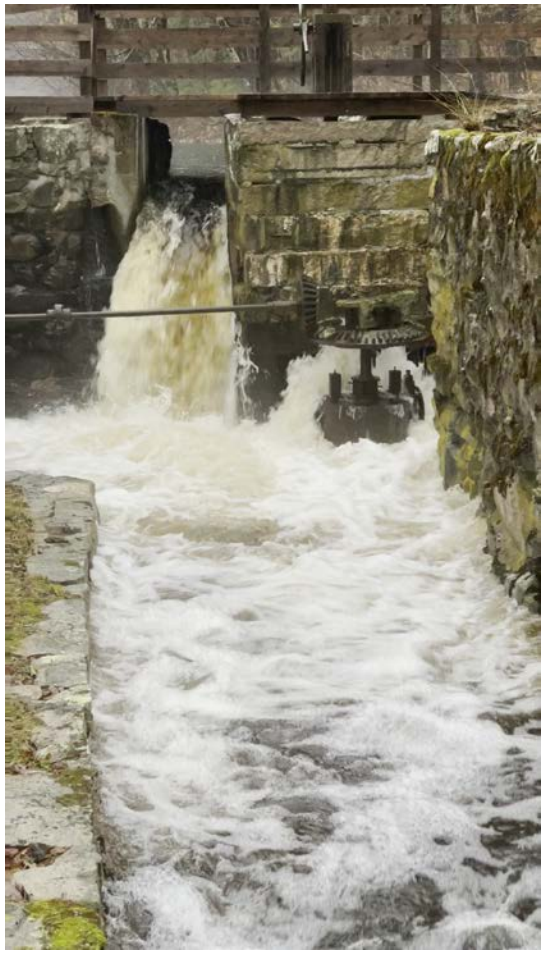
Recap of 4/4/23 Select Board meeting

- My main concern as manager of Jewell's Pond is maintaining proper flow through culverts.
  - Failure of roadway over both outlets to Jewell's Pond (2016 and 2023) blocked flow
  - Both outlets are required to manage pond level during high inflow events
- Overweight trucks frequently cut through
  - Damage to bridges and roadway
  - Roadway too narrow for passage
  - Safety for other vehicles
  - Safety for pedestrians, runners, bikers, dog walkers
- Requested reinstatement of historical load limit sign or engineering study
  - No documentation on historical load limit was located according to Town

Examples of high water events and needed sluice capacity



Surprise Beaver Dam
Release 4/10/23



Rain with Snow Melt 12/25/20

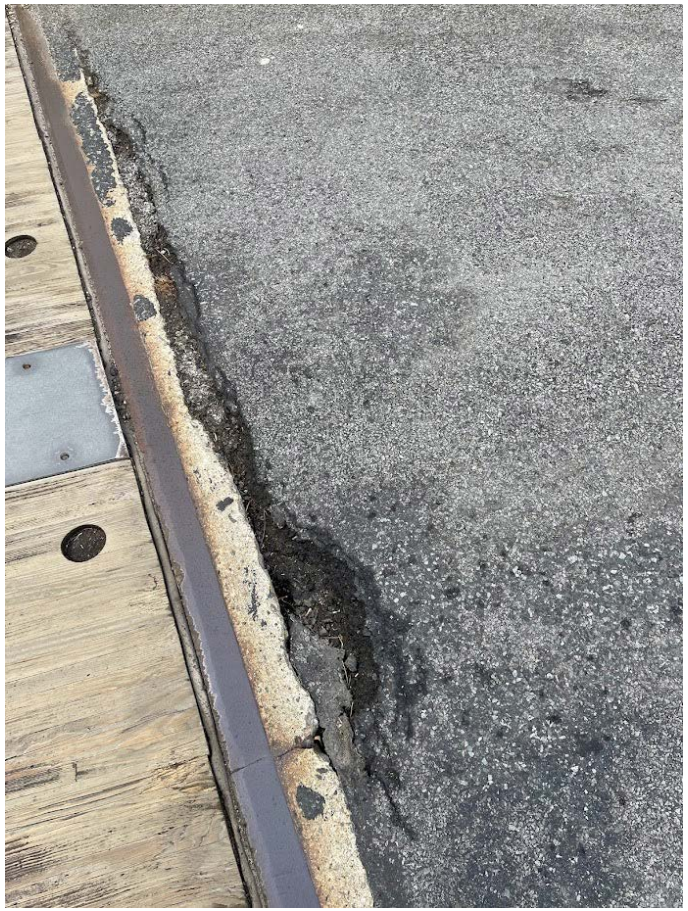
Summary of current issues

- 4/4 meeting: Requirement for vehicle access to 26 Medfield addresses between bridge and town line without leaving Medfield limits?
  - Some large vehicles are serving Medfield residents, e.g. landscapers or UPS
  - Many are obviously not and are just cutting through to avoid 109 or 27 traffic or directed by Waze or similar
- Narrow roadway to begin with and shoulders in disrepair
  - Trucks drive down middle of street approaching blind corner beyond bridge
  - Unsafe when two vehicles pass each other
  - Trucks cause further deterioration to shoulder, worsening problem – cycle continues
- Damage to bridges / culverts (four locations – Philip 2x, Foundry, Nebo)
  - Limited town budget to repair
  - Downtime in the event of failure
  - Subsidence of roadway at both box culverts upstream
  - Wear to bridge surface, damage to bridge approach at new bridge

Examples of deterioration of infrastructure

Foundry St Bridge

Philip St Roadway



(New) Philip St Bridge

Example of narrow roadway/safety

Examples of obvious cut-through traffic

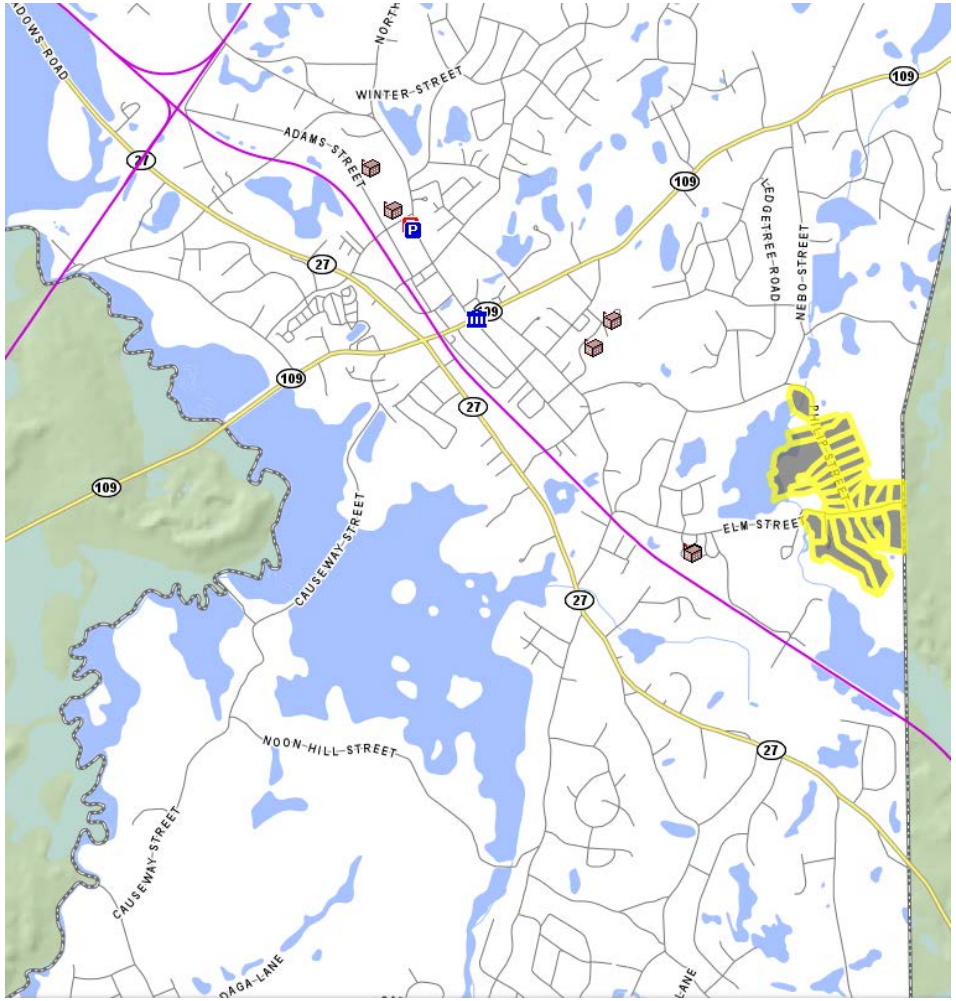
Semi trailer drives down middle of road
No room for vehicle in other direction

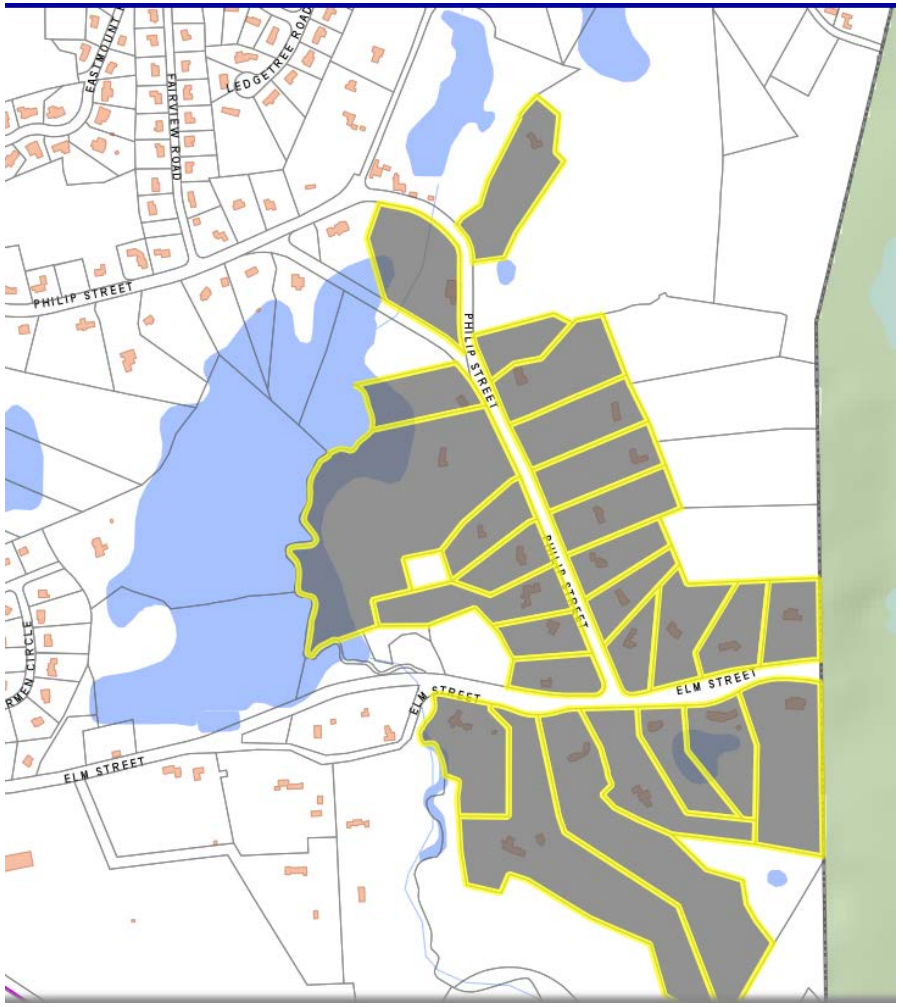
Examples of very heavy trucks since 4/4 mtg

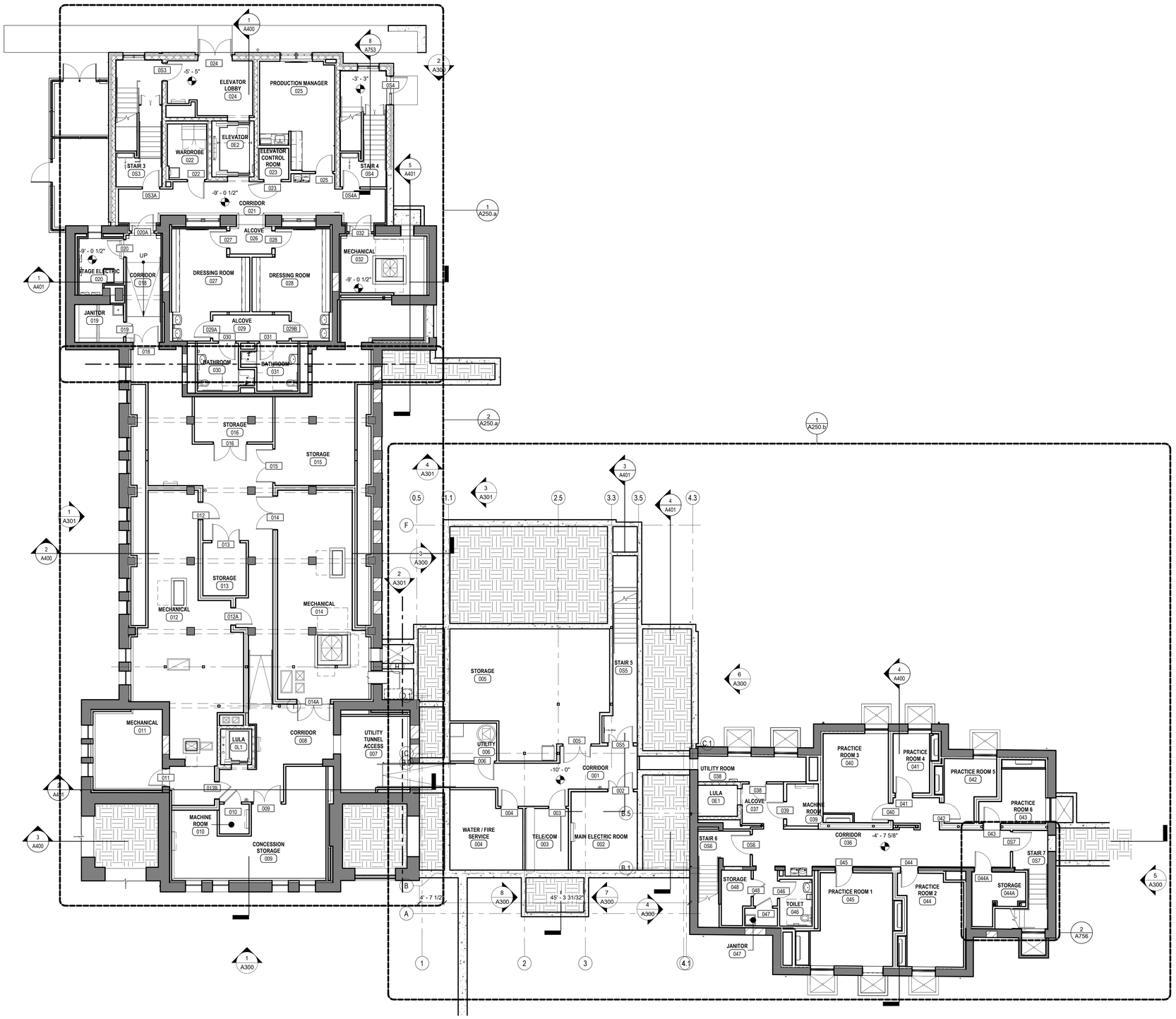
Request

- Engineering study to determine safe limit based on culvert carrying capacity and roadway width
- Assessment of damage to / repair options for bridges
- Posting of appropriate weight limit or enforcing “No Thru Trucks”
- Repairs to roadway to prevent further damage to infrastructure

Res. parcels between bridges and town line







1 LOWER LEVEL FLOOR PLAN
1/8" = 1'-0"

DBVW ARCHITECTS
T 401 831 1240 111 CHESTNUT STREET
www.dbvw.com PROVIDENCE, RI 02903

FOR REFERENCE ONLY NOT FOR CONSTRUCTION

CAM CULTURAL ALLIANCE of Medfield

BELLFORGE ARTS CENTER

45 Hospital Rd. Medfield, MA

CULTURAL ALLIANCE OF MEDFIELD

NO	DATE	DESCRIPTION

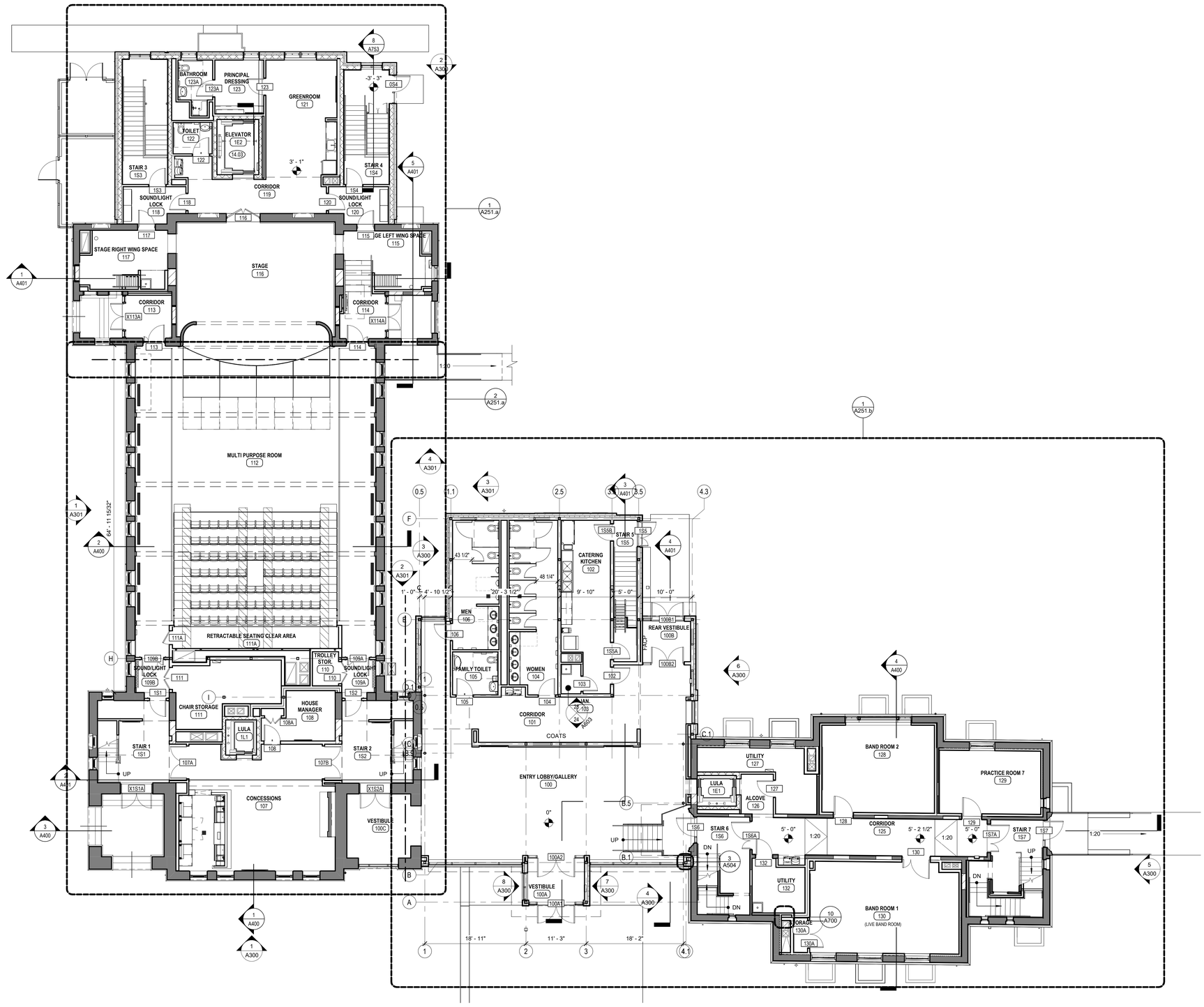
© COPYRIGHT 2023
DBVW ARCHITECTS, INC.
UNAUTHORIZED USE IS PROHIBITED

DATE: 10/04/2023
DRAWN BY: TH / MVG
JOB NO: 1826
SCALE: 1/8" = 1'-0"

LOWER LEVEL PLAN

A200

PROGRESS SET



1 FIRST FLOOR PLAN
1/8" = 1'-0"

DBVW ARCHITECTS
T 401 831 1240 111 CHESTNUT STREET
www.dbvw.com PROVIDENCE, RI 02903

FOR REFERENCE ONLY NOT FOR CONSTRUCTION

CAM CULTURAL ALLIANCE of Medfield

BELLFORGE ARTS CENTER

45 Hospital Rd. Medfield, MA

CULTURAL ALLIANCE OF MEDFIELD

NO	DATE	DESCRIPTION

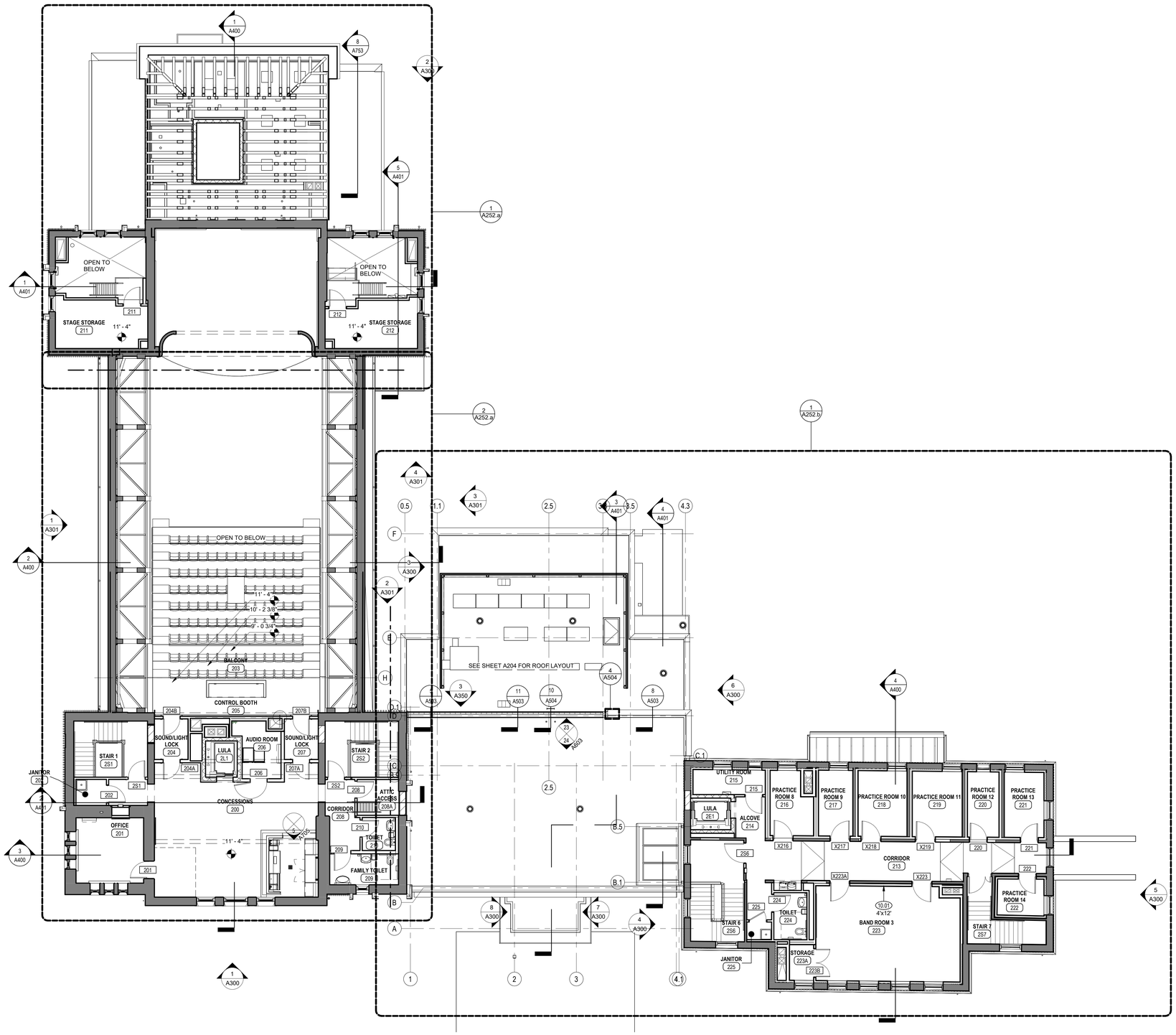
© COPYRIGHT 2023
DBVW ARCHITECTS, INC.
UNAUTHORIZED USE IS PROHIBITED

DATE: 10/04/2023
DRAWN BY: TH / MVG
JOB NO: 1826
SCALE: 1/8" = 1'-0"

FIRST FLOOR PLAN

A201

PROGRESS SET



1 SECOND FLOOR PLAN
1/8" = 1'-0"

DBVW ARCHITECTS
T 401 831 1240 111 CHESTNUT STREET
www.dbvw.com PROVIDENCE, RI 02903

FOR REFERENCE ONLY NOT FOR CONSTRUCTION

CAM CULTURAL ALLIANCE of Medfield

BELLFORGE ARTS CENTER

45 Hospital Rd. Medfield, MA

CULTURAL ALLIANCE OF MEDFIELD

NO	DATE	DESCRIPTION

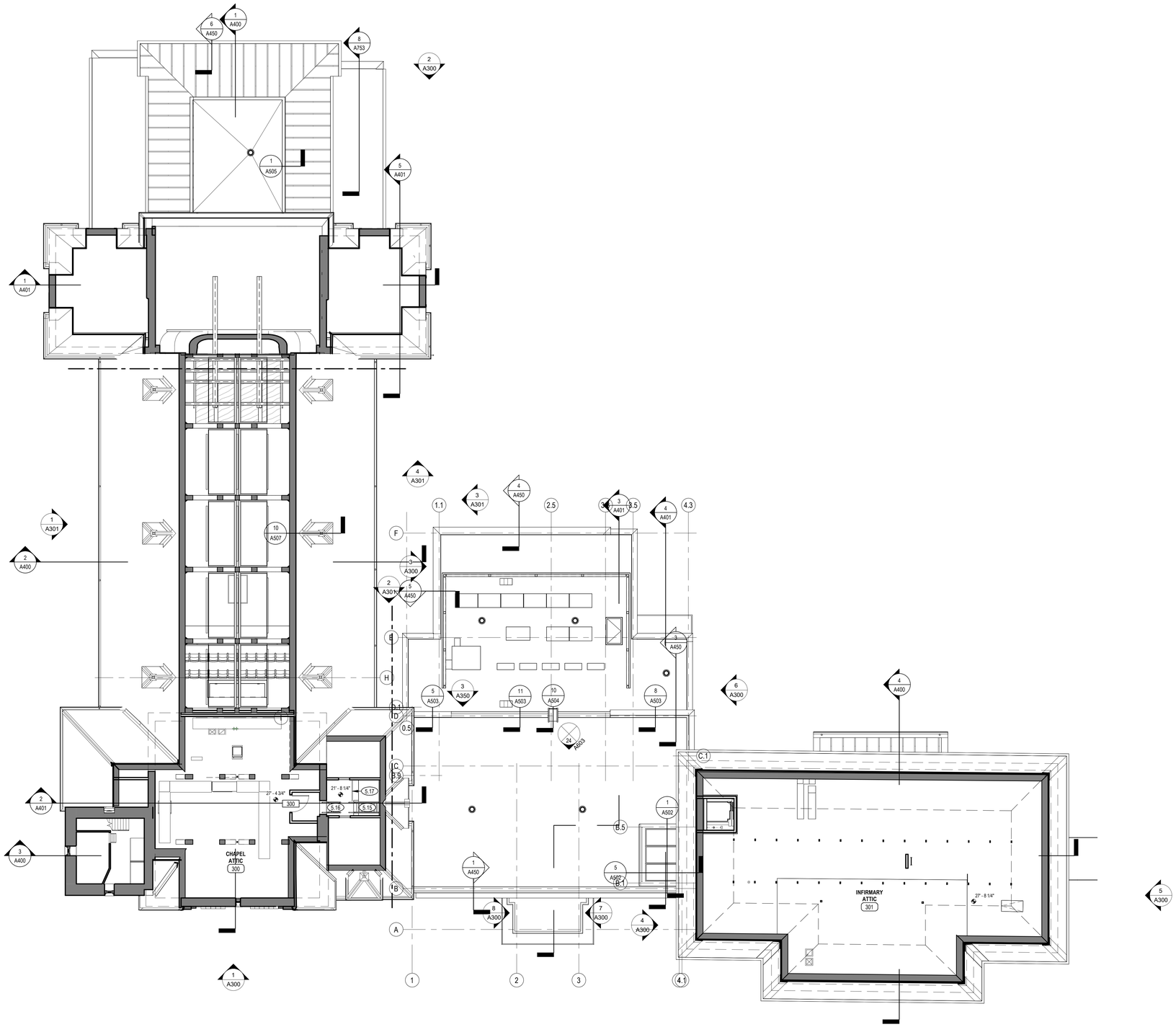
© COPYRIGHT 2023
DBVW ARCHITECTS, INC.
UNAUTHORIZED USE IS PROHIBITED

DATE: 10/04/2023
DRAWN BY: TH / MVG
JOB NO: 1826
SCALE: 1/8" = 1'-0"

SECOND FLOOR PLAN

A202

PROGRESS SET



1 ATTIC FLOOR PLAN
1/8" = 1'-0"

DBVW
ARCHITECTS
T 401 831 1240 111 CHESTNUT STREET
www.dbvw.com PROVIDENCE, RI 02903

FOR REFERENCE ONLY NOT FOR CONSTRUCTION

CAM CULTURAL ALLIANCE of Medfield

BELLFORGE ARTS CENTER

45 Hospital Rd. Medfield, MA

CULTURAL ALLIANCE OF MEDFIELD

NO	DATE	DESCRIPTION

© COPYRIGHT 2023
DBVW ARCHITECTS, INC.
UNAUTHORIZED USE IS PROHIBITED

DATE: 10/04/2023
DRAWN BY: TH / MVG
JOB NO: 1826
SCALE: 1/8" = 1'-0"

ATTIC PLAN

A203

PROGRESS SET

ROOF PLAN NOTES

1. FIELD VERIFY QUANTITY AND LOCATION OF PLUMBING VENTS, ROOF CONDUITS, HVAC REF. LINES AND CABLES. FLASH IN ACCORDANCE W/ MANUFACTURER DETAILS AND SPECS.

2. SIZE AND LOCATIONS OF EXHAUST FANS, MECH UNITS, VENT STACKS AND OTHER ROOF PENETRATIONS OF ROOF MTD ITEMS ARE DIAGRAMMATIC, COORD. W/ M/E/P DWG REQUIREMENTS

3. CONTRACTOR SHALL VERIFY IN FIELD AND CONFIRM EXIST. ROOF DECK SLOPES INDICATED ON THE DWG'S ARE ACCURATE. NOTIFY ARCHITECT OF ANY DISCREPANCIES PRIOR TO ROOF WORK.

4. ALL WOOD BLOCKING IN ROOF ASSEMBLIES SHALL HAVE JOINTS STAGGERED A MIN. OF 24"

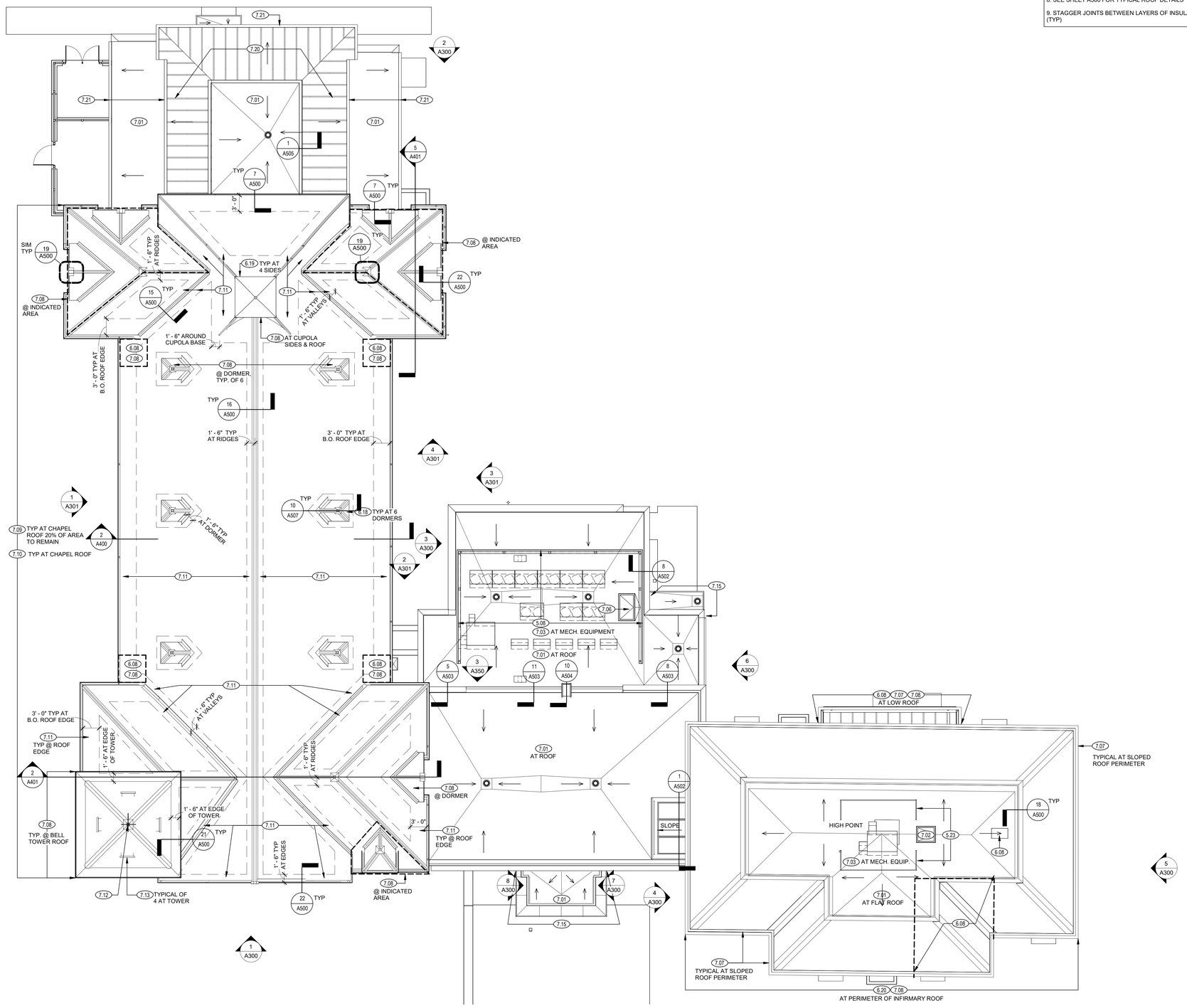
5. WOOD NAILERS SHALL BE SECURELY ANCHORED TO EXIST. ROOF DECK AND/OR STRCT TO RESIST A FORCE OF 300 POUNDS PER LINEAR FOOT IN ANY DIRECTION (TYP)

6. PROVIDE WD. BLK'G AS REQD TO ENSURE CONT. COPING DIMENSIONS FOR EACH INDIVIDUAL ROOF AREA. PERIMETER BLK'G TO ALIGN w/ HIGH POINT OF INSUL. AT ALL CONDITIONS TO MAINTAIN A CONSTANT HORZ. ELEVATION (TYP)

7. NO NEW EQUIP. REQUIRING SERVICING SHALL BE LOCATED WITHIN 10'-0" OF ROOF EDGE.

8. SEE SHEET A500 FOR TYPICAL ROOF DETAILS

9. STAGGER JOINTS BETWEEN LAYERS OF INSULATION (TYP)



1 ROOF PLAN
1/8" = 1'-0"

DBVW ARCHITECTS
T 401 831 1240 111 CHESTNUT STREET
www.dbvw.com PROVIDENCE, RI 02903

FOR REFERENCE ONLY NOT FOR CONSTRUCTION

CAM CULTURAL ALLIANCE of Medfield

BELLFORGE ARTS CENTER

45 Hospital Rd. Medfield, MA

CULTURAL ALLIANCE OF MEDFIELD

NO	DATE	DESCRIPTION

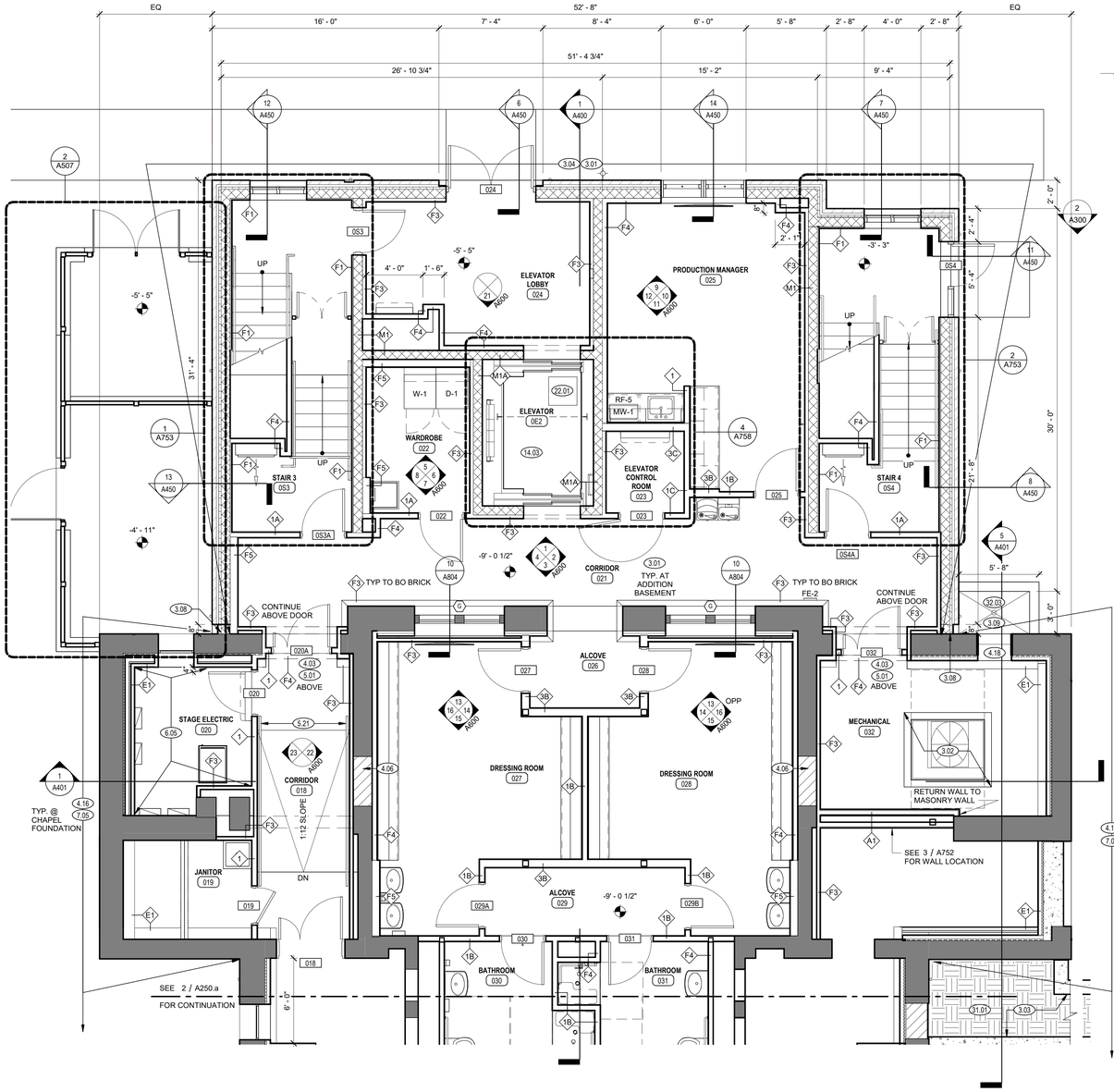
© COPYRIGHT 2023
DBVW ARCHITECTS, INC.
UNAUTHORIZED USE IS PROHIBITED

DATE: 10/04/2023
DRAWN BY: TH / MVG
JOB NO: 1826
SCALE: As indicated

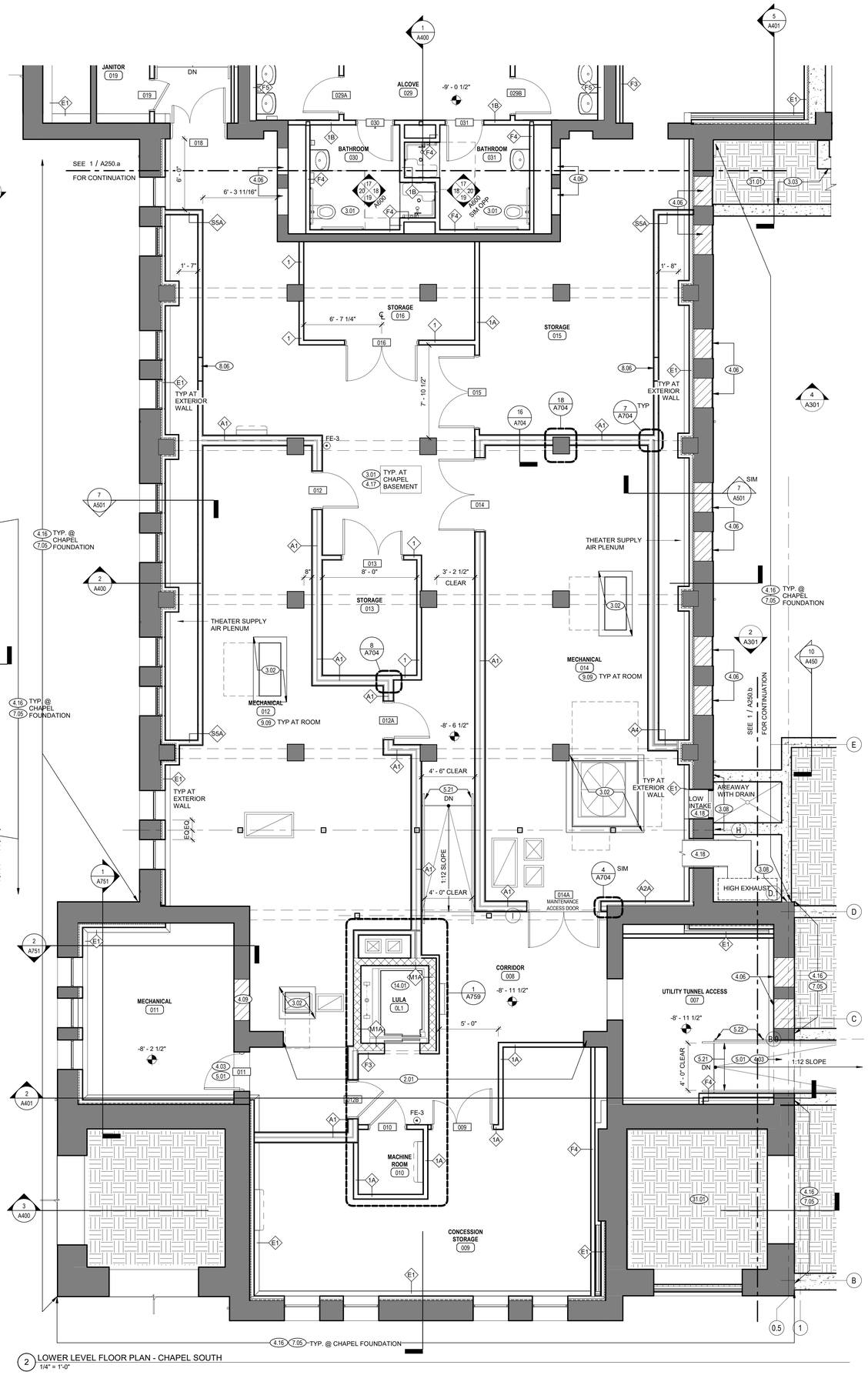
ROOF PLAN

A204

PROGRESS SET



1 LOWER LEVEL FLOOR PLAN - CHAPEL NORTH
1/4" = 1'-0"



2 LOWER LEVEL FLOOR PLAN - CHAPEL SOUTH
1/4" = 1'-0"

DBVW ARCHITECTS
T 401 831 1240 111 CHESTNUT STREET
www.dbvw.com PROVIDENCE, RI 02903

FOR REFERENCE ONLY NOT FOR CONSTRUCTION

CAM CULTURAL ALLIANCE of Medfield

BELLFORGE ARTS CENTER

45 Hospital Rd. Medfield, MA

CULTURAL ALLIANCE OF MEDFIELD

NO	DATE	DESCRIPTION

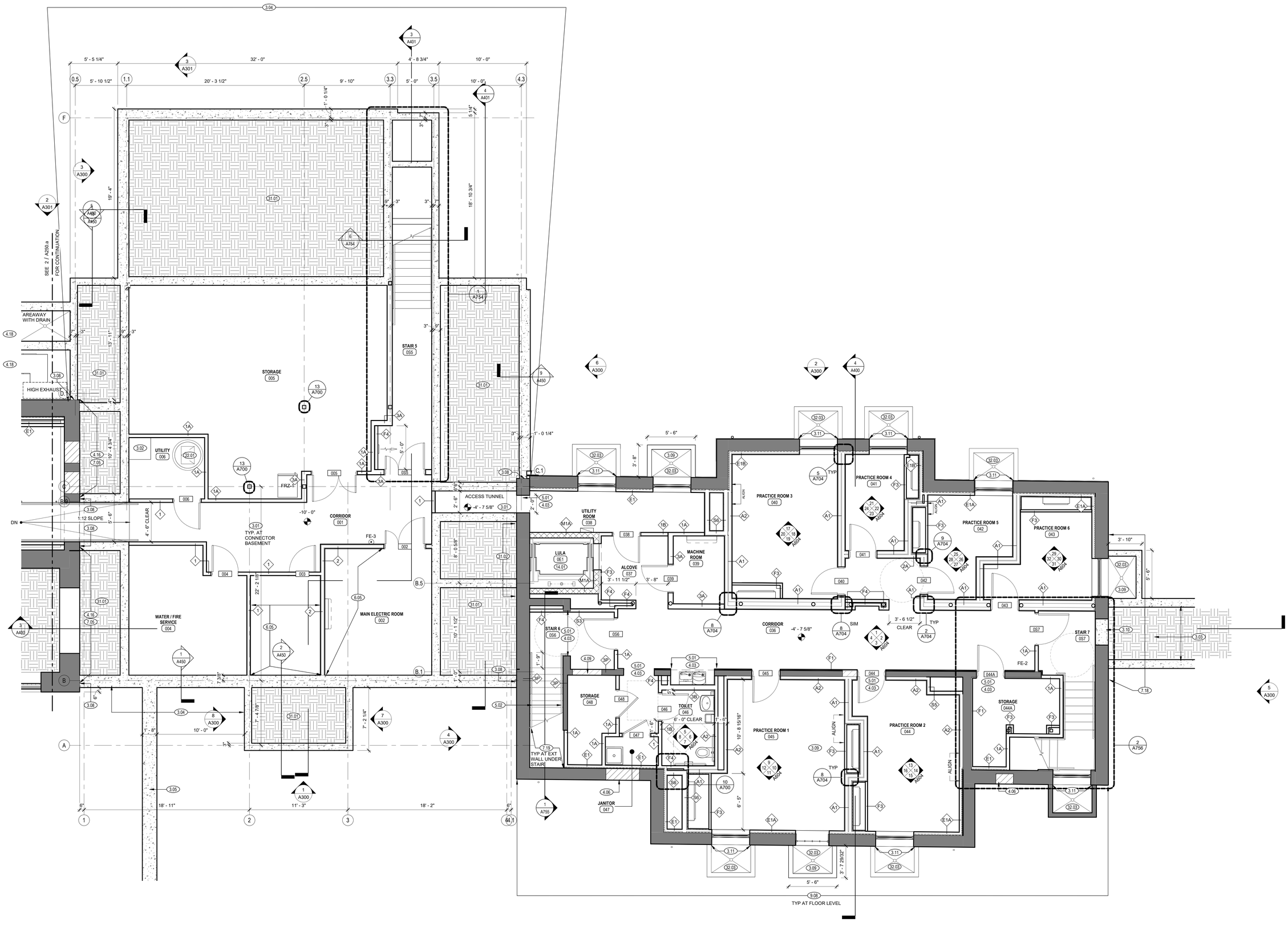
© COPYRIGHT 2023
DBVW ARCHITECTS, INC.
UNAUTHORIZED USE IS PROHIBITED

DATE: 10/04/2023
DRAWN BY: TH / MVG
JOB NO: 1826
SCALE: 1/4" = 1'-0"

LOWER LEVEL PLAN CHAPEL

A250.a

PROGRESS SET



1 LOWER LEVEL FLOOR PLAN - CONNECTOR AND INFIRMARY
1/4" = 1'-0"

DBVW ARCHITECTS
T 401 831 1240 111 CHESTNUT STREET
www.dbvw.com PROVIDENCE, RI 02903

FOR REFERENCE ONLY NOT FOR CONSTRUCTION

CAM CULTURAL ALLIANCE of Medfield

BELLFORGE ARTS CENTER

45 Hospital Rd. Medfield, MA

CULTURAL ALLIANCE OF MEDFIELD

NO	DATE	DESCRIPTION

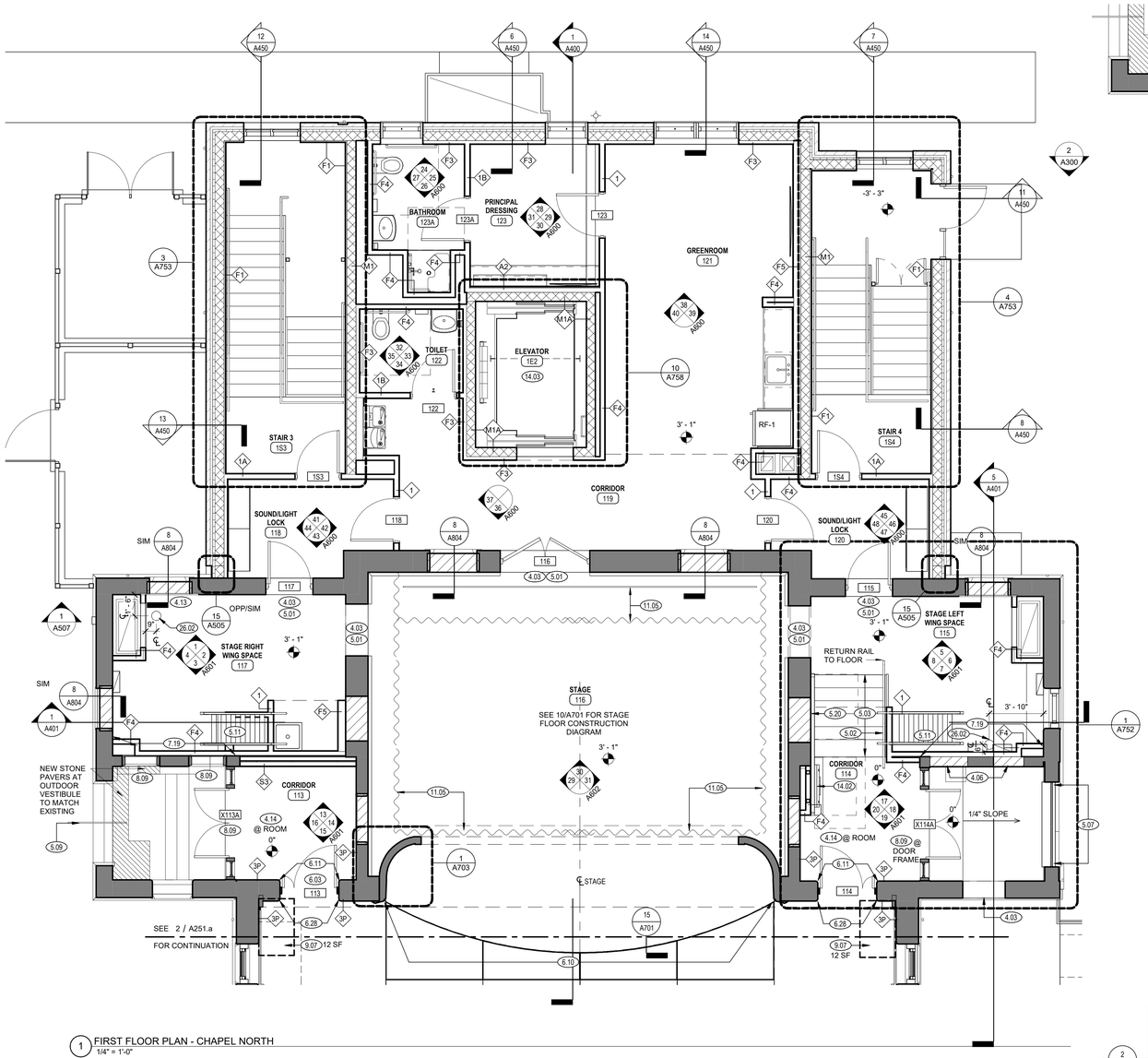
© COPYRIGHT 2023
DBVW ARCHITECTS, INC.
UNAUTHORIZED USE IS PROHIBITED

DATE: 10/04/2023
DRAWN BY: TH / MVG
JOB NO: 1826
SCALE: 1/4" = 1'-0"

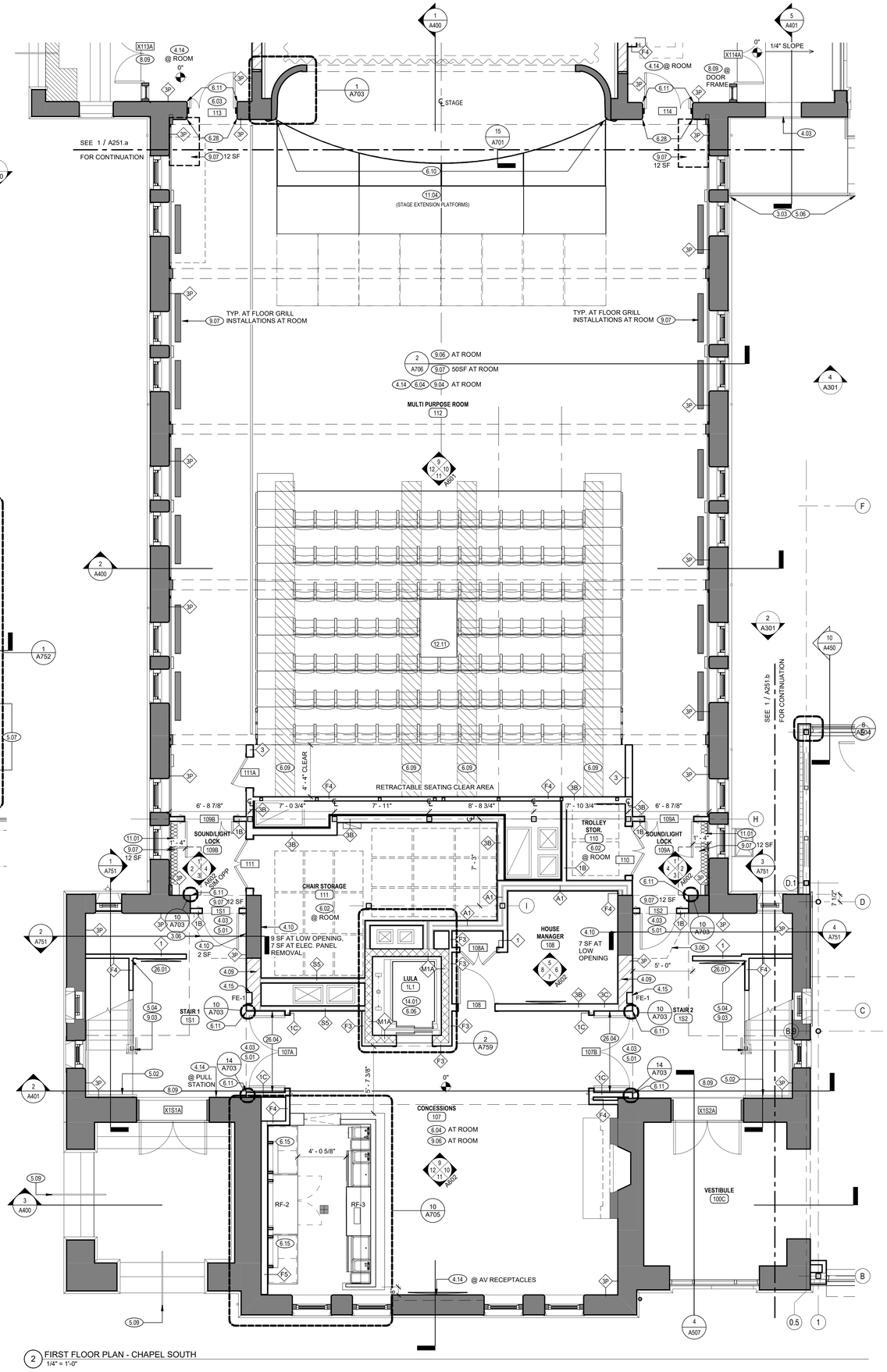
LOWER LEVEL PLAN CONNECTOR AND INFIRMARY

A250.b

PROGRESS SET



1 FIRST FLOOR PLAN - CHAPEL NORTH
1/4" = 1'-0"



2 FIRST FLOOR PLAN - CHAPEL SOUTH
1/4" = 1'-0"

DBVW ARCHITECTS
T 401 831 1240 111 CHESTNUT STREET
www.dbvw.com PROVIDENCE, RI 02903

FOR REFERENCE ONLY NOT FOR CONSTRUCTION

CAM CULTURAL ALLIANCE of Medfield

BELLFORGE ARTS CENTER

45 Hospital Rd. Medfield, MA

CULTURAL ALLIANCE OF MEDFIELD

NO	DATE	DESCRIPTION

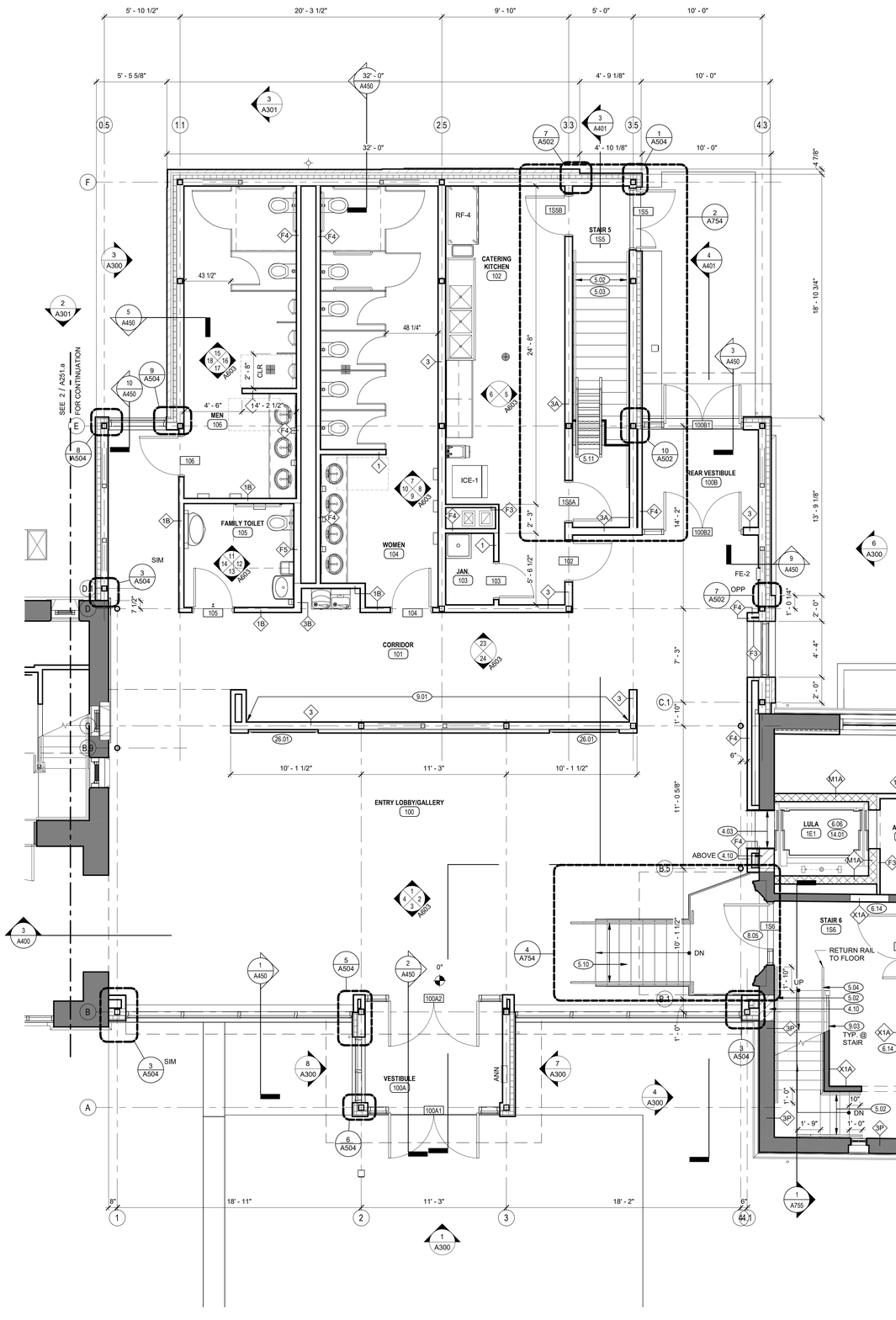
© COPYRIGHT 2023
DBVW ARCHITECTS, INC.
UNAUTHORIZED USE IS PROHIBITED

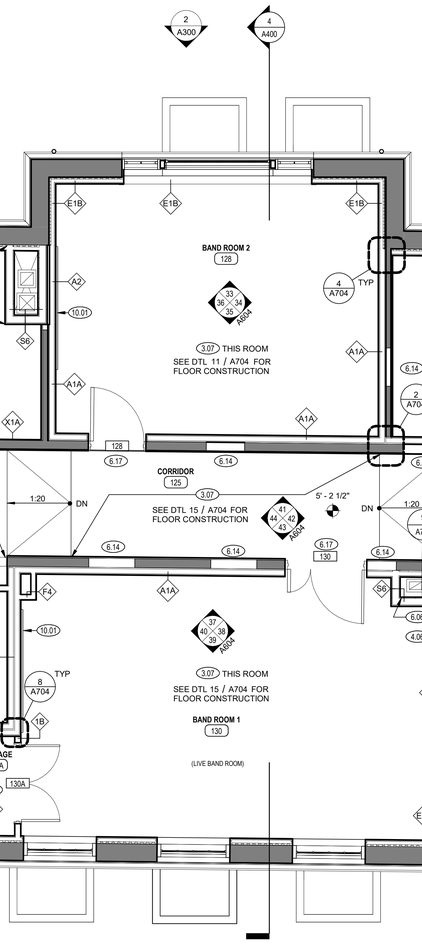
DATE: 10/04/2023
DRAWN BY: TH / MVG
JOB NO: 1826
SCALE: 1/4" = 1'-0"

FIRST FLOOR PLAN CHAPEL

A251.a

PROGRESS SET





1 FIRST FLOOR PLAN - CONNECTOR AND INFIRMARY
1/4" = 1'-0"

DBVW ARCHITECTS
T 401 831 1240 111 CHESTNUT STREET
www.dbvw.com PROVIDENCE, RI 02903

FOR REFERENCE ONLY NOT FOR CONSTRUCTION

CAM CULTURAL ALLIANCE of Medfield

BELLFORGE ARTS CENTER

45 Hospital Rd. Medfield, MA

CULTURAL ALLIANCE OF MEDFIELD

NO	DATE	DESCRIPTION

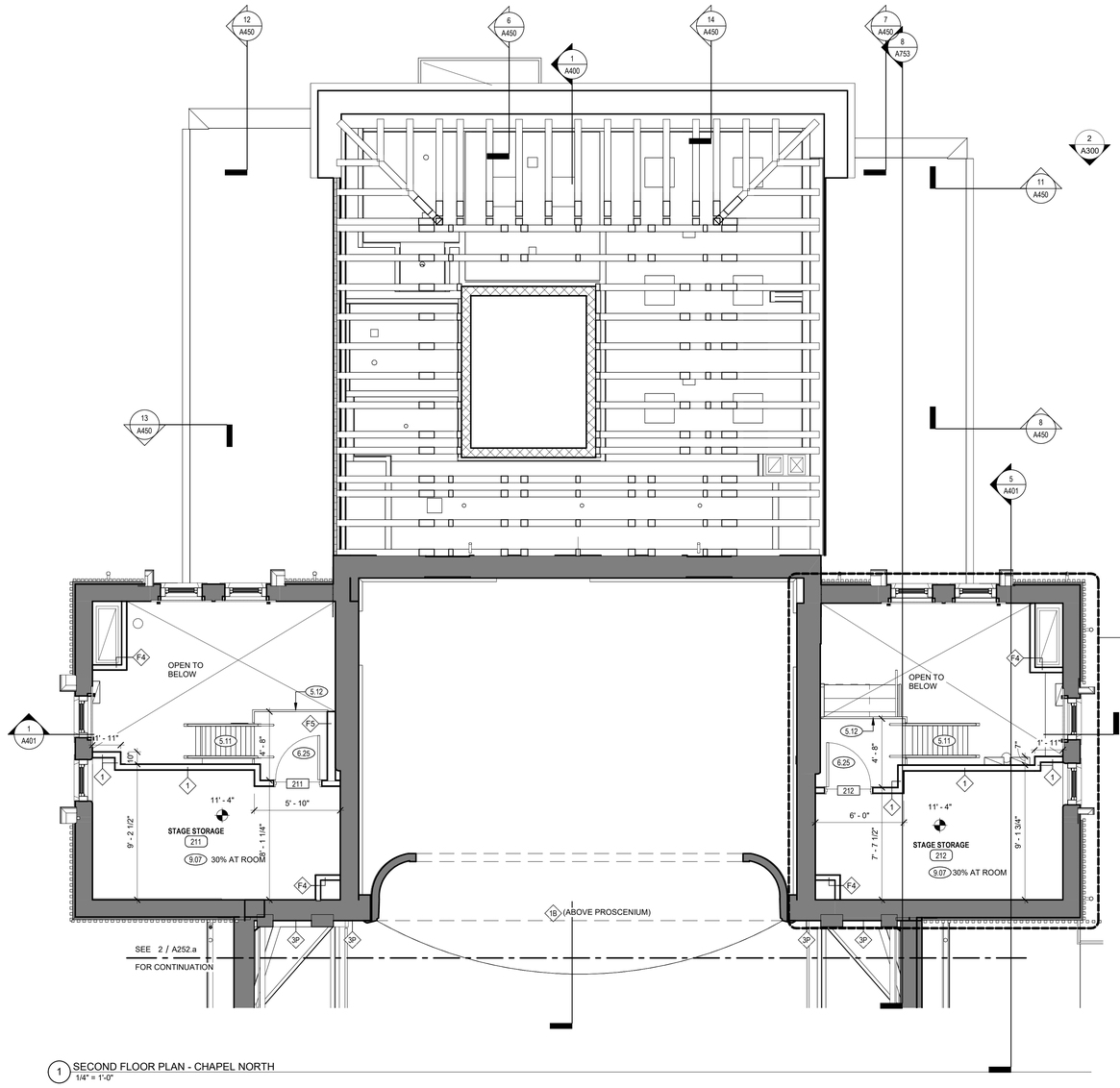
© COPYRIGHT 2023
DBVW ARCHITECTS, INC.
UNAUTHORIZED USE IS PROHIBITED

DATE: 10/04/2023
DRAWN BY: TH / MVG
JOB NO: 1826
SCALE: 1/4" = 1'-0"

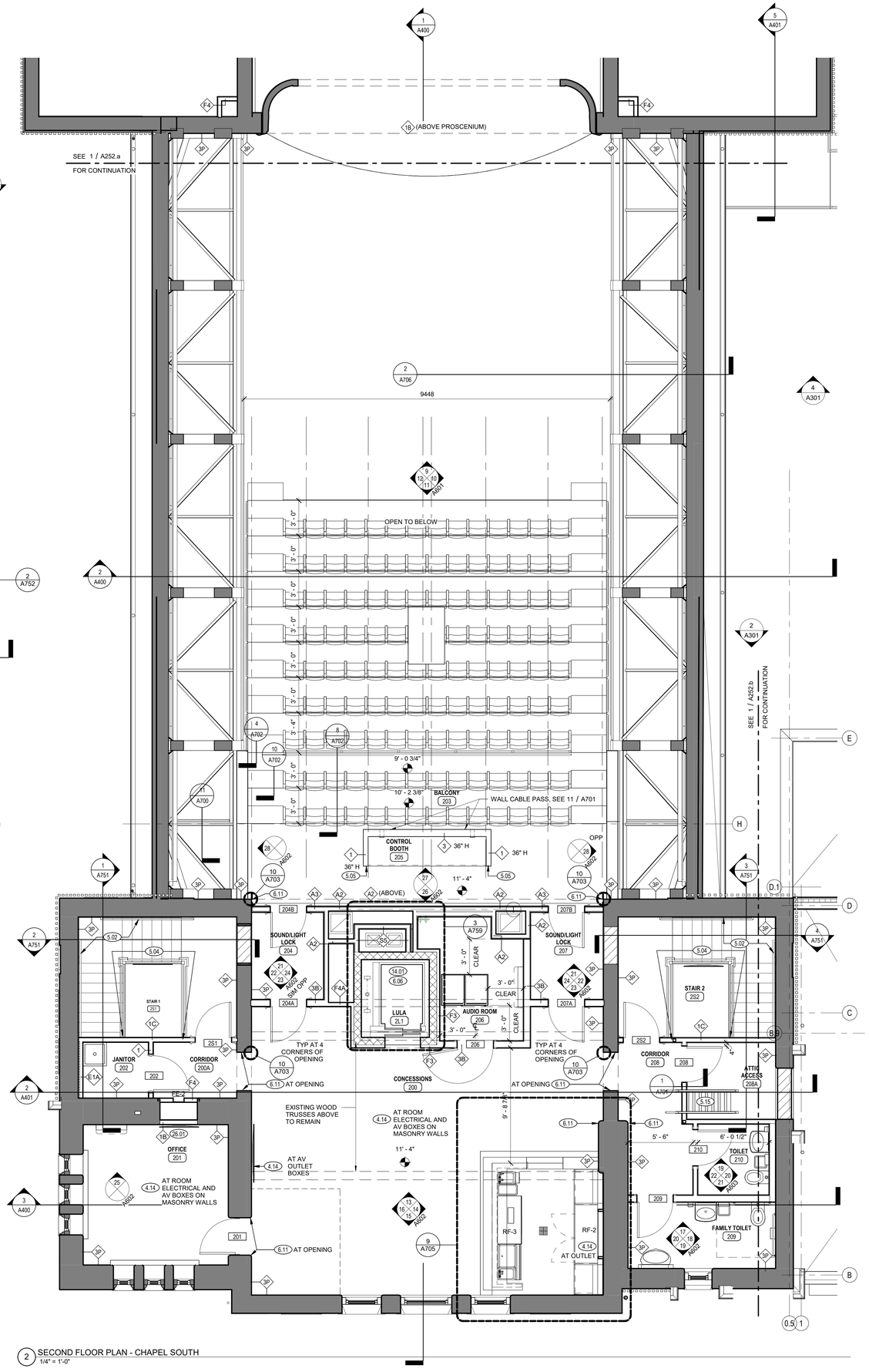
FIRST FLOOR PLAN CONNECTOR AND INFIRMARY

A251.b

PROGRESS SET



1 SECOND FLOOR PLAN - CHAPEL NORTH
1/4" = 1'-0"



2 SECOND FLOOR PLAN - CHAPEL SOUTH
1/4" = 1'-0"

DBVW ARCHITECTS
T 401 831 1240 111 CHESTNUT STREET
www.dbvw.com PROVIDENCE, RI 02903

FOR REFERENCE ONLY NOT FOR CONSTRUCTION

CAM CULTURAL ALLIANCE of Medfield

BELLFORGE ARTS CENTER

45 Hospital Rd. Medfield, MA

CULTURAL ALLIANCE OF MEDFIELD

NO	DATE	DESCRIPTION

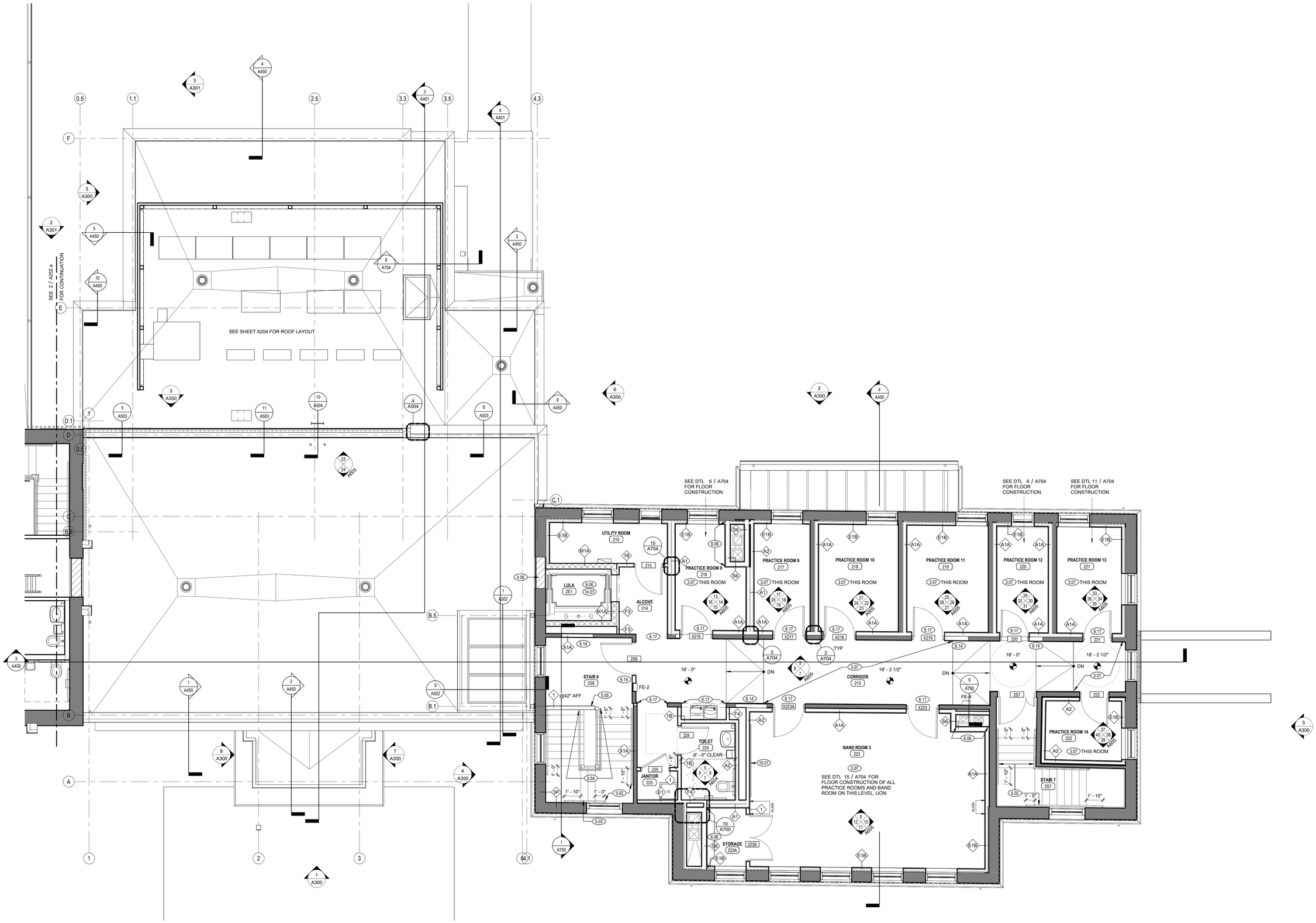
© COPYRIGHT 2023
DBVW ARCHITECTS, INC.
UNAUTHORIZED USE IS PROHIBITED

DATE: 10/04/2023
DRAWN BY: TH / MVG
JOB NO: 1826
SCALE: 1/4" = 1'-0"

SECOND FLOOR PLAN CHAPEL

A252.a

PROGRESS SET



1 SECOND FLOOR PLAN - CONNECTOR AND INFIRMARY
1/4" = 1'-0"

DBVW ARCHITECTS
T 401 831 1240 111 CHESTNUT STREET
www.dbvw.com PROVIDENCE, RI 02903

FOR REFERENCE ONLY NOT FOR CONSTRUCTION

CAM CULTURAL ALLIANCE of Medfield

BELLFORGE ARTS CENTER

45 Hospital Rd. Medfield, MA

CULTURAL ALLIANCE OF MEDFIELD

NO	DATE	DESCRIPTION

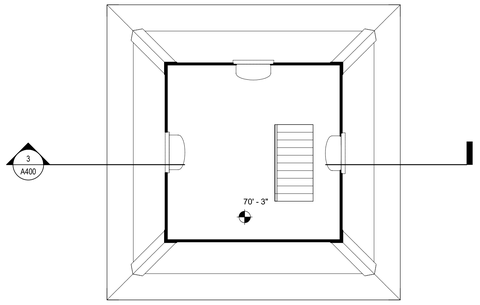
© COPYRIGHT 2023
DBVW ARCHITECTS, INC.
UNAUTHORIZED USE IS PROHIBITED

DATE: 10/04/2023
DRAWN BY: TH / MVG
JOB NO: 1826
SCALE: 1/4" = 1'-0"

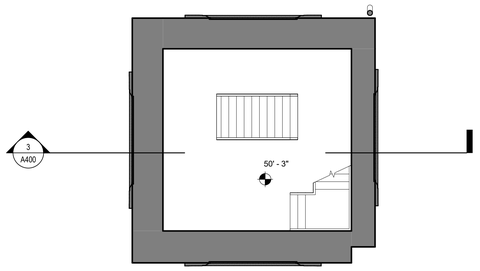
SECOND FLOOR PLAN CONNECTOR AND INFIRMARY

A252.b

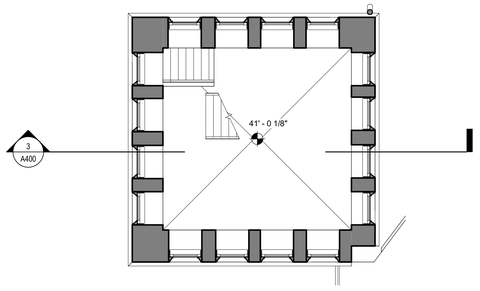
PROGRESS SET



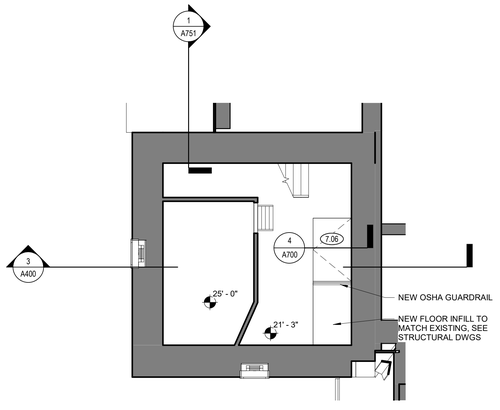
6 CLOCK TOWER 4
1/4" = 1'-0"



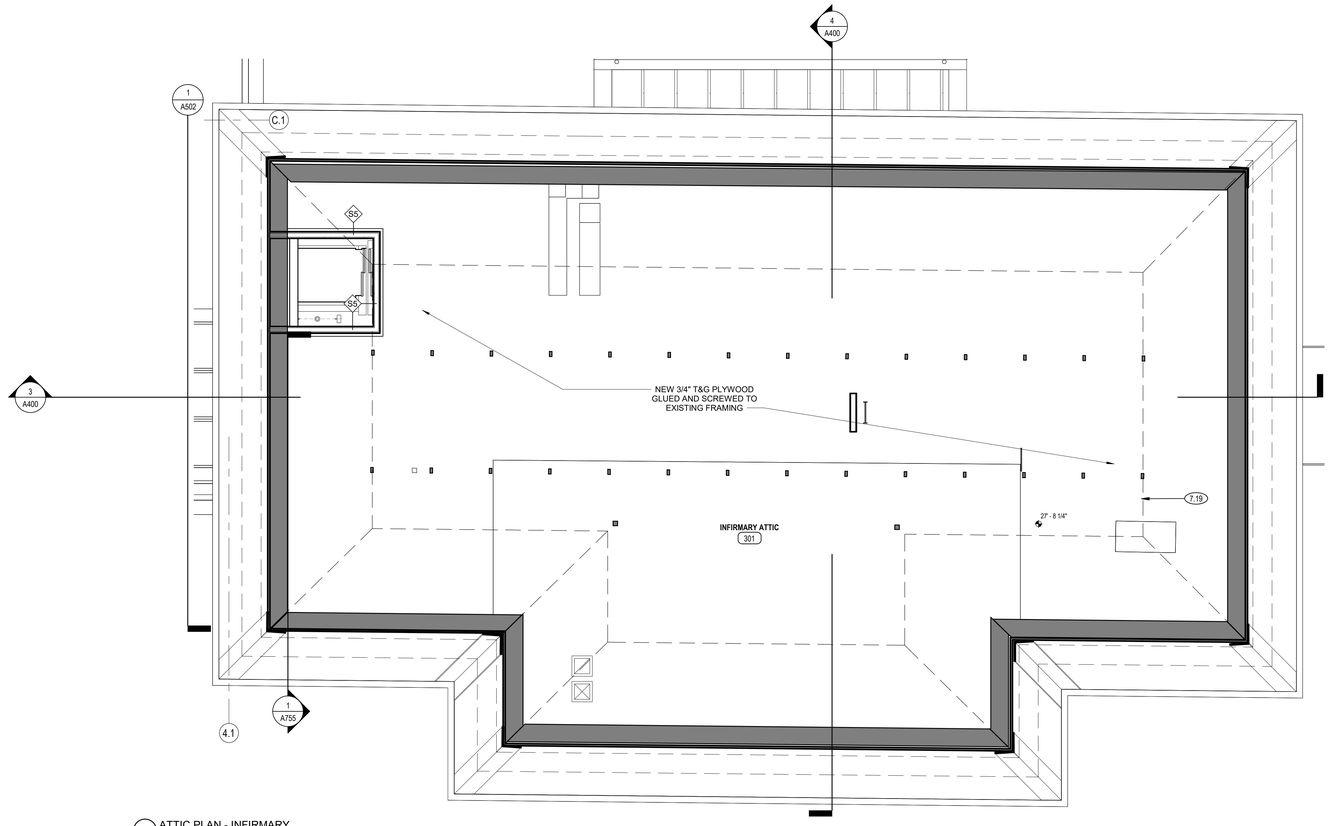
5 CLOCK TOWER 3
1/4" = 1'-0"



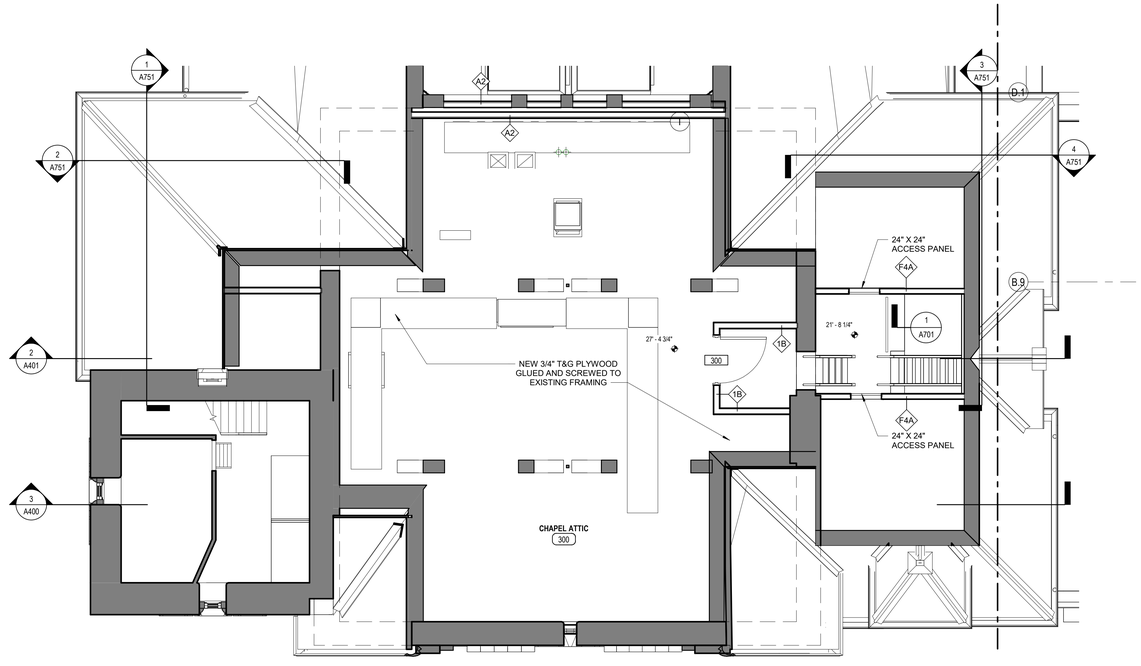
4 CLOCK TOWER 2
1/4" = 1'-0"



3 CLOCK TOWER 1
1/4" = 1'-0"



2 ATTIC PLAN - INFIRMARY
1/4" = 1'-0"



1 ATTIC PLAN - CHAPEL
1/4" = 1'-0"

DBVW
ARCHITECTS
T 401 831 1240 111 CHESTNUT STREET
www.dbvw.com PROVIDENCE, RI 02903

FOR REFERENCE ONLY NOT FOR CONSTRUCTION

CULTURAL ALLIANCE of Medfield

BELLFORGE ARTS CENTER

45 Hospital Rd. Medfield, MA

CULTURAL ALLIANCE OF MEDFIELD

NO	DATE	DESCRIPTION

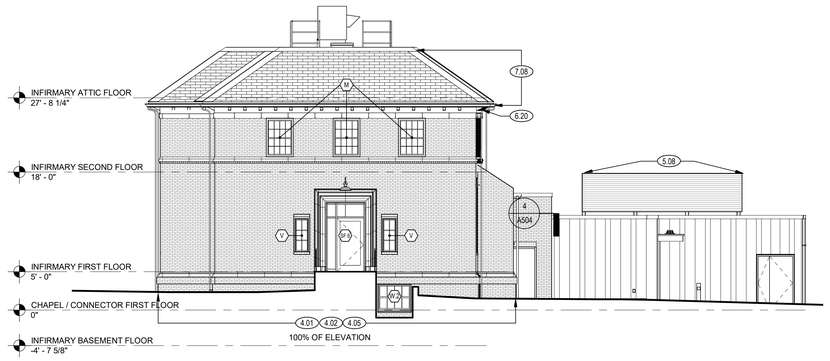
© COPYRIGHT 2023
DBVW ARCHITECTS, INC.
UNAUTHORIZED USE IS PROHIBITED

DATE: 10/04/2023
DRAWN BY: TH / MVG
JOB NO: 1826
SCALE: 1/4" = 1'-0"

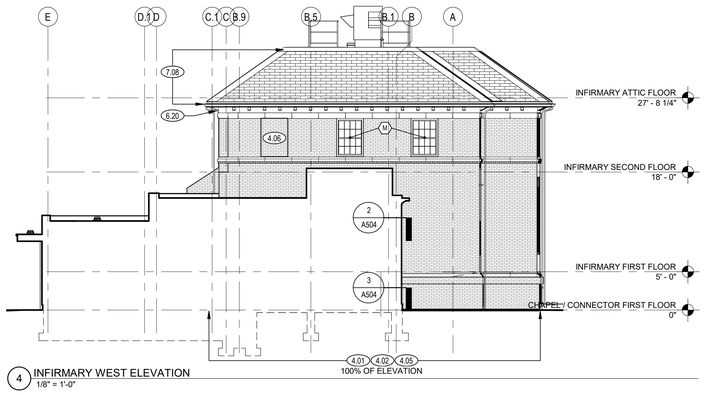
ATTIC AND CLOCK TOWER PLANS

A253

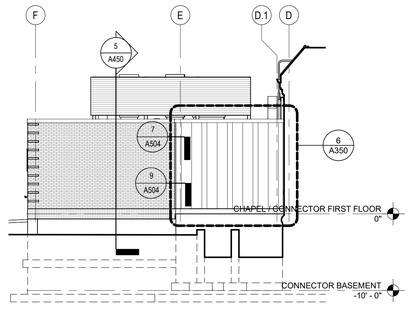
PROGRESS SET



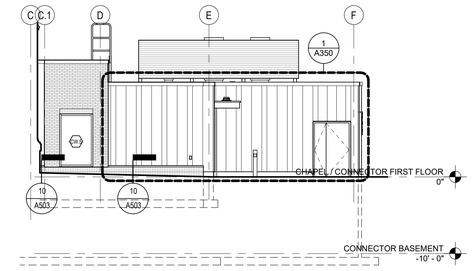
5 INFIRMARY EAST ELEVATION
1/8" = 1'-0"



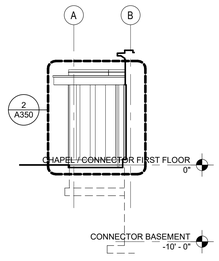
4 INFIRMARY WEST ELEVATION
1/8" = 1'-0"



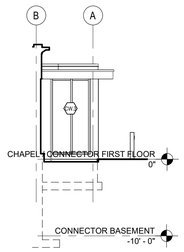
3 WEST CONNECTOR ELEVATION
1/8" = 1'-0"



6 EAST CONNECTOR ELEVATION
1/8" = 1'-0"

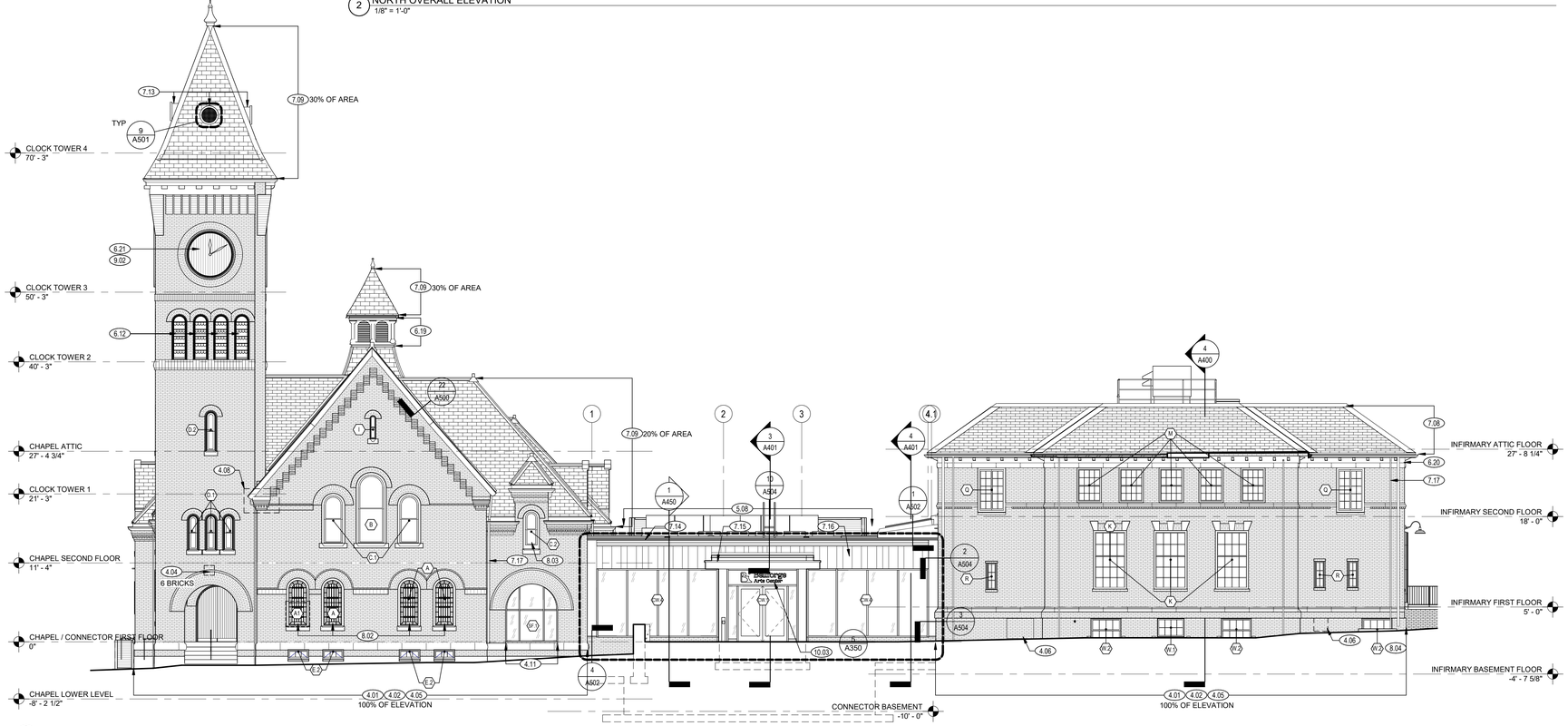


7 EAST CONNECTOR ENTRANCE ELEVATION
1/8" = 1'-0"



8 WEST CONNECTOR ENTRANCE ELEVATION
1/8" = 1'-0"

2 NORTH OVERALL ELEVATION
1/8" = 1'-0"



1 SOUTH OVERALL ELEVATION
1/8" = 1'-0"

EXTERIOR ELEVATION NOTES

1. XXXX

DBVW ARCHITECTS
T 401 831 1240 111 CHESTNUT STREET
www.dbvw.com PROVIDENCE, RI 02903

FOR REFERENCE ONLY NOT FOR CONSTRUCTION

CAM CULTURAL ALLIANCE of Medfield

BELLFORGE ARTS CENTER

45 Hospital Rd. Medfield, MA

CULTURAL ALLIANCE OF MEDFIELD

NO	DATE	DESCRIPTION

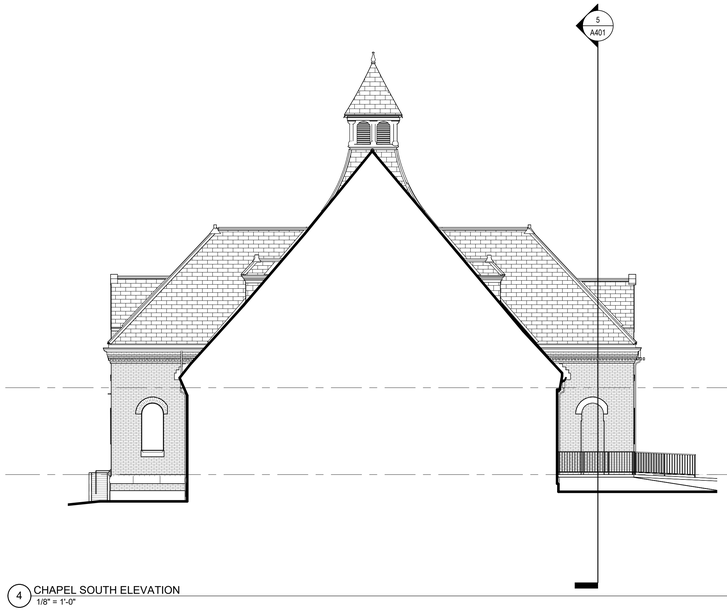
© COPYRIGHT 2023
DBVW ARCHITECTS, INC.
UNAUTHORIZED USE IS PROHIBITED

DATE: 10/04/2023
DRAWN BY: TH
JOB NO: 1826
SCALE: As indicated

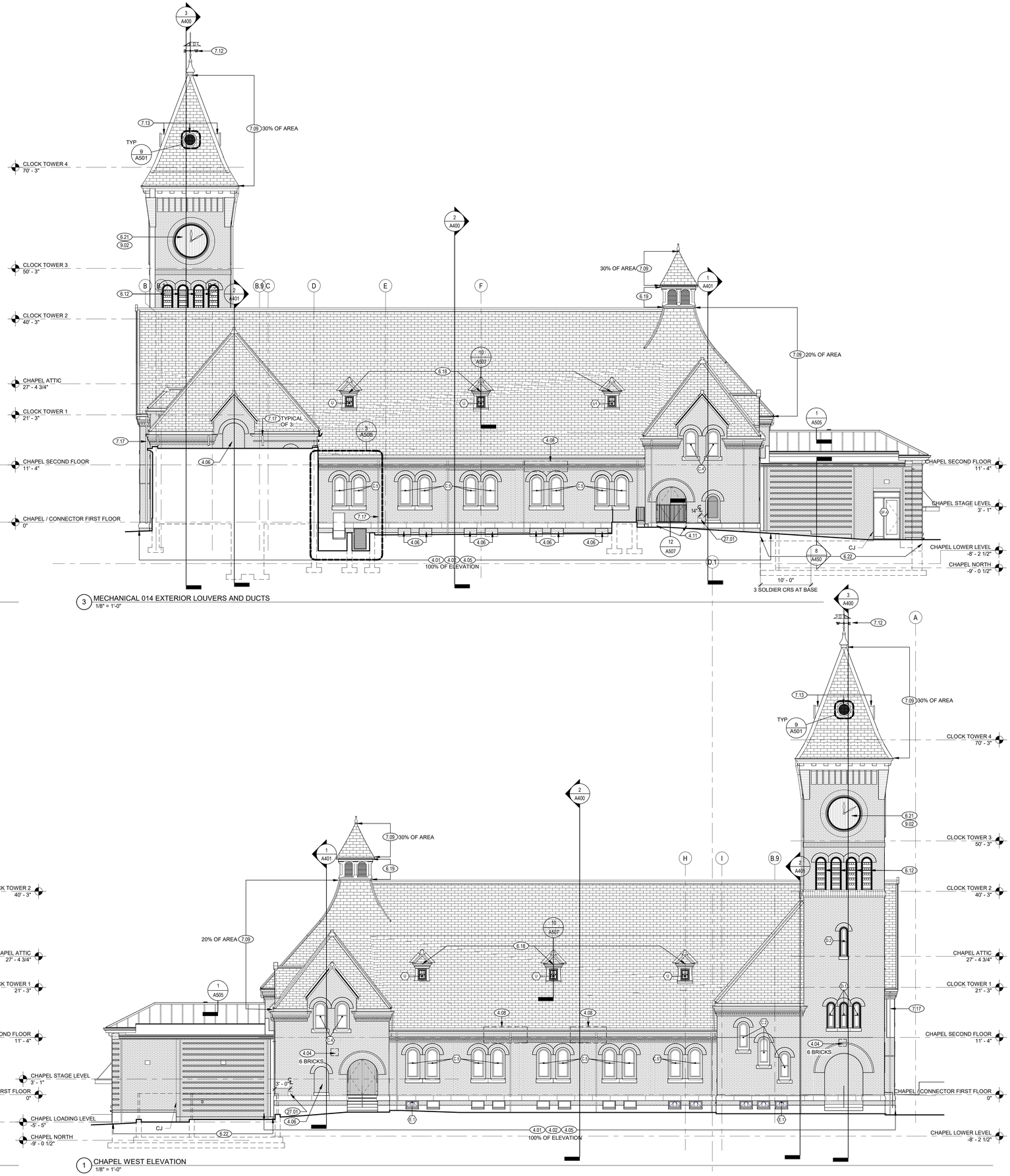
EXTERIOR ELEVATIONS

A300

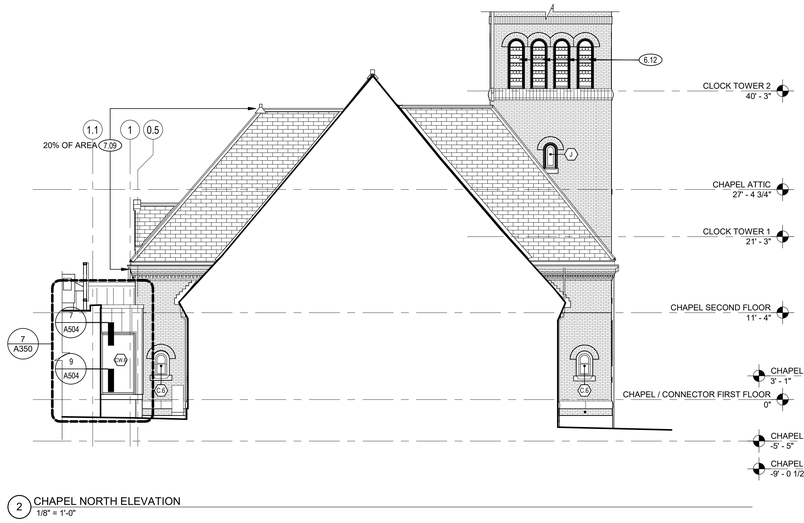
PROGRESS SET



4 CHAPEL SOUTH ELEVATION
1/8" = 1'-0"



3 MECHANICAL 014 EXTERIOR LOUVERS AND DUCTS
1/8" = 1'-0"



2 CHAPEL NORTH ELEVATION
1/8" = 1'-0"

1 CHAPEL WEST ELEVATION
1/8" = 1'-0"

DBVW
ARCHITECTS
T 401 831 1240 111 CHESTNUT STREET
www.dbvw.com PROVIDENCE, RI 02903

FOR REFERENCE ONLY NOT FOR CONSTRUCTION

CAM CULTURAL ALLIANCE of Medfield

BELLFORGE ARTS CENTER

45 Hospital Rd. Medfield, MA

CULTURAL ALLIANCE OF MEDFIELD

NO	DATE	DESCRIPTION

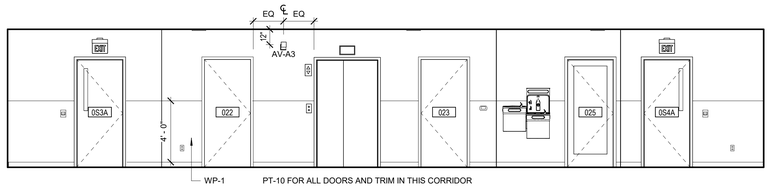
© COPYRIGHT 2023
DBVW ARCHITECTS, INC.
UNAUTHORIZED USE IS PROHIBITED

DATE: 10/04/2023
DRAWN BY: TH
JOB NO: 1826
SCALE: 1/8" = 1'-0"

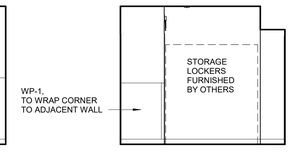
EXTERIOR ELEVATIONS

A301

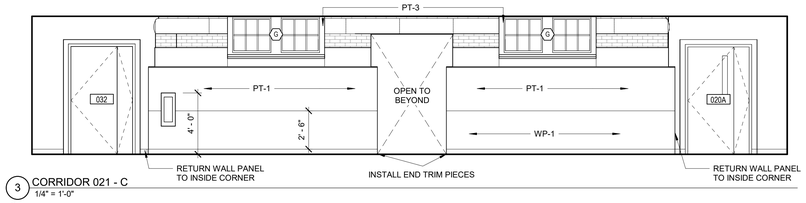
PROGRESS SET



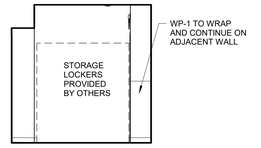
1 CORRIDOR 021 - A
1/4" = 1'-0"



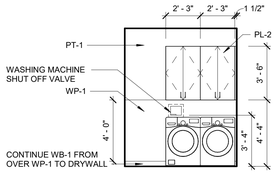
2 CORRIDOR 021 - B
1/4" = 1'-0"



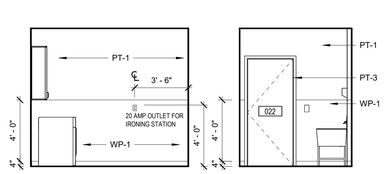
3 CORRIDOR 021 - C
1/4" = 1'-0"



4 CORRIDOR 021 - D
1/4" = 1'-0"

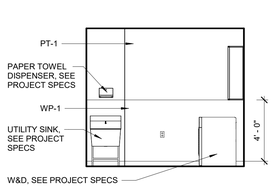


5 WARDROBE 022 - A
1/4" = 1'-0"

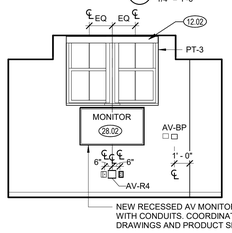


6 WARDROBE 022 - B
1/4" = 1'-0"

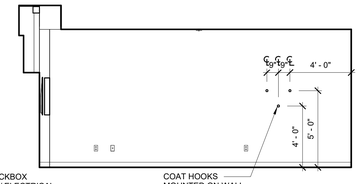
7 WARDROBE 022 - C
1/4" = 1'-0"



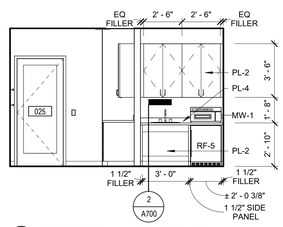
8 WARDROBE 022 - D
1/4" = 1'-0"



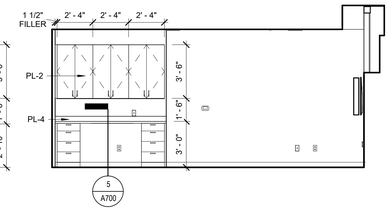
9 PRODUCTION MANAGER 025 - A
1/4" = 1'-0"



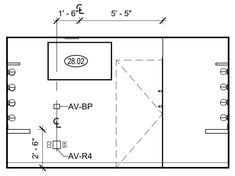
10 PRODUCTION MANAGER 025 - B
1/4" = 1'-0"



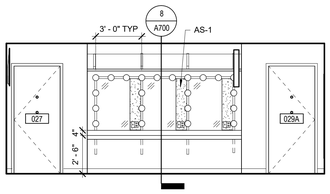
11 PRODUCTION MANAGER 025 - C
1/4" = 1'-0"



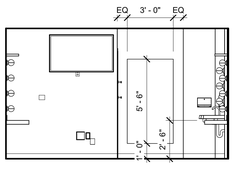
12 PRODUCTION MANAGER 025 - D
1/4" = 1'-0"



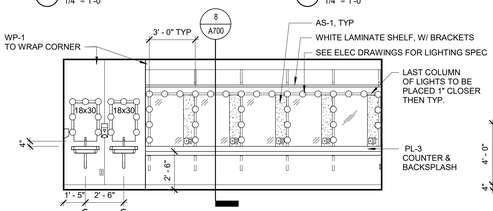
13 DRESSING ROOM 027 - A
1/4" = 1'-0"



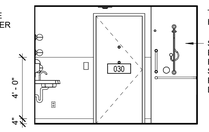
14 DRESSING ROOM 027 - B
1/4" = 1'-0"



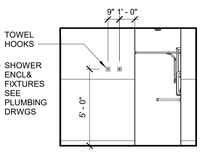
DI
15 DRESSING ROOM 027 - C
1/4" = 1'-0"



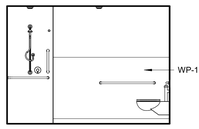
16 DRESSING ROOM 027 - D
1/4" = 1'-0"



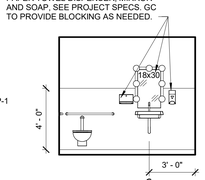
17 BATHROOM 030 - A
1/4" = 1'-0"



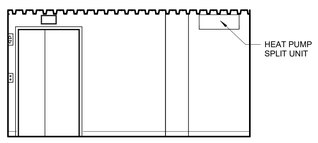
18 BATHROOM 030 - B
1/4" = 1'-0"



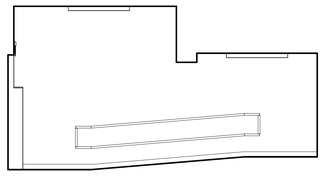
19 BATHROOM 030 - C
1/4" = 1'-0"



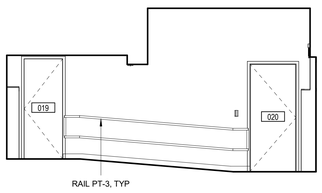
20 BATHROOM 030 - D
1/4" = 1'-0"



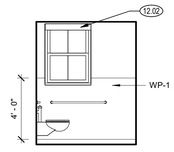
21 ELEVATOR LOBBY 024 - C
1/4" = 1'-0"



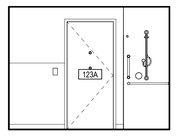
22 CORRIDOR 018 - B
1/4" = 1'-0"



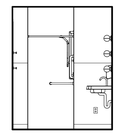
23 CORRIDOR 018 - D
1/4" = 1'-0"



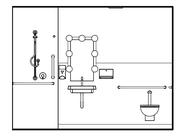
24 BATHROOM 123A - A
1/4" = 1'-0"



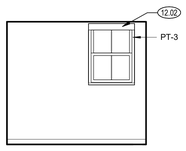
25 BATHROOM 123A - B
1/4" = 1'-0"



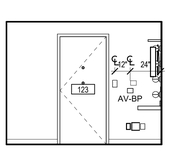
26 BATHROOM 123A - C
1/4" = 1'-0"



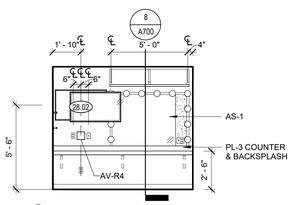
27 BATHROOM 123A - D
1/4" = 1'-0"



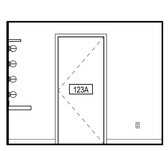
28 PRINCIPAL DRESSING 123 - A
1/4" = 1'-0"



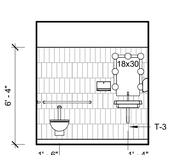
29 PRINCIPAL DRESSING 123 - B
1/4" = 1'-0"



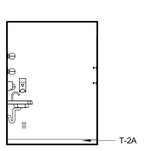
30 PRINCIPAL DRESSING 123 - C
1/4" = 1'-0"



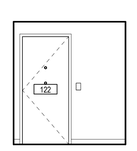
31 PRINCIPAL DRESSING 123 - D
1/4" = 1'-0"



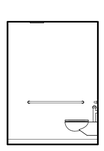
32 TOILET 122 - A
1/4" = 1'-0"



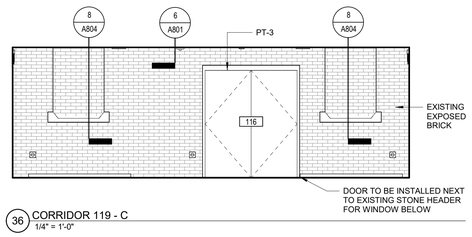
33 TOILET 122 - B
1/4" = 1'-0"



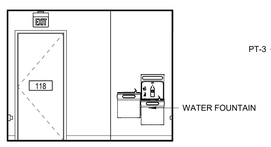
34 TOILET 122 - C
1/4" = 1'-0"



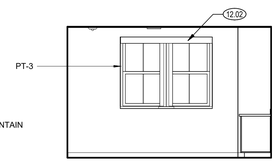
35 TOILET 122 - D
1/4" = 1'-0"



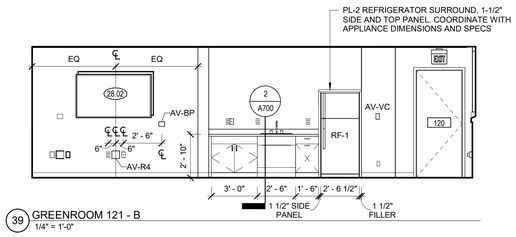
36 CORRIDOR 119 - C
1/4" = 1'-0"



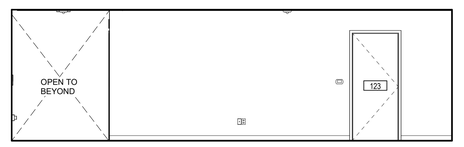
37 CORRIDOR 119 - D
1/4" = 1'-0"



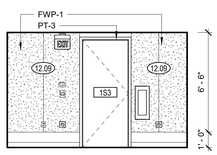
38 GREENROOM 121 - A
1/4" = 1'-0"



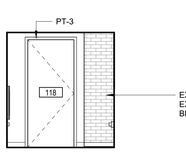
39 GREENROOM 121 - B
1/4" = 1'-0"



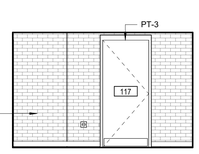
40 GREENROOM 121 - D
1/4" = 1'-0"



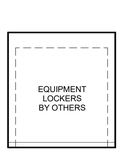
41 SOUND/LIGHT LOCK 118 - A
1/4" = 1'-0"



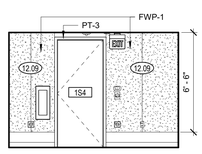
42 SOUND/LIGHT LOCK 118 - B
1/4" = 1'-0"



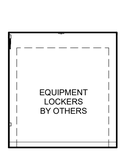
43 SOUND/LIGHT LOCK 118 - C
1/4" = 1'-0"



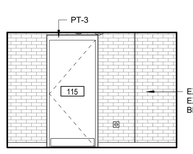
44 SOUND/LIGHT LOCK 118 - D
1/4" = 1'-0"



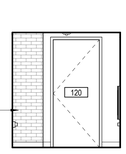
45 SOUND/LIGHT LOCK 120 - A
1/4" = 1'-0"



46 SOUND/LIGHT LOCK 120 - B
1/4" = 1'-0"



47 SOUND/LIGHT LOCK 120 - C
1/4" = 1'-0"



48 SOUND/LIGHT LOCK 120 - D
1/4" = 1'-0"

DBVW
ARCHITECTS
T 401 831 1240
www.dbvw.com
111 CHESTNUT STREET
PROVIDENCE, RI 02903

FOR REFERENCE
ONLY NOT FOR
CONSTRUCTION

CAM
CULTURAL
ALLIANCE
of Medfield

BELLFORGE ARTS
CENTER

45 Hospital Rd. Medfield, MA

CULTURAL ALLIANCE OF
MEDFIELD

NO	DATE	DESCRIPTION

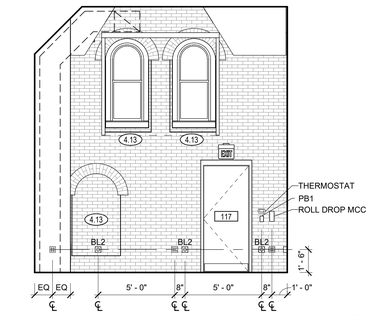
© COPYRIGHT 2023
DBVW ARCHITECTS, INC.
UNAUTHORIZED USE IS PROHIBITED

DATE: 10/04/2023
DRAWN BY: MVG
JOB NO: 1826
SCALE: 1/4" = 1'-0"

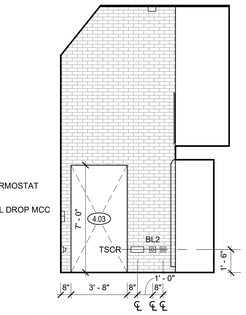
INTERIOR
ELEVATIONS CHAPEL
NORTH

A600

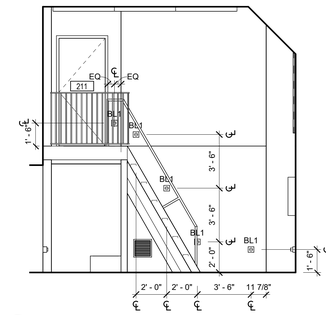
PROGRESS SET



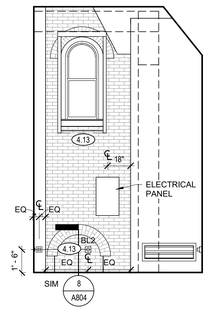
1 WING SPACE 117 - A
1/4" = 1'-0"



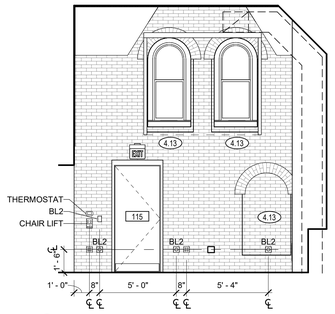
2 WING SPACE 117 - B
1/4" = 1'-0"



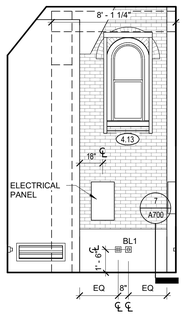
3 WING SPACE 117 - C
1/4" = 1'-0"



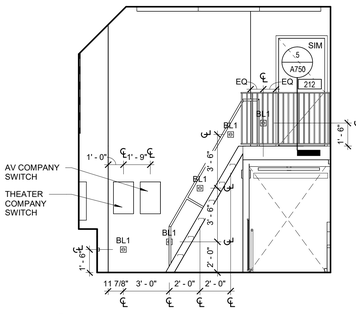
4 WING SPACE 117 - D
1/4" = 1'-0"



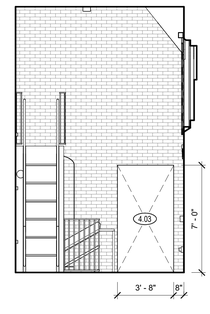
5 WING SPACE 115 - A
1/4" = 1'-0"



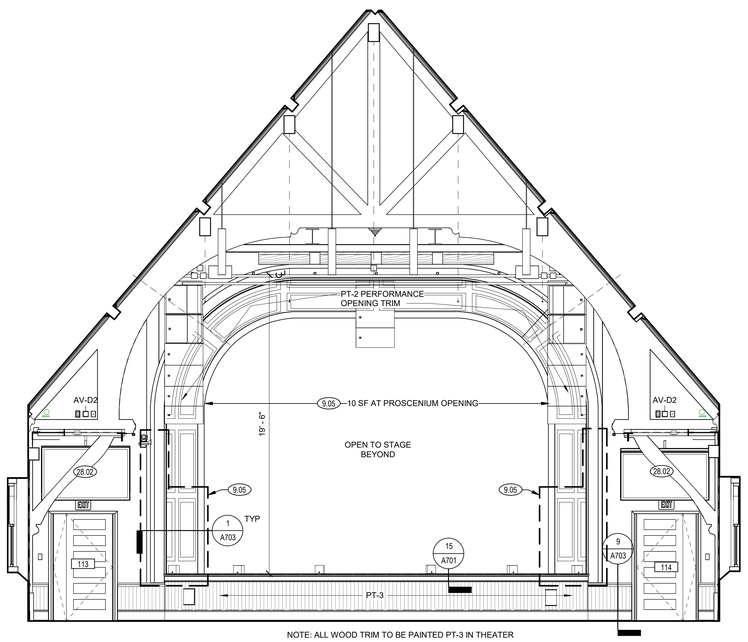
6 WING SPACE 115 - B
1/4" = 1'-0"



7 WING SPACE 115 - C
1/4" = 1'-0"

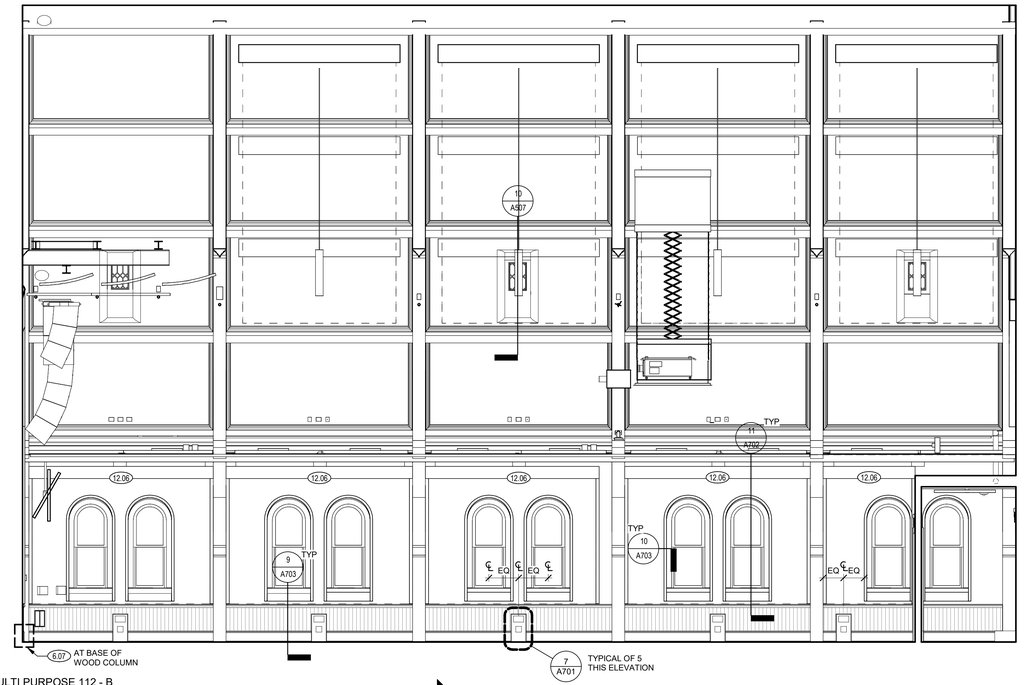


8 WING SPACE 115 - D
1/4" = 1'-0"

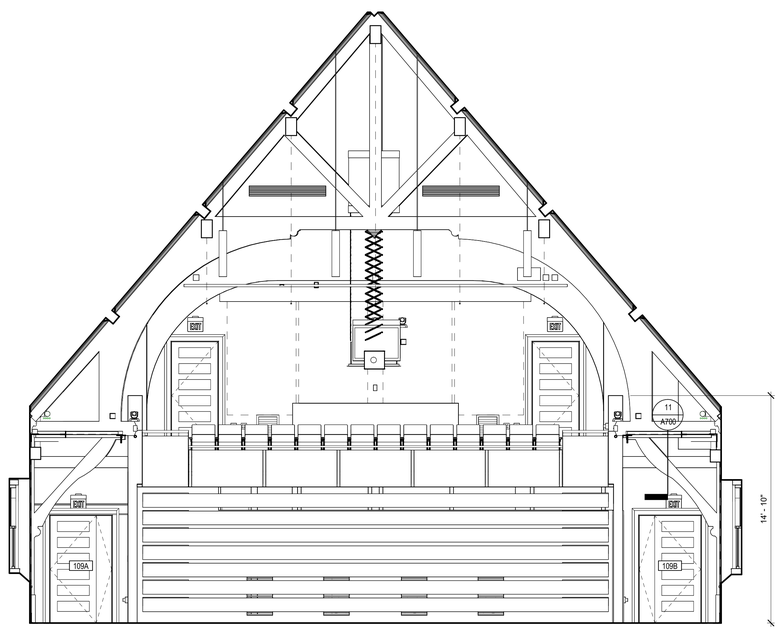


NOTE: ALL WOOD TRIM TO BE PAINTED PT-3 IN THEATER

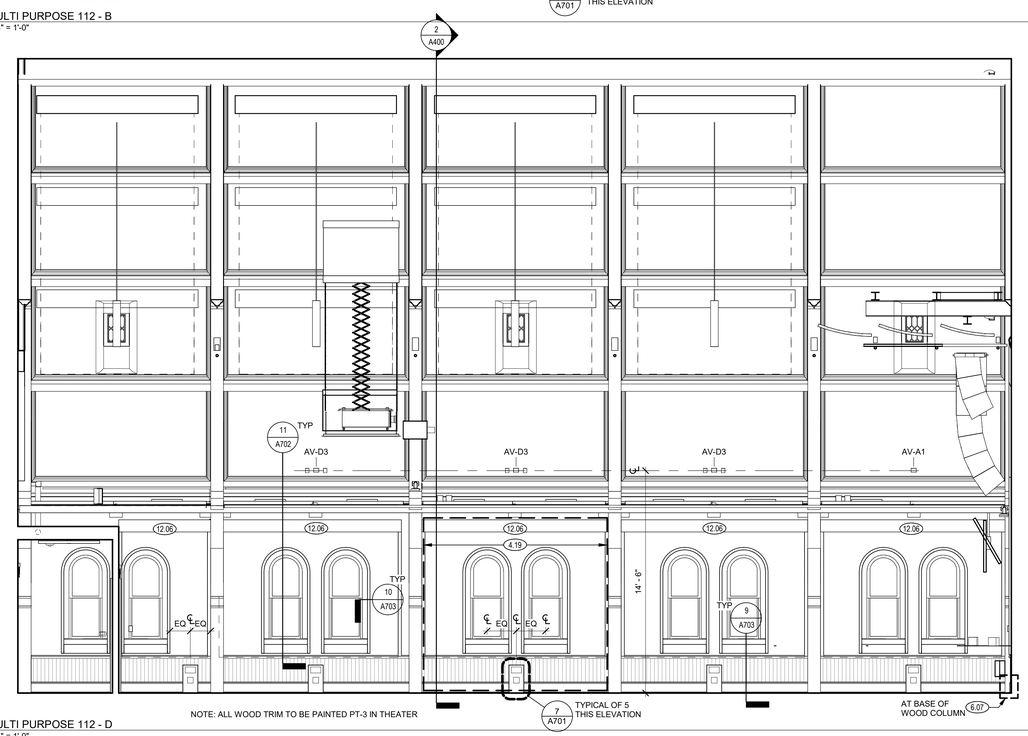
9 MULTI PURPOSE 112 - A
1/4" = 1'-0"



10 MULTI PURPOSE 112 - B
1/4" = 1'-0"

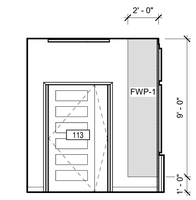


11 MULTI PURPOSE 112 - C
1/4" = 1'-0"

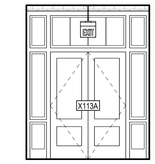


NOTE: ALL WOOD TRIM TO BE PAINTED PT-3 IN THEATER

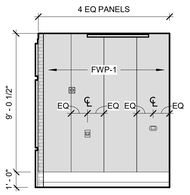
12 MULTI PURPOSE 112 - D
1/4" = 1'-0"



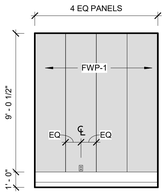
15 CORRIDOR 113 - C
1/4" = 1'-0"



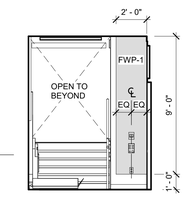
16 CORRIDOR 113 - D
1/4" = 1'-0"



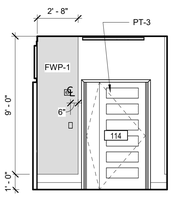
13 CORRIDOR 113 - A
1/4" = 1'-0"



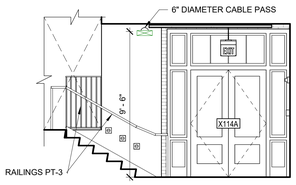
14 CORRIDOR 113 - B
1/4" = 1'-0"



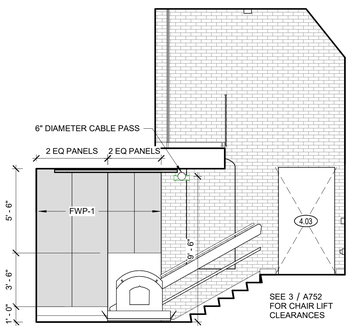
17 CORRIDOR 114 - A
1/4" = 1'-0"



19 CORRIDOR 114 - C
1/4" = 1'-0"



18 CORRIDOR 114 - B
1/4" = 1'-0"



20 CORRIDOR 114 - D
1/4" = 1'-0"

DBVW ARCHITECTS
T 401 831 1240 111 CHESTNUT STREET
www.dbvw.com PROVIDENCE, RI 02903

FOR REFERENCE ONLY NOT FOR CONSTRUCTION

CAM CULTURAL ALLIANCE of Medfield

BELLFORGE ARTS CENTER

45 Hospital Rd. Medfield, MA

CULTURAL ALLIANCE OF MEDFIELD

NO	DATE	DESCRIPTION

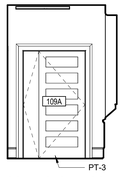
© COPYRIGHT 2023
DBVW ARCHITECTS, INC.
UNAUTHORIZED USE IS PROHIBITED

DATE: 10/04/2023
DRAWN BY: MVG
JOB NO: 1826
SCALE: 1/4" = 1'-0"

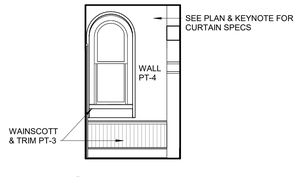
INTERIOR ELEVATIONS CHAPEL

A601

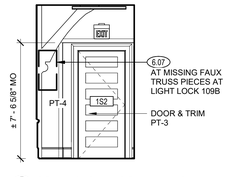
PROGRESS SET



1 SOUND/LIGHT LOCK 109A- A
1/4" = 1'-0"

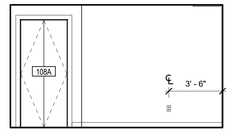


2 SOUND/LIGHT LOCK 109A - B
1/4" = 1'-0"

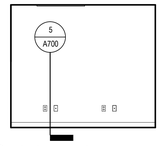


3 SOUND/LIGHT LOCK 109A - C
1/4" = 1'-0"

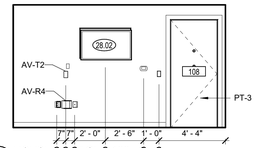
4 SOUND/LIGHT LOCK 109A - D
1/4" = 1'-0"



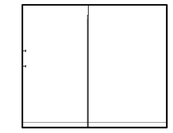
5 HOUSE MANAGER 108 - A
1/4" = 1'-0"



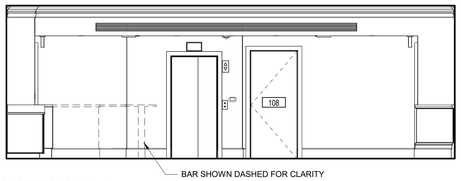
6 HOUSE MANAGER 108 - B
1/4" = 1'-0"



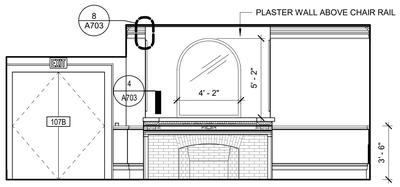
7 HOUSE MANAGER 108 - C
1/4" = 1'-0"



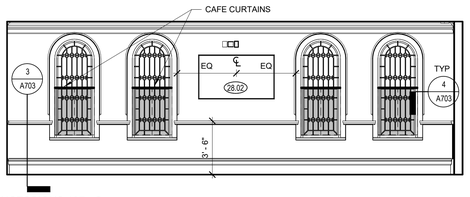
8 HOUSE MANAGER 108 - D
1/4" = 1'-0"



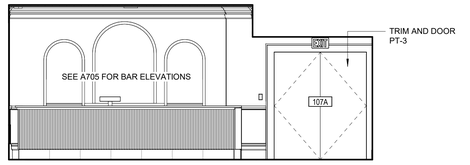
9 CONCESSIONS 107 - A
1/4" = 1'-0"



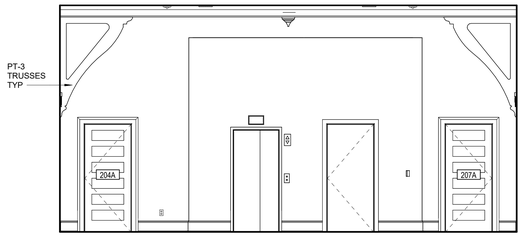
10 CONCESSIONS 107 - B
1/4" = 1'-0"



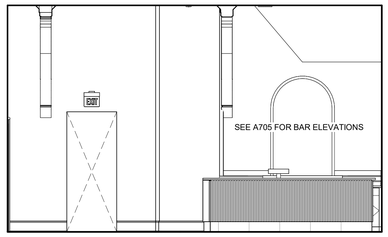
11 CONCESSIONS 107 - C
1/4" = 1'-0"



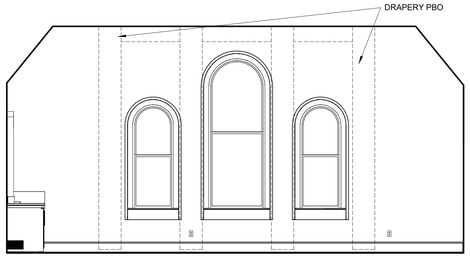
12 CONCESSIONS 107 - D
1/4" = 1'-0"



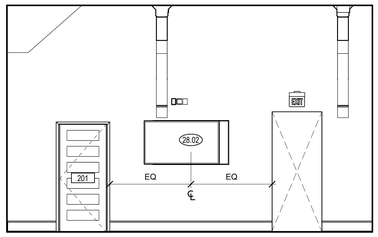
13 CONCESSIONS 200 - A
1/4" = 1'-0"



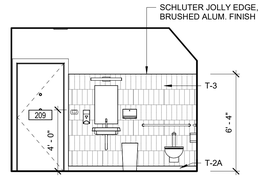
14 CONCESSIONS 200 - B
1/4" = 1'-0"



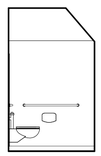
15 CONCESSIONS 200 - C
1/4" = 1'-0"



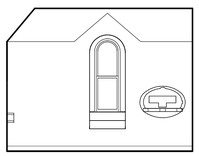
16 CONCESSIONS 200 - D
1/4" = 1'-0"



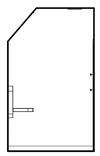
17 FAMILY TOILET 209 - A
1/4" = 1'-0"



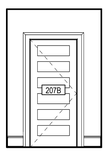
18 FAMILY TOILET 209 - B
1/4" = 1'-0"



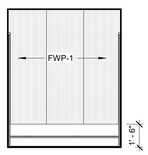
19 FAMILY TOILET 209 - C
1/4" = 1'-0"



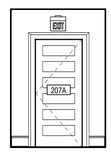
20 FAMILY TOILET 209 - D
1/4" = 1'-0"



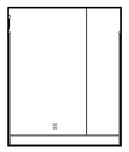
21 SOUND/LIGHT LOCK 207 - A
1/4" = 1'-0"



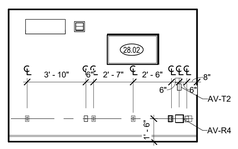
22 SOUND/LIGHT LOCK 207 - B
1/4" = 1'-0"



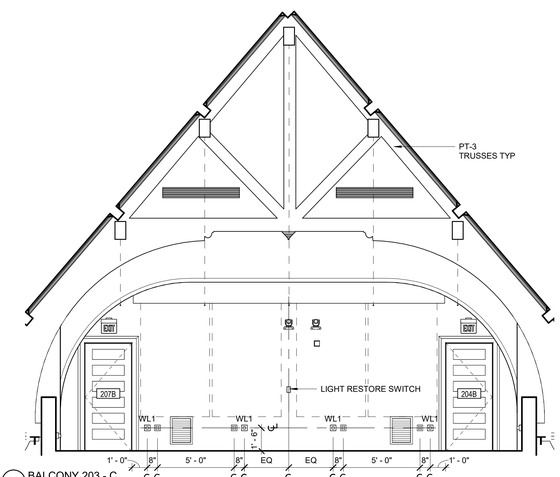
23 SOUND/LIGHT LOCK 207 - C
1/4" = 1'-0"



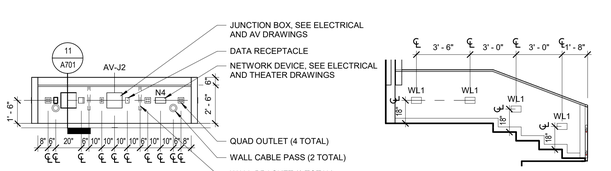
24 SOUND/LIGHT LOCK 207 - D
1/4" = 1'-0"



25 OFFICE 201 - A
1/4" = 1'-0"

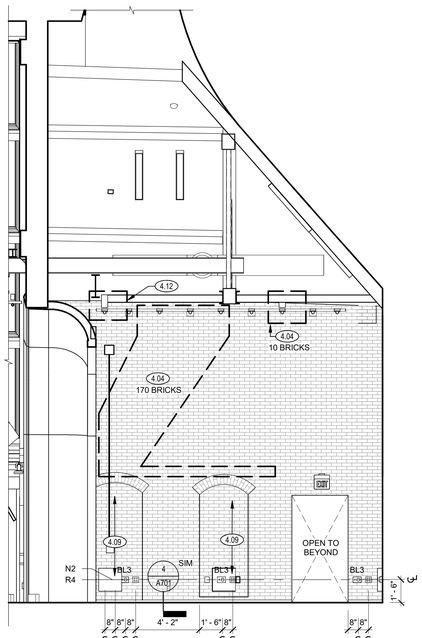


26 BALCONY 203 - C
1/4" = 1'-0"

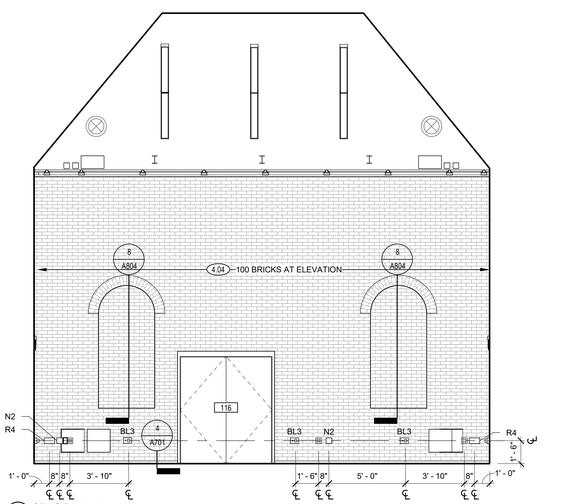


27 CONTROL BOOTH 205
1/4" = 1'-0"

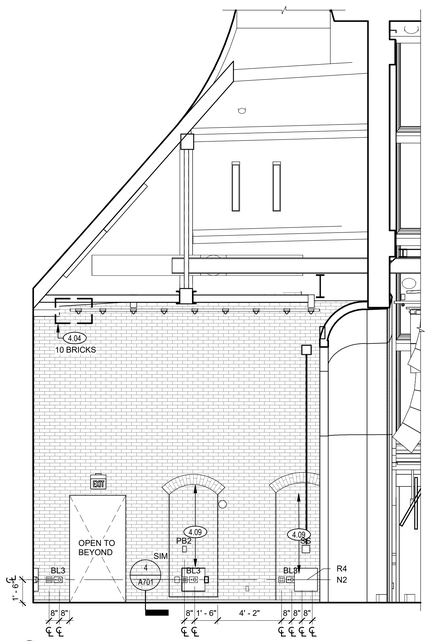
28 BALCONY 203 - SIDE
1/4" = 1'-0"



29 STAGE 116 - D
1/4" = 1'-0"



30 STAGE 116 - A
1/4" = 1'-0"



31 STAGE 116 - B
1/4" = 1'-0"

DBVW ARCHITECTS
T 401 831 1240 111 CHESTNUT STREET
www.dbvw.com PROVIDENCE, RI 02903

FOR REFERENCE ONLY NOT FOR CONSTRUCTION

CAM CULTURAL ALLIANCE of Medfield

BELLFORGE ARTS CENTER

45 Hospital Rd. Medfield, MA

CULTURAL ALLIANCE OF MEDFIELD

NO	DATE	DESCRIPTION

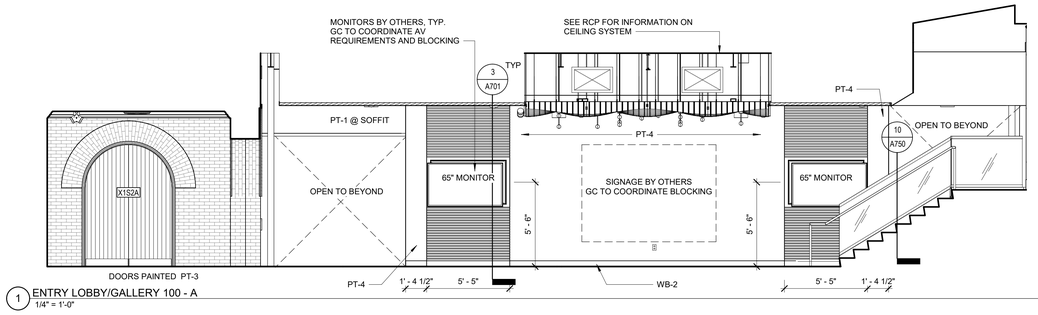
© COPYRIGHT 2023
DBVW ARCHITECTS, INC.
UNAUTHORIZED USE IS PROHIBITED

DATE: 10/04/2023
DRAWN BY: MVG
JOB NO: 1826
SCALE: 1/4" = 1'-0"

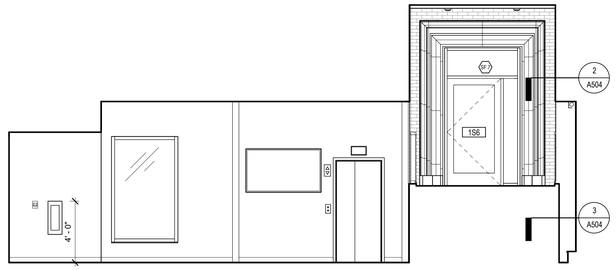
INTERIOR ELEVATIONS CHAPEL SOUTH & STAGE

A602

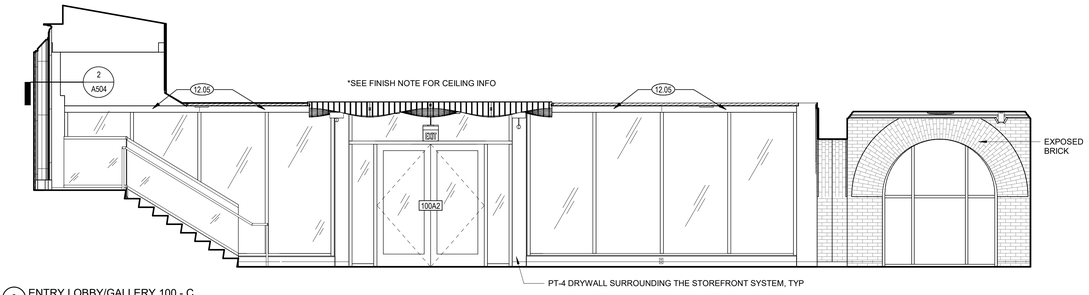
PROGRESS SET



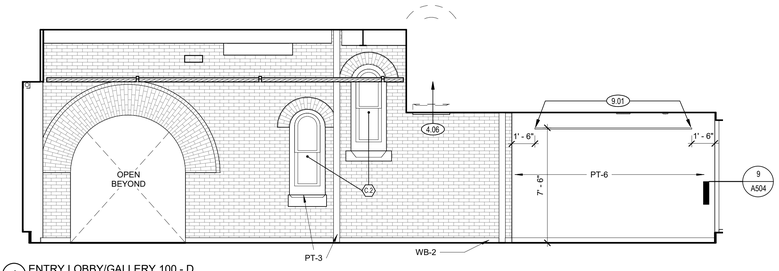
1 ENTRY LOBBY/GALLERY 100 - A
1/4" = 1'-0"



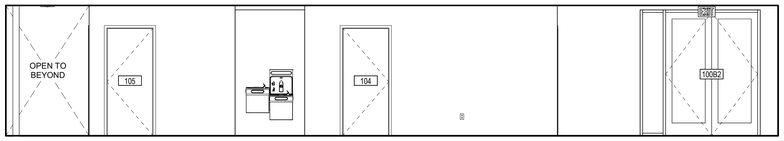
2 ENTRY LOBBY/GALLERY 100 - B
1/4" = 1'-0"



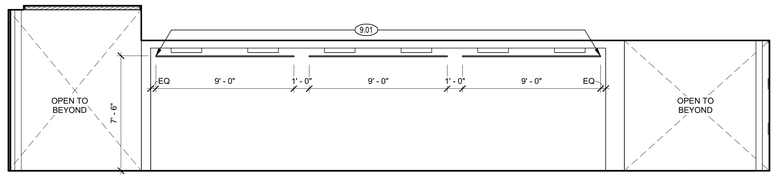
3 ENTRY LOBBY/GALLERY 100 - C
1/4" = 1'-0"



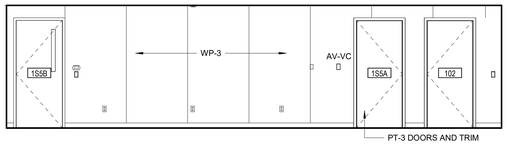
4 ENTRY LOBBY/GALLERY 100 - D
1/4" = 1'-0"



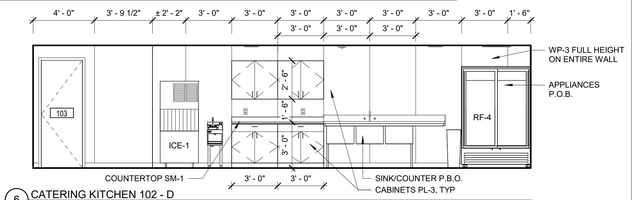
23 CORRIDOR 101 - A
1/4" = 1'-0"



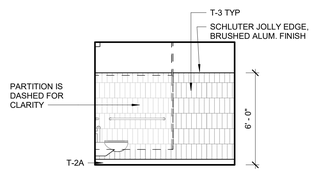
24 CORRIDOR 101 - C
1/4" = 1'-0"



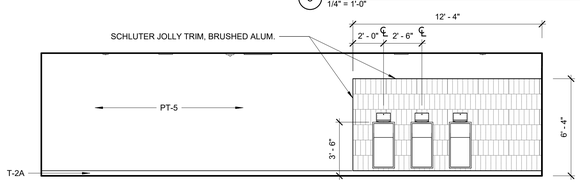
5 CATERING KITCHEN 102 - B
1/4" = 1'-0"



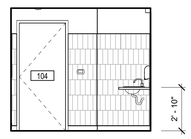
6 CATERING KITCHEN 102 - D
1/4" = 1'-0"



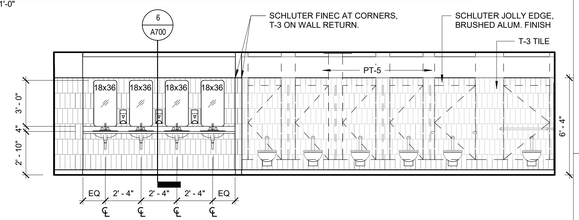
7 WOMEN 104 - A
1/4" = 1'-0"



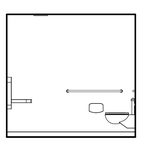
8 WOMEN 104 - B
1/4" = 1'-0"



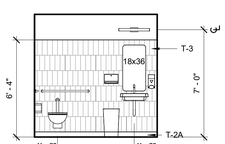
9 WOMEN 104 - C
1/4" = 1'-0"



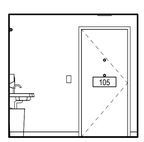
10 WOMEN 104 - D
1/4" = 1'-0"



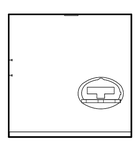
11 FAMILY TOILET 105 - A
1/4" = 1'-0"



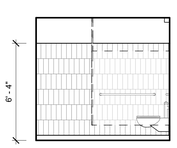
12 FAMILY TOILET 105 - B
1/4" = 1'-0"



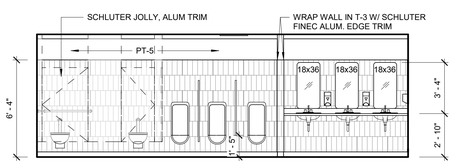
13 FAMILY TOILET 105 - C
1/4" = 1'-0"



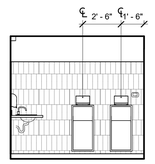
14 FAMILY TOILET 105 - D
1/4" = 1'-0"



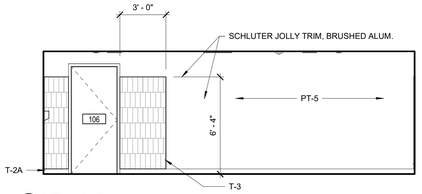
15 MEN 106 - A
1/4" = 1'-0"



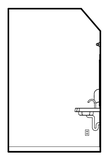
16 MEN 106 - B
1/4" = 1'-0"



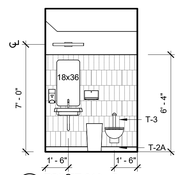
17 MEN 106 - C
1/4" = 1'-0"



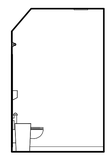
18 MEN 106 - D
1/4" = 1'-0"



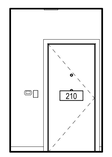
19 TOILET 210 - A
1/4" = 1'-0"



20 TOILET 210 - B
1/4" = 1'-0"



21 TOILET 210 - C
1/4" = 1'-0"



22 TOILET 210 - D
1/4" = 1'-0"

DBVW
ARCHITECTS
T 401 831 1240 111 CHESTNUT STREET
www.dbvw.com PROVIDENCE, RI 02903

FOR REFERENCE
ONLY NOT FOR
CONSTRUCTION

CAM
CULTURAL
ALLIANCE
of Medfield

BELLFORGE ARTS
CENTER

45 Hospital Rd. Medfield, MA

CULTURAL ALLIANCE OF
MEDFIELD

NO	DATE	DESCRIPTION

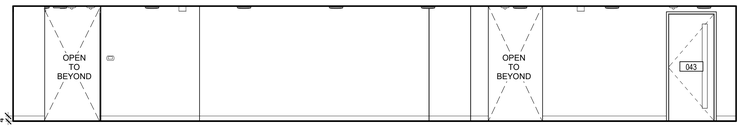
© COPYRIGHT 2023
DBVW ARCHITECTS, INC.
UNAUTHORIZED USE IS PROHIBITED

DATE: 10/04/2023
DRAWN BY: MVG
JOB NO: 1826
SCALE: 1/4" = 1'-0"

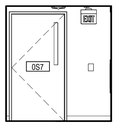
INTERIOR
ELEVATIONS
CONNECTOR

A603

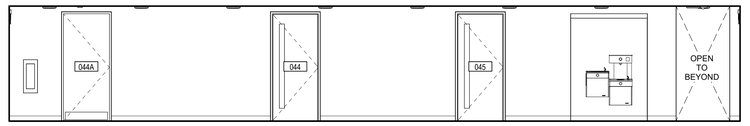
PROGRESS SET



1 INFIRMARY CORRIDOR 036 - A
1/4" = 1'-0"

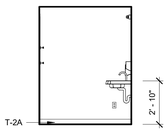


2 INFIRMARY CORRIDOR 036 - B
1/4" = 1'-0"

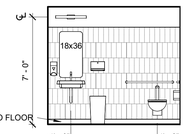


3 INFIRMARY CORRIDOR 036 - C
1/4" = 1'-0"

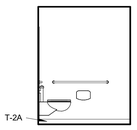
4 INFIRMARY CORRIDOR 036 - D
1/4" = 1'-0"



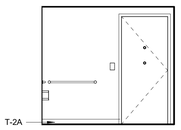
5 TYP INFIRMARY TOILET - A
1/4" = 1'-0"



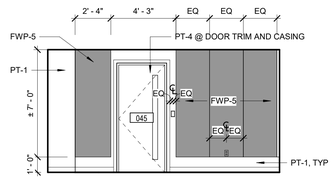
6 TYP INFIRMARY TOILET - B
1/4" = 1'-0"



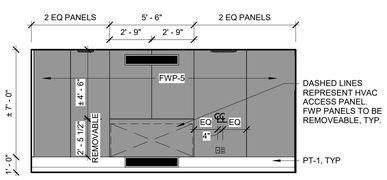
7 TYP INFIRMARY TOILET - C
1/4" = 1'-0"



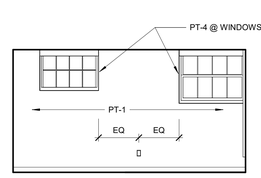
8 TYP INFIRMARY TOILET - D
1/4" = 1'-0"



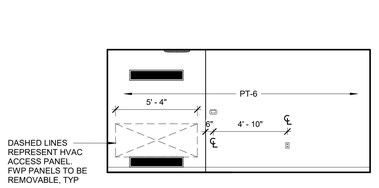
9 PRACTICE ROOM 1 045 - A
1/4" = 1'-0"



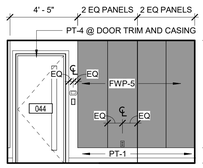
10 PRACTICE ROOM 1 045 - B
1/4" = 1'-0"



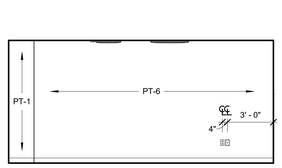
11 PRACTICE ROOM 1 045 - C
1/4" = 1'-0"



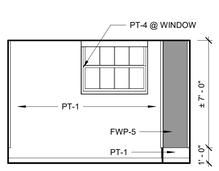
12 PRACTICE ROOM 1 045 - D
1/4" = 1'-0"



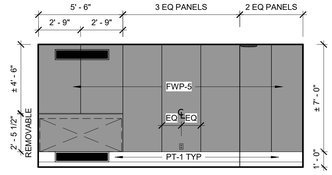
13 PRACTICE ROOM 2 044 - A
1/4" = 1'-0"



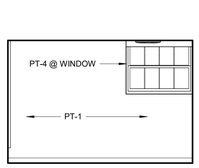
14 PRACTICE ROOM 2 044 - B
1/4" = 1'-0"



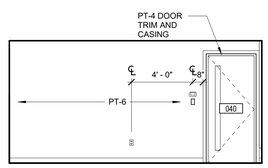
15 PRACTICE ROOM 2 044 - C
1/4" = 1'-0"



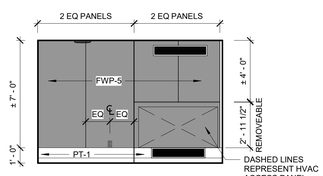
16 PRACTICE ROOM 2 044 - D
1/4" = 1'-0"



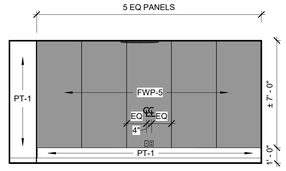
17 PRACTICE ROOM 3 040 - A
1/4" = 1'-0"



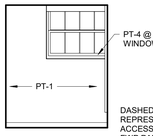
18 PRACTICE ROOM 3 040 - B
1/4" = 1'-0"



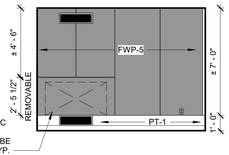
19 PRACTICE ROOM 3 040 - C
1/4" = 1'-0"



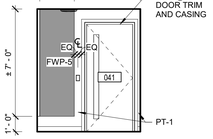
20 PRACTICE ROOM 3 040 - D
1/4" = 1'-0"



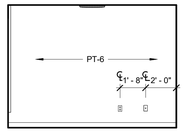
21 PRACTICE ROOM 4 041 - A
1/4" = 1'-0"



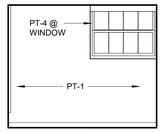
22 PRACTICE ROOM 4 041 - B
1/4" = 1'-0"



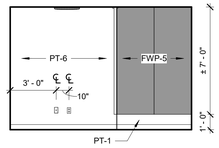
23 PRACTICE ROOM 4 041 - C
1/4" = 1'-0"



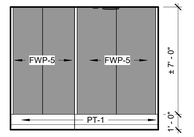
24 PRACTICE ROOM 4 041 - D
1/4" = 1'-0"



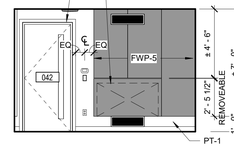
25 PRACTICE ROOM 5 042 - A
1/4" = 1'-0"



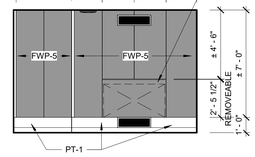
26 PRACTICE ROOM 5 042 - B
1/4" = 1'-0"



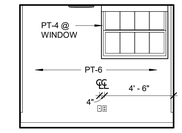
27 PRACTICE ROOM 5 042 - C
1/4" = 1'-0"



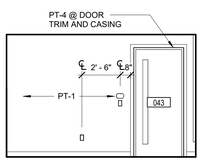
28 PRACTICE ROOM 5 042 - D
1/4" = 1'-0"



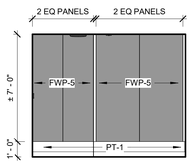
29 PRACTICE ROOM 6 043 - A
1/4" = 1'-0"



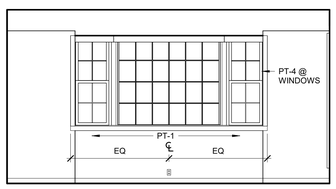
30 PRACTICE ROOM 6 043 - B
1/4" = 1'-0"



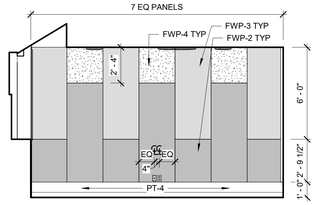
31 PRACTICE ROOM 6 043 - C
1/4" = 1'-0"



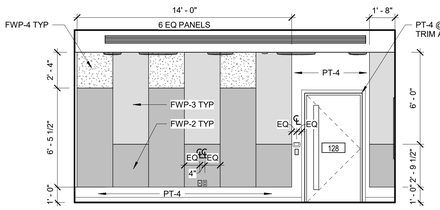
32 PRACTICE ROOM 6 043- D
1/4" = 1'-0"



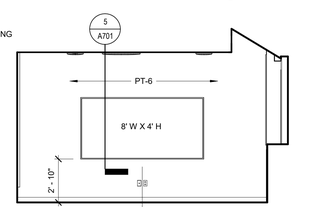
33 BAND ROOM 2 128 - A
1/4" = 1'-0"



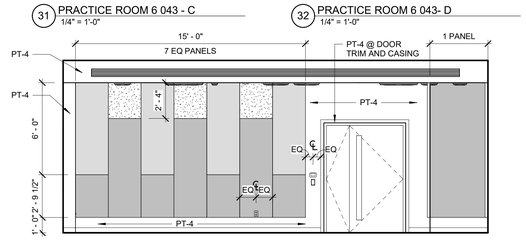
34 BAND ROOM 2 128 - B
1/4" = 1'-0"



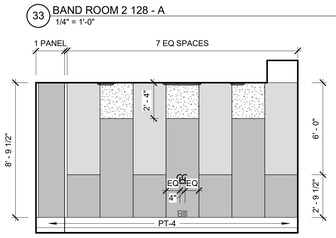
35 BAND ROOM 2 128 - C
1/4" = 1'-0"



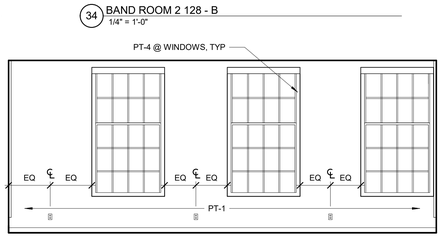
36 BAND ROOM 2 128 - D
1/4" = 1'-0"



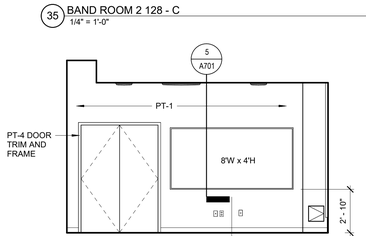
37 BAND ROOM 1 130 - A
1/4" = 1'-0"



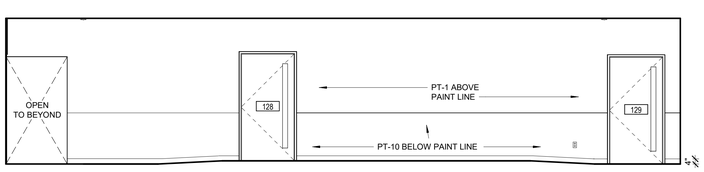
38 BAND ROOM 1 130 - B
1/4" = 1'-0"



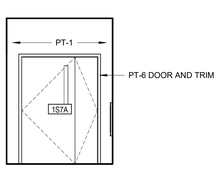
39 BAND ROOM 1 130 - C
1/4" = 1'-0"



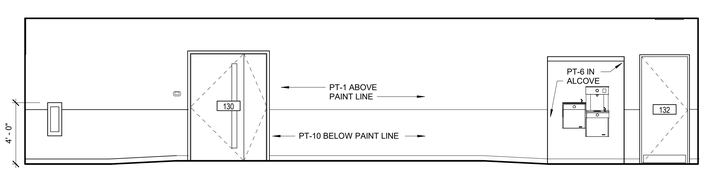
40 BAND ROOM 1 130 - D
1/4" = 1'-0"



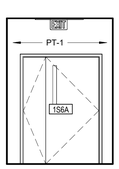
41 INFIRMARY CORRIDOR 125 - A
1/4" = 1'-0"



42 INFIRMARY CORRIDOR 125 - B
1/4" = 1'-0"



43 INFIRMARY CORRIDOR 125 - C
1/4" = 1'-0"



44 INFIRMARY CORRIDOR 125 - D
1/4" = 1'-0"

DBVW ARCHITECTS
T 401 831 1240
www.dbvw.com
111 CHESTNUT STREET
PROVIDENCE, RI 02903

FOR REFERENCE ONLY NOT FOR CONSTRUCTION

CAM CULTURAL ALLIANCE of Medfield

BELLFORGE ARTS CENTER

45 Hospital Rd. Medfield, MA

CULTURAL ALLIANCE OF MEDFIELD

NO	DATE	DESCRIPTION

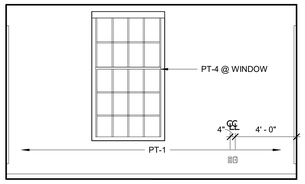
© COPYRIGHT 2023
DBVW ARCHITECTS, INC.
UNAUTHORIZED USE IS PROHIBITED

DATE: 10/04/2023
DRAWN BY: MVG
JOB NO: 1826
SCALE: 1/4" = 1'-0"

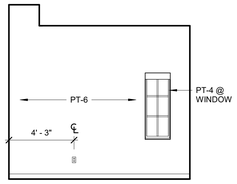
INTERIOR ELEVATIONS INFIRMARY

A604

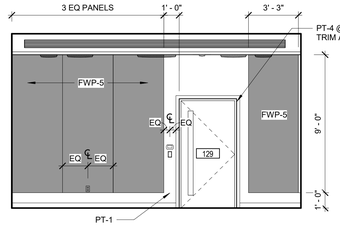
PROGRESS SET



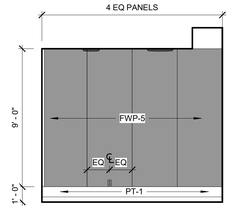
1 PRACTICE ROOM 7 129 - A
1/4" = 1'-0"



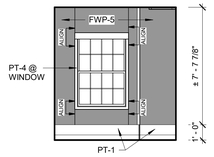
2 PRACTICE ROOM 7 129 - B
1/4" = 1'-0"



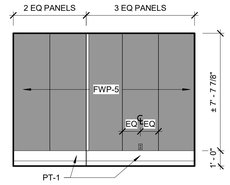
3 PRACTICE ROOM 7 129 - C
1/4" = 1'-0"



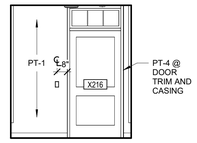
4 PRACTICE ROOM 7 129 - D
1/4" = 1'-0"



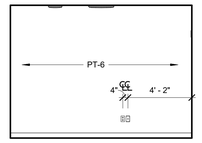
13 PRACTICE ROOM 8 216 - A
1/4" = 1'-0"



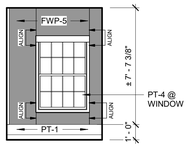
14 PRACTICE ROOM 8 216 - B
1/4" = 1'-0"



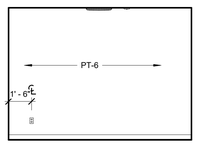
15 PRACTICE ROOM 8 216 - C
1/4" = 1'-0"



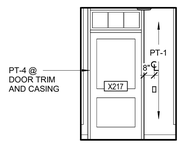
16 PRACTICE ROOM 8 216 - D
1/4" = 1'-0"



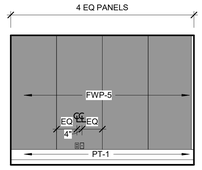
17 PRACTICE ROOM 9 217 - A
1/4" = 1'-0"



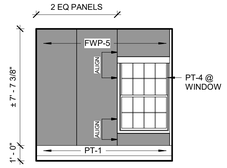
18 PRACTICE ROOM 9 217 - B
1/4" = 1'-0"



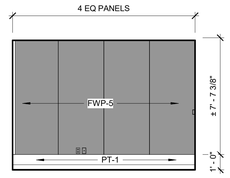
19 PRACTICE ROOM 9 217 - C
1/4" = 1'-0"



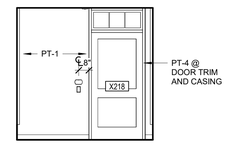
20 PRACTICE ROOM 9 217 - D
1/4" = 1'-0"



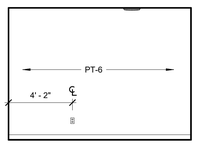
21 PRACTICE ROOM 10 218 - A
1/4" = 1'-0"



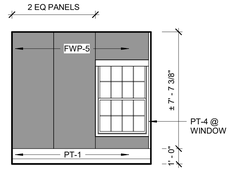
22 PRACTICE ROOM 10 218 - B
1/4" = 1'-0"



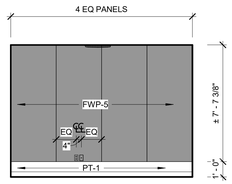
23 PRACTICE ROOM 10 218 - C
1/4" = 1'-0"



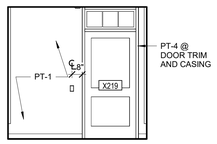
24 PRACTICE ROOM 10 218 - D
1/4" = 1'-0"



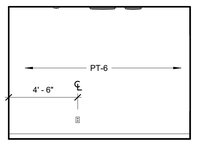
25 PRACTICE ROOM 11 219 - A
1/4" = 1'-0"



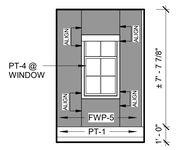
26 PRACTICE ROOM 11 219 - B
1/4" = 1'-0"



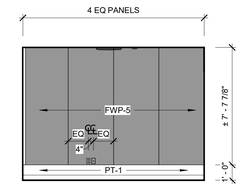
27 PRACTICE ROOM 11 219 - C
1/4" = 1'-0"



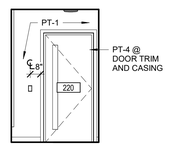
28 PRACTICE ROOM 11 219 - D
1/4" = 1'-0"



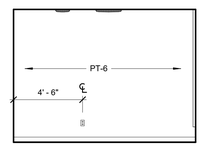
29 PRACTICE ROOM 12 220 - A
1/4" = 1'-0"



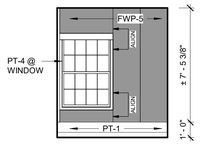
30 PRACTICE ROOM 12 220 - B
1/4" = 1'-0"



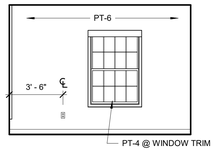
31 PRACTICE ROOM 12 220 - C
1/4" = 1'-0"



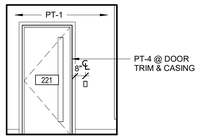
32 PRACTICE ROOM 12 220 - D
1/4" = 1'-0"



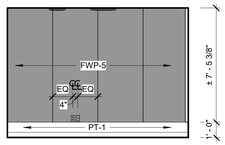
33 PRACTICE ROOM 13 221 - A
1/4" = 1'-0"



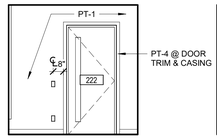
34 PRACTICE ROOM 13 221 - B
1/4" = 1'-0"



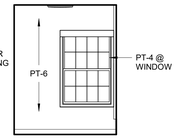
35 PRACTICE ROOM 13 221 - C
1/4" = 1'-0"



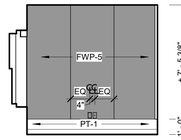
36 PRACTICE ROOM 13 221 - D
1/4" = 1'-0"



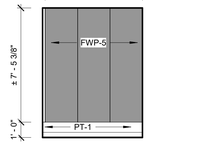
37 PRACTICE ROOM 14 222 - A
1/4" = 1'-0"



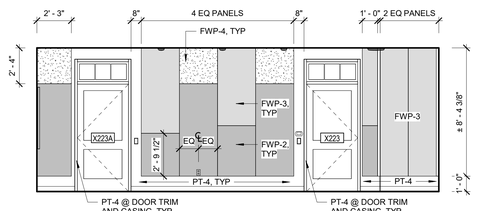
38 PRACTICE ROOM 14 222 - B
1/4" = 1'-0"



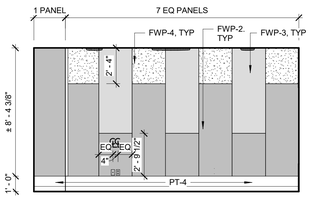
39 PRACTICE ROOM 14 222 - C
1/4" = 1'-0"



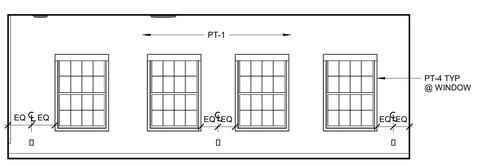
40 PRACTICE ROOM 14 222 - D
1/4" = 1'-0"



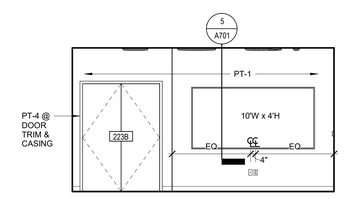
9 BAND ROOM 3 223-A
1/4" = 1'-0"



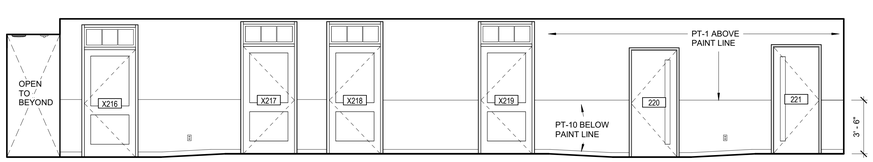
10 BAND ROOM 3 223 - B
1/4" = 1'-0"



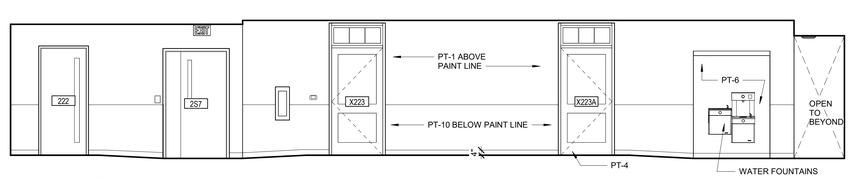
11 BAND ROOM 3 223 - C
1/4" = 1'-0"



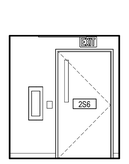
12 BAND ROOM 3 223 - D
1/4" = 1'-0"



5 INFIRMARY CORRIDOR 213 - A
1/4" = 1'-0"



7 INFIRMARY CORRIDOR 213 - C
1/4" = 1'-0"



8 INFIRMARY CORRIDOR 213 - D
1/4" = 1'-0"

DBVW ARCHITECTS
T 401 831 1240 111 CHESTNUT STREET
www.dbvw.com PROVIDENCE, RI 02903

FOR REFERENCE ONLY NOT FOR CONSTRUCTION

CAM CULTURAL ALLIANCE of Medfield

BELLFORGE ARTS CENTER

45 Hospital Rd. Medfield, MA

CULTURAL ALLIANCE OF MEDFIELD

NO	DATE	DESCRIPTION

© COPYRIGHT 2023
DBVW ARCHITECTS, INC.
UNAUTHORIZED USE IS PROHIBITED

DATE: 10/04/2023
DRAWN BY: MVG
JOB NO: 1826
SCALE: 1/4" = 1'-0"

INTERIOR ELEVATIONS INFIRMARY

A605

PROGRESS SET

Katie Connolly
10 Pilgrim Lane
Medfield, MA 02052
860-748-7706

November 28, 2023

School Committee Members:

I am writing to apply for the Medfield School Committee Interim Appointment.

I am passionate about education and have spent the last thirteen years as a classroom teacher. When I learned that there was a vacancy on the Medfield School Committee, I immediately knew I wanted to get involved.

I currently have two children in the Medfield Public Schools: a second grader and a kindergartener. I have a vested interest in our system's success. I have been thoroughly impressed by the care and outreach of MPS administrators and my childrens' teachers have been extraordinary. When reviewing the 2023-2028 MPS Strategic Plan a few weeks ago, I was thankful to learn of your effort to promote a sense of belonging for all students and to implement restorative practices in our schools. I want to be a part of this work.

While I have spent the last nine years teaching history and psychology at Newton North High School, I want to contribute to the important work happening within my own neighborhood and town. As a history teacher, I teach about the importance of community involvement and civic action. I strive to learn from others, especially people who've had different lived experiences than me. I can promise that I will be a fierce advocate for the students and parents of Medfield.

I believe I will make impactful contributions to the School Committee. As an educator I prioritize collaboration with colleagues and families in order to optimize student outcomes. I have much experience with data-driven decision making, and have used this to guide my work as team leader on the grading committee for Newton or when analyzing student performance on the AP exam. Furthermore, I have experience making tough decisions that will impact students and families. I understand that School Committee members must also make difficult decisions on behalf of their community. I will partner with Medfield residents and value their voices. I will seek opportunities to communicate with families who don't feel connected to the school system. I believe equity and excellence cannot be separated. Professionally, I value input from other disciplines to expand my skill set and better understand student needs. I understand the importance of listening to others, learning, and doing the work.

I believe my background, experience, and enthusiasm will positively contribute to the Medfield School Committee. Thank you in advance for reviewing my attached credentials.

Sincerely,

Katie Connolly

Katie H. Connolly
10 Pilgrim Lane
Medfield, MA
(860) 748-7706/ katieHhorn@gmail.com

EDUCATION

Quinnipiac University, Hamden, CT. May 2010
- Master of Arts in Teaching
  Overall **GPA: 4.0**

Providence College, Providence, RI. May 2009
- *Major: History/Secondary Education*
  Overall **GPA: 3.85**, Dean's List, Top 5% of Class, Summa Cum Laude

Professional Development: Additional 53 Graduate Level Credits, including courses in Culturally Responsive Teaching, Making Content Accessible for ELLs, Universal Design for Learning, and Equity by Design

EXPERIENCE IN EDUCATION

Newton North High School, MA *History and Social Science Teacher,* Fall 2015-Present
- Instructed Advanced Placement (AP) Psychology since 2015, resulting in a 95.7% pass rate on the exam in 2023
- Taught Advanced College Prep and College Prep World History since 2015 and piloted the Civic Action Project
- Mentor to Dover Legacy Scholars (DLS) community to expand the academic experience and achievement of Black and Latinx students
- Provided feedback and support to new educators as a Student Teaching Supervisor and Mentor
- Analyzed student data from AP exams to inform future unit planning and instruction
- Served on hiring committees to recruit, interview and place a department head in 2019, and two history teachers in 2022 and 2023
- Team leader on the Grading Committee, aiming to reduce the impact of implicit bias and outside resources on student grades while leveraging the power of a grading system that celebrates the learning process

College Board, Summer 2020-2023
- Graded the Free Response Question on the AP Psychology Exam

Academy of Aerospace and Engineering, CREC, CT *Humanities Teacher,* Fall 2014-Spring 2015
- Instructed Honors, Advanced College Prep, and College Prep United States History courses
- Pro-actively communicated student assessment data with the 9th grade data team and collaborated to improve student achievement on social studies district common assessments and STAR testing
- Teamed with colleagues to form the Positive Behavioral Interventions and Supports (PBIS) group to bring appropriate tier one and tier two interventions to our school community
- Sponsored, planned, and coordinated field trip to Washington, D.C. for fifty freshmen

Simsbury Public Schools, CT *Social Studies Teacher,* Fall 2013-Spring 2014
- Instructed and designed curriculum for an 8th grade United States History course at Henry James Memorial School
- Co-taught and collaborated with ELA instructional coach, Literacy Specialist, and Library Media Specialist to differentiate instruction, integrate technology, and develop students' Common Core skills
- Advised Student Council and organized activities including The Holiday Giving Project, Children's Hospital Book Drive, Pennies for Patients, and a 7th grade fall social to build a more inclusive school community

Kent School District, WA *History Teacher*, Fall 2011-Spring 2013
- Instructed 9th grade Contemporary World History at Kentwood High School for honors, core, and ELL
- Organized the first-ever Kentwood History Day Celebration for 75 students and 100+ parents to showcase National History Day projects, including student websites, documentaries, papers, performances, and exhibits
- Directed and planned Freshmen Orientation for 500 students in an effort to build an inclusive school community
- Presented on *Differentiation Strategies using Technology* at a professional development day to encourage colleagues to use technology to meet the needs of all students

- Advanced objectives of Conk Crew Leadership Team and Mock Trial Club by advising and coaching students committed to academic and extracurricular excellence

ADDITIONAL WORK EXPERIENCE

The Hartford Financial Services Group, *Talent Management & Development Intern,* Summer 2008
Senator Christopher Dodd's Office, *Intern,* Summer 2007

COMMUNITY INVOLVEMENT

Room parent for 2nd grade class at Wheelock
Medfield Soccer In-Town Coach
Piloting Civic Action Project at Newton North
Model UN advisor, Newton North
National History Day advisor at CREC and Kentwood High School
Pan-Massachusetts Challenge Participant, *Heavy Hitter Status,* 2008, 2009

- Completed 192 mile bike-a-thon to benefit Dana Farber Cancer Institute
- Organized fundraising, communicated with media outlets, and assisted in "living proof" ceremony in order to surpass personal fundraising goal of $24,000

Relay for Life, *Fundraising Chair for Providence College*, *Team Captain*
Friar Insider for Providence College Office of Career Services

November 27, 2023

Dear School Committee Members and Select Board,

I am writing to convey my interest in being considered for the Medfield School Committee interim appointment. I am a Medfield resident, mother of two children in the Medfield public school system, and an HR executive in my professional life. Additionally, over the past ten years I have held various board positions with the Medfield school PTOs and other town organizations that have provided me the opportunity to work with different groups, people, and organizations in town. I am excited about the opportunity to serve on the School Committee and believe that I am uniquely positioned to use my strengths and skills developed in my professional experiences and my knowledge of the schools and this community gained through my volunteer positions to help support the School Committee.

My professional experiences and many of the skills I use daily, such as managing a large team, understanding the workings of a complex organization, being responsible for headcount and budgets, collaborating cross-functionally, and working with legal on process and compliance will all serve me well in this position. As a trained Certified Public Accountant (CPA) and now as an HR executive, I have the knowledge and experience to assist with putting together the Medfield Public Schools FY25 budget. With a background in audit at KPMG, and now managing my multi-million dollar departmental budget, I am experienced with building a budget, being fiscally responsible, and making difficult tradeoffs to stay within budget constraints while still meeting objectives. Additionally, I am proficient in interpreting federal and state laws to ensure compliance in the workplace and in hiring processes, which aligns well with working with and understanding the municipal laws that educational institutions and school boards are required to follow. Furthermore, my history of negotiating and collaborating across teams underscores my ability to foster consensus and advocate for prudent decisions that would benefit the entire school community.

Beyond my professional qualifications, I am motivated to serve on the School Committee due to my strong support of public education, track record of service and engagement in Medfield school matters and strong desire to ensure all current and future students in Medfield receive an equitable and high-quality education that empowers students to thrive academically and socially. As a lifelong resident of Massachusetts, I benefited from receiving an excellent public education from elementary and high school and continuing with my higher education at the University of Massachusetts-Amherst. These academic and social/emotional learning experiences cemented my passion for public education in the Commonwealth. While in Medfield, I have been actively involved in leadership positions within the Medfield PTO for five years, serving as Vice President, first for the Memorial PTO and then for the Wheelock PTO, as well as being involved in other opportunities within the schools and town. These experiences have allowed me to partner with school administration and faculty and have given me valuable insight into some of the intricacies of education systems and the dynamic needs of students, teachers and families.

I care deeply about ensuring Medfield continues to be a great place for families, which starts with having a strong school system. I would welcome the opportunity to work closely with current School Committee members, Dr. Marsden, faculty and administrators, as well as the community, to ensure we continue to build upon the strong foundation already in place.

Thank you for your consideration.

Sincerely,

Diana Frascella
20 Lee Road
Medfield, MA 02052
dianafrascella@gmail.com
508-277-8121

DIANA L. FRASCELLA

20 Lee Road, Medfield, MA 02052 *dianafrascella@gmail.com*

EXPERIENCE

Draftkings *Boston, MA*
Sr. Director, Talent Acquisition *Feb. '20 - Present*
Sr. Director, Inclusion, Equity & Belonging (Interim) *April '22 - Jan. '23*

Responsible for DraftKings global talent acquisition strategy resulting in over 1,200+ hires annually. Lead a global team of eighty employees focusing on early career talent to executive hiring.

TripAdvisor *Needham, MA*
Sr. Director, Talent Acquisition *March '19 – Feb. '20*
Director, Talent Acquisition *March '17 – March '19*
Associate Director, Talent Acquisition *Aug. '15 – March '17*

Strategic partner to executive leadership on all talent acquisition needs. Oversee a global team of fifteen recruiting professionals. Focus on recruiting top engineering, product, sales and analytics talent into the organization. Responsible for staffing and the build out of global offices. Supervise all campus recruiting efforts. Responsible for talent acquisition's ED&I strategy.

Notable Accomplishments

- Designed and implemented a global New Hire Orientation program for all new hires.
- Created an Interviewer Hiring Training course that is used globally to train interviewers.
- Streamlined engineering interviewing and hiring process to be aligned across teams and geographies.
- Built TripAdvisor's campus recruiting program, which is responsible for 200+ hires yearly.
- Created a robust summer intern program for high school, undergraduate, MBA and graduate students.

Cimpress N.V. (parent company of Vistaprint) *Lexington, MA*
Global Campus Recruiting & Programs Leader *Aug. '08 – April '15*

Responsible for creating campus recruiting strategy and managing recruiting activities for all campus hires, including full-time hires, interns and co-ops, across multiple functions and geographies. Oversee campus recruiting team consisting of recruiters and coordinators, ensuring aggressive recruiting targets are met year over year. Collaborate with senior leadership team to create recruiting plans and budgets for all business lines. Develop and maintain relationships with career services, faculty and students at key recruiting schools. Responsible for implementing Talent Acquisition / HR programs globally. Conduct critical reviews of recruiting processes to identify weaknesses, address gaps, and work with Talent Acquisition leadership team to strengthen global processes.

Notable Accomplishments

- Created and launched campus recruiting brands for Vistaprint and Cimpress, adapting them over time to meet the changing needs of the business.
- Selected and built strong relationships with top computer science programs at leading educational institutions in the United States, including MIT, CMU, and Brown.
- Designed and implemented Vistaprint's summer internship program, a program that has grown over 500% in six years.
- Competed and won for campus talent with top firms such as Facebook, Google and Amazon.
- Improved overall conversion rate for campus software engineer hires by 30%.

- Created Internal Hiring Policy used by 5,000+ employees globally.
- Managed first employer brand campaign, driving over 10,000 site visits to www.lifeinvistaprint.com, a 54% increase over the monthly average.

KPMG LLP *Boston, MA*
Campus Development Manager *Sept. '05 – July '08*

Planned, organized and facilitated all campus recruiting efforts for summer internships, winter internships and full-time hiring at three major colleges and universities designated by KPMG as premier schools due to the strength of their curriculum and graduating students. Worked closely with KPMG employees at all levels and across all practice areas to strengthen recruiting events by providing more diverse and knowledgeable representation at firm recruiting functions. Developed strong working relationships with faculty and college administrators. Created and delivered presentations about the KPMG organization to student groups and faculty ranging in size from five to 400 people.

Notable Accomplishments

- Worked with multiple European KPMG offices to coordinate and ensure successful U.S. student visits as part of college study abroad programs.
- Organized the first Department of Professional Practice (DPP) Roadshow at Boston College, providing the firm's model for additional DPP Roadshows around the country.
- Enhanced student awareness of KPMG sophomore leadership programs, resulting in a 100% increase in the number of student applications.
- Ran KPMG's Foundation drive for charitable alumni giving for four Boston-area schools, resulting in total yearly donations in excess of $50,000 for the three-year period.

Auditor *Sept. '03 – Dec. '04*

Participated in day-to-day operations of audit engagements for clients in several different sectors. Worked closely with senior associates and managers, keeping them informed of all work being completed. Interacted with clients on a daily basis to ensure receipt of all necessary information to complete audit work papers in a timely fashion.

Grove Street Advisors *Wellesley, MA*
Senior Accountant *Jan. '05 – Sept. '05*

EDUCATION

Bachelor of Business Administration
University of Massachusetts -Amherst
Major in Accounting, Minor in Psychology
Summa Cum Laude

PROFESSIONAL ACCOLADES

KPMG Executive Leadership Institute for Women Graduate (May 2019)
Women for UMass Amherst Steering Committee (Fall 2012 – 2015)
The National Association of Colleges and Employers Leadership Advancement Program (2011 – 2012)
Chair of the Academic and Career Development Committee of the Massachusetts Society of CPA's (2006 – 2008)
2008 Young Accounting Alum of the Year, University of Massachusetts -Amherst
Certified Public Accountant (2004 – 2008)

Dear Search Committee,

I understand being a part of the school committee requires a lot of time and energy but I believe it is a vital position within the community to ensure that our children have the best educational opportunities possible, while staying within the constraint of the budget granted to us by the warrant committee. I understand this is a short term appointment and I'm jumping at the opportunity to test the waters and see if I am a good fit before running for an open position. For the last several years I have been considering running for school committee, but wanted to wait until my kids were a bit older and I had a better understanding of how the different schools work. After serving on the Strategic Planning Committee, I have a better understanding of where Medfield Public Schools are and where the district wants to go. I believe that my educational background as a teacher and my problem solving ability allows me to survey a situation, research all possible opportunities and find the best path forward.

I moved to Mayfield 2015 for the schools and my son started as soon as he turned three and 2017 and since then I have been involved in Medfield SEPAC both as a constituent, vice president, president and now rep for both Wheelock and Dale Street schools. I was on the Memorial site Council while my daughter attended Memorial and I am now on both Wheelock and Dale streets site councils. I know parents' input is extremely important because they bring a different lens, but I believe that education and curriculum decisions belong to the professionals. It is important to have school committee members that trust the teachers and trust the education system and are there to help and to make sure that we are producing the best educational product for our kids.

In my professional life I was a teacher for 10 years and when my kids needed me at home I left the profession, tutored at Framingham State University and I'm now the Academic Coordinator for VHS Learning where I oversee both the AP program and our Flexible opportunities. I am always working with students, teachers and schools to figure out the best path forward for students at the high school level. My children give me the opportunity to experience the elementary level, something I've never done professionally, but I have been invested in their education. I work closely with my children and the schools to figure out what is best for my kids and I believe that if we can find the best way to help all children succeed, everyone will be better off.
The school committee approves what happens within the schools and gives the town the opportunity to voice their opinions before major decisions are made. The school committee is not just a board of members who say yes, but a board who listens and weighs out the options before coming to a decision. This is why I want to be involved in the school committee and I understand that it is important for those who have the knowledge in education and are vested in both the town and the schools to serve.

Thank you,
Kristin Martin
91 Green St

91 Green Street Medfield, MA 02052 617-594-8294 Kristin.L.Kenney@gmail.com
Kristin Kenney Martin

Objective

To serve as an AP Chemistry Reader for the upcoming AP Chemistry exam, administered by the College Board.

Certifications

06/11/2020— 06/09/2025 Massachusetts DOE Malden, Massachusetts
Chemistry 8-12, Mathematics 8-12, Middle School Math/Science Professional Academic License #439504
8/18/2018 Google for Education
Level 1 Certified Educator
09/2004— 05/2008 Assumption College Worcester, Massachusetts
CRLA Master Tutor in Mathematics and Chemistry

- College Reading and Learning Association (CRLA) Master Tutor in Mathematics and Chemistry certification: completing over 120 hours of tutoring, over 20 hours of training and aiding in running the academic support center.

Professional Experience

07/2022 - Present VHS Learning Maynard, MA
Academic Coordinator for the STEM AP® Access Expansion Opportunity

- Supervise 21 AP teachers and

04/2022 - 06/2022 Walnut Hill School for the Arts Natick, MA
Academic Support Specialist - Mathematics & Science

- Work with the mathematics staff to identify students in need of additional mathematics support.
- Create a drop-in tutoring environment for identified students and analyze their need
- Report to the Director of Academic Support if students need more support, and identify the support that would benefit the students, especially those that are not on academic support plans.

10/2020 - Present Instructional Connections, Inc Dallas, TX
Academic Coach - Chemistry

- Communicated with the assigned Faculty and Coordinating Coach.
- Graded all coursework and communicated with students, as necessary

09/2020 - Present VHS Learning Maynard, Massachusetts
Chemistry Course Instructor

- Facilitate full year AP Chemistry SAPAO and Chemistry courses on VHS Learning platform
- Communicate with students, site coordinators and grade all coursework

09/2019 - Present Framingham State University Framingham, Massachusetts
Professional Mathematics Tutor

- Teach support classes for College Algebra, Statistics and Quantitative Reasoning
- Tutor students in College Algebra, Intro to Statistics, Calculus I, Calculus II and Chemistry

09/2011 – 09/2019 Bellingham public schools Bellingham, Massachusetts
Chemistry and Mathematics Teacher

- Taught AP Chemistry through Conceptual Chemistry for seven years; Foundations of Geometry for two years; and both Algebra II and Foundations of Algebra I for one year.
- I utilize technology, specifically Google classroom, in all of my courses and I encourage students to work in groups to solve problems.

06/2013— 6/2014 ClubZ! In Home Tutoring Services, Medway, Massachusetts Mathematics,
Chemistry, Transitioning and Test Preparation Tutor

- Tutored middle and high school students in mathematics and chemistry.

9/2010 – 6/2011 Belmont public schools Belmont, Massachusetts
Long Term Substitute – Chemistry

- Taught two honors and two college preparatory chemistry classes
- Facilitated a Peer-Learning-Team focusing on improving the way physics concepts are taught, using the MCAS and standard exams as evidence that the concepts should be presented differently to reach a broader audience of students

5/2010 – 6/2010 Weston Public Schools Weston, Massachusetts
Long Term Substitute – Chemistry

- Taught general chemistry to honors and college preparatory classes

01/2010 - 04/2010 Northeastern University, CPS Boston, Massachusetts
Adjunct Professor

- Taught 3 general chemistry hybrid classes, utilizing Blackboard to administer lectures and conduct discussions to ensure the students understood the content we were covering.

09/2008— 06/2010 Northeastern University Boston, Massachusetts
Teacher's Assistant

- Taught 13 general chemistry recitations under the direction of two professors. ● Used Process Oriented Guided Inquiry Learning (POGIL) to teach students to work collaboratively and reach a common understanding of the material being covered.

09/2004— 05/2008 Assumption College Worcester, Massachusetts
Mathematics and Chemistry Tutor

Volunteer Work
President Medfield Special Education Advisory Council June 2021 - Present

- Preside at meetings of the Medfield SEPAC
- Coordinate all meetings and ensure information is given to the Director of Student Services
- Act as liaison between the Medfield SEPAC and the Director of Student Services
- Set the agenda for each general meeting in coordination with SEPAC Board Members
- Coordinate and monitor the functions of subcommittees
- Arrange and present an annual summary of the SEPAC work to the Director of Student Services for the Medfield School Committee

Education – Degrees
Masters of Art in Teaching - Northeastern University, CPS Boston, Massachusetts

- Performed student teaching at John D. O'Bryant School of Mathematics and Science. Worked with Suzy Drurey in both AP and Honors chemistry.

Bachelor of Arts in Mathematics and Chemistry, minor in Foundations of Western Civilization - Assumption College Worcester, Massachusetts

- Senior Horizon Award, May 16, 2008
- Augustine Scholar, April, 2005

Publications
Analytical Chemistry, 79 (21), 8207-8213, 2007

References
Dr. Benjamin Atchison, Framingham State University
Associate Professor of Mathematics
Phone: 508-626-4725 Email: batchison@framingham.edu
Kathryn Mason, Holliston Middle School
Seventh Grade Science Teacher
Phone: Tel. 774 210 2622 Email: katiegmason831@gmail.com
Peter Marano, Bellingham Public Schools
Superintendent
Phone: 508 966 1706 Email: pmarano@bpsdk12.org
Lucas Giguere, Franklin Public Schools
Assistant Superintendent
Phone: 508 553 4820 Email: giguerel@franklinps.net

School Committee Vacancy Submission

- Full name and address

  Daniel Medeiros, 190 North Street, Medfield, MA 02052

- Why are you interested in this role?

  After moving to Medfield in 2013, I became involved in numerous volunteer opportunities, including serving as the Treasurer of the Medfield Historical Society and a youth soccer coach with Medfield Youth soccer. With 2 children in Medfield Public Schools, I've chosen to take an active role in their education and our school system. One of those roles was to be a member for 4 years of both the Wheelock and Date Street site councils. Being a member of the School Committee is exciting to me as it allows me to have a greater impact. My voice and knowledge will help serve this community.

- What qualifications do you have that would make you an effective member of the School Committee?

  I have been a leader and unifier in all my roles, both professionally and non-professionally. Despite my lack of formal training in the educational field, I have a deep and varied skill set. My years as an attorney and then as a VP of Operations at a start-up technology company have allowed me to hone my legal and management skills – both of which can be valuable as a member of the School Committee. My current role as a Contract Negotiator at a large, multinational company requires me to gather input from multiple stakeholders and negotiate a solution that promotes a cooperative working agreement. Non-professionally, I've led teams on the athletic fields (as both a coach and player) and at the Medfield Historical Society. My legal, operational, negotiation and financial expertise will benefit the discussions and decisions made for the Medfield School Committee.

- Is there anything else you want to share about yourself?

  Both my children have an IEP which drove me to learn about Medfield schools and the special education program. My wife and I have done all we can to maximize our children's learning experience. Medfield is not unlike a lot of this country today; divisions are highlighted over commonality. My drive and outlook are to find commonality and unite people into creating a better future for all, especially our children. Every child needs to feel valued and included and I will work hard to ensure that those values are represented on the Medfield School Committee.

Daniel Medeiros

190 North Street Medfield, MA 02052 | 857-998-1325 | danmedeiros@yahoo.com

https://www.linkedin.com/in/danmedeiros/

Experience

COMPUTERSHARE, INC.
NOVEMBER 2019- PRESENT
Contract Negotiations Specialist

Responsible for the negotiation of Transfer Agency Agreements, NDAs and RFP for new business, primarily IPOs and REITS. Reviewed legacy agreements for compliance with upcoming campaigns and business opportunities and cost savings, resulting in significant cost savings for contract compliance.

Designed and architected a contract management system in SharePoint to replace the legacy Excel contract tracking system resulting in174% decrease in average time for completion of deals and increased efficiency between contract and sales teams.

SOFTARTISANS
APRIL 2002-SEPTEMBER 2019
CFO/CEO/VP of Operations

Started as VP of Operations and then ascended to CFO and CEO role. Directed all operational aspects of a small software company and an integral member of the management team. Led the financial, legal and human resource departments while driving the transition of the company from a software component vendor to an enterprise software provider. Drafted and made presentations to VCs, partners and customers. Implemented new 401k plan, stock option plan and employee handbook.

Instrumental in a multi-million-dollar IP transaction with Microsoft. Negotiated, drafted and reviewed all software agreements with US and international customers. Implemented hybrid licensing models, including subscription and SaaS models. Responsible for all financial matters - taxes, budgets, FP&A and revenue recognition for software transactions. Created processes and procedures for accurate and timely financial reporting. Developed ongoing relationships with enterprise customers in order to ensure recurring revenue for the company.

RIPARIAN DATA
2012-DEC 2014
ADVISOR – LEGAL, FINANCIAL AND OPERATIONAL CONSULTANT
Performed the legal, operational and financial duties of a software start-up.

LAW OFFICES OF DANIEL A MEDEIROS, P.A.
MAY 1988-SEPT 1998
Sole practitioner specializing in bankruptcy, corporate matters (M&A) and consumer protection. Member of National Bankruptcy Association.

Skills & Abilities

SUMMARY

Versatile professional with extensive legal and financial skills responsible for the sale of IP in excess of $10Million USD. High-achieving role as both Chief Financial Officer and Chief Executive bringing expertise in business planning, revenue development and financial processes management along with an entrepreneurial, forward-thinking mindset and a demonstrated track record of accomplishment.

LEGAL

Responsible for all legal duties. Drafted and reviewed all software and operational agreements – reseller, OEM agreements and reviewed end edited and software license agreements and introduced hybrid licensing models using subscription and SaaS licensing principles. Implemented open source projects and tools into licensing. Served as contact for due diligence and legal maintenance for $10 Million IP agreement with Microsoft. Liaison for outside counsel for all legal matters.

FINANCIAL

Chief Financial Officer of small software company leading the financial team by ensuring compliance with GAAP principles and revenue recognition for software contracts. Prepared and presented budgets, financial forecasting and corporate tax preparation. Managed a team of three people and served as contact to external auditors.

MANAGEMENT/SALES

Integral part of management team for small software company promoting and implementing plan to transform a software component vendor to an enterprise software solution provider – introduced subscription model and enterprise pricing and licensing for large enterprise customers. Drafted and presented to VCs, partners and customers.

TECHNICAL SKILLS

Expertise in all Office products, especially Excel, Word and PowerPoint. Varied accounting systems including Quickbooks, Softrax and MS Dynamics and MS CRM, Ariba, Trello, Atlassian and Slack.

Voluntary Experience and Leadership

Medfield Historical Society

TREASURER

May 2015 – present

Responsible for all financial matters for a non-profit society including financial reporting to all tax authorities and board members.

USSF Licensed Youth Soccer Coach

St Pete Surf U14 – 1987 through 1993

Sarasota Storm – 1994 through 1997

Medfield Youth Soccer – 2016 through present

Education

Stetson University College of Law - Juris Doctor

Brandeis University, Bachelor of Arts – Economics and Philosophy

Application for interim appointment to Medfield School Committee – updated 11.28.2023

Chris McCue Potts, 7 Curve St. – christine.mccue@verizon.net

Dear Medfield School Committee and Select Board,

After seeing important strategic information recently distributed by the MA Department of Elementary & Secondary Education, I wanted to take this opportunity to update this document with additional insights and information.

As stated previously, while I suspect I will not obtain the required majority number of votes to be appointed to School Committee until the March 2024 election, after much encouragement by others, I felt it was finally time to take this step.

Why do I want to serve on School Committee?

I have wanted to serve on School Committee for years and have talked about it often. Fundamentally, I am passionate about supporting children and their development as students, contributing citizens to society, and well-rounded human beings. This isn't an empty statement – my professional career and volunteerism has proven where my motivation lies.

As someone who has attended virtually every Medfield School Committee meeting for the past 10 years, has studied educational governance, has developed relationships with current and former DESE staff, and has been a friend and/or confidant to countless teachers, staff members and parents (including former school committee members), I believe I can hit the ground running as an interim Medfield School Committee member.

Three core responsibilities of any school committee member are policy development/oversight, financial governance, and district communication/engagement. But first and foremost, School Committee is responsible for advancing academic achievement and finding ways to narrow achievement gaps.

As a School Committee member, a critical priority would be to ensure our district goals reflect DESE's strategic objectives for advancing academic achievement. As DESE new vision states, we all need to help students "attain academic knowledge and skills so that they can be curious and creative: find joy in learning, pursue their interests, and use innovative thinking to approach opportunities and solve challenges" and "be well prepared to thrive in college and/or career and be positioned for life-long learning." I know I would be able to help advance this vision. Over the years, I have dug into all aspects of school committee governance, so I know the questions to ask (and continue asking).

Qualifications:

I understand that as someone who has been visible and vocal with our current school committee members, I will need to put in the extra time and effort to build trusting relationships, but I have a personal and professional track record of doing just that. It's also important to note that as someone who no longer has children in MPS (the most common school board profile nationwide) but has worked diligently to stay informed about school issues, one unique quality I can bring to the table is to be a truly objective voice, without worrying about how my opinions might be influenced by relationships with my children's teachers and administrators. Fellow School Committee members who may be reluctant to voice concerns will have an independent and courageous voice alongside them advocating for doing what's best for students, and always keeping those students in the forefront of decision-making.

I also believe my communications and community engagement training, experience and skill set is very much needed and represents an area where I can be especially valuable on school committee. Specific qualifications include:

- 10 years of school committee meeting attendance (virtually every regular and subcommittee meeting);
- Participant in Massachusetts Secondary and Elementary Education "Better Together" family engagement summit (2022, 2023) and judge at DESE student civic engagement gathering (2022);
- Former Medfield Cares About Prevention member, former long-term Site Council and Superintendent Advisory Council member (with direct experience leading a communications audit for Dale Street School), and former President/Co-President of Medfield Music Association;
- Former award-winning director of mentor recruitment/marketing at Mass. Mentoring Partnership, an umbrella organization for hundreds of youth mentoring organizations across the state (award for campaigns); and
- Former award-winning president of Boston Chapter of Public Relations Society of America (for leadership).

APPLICATION FOR TEMPORARY APPOINTMENT TO THE SCHOOL COMMITTEE

Michael Rybacki
10 Rocky Lane
Medfield, MA 02052
rybacki.m@gmail.com
(617) 595-7686

Why are you interested in this role?

I've been looking for ways to get more involved in the community, and this sounds like both a fantastic opportunity and a tremendous match for my skills, passion and experience. As a Medfield resident and father of two, I have a stake in ensuring that my children and all of our friends and neighbors continue to benefit from the quality of our teachers, administrators, facilities, programs and policies.

What qualifications do you have that would make you an effective member of the School Committee?

1. I have a BA from Syracuse University and a MA from Northeastern University in Political Science and Public Policy. I have studied local and national educational policy, I have strong analytical and research skills and I understand policy development and evaluation.

2. I'm very active in the community and I'm a strong advocate for parents. I am a second-grade basketball coach with the Medfield Youth Basketball Association. I've also coached soccer in town. Before moving to Medfield, I served the Natick Service Council for six years. At work, I serve as the Chairman of the Parents & Caregivers Employee Resource Group, a 400-member association of fellow Smartsheet employees.

3. I bring a unique set of skills and characteristics that will allow me to ramp up quickly and become a valued collaborator on the Committee. I have ten years of management experience. I'm an empathetic, collaborative and pragmatic leader. I currently work in the project management space and understand project budgeting, risk/time/cost management, communication, integration, monitoring and control.

Is there anything else you want to share about yourself?

I've reviewed the Strategic Plan and the minutes from the Committee's last four meetings to familiarize myself with ongoing conversations. If afforded the opportunity to serve as temporary member of the committee I will bring myself up to speed quickly and I will not be afraid to ask for help. My goal is to listen first, to leverage the expertise of others on the committee and to do sufficient research such that I can form educated opinions, ask good questions, and help to carry on the important business of the Committee until a permanent member is elected.

MICHAEL RYBACKI

CONTACT

10 Rocky Lane
Medfield, MA 02052
Rybacki.m@gmail.com
(617) 595-7686

RELEVANT SKILLS

Leadership
Collaboration
Policy Analysis
Budget Analysis
Advocacy
Civic and Business Ethics
Technology Literacy
Cultural Competence
Conflict Resolution

EDUCATION

Syracuse University
2002-2006
BA Political Science

Northeastern University
2009-2010
MA Political Science

PROFILE

As a proud Medfield resident and father of two, I am passionate about ensuring the continued excellence of our schools. Actively engaged in the community, I've coached youth basketball and soccer in Medfield, served the Natick Service Council, and currently chair the Parents & Caregivers Employee Resource Group at Smartsheet. With a decade of management experience, I bring empathy, collaboration, and pragmatic leadership to the table. My skills in project management, budgeting, and policy evaluation make me a valuable candidate for the School Committee, ready to contribute effectively and collaboratively.

RELEVANT EXPERIENCE

Smartsheet Inc.
Parents & Caregivers Employee Resource Group (ERG)
Co-Chair 2022 – Present

I co-chair Smartsheet's 425-member Parents & Caregivers ERG which advocates for the development and implementation of policies that support work-life balance and the needs of parents and caregivers while promoting a culture of inclusivity within the organization. We host several events and workshops throughout the year, maintain a highly active Slack channel, meet with the Senior Leadership Team, produce annual reports and more.

Medfield Youth Basketball Association
Coach
2022-Present

I coach a second-grade girls' basketball team. I teach them teamwork, sportsmanship, communication, resilience, goal setting and inclusivity in addition to dribbling, shooting and playing solid defense.

Natick Service Council
Member
2012-2020

I spent 8 years working with the Vi Tutuny Heart Healthy Food Pantry.

November 28, 2023

Maurice G. Goulet
Director of Public Works
55 North Meadows Road
Medfield, MA 02052

Re: Truck Exclusion Study - Curve Street

Dear Mr. Goulet:

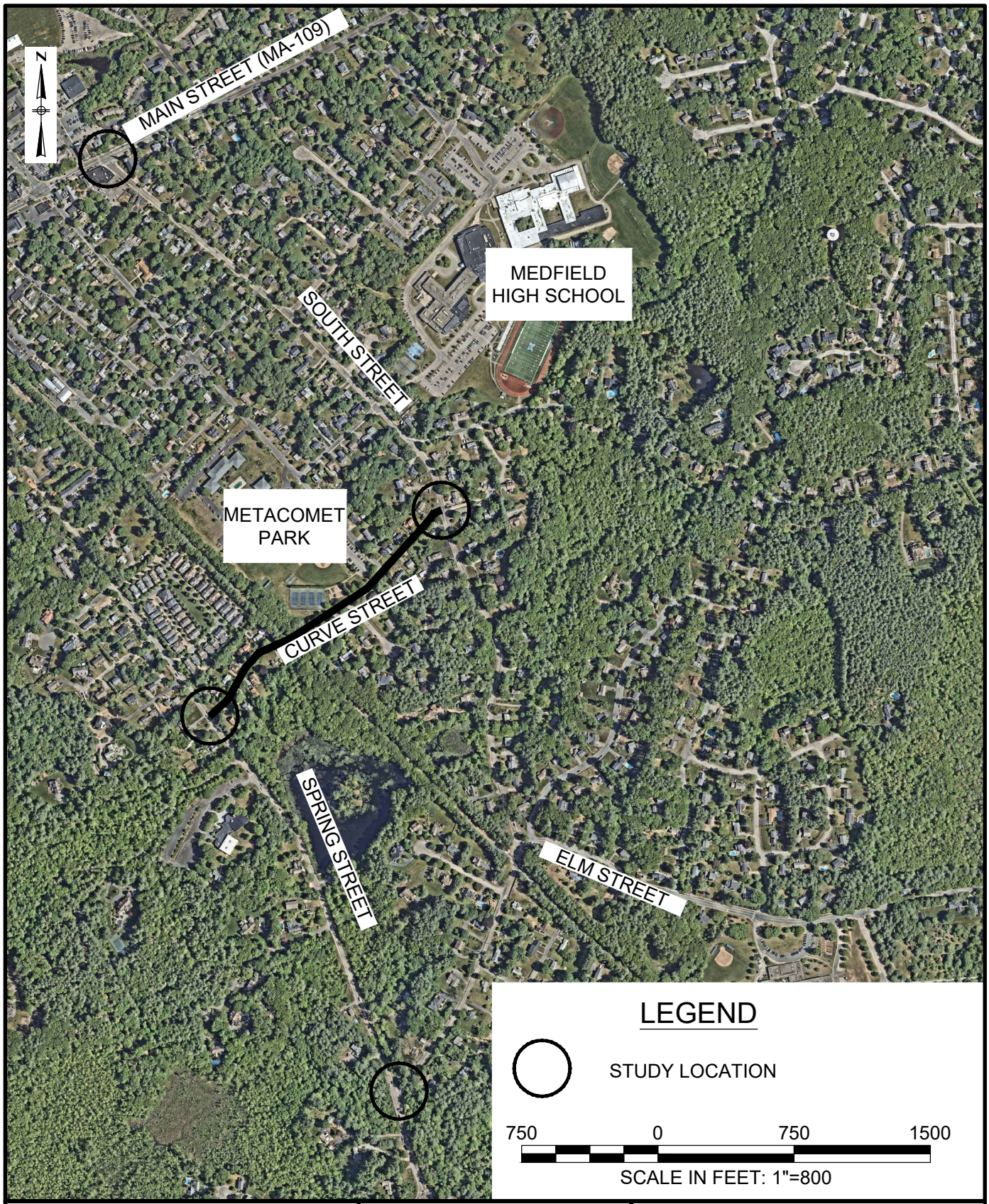
BETA Group, Inc. (BETA) has completed an evaluation for a potential truck exclusion on Curve Street in the Town of Medfield, Massachusetts (the Town). This assessment included an evaluation of existing roadway conditions, traffic volumes, speeds, and vehicle classification, and crash history. The above key components were evaluated in accordance with guidelines outlined in Section 2B.59.08 of The Massachusetts Amendments to the Manual on Uniform Traffic Control Devices (MUTCD), revised November 2022. The following letter summarizes the findings of the evaluation.

Study Area

The study area is graphically depicted in Figure 1, which is located in the south-central region of Medfield. State highways running through Medfield comprise of a portion of the study area, which includes Main Street (MA-109) running in the general east / west direction and Spring Street (MA-27) running in the general north / south direction. The primary focus area is bounded to the north by the intersections Main Street at South Street and at Spring Street, then proceeds southerly along Spring Street and South Street where they intersect at the southern terminus of the study area. Curve Street is located approximately 2300 feet from the intersection of the southern terminus.

Spring Street (MA-27) is an urban minor arterial under Town jurisdiction within the project area, generally providing two-way northbound / southbound travel from Main Street (MA-109) to the north and South Street to the south. The roadway is approximately 26 feet wide with 12-foot-wide travel lanes for northbound and southbound travel. A 12-foot-wide grass buffer and asphalt sidewalk or a six-foot-wide asphalt sidewalk is provided intermittently along the eastern side of the roadway, near its intersection with Curve Street. Utility poles are located on the eastern side of the roadway. A posted speed limit of 40 miles per hour (mph) is posted within the study area for Spring Street. Double yellow painted lines are provided to delineate directional travel, while single white lines are painted to highlight the intended shoulder.

Main Street (MA-109) is an urban principal arterial under Town jurisdiction generally providing two-way eastbound / westbound travel from Spring Street (MA-27) to the west and South Street to the east and serves as the northern terminus to the study area. The roadway varies in width between approximately 34 to 45 feet wide and provides intermittent, striped, on-street parking along both sides of the road or a five-foot-wide shoulder, with twelve-foot travel lanes for eastbound and westbound travel. A six-to-eight-foot-wide concrete sidewalk is provided throughout the majority of its length along both sides of the road. Utility poles are generally located on the northern side of the roadway. A posted speed limit of 30 miles. per hour (mph) is posted within the study area.



BETA
www.BETA-Inc.com

Curve Street Truck Exclusion

Medfield, MA

Figure 1

Study Area

N:\11000\11064 – Medfield Curve Street Truck Exclusion\Report\Figures\11064 – Locus Map.dwg Nov 01,2023 12:46pm

Double yellow painted lines are provided to delineate directional travel, while single white lines are painted to highlight the intended shoulder or parking lane. Railroad striping and street parking spot striping are also provided throughout its length. Main street intersects Spring Street to form a four-legged, signalized intersection.

South Street is an urban minor arterial under Town jurisdiction generally providing two-way northbound / southbound travel between Main Street to the north and Spring Street to the south. The roadway is approximately 27 feet wide, with two eleven-foot travel lanes, and a three-foot-wide shoulder on the eastern side of the road and a two-foot-wide shoulder on the western side of the road. Concrete sidewalks, intermittently paired with grass buffers, are generally provided on both sides of South Street. Utility poles are generally located on the western side of the roadway but will occasionally shift sides as it proceeds south. Speed limit signs close to the intersection with Main Street display a speed limit of 25 miles per hour but will shift to 30 miles per hour as one progresses south. The presence of a school zone to the north shifts the speed limit to 20 miles per hour. Double yellow painted lines are provided to delineate directional travel, while single white lines are painted to highlight the intended shoulder. Striping and signage to indicate the presence of a school zone are provided towards the north and it appears to have been repaved recently.

Curve Street is a local road under Town jurisdiction generally providing two-way eastbound / westbound travel between Spring Street to the east and South Street to the east within the study area with a length of approximately 1,800 feet. This is a residential road but it also serves the Metacomet playground with connection to Pleasant Street. The roadway is approximately 20 feet wide, with few instances of striping to indicate the presence of a shoulder. Asphalt sidewalks, in tandem with grass buffers, are generally provided along the northern side of the road. Utility poles are generally located on the northern side of the roadway. Speed limit signs indicate a speed limit of 20 miles per hour. A MassDOT speed regulation does not exist for Curve Street. A single yellow painted line is provided to delineate directional travel. We want to note that the single yellow travel lane marking is non-MUTCD standard.

Traffic Data Summary

Traffic data was obtained via Automatic Traffic Recorder (ATR) for 48-hours on three study area roadways; Spring Street, South Street, and Curve Street; from Wednesday September 27, 2023, to Thursday September 28, 2023. The data collection obtained traffic volumes, speeds, and vehicle classification.

A summary of the September 2023 data collection is provided in Table 1.

Table 1: Traffic Data Summary

Location	Direction	Volume	Classification		Speed (mph)		
			Bus	Truck		Measured	
		ADT	Pct	Pct	Posted	50th	85th
Curve Street East of Spring Street	EB	1,252	0.2%	0.7%	20	24	27
	WB	1,515	0.5%	0.8%	20	24	28
	TOTAL	2,767	0.4%	0.8%	-	-	-
South Street between Curve Street and Main Street	NB	1,333	0.1%	0.5%	30	27	29
	SB	1,680	1.5%	0.4%	30	27	27
	TOTAL	3,003	0.9%	0.4%	-	-	-
Spring Street between Curve Street and South Street	NB	7,143	0.9%	3.0%	40	34	38
	SB	7,947	0.9%	2.7%	40	35	39
	TOTAL	15,090	0.9%	2.8%	-	-	-

EB – Eastbound, WB – Westbound, NB – Northbound, SB – Southbound
ADT – Average Daily Traffic in vehicles per day (vpd)
"Truck" defined as two axle six tire vehicles and larger

As shown in the table, Spring Street was found to have the highest average daily volume (ADT) with approximately 15,090 vehicles per day (vpd), significantly higher than both Curve Street and South Street. Truck percentages along Spring Street are approximately 2.8 percent of traffic, while buses make up 0.9 percent of traffic. Measured 85th percentile speeds were found to be slightly lower than the posted speed limit of 40 miles per hour nearest the ATR, which is a rare occurrence, indicative of good driver behavior, or at least familiarity with the area as the posted speed limit drops notably to 25 miles per hour near the intersection with Main Street.

South Street was found to have the second highest ADT with 3,003 vpd. Trucks were found to make up approximately 0.4 percent of traffic, while buses make up approximately 0.9 percent of traffic. Similar to Spring Street, measured 85th percentile speeds were found to be slightly lower than the posted speed limit of 30 miles per hour nearest the ATR. Again, this is fairly rare as most 85th percentile speeds are within five to seven miles per hour above the posted speed limit.

Curve Street was found to have an ADT of about 2,767 vpd with trucks making up approximately 0.8 percent of traffic and buses comprising approximately 0.4 percent of traffic. Measured 85th percentile speeds of 27 mph eastbound and 28 mph westbound are notably higher than the posted speed limit of 20 mph, displaying a shift in driver behavior. This shift is again outside typical observations as Curve Street is a fairly narrow roadway, being approximately 20 feet wide on average. Drivers often will drive slower if given narrower travel lanes. However, the measured speed is consistent with the 30 mph Thickly Settled prima facie speed limit throughout the state.

Weekday peak hour volumes are shown in Table 2.

Table 2: Peak Hour Traffic Volume Summary

Location	ADT	Weekday AM Peak Hour			Weekday PM Peak Hour		
		Volume	K-Factor	Split	Volume	K-Factor	Split
Curve Street	2,767	266	9.6%	82% EB	433	15.6%	61% WB
South Street between Curve Street and Main Street	3,003	368	12.2%	53% SB	296	9.8%	60% SB
Spring Street between Curve Street and South Street	15,090	1,245	8.2%	63% NB	1,357	9.0%	60% SB

EB – Eastbound, WB – Westbound, NB – Northbound, SB – Southbound
ADT – Average Daily Traffic in vehicles per day K-Factor – Percent of daily traffic occurring during the peak hour.
Data obtained October 26-27, 2021

Consistent with daily volume trends, Spring Street was found to have the highest peak hour volume in the study area with approximately 1,263 vehicles per hour (vph) in the morning (AM) and 1,414 vph in the afternoon (PM). This represents a peak hour K-Factor of 9.5% in the afternoon. Travel patterns were found to be 60% northbound in the morning and 60% southbound in the afternoon.

South Street was found to have peak hour volumes of 368 vph in the morning and 289 vph in the afternoon with a peak hour K-Factor of 13.4% in the AM peak. Directional splits were 53% southbound in the morning and 58% southbound in the afternoon.

Curve Street was found to have peak hour volumes of 266 vph in the morning and 464 vph in the afternoon, with a peak hour K-Factor of 18.4% in the PM peak. Directional splits are notably higher in the morning with 80% eastbound in the morning and 55% eastbound in the afternoon. This spike is likely caused by the traffic heading towards Medfield High School to the east for the school's morning arrival period.

Safety Evaluation

BETA evaluated general safety conditions along Study Area and Alterative Route roadways by examining historical crash information obtained from IMPACT, MassDOT's crash data repository, for the most recent four years of closed data (2017-2020). While newer data is available, it is noted that crashes occurring after 2020 are not complete and have not been fully vetted by the Registry of Motor Vehicles and MassDOT. The resulting exercise is summarized in Table 3.

As shown in the table, a combined total of 17 crashes were reported at study area intersections between 2017 and 20120. The majority of the crashes generally consisted of rear-end and angle type crashes, which is typical of any junction. Three crashes involved a light truck, and two crashes involved a semi-truck or tractor trailer. Two crashes were reported with injuries. No pedestrians or bicyclists were struck.

Curve Street at Spring Street had three reported crashes in three years, including two single vehicle and one angle collision. There was one reported injury and no fatalities. No collisions were reported at the intersection of Curve Street at South Street within the three-year period analyzed. Main Street at South Street had a total of 12 crashes in three years, with seven rear end crashes, three angle crashes, and two sideswipe crashes. There were no reported injuries or fatalities.

Spring Street at South Street had two reported crashes with one single vehicle crash, and one rear-end crash. One injury was reported, and zero fatalities occurred. With such a low crash occurrence and trends

presenting themselves that are to be expected along the alternative route, no safety concerns are apparent that would lend themselves to mitigation.

Table 3: Crash Data Summary

	Curve Street at Spring Street	Curve Street at South Street	Main Street at South Street	Spring Street at South Street	Total
Collision Type					
Single Vehicle Crash	2			2	4
Rear-End			8	1	9
Head-On					
Angle	1		4	1	6
Sideswipe			2		2
Bicyclist / Pedestrian					
Collision Type					
Property Damage Only	2		14	2	18
Non-Fatal Injury	1			2	3
Fatal Injury					
Ambient Light					
Daylight	2		12	2	16
Dusk			1		1
Dark- Roadway Not Lighted				1	1
Dark - Lighted Roadway	1		1	1	3
Weather Conditions					
Clear	2		9	2	13
Cloudy	1		3	2	6
Rain			2		2
Vehicle Type					
Passenger Car	3		12	1	16
Light Truck (van, SUV, pickup...)			2	1	3
Semi / Tractor Trailer			2		2
Time of Day					
07:00-10:00			1		1
11:00-15:00	2		10	1	13
16:00-18:00	1		2	2	5
19:00-06:00			1		1
Year					
2017	1		2	2	5
2018			3		3
2019	2		7		9
2020			2	2	4
Total	3	0	14	4	20
Average Crashes per Year	0.75	0.0	3.5	1.0	5.0

Alternative Route

As part of the truck exclusion evaluation, the consideration for an alternate truck route was assessed. The proposed alternative route has been acknowledged to support truck traffic while avoiding the use of Curve Street as a means to traverse the project area. It is our understanding that currently, heavy vehicles will attempt to avoid the signalized intersection of Main Street at Spring Street due to notable delays during peak hours by either,

- Taking a right onto Curve Street from Spring Street as they proceed north, or
- Taking a left from Main Street heading westbound, continuing south along South Street and taking a right onto Curve Street.

The proposed route takes into consideration the desire for drivers to avoid the signalized intersection of Main Street at Spring Street while still avoiding the use of Curve Street.

For vehicles heading northbound, the proposed route involves drivers veering right onto South Street (approximately 2300 feet south of the intersection of Curve Street at Spring Street) and continuing northbound up to the intersection with Main Street, successfully avoiding the intersection of Main Street at Spring Street, and the use of Curve Street. For vehicles heading southbound along South Street, it is proposed that they continue southbound on South Street up to the intersection with Spring Street and continue heading either north or south.

Truck Exclusion Evaluation

The above information was evaluated against MassDOT regulations for a commercial vehicle exclusion as defined in Section 2B.59.08 of The Massachusetts Amendments to the Manual On Uniform Traffic Control Devices (MUTCD), revised November 2022 and appended for reference.

> The truck exclusion may be approved provided a suitable alternate route is available that has an effective width and pavement structure which can safely accommodate additional truck traffic. In addition, the alternate route must meet one of the following conditions:
>
> 1. Lies wholly within the community submitting the application.
> 2. Lies partially in an adjacent community, but only on State Highway in the adjacent community.
> 3. Lies wholly or partially in an adjacent community, but the adjacent community has provided written acceptance of the proposal.

As evaluated above, the alternate detour route lies wholly within the community. While Route 27 is a state-owned roadway, the segments within the study area are under town jurisdiction. Additionally, Spring Street and South Street both have wider typical cross sections along the proposed route, allowing for easier heavy vehicle travel than on Curve Street.

WARRANTS

In accordance with Section 2B.59.08, at least one of the following warrants should be satisfied to justify the implementation of the truck exclusion:

A. A volume of heavy commercial vehicles, which usually is in the range of five (5) to eight (8) percent, reduces the utilization of the facility and is cause for a substantial reduction in capacity or safety.
B. The condition of the pavement structure of the route to be excluded indicates that further repeated heavy wheel loads will result in severe deterioration of the roadway, subject to Department (MassDOT) review.
C. In certain instances where land use is primarily residential in nature and a municipality has requested exclusion only during hours of darkness, a nighttime exclusion may be granted.

EXEMPTIONS: Exclusions shall not apply to heavy commercial vehicles going to or coming from places upon the specific roadway for the purpose of making deliveries of goods, materials, or merchandise to or similar collections from abutting land or buildings or adjacent roadways to which access cannot otherwise be gained; or to vehicles used in connection with the construction, maintenance and repair of said streets or public utilities therein; or to Federal, State, Municipal or public service corporation owned vehicles; or to registered farm vehicles.

The above evaluation found that none of the study area roadways have a heavy vehicle that would satisfy Warrant A. Further, the majority of truck traffic along the study area roadways were "two axle six tire" trucks, typically consistent with single unit box trucks, delivery trucks, large oversized pickup trucks, or other commercial vehicles. Often these vehicles are either serving the local residences or otherwise fall under the EXEMPTIONS category.

BETA conducted pavement management evaluations for all Town Owned roadways in Summer 2021. The evaluation obtained data regarding roadway length, width, and Road Surface Rating (RSR). These ratings are scored on a 100-point scale, with the upper bound representing "like new" roadways and lower numbers representing significantly deteriorated roadways. The evaluation does not include State Owned roadways. A summary is provided in Table 4.

Sections of roadway along the proposed route and along Curve Street are listed below in Table 4 for comparison purposes. In general, South Street and Spring Street were found to have more favorable pavement conditions than Curve Street. It is noted that during a site visit for morning observations, South Street appeared to have recently been paved, increasing its RSR rating significantly, but no newer data is currently available. Curve Street would fall in a range where either preventative maintenance or minor rehabilitation of the roadway surface is recommended. Due to the low heavy vehicle volume revealed in the traffic count , the pavement deterioration caused by heavy vehicle travel will be negligible. Therefore, Warrant B does not apply.

Table 4: Road Surface Rating Summary

Roadways	Weighted Avg RSR[1]	Lowest Segment RSR
Curve Street	69.84	68.00
Main Street	95.00	95.00
South Street	70.02*	69.00*
Spring Street	92.84	91.00

[1] Weighted average of all segments based on Square Yards of Roadway (Width x Length)
RSR = Road Surface Rating
*Roadway recently repaved so data is out of date.

The study area roadways are predominantly zoned residential, except for the Metacomet Park. Review of vehicle classification counts shows that the truck percentage of 0.1% or greater occurred during the hours from 7 PM to 6 AM. Based on this, Warrant C does not apply.

CONCLUSION

Based on the evaluation and the traffic data collected, none of the truck exclusion Warrants are met particularly due to the lower truck percentages (approximately 0.8 percent). Therefore, Curve Street does not meet the necessary criteria to move forward with a truck exclusion request to MassDOT.

If we can be of any further assistance regarding this matter, please contact us at our office.

Very truly yours,
BETA Group, Inc.

Jaklyn Centracchio

Jaklyn Centracchio, PE, PTOE, LEED Green Associate
Project Manager

cc: Kien Ho, PE, PTOE – BETA Group
Job No: 11064.00

250 Royall Street | Suite 200E
Canton, Massachusetts 02021
www.woodardcurran.com

T 800.426.4262
T 781.251.0200
F 781.251.0847

Via Electronic Mail

November 16, 2023

Mr. Maurice Goulet
Director of Public Works
Town of Medfield, MA
Medfield Professional Building
5 North Meadows Road (Route 27)
Medfield, MA 02052

RE: Contract Amendment #1 for Additional Services on the Medfield MA WTP SCADA Systems

Dear Mr. Goulet:

Woodard & Curran, Inc. appreciates the opportunity to continue to provide professional engineering services to the Town of Medfield (Town) for the new WTP SCADA Systems integration. This Amendment #1 provides the proposed scope of services, fee and schedule for the additional services required to complete the Project.

ADDITIONAL SCOPE OF SERVICES

The following outlines the modifications to the scope of services, compensation, assumptions, and schedule as required to support the additional services for the Project. The additional services included in this amendment are as follows:

- Procurement of additional antenna hardware for cellular modem and radio subcontractor services.
- Various engineering services during startup activities relating to SCADA system, instrumentation, and networking changes discussed with the Town.

Phase 1 – Construction and Procurement Services

Hardware and professional subcontractor services were procured to address signal strength issues with the cellular modems.

- Procured antennas (2), cabling (two 60 ft LMR-400 lengths), connectors (8), adapters (2), and surge arrestors (2) for the two cellular modems.
- Provided one day of W&C onsite testing of cellular signal strengths and provided recommended mounting height for antennas. Included 1-day of assistance from TCS Communications to complete cable terminations and testing.

Phase 2 – Programming

No change under this Contract Amendment.

Phase 3 – Startup

Engineering services were provided to assist in the ongoing treatment plant startup schedule.

- Additional startup support for filter systems including Siemens Flow meter programming.
- Siemens flow meter relay output setup and bidirectional flow settings changed.
- Additional assistance with providing controls options for temporary well VFDs with Dave O'Toole & Steve Small.
- Additional cellular networking modifications and coordination with Town IT on Town's preferred network arrangement.
    a. Review network installation options with EC.
    b. Review and test cellular modems static IP assignments and APN configuration.
    c. Cellular modem testing, 3-4 days.
    d. Continued modem testing and troubleshooting. Coordination with Medfield IT, faulty modem.
    e. Testing modems with 3rd supplied set of IP/APN options.
- Scheduled visit for analyzer testing, contractors did not arrive resulting in lost time.
- Well 4 follow up testing, installed PanelView OIT, Well 4 pump failure coordination.
- Troubleshooting faulty CL2 day tank level switch, bypassed to allow transfer pump operation.
- Continued problems and testing of chlorine analyzers, approximately 5-6 days of support.
- Removed chemical room man-down switch covers due to flooding.
- Additional plant startup testing including issues with chlorine analyzers, resulting in rescheduling with RE Erickson.
- Follow up onsite for recalibration (REE) of analyzers again.
- Additional startup due to issues with air in raw water, 3 days.
- Startup delays resulting in redeployment and scheduling issues for project team.
    a. Included additional well and VFD testing.

Phase 4 – Documentation and Training

No change under this Contract Amendment.

COMPENSATION

Woodard & Curran proposes to perform the work described within this proposal on a Lump Sum Basis, invoiced monthly based upon the percentage of work complete. Monthly invoices will include a summary of services provided during the invoice period.

Phase	DESCRIPTION	INITIAL TASK ORDER	PROPOSED AMENDMENT #1	CONTRACT TOTALS
1	Construction and Procurement Services	$91,000	**$4,000**	$95,000
2	Programming	$72,000	**$0**	$72,000
3	Startup	$51,000	**$39,800**	$90,800
4	Documentation and Training	$8,000	**$0**	$8,000
	Total	$222,000	**$43,800**	$265,800

ASSUMPTIONS AND EXCLUSIONS

The assumptions and exclusions of our original contract are still applicable.

SCHEDULE

Engineer proceeded with the additional services detailed in this Contract Amendment in accordance with direction from the Town and contractors for the Project.

AUTHORIZATION

The terms and conditions of our original contract are still applicable.

Sincerely,

Woodard & Curran, Inc.

Robert C. Amaral
Senior Vice President

250 Royall Street | Suite 200E
Canton, Massachusetts 02021
www.woodardcurran.com

T 800.426.4262
T 781.251.0200
F 781.251.0847

Via Electronic Mail

November 16, 2023

Maurice Goulet
Director of Public Works
Town of Medfield
55 North Meadow Road
Medfield, MA 02052

RE: Contract Amendment #1 for Additional Services
Water Treatment Plant Owner's Project Management (OPM) Services
Construction, Commissioning and Close-out Phases

Dear Mr. Goulet:

Woodard & Curran, Inc. appreciates the opportunity to continue to provide professional engineering services to the Town of Medfield (Town) for the Water Treatment Plant OPM Services. This Amendment #1 provides the proposed scope of services, fee and schedule for the additional engineering services required to complete the Project. An increase in effort to complete the project scope is a result of project schedule, additional coordination related to certificate of occupancy, and a longer startup schedule requiring additional onsite presence.

SCOPE OF SERVICES

The following outlines the modifications to the scope of services, compensation, assumptions, and schedule as required to support the additional services for the Project. The additional services included in this amendment are as follows:

Phase 1 – Construction Commissioning

No change in scope under this Contract Amendment.

Phase 2 – Onsite RPR Services

No change in scope under this Contract Amendment.

Woodard & Curran provided startup support over a longer period of time due to Contractor scheduling and sequencing, therefore additional hours were required to perform the same scope of services.

COMPENSATION

Woodard & Curran proposes to perform the work described within this proposal on a Time and Materials Basis, invoiced monthly. Monthly invoices will include a summary of services provided during the invoice period. The contract amendment assumes that **100 hours** remain in project closeout, including change order review and negotiation.

PHASE	DESCRIPTION	CONTRACT VALUE	PROPOSED AMENDMENT #1	CONTRACT TOTALS
1	Construction Commissioning	$135,000	**$0**	$135,000
2	Onsite RPR Services	$60,000	**$18,000**	$78,000
	Total	$195,000	**$18,000**	$213,000

ASSUMPTIONS AND EXCLUSIONS

The proposed scope of work and fee estimate is based on the following understanding, clarifications, and exclusions. If any of the services which are excluded from the contract are required, or requested, a Contract Amendment can be provided to perform these services.

- The contract amendment assumes that 100 hours remain in project closeout, including change order review and negotiation as the remaining items of the scope.
- This amendment assumes that all construction activities are completed by December 31, 2023.

SCHEDULE

The engineer will proceed with the additional services detailed in this Contract Amendment effective immediately.

TERMS AND CONDITIONS

All services will be performed in accordance with the Terms and Conditions agreed to between the Town of Medfield and Woodard & Curran dated July 13, 2021.

Sincerely,

Woodard & Curran, Inc.

Robert S. Little, P.E.
Senior Vice President

October 20, 2023

HAND DELIVERY
Select Board
Medfield Town Hall
459 Main Street
Medfield, MA 02052

BIDDER: DISH Wireless L.L.C.

RE: MT. NEBO WIRELESS FACLITY BID – LEASING SPACE FOR WIRELESS COMMUNICATIONS ANTENNAS AND ASSOCIATED CABLING AND GROUND EQUIPMENT ON A STANDPIPE WATER TANK ON A PARCEL OF TOWN-OWNED LAND (38-015) OFF EASTMOUNT ROAD EAST OF THE TOWN CENTER AND KNOWN AS "MT. NEBO."

BID OPENING: OCTOBER 20, 2023 at 11:00 A.M. (ET)

Dear Sir/ Madam:

Enclosed please find one (1) original and (3) hard copies of the completed proposal package, which includes the following documentation:

- Submittal Statement;
- Secretary's Certificate;
- Proposal Summary;
- Cost Proposal;
- Certificate of Non-Collusion;
- Certification As To Compliance with Tax Laws;
- Disclosure of Beneficial Interests;
- Rider to Disclosure of Beneficial Interests;
- DISH Wireless L.L.C. Stockholder Disclosure Statement;
- Statement of Qualifications & Related Experience;
- FCC Licenses for FCC Registration Number 0025268459;
- Exhibit A- Bidders Equipment List;
- Bidder's Exhibit B – Site Plan; and
- Exceptions to RFP.

Please do not hesitate to contact our office if you have any questions with regard to the foregoing. Thank you for your assistance with this matter.

Very truly yours,

HaDisha S. Gordon

HaDisha S. Gordon

HaDisha S. Gordon
Corporate Counsel-Northeast Region
3 ADP Boulevard, Roseland, NJ 07068
hadisha.gordon@dish.com
Direct Dial: 973-436-4846

SUBMITTAL STATEMENT

In response to this Request for Proposals, the applicant shall attach this statement to a transmittal cover letter on business letterhead and, if a corporation, attach a notarized, dated, vote of the corporation authorizing the Authorized Representatives(s) signing the submittal to do so on behalf of the corporation.*

This Proposal is hereby submitted on or before October, 20th, 2023 at 11:00 a.m. by:

DISH Wireless L.L.C.

Name of Business (the "applicant")

Doron Tauber

Name of Contact Person (type or print)

202-277-8104 doron.tauber@dish.com

Contact Telephone Number and Email Address

Site Location: Off Hospital Road, Medfield, Massachusetts

This submittal consists of four copies of the following:

a. A Transmittal Cover Letter with this Submittal "Statement".
b. A "Proposal Summary" (Form 1)
c. A "Cost Proposal" (Form 2)
d. A "Certificate of Non-Collusion (Form 3)
e. A Certification of Compliance with Tax Laws (Form 4)
f. A Disclosure of Beneficial Interests (Form 5)
g. A Statement of Qualifications and Related Experience (Form 6)

This Proposal Response is a firm offer to lease the Proposed Hospital Road water Tank and site per the terms and purposes described in the Town's RFP. This offer shall remain open for a period of 45 days following written notice of Proposer selection.

*Please note that DISH Wireless L.L.C. is a limited liability company and for the purposes of the bid documents, references to "Corporation" shall mean, as applicable by the context, "DISH Wireless L.L.C." or "limited liability company".

The respondent agrees to protect, defend, indemnify and hold harmless the Town of Medfield from and against any liability, claims, or causes of action in favor of any party, arising directly of indirectly out of its Proposal, or resulting from negligence or any willful act or omission by the respondent, its subcontractors, agents or employees. The respondent agrees to investigate and defend against any such liability, claims, or causes of action at its sole expense.

Authorized Representative(s):

By: _____ Address: 9601 S. Meridian Blvd., Englewood, CO 80112

Title: Michael McGovern, Regional Vice President, Northeast Region Date: 10/17/23

Witness: Michael Abadea

Bidder: DISH Wireless L.L.C.

PLEASE SEE ATTACHED SECRETARY'S CERTIFICATE AUTHORIZING MICHAEL MCGOVERN TO SIGN ON BEHALF OF DISH WIRELESS L.L.C.

DISH Wireless L.L.C.

SECRETARY'S CERTIFICATE

I, Timothy Messner, Executive Vice President, General Counsel and Corporate Secretary of DISH Wireless L.L.C. (the "**Company**"), do hereby certify on behalf of the Company that Michael McGovern, Regional Vice President, Northeast Region, is duly authorized to sign municipal bids and all other documents related to the Company's deployment of wireless infrastructure on behalf of the Company.

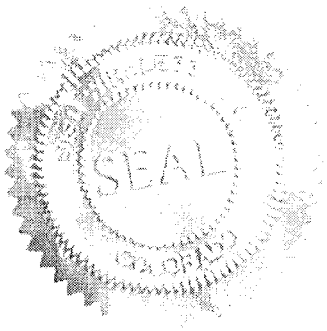
IN WITNESS WHEREOF, the undersigned has executed this Secretary's Certificate as of September 7, 2023.

Company: DISH Wireless L.L.C.

By: Timothy Messner

Title: Executive Vice President, General Counsel and Corporate Secretary

CORPORATE SEAL



FORM 1

PROPOSAL SUMMARY

Please provide no more than a two page summary of your proposal

BIDDER DISH Wireless L.L.C.

PLEASE SEE ATTACHED PROPOSAL SUMMARY.

October 20, 2023

Medfield Town Hall
Attn: Select Board's Office
459 Main Street
Medfield, MA 02052

PROPOSAL SUMMARY

PROPOSAL OF:	**DISH Wireless L.L.C.**
SITE ADDRESS:	**Mt. Nebo**
SUBJECT:	**Lease of Space for Wireless Communications Antennas and Associated Cabling and Ground Equipment on a Standpipe Water Tank ("Structure") on a Parcel of Town-Owned Land (38-015) off Eastmount Road East of the Town Center and Known as Mt. Nebo**

Dear Sir/Madam:

Kindly accept this letter to the Town of Medfield as DISH Wireless L.L.C.'s ("**DISH**") proposal to lease the available equipment space at the communications site located off Eastmount Road east of the town center and known as Mt. Nebo (the "**Proposed Site**").

A. Information on the Proposer:

DISH is a Colorado limited liability company that is qualified to conduct business in the Commonwealth of Massachusetts. Its principal place of business is 9601 S. Meridian Blvd., Englewood, Colorado 80112 (720-500-7201), with its local offices at 603 West Street, Mansfield, Massachusetts 02048. DISH is a wholly owned subsidiary of DISH Wireless Holding L.L.C.

DISH Wireless Holding L.L.C. is a Colorado limited liability company with a registered address at 9601 S. Meridian Blvd., Englewood, CO 80112. DISH Wireless Holding L.L.C. is a wholly owned subsidiary of DISH Network Corporation ("**DNC**").

DNC, a Nevada corporation with a registered address at 9601 S. Meridian Blvd., Englewood, CO 80112, is a publicly traded company whose Class A Common Stock is listed on the NASDAQ stock exchange under the ticker symbol "DISH". As such, those periodic updates with respect to DNC's financial position and certain positions with respect to DNC's voting securities required by the Securities Exchange Act of 1934 and the rules and regulations promulgated thereunder are publically available at the website of the Securities and Exchange Commission located at www.sec.gov as well as at DNC's investor relations website located at https://ir.dish.com

dish

B. Background of the Proposer:

DISH and its affiliates offer nationwide prepaid and postpaid retail wireless services to subscribers primarily under our Boost Mobile®, Boost Infinite® and Gen Mobile® brands with 7.725 million wireless subscribers as of June 30, 2023.

DISH and its affiliates have invested a total of over $30 billion to acquire certain wireless spectrum licenses which are subject to certain build-out requirements. Specifically, DISH committed to the Federal Communications Commission to provide 5G broadband service covering 70% of the U.S. population by June 2023. DISH met this commitment through building out the nation's first cloud-native, Open Radio Access Network based 5G network (the "**DISH 5G Network**"). Specifically, as of June 14, 2023, DISH offered 5G broadband service to over 73% of the U.S. population, or more than 246 million Americans nationwide, and had deployed over 16,000 5G cell sites. The DISH 5G Network offers consumer benefits associated with increased market competition in the wireless space. Such benefits include increased consumer choice and competitive monthly rates, the addition of new jobs related to network installation, construction and retail sales, better access to virtualized healthcare and classroom opportunities, and greater overall connectivity, including such connectivity for police, fire and emergency services. The Proposed Site will be one of the over 16,000 sites supporting the DISH 5G Network.

C. Proposed Installation and Equipment:

DISH is proposing to install six (6) antennas mounted on an existing antenna mount, twelve (12) remote radio units and three (3) OVP boxes on the existing standpipe water tank as well as one (1) equipment cabinet within a 35 sq. ft. leased area at grade together with other ancillary equipment. Please see the attached plans/drawings prepared by NB+C Engineering Services, LLC dated June 16, 2023 with additional equipment details.

We look forward to your partnership in moving the wireless industry forward for the benefit of the Town of Medfield, your constituents, and the nation as a whole.

Sincerely,
DISH Wireless L.L.C.

Michael McGovern
Regional Vice President, Northeast Region

Form 2

COST PROPOSAL

Column III – "Proposed Base" is required. If a higher escalator is proposed than the 2.5% calculated into Column II – "Minimum Base", please indicate. Column IV – "Added Compensation" is not required unless you are proposing such compensation as described below. Add the "Proposed Base" and any 'Added Compensation" and place into Column V – "Total Value" column.

Proposed Escalator: (shall be at least 2.5%) **2.5%**

Year	Minimum Base	Proposed Base	Added Compensation	Total Value
1	$45,000	$45,000	N/A	$45,000
2	$46,125	$46,125		$46,125
3	$47,278	$47,278		$47,278
4	$48,460	$48,460		$48,460
5	$49,672	$49,672		$49,672
6	$50,913	$50,913		$50,913
7	$52,186	$52,186		$52,186
8	$53,491	$53,491		$53,491
9	$54,828	$54,828		$54,828
10	$56,199	$56,199		$56,199
11	$57,604	$57,604		$57,604
12	$59,044	$59,044		$59,044
13	$60,520	$60,520		$60,520
14	$62,033	$62,033		$62,033
15	$63,584	$63,584		$63,584
16	$65,173	$65,173		$65,173
17	$66,803	$66,803		$66,803
18	$68,473	$68,473		$68,473
19	$70,185	$70,185		$70,185
20	$71,939	$71,939		$71,939

A Schedule of "added Compensation", if proposed, shall be attached to this Form 2 and shall describe any such proposal in sufficient detail. Including the year assigned as "added Compensation" and basis for computing attributed value. Examples of "Added Compensation" are, but are not limited to, the waiver of monthly charges for cellular phone use for a specified number of units, the provision of specifies equipment, running cable between municipal

facilities, a funding donation for a specific program, or contracting to provide a physical infrastructure improvement.

BIDDER: DISH Wireless L.L.C.

BY: _____

TITLE: Michael McGovern, Regional Vice President, Northeast Region

DATE: 10/17/23

FORM 3

CERTIFICATE OF NON-COLLUSION

The undersigned certifies under penalties of perjury that this proposal for an ANTENNA LEASE has been made and submitted I n good faith and without collusion or fraud with any other person. As used in this Certification, the word "person" shall mean any natural person, business, partnership, corporation, union, committee, club, or other organization, entity, or group of individuals.

(Signature of person signing proposal)
Michael McGovern, Regional Vice President, Northeast Region

By: DISH Wireless L.L.C. Date: 10/17/23

(Name of Bidder)

FORM 4

CERTIFICATION AS TO COMPLIANCE WITH TAX LAWS

I, Michael McGovern, Regional Vice President, Northeast Region,
the duly authorized representative of DISH Wireless L.L.C.,
Certify under the pains and penalties of perjury that it has complied with all laws of the Commonwealth of Massachusetts relating to taxes.

By: _____
Signature of Authorized Representative
Michael McGovern, Regional Vice President, Northeast Region

For: DISH Wireless L.L.C.

Date: 10/17/23

FORM 5

DISCLOSURE OF BENEFICIAL INTERESTS

The undersigned certifies under penalties of perjury that this proposal for an ANTENNA LEASE has been made and submitted with the below as required by chapter 7, section 40J of the General Laws.

The following names and addresses represent all persons who have or will have a direct or indirect beneficial interest in the above identifies parcel, if the Town of Medfield offers to lease the parcel to the undersigned:

Name	Address
DISH Wireless L.L.C.*	9601 S. Meridian Blvd., Englewood, CO 80112 (legal address) 603 West Street, Mansfield, MA 02048 (local office)
Town of Medfield	459 Main Street, Medfield, MA 02052

BIDDER: DISH Wireless L.L.C.

BY: _____

TITLE: Michael McGovern, Regional Vice President, Northeast Region

DATE: 10/17/23

* See attached Rider enclosed at the end of this form.

RIDER TO DISCLOSURE OF BENEFICIAL INTERESTS

DISH would note that: 1) DISH lacks knowledge of any person other than DISH and the Town of Medfield that has a direct or indirect beneficial interest in the subject real property and accordingly cannot provide the name and address of any such person; 2) DISH plans on constructing the site that is the subject of the proposed lease utilizing a third party general contractor which to the best of DISH's present knowledge and belief has no direct or indirect beneficial interest in the subject real property; 3) other than an agreement with such third party general contractor to construct the proposed site, DISH has not entered into any written or oral agreement with any person with respect to the proposed lease or any matter related thereto. Please see the attached Stockholder Disclosure Statement for beneficial ownership of DISH's ultimate parent entity.

STOCKHOLDER DISCLOSURE

STATEMENT DISH WIRELESS L.L.C.

9601 S. Meridian Boulevard

Englewood, CO 80112

DISH Wireless L.L.C. ("**DISH**") is a Colorado limited liability company with a registered address at 9601 S. Meridian Blvd., Englewood, CO 80112. DISH is a wholly owned subsidiary of DISH Wireless Holding L.L.C.

DISH Wireless Holding L.L.C. is a Colorado limited liability company with a registered address at 9601 S. Meridian Blvd., Englewood, CO 80112. DISH Wireless Holding L.L.C. is a wholly owned subsidiary of DISH Network Corporation ("**DNC**").

DNC, a Nevada corporation with a registered address at 9601 S. Meridian Blvd., Englewood, CO 80112, is a publicly traded company whose Class A Common Stock is listed on the NASDAQ stock exchange under the ticker symbol "DISH". As such, periodic updates with respect to ownership of DNC securities required by the Securities Exchange Act of 1934 and the rules and regulations promulgated thereunder are publically available at the website of the Securities and Exchange Commission located at www.sec.gov (the "**SEC Filings**"). The below sets forth, to the best of our present knowledge and belief, as of October 10, 2023 those persons (as defined by 17 CFR § 240.13d-1) with a beneficial ownership of ten percent or greater of DNC's Class A Common Stock (on an as converted basis); provided that the below is qualified in its entirety by any and all applicable disclosures made in DNC's SEC Filings.

Person	**Address**
Charles W. Ergen	9601 S. Meridian Blvd., Englewood, CO 80112
Cantey M. Ergen	9601 S. Meridian Blvd., Englewood, CO 80112
Dodge & Cox	555 California Street, 40th Floor, San Francisco, CA 94104
BlackRock, Inc.	50 Hudson Yards, New York, NY 10001

Form 6

STATEMENT OF QUALIFICATIONS & RELATED EXPERIENCE

1. Identify the Proposer and the Personal Wireless Services it Provides in Massachusetts, including reference to any FCC licenses it holds to provide such services:

PLEASE SEE SEPARATE SHEET ENCLOSED AT THE END OF THIS FORM.

2. List the name, address and telephone number of the assigned project manager:

Doron Tauber, 8830 Stanford Blvd., Bldg 3, Ste 160, Columbia, MD 21045, (202) 277-8104

3. For the preceding two (2) years, attach a list of similar antenna installations made by your company. Include site addresses and contact person names and telephone numbers for each landlord. Provide a similar list of all current lease relationships with municipalities.

PLEASE SEE SEPARATE SHEET ENCLOSED AT THE END OF THIS FORM.

4. Describe any pending litigation involving the Proposer, any suspension or termination of a contract or any fines, penalties, or citations received by the Proposer over the last two (2) years.

PLEASE SEE SEPARATE SHEET ENCLOSED AT THE END OF THIS FORM.

STATEMENT OF QUALIFICATIONS & RELATED EXPERIENCE

RESPONSES

1. Kindly see Section B of the Proposal Summary, which includes background information on DISH Wireless L.L.C. ("**DISH**") and its buildout efforts across the nation. Further, we hold FCC Licenses for FCC Federal Registration Number 0025268459. We look forward to your partnership in moving the wireless industry forward for the benefit of the Town of Medfield, your constituents, and the nation as a whole.

3. List of similar antenna installations:

Reference Location	Reference Company	Reference Contact Number
82 Coffey Hill Road, Ware, MA	Crown Castle	877-486-9377
1352 West Street, Amherst, MA	Crown Castle	877-486-9377
400 Peterson Street, Palmer, MA	American Tower	877-282-7483

DISH is in the process of building out the nation's first cloud-native Open Radio Access Network. As a part of this build, DISH has entered into several agreements and made relationships with various municipalities across the nation. For the purpose of this question 3, we limited the list below to relationships we have with municipalities in Massachusetts.

Reference Location	Reference Contact Person	Reference Contact Number
0 Pzego Circle, Peabody, MA	Michael Solimine	781-922-2630
40 Auburn Street, Reading, MA	Town of Reading Water Dept.	781-942-9092
10 Plymouth Lane, Swampscott, MA 01907	Sean Fitzgerald	781-596-8860

4. DISH Wireless L.L.C. ("**DISH**") and its affiliates have entered into thousands of commercial agreements over the years and occasionally are involved in disputes relating to a party's performance under such agreements. However, DISH's ultimate parent company, DISH Network Corporation ("**DNC**"), is a publicly traded on the NASDAQ stock exchange and, as such, DNC makes periodic filings with the United States Securities Exchange Commission ("**SEC**") of which several flings include descriptions of the material litigation that DNC and its subsidiaries are involved in, including contract disputes. These filings are available on the SEC's website at https://dish.gcs-web.com/financial-information/sec-filings. For the purpose of this question 4, DISH is limiting its response to contracts in the State of Massachusetts that are consistent with the subject of this request for proposals, of which, DISH is not involved in any pending litigation, any suspension or termination of a contract or any fines, penalties, or citations within the last two (2) years.

REFERENCE COPY
This is not an official FCC license. It is a record of public information contained in the FCC's licensing database on the date that this reference copy was generated. In cases where FCC rules require the presentation, posting, or display of an FCC license, this document may not be used in place of an official FCC license.

Federal Communications Commission

Wireless Telecommunications Bureau

RADIO STATION AUTHORIZATION

LICENSEE: PARKERB.COM WIRELESS L.L.C.

ATTN: JEFFREY BLUM
PARKERB.COM WIRELESS L.L.C.
PO BOX 6663
ENGELWOOD, CO 80155

Call Sign	File Number
WQZM631	
Radio Service WT - 600 MHz Band	

FCC Registration Number (FRN): 0025268459

Grant Date	Effective Date	Expiration Date	Print Date
06-14-2017	09-11-2020	06-14-2029	

Market Number	Channel Block	Sub-Market Designator
PEA007	F	0

Market Name
Boston, MA

1st Build-out Date	2nd Build-out Date	3rd Build-out Date	4th Build-out Date
	06-14-2025		

Waivers/Conditions:

Special Condition 1 (9/11/2020): Licensee is an indirect, wholly owned subsidiary of DISH Network Corporation (DISH). This license is subject to licensee's compliance with the conditions and restrictions imposed by the Commission in MO&O, Declaratory Ruling and Order of Proposed Modification, FCC 19-103 and the commitments made by DISH in its July 26, 2019 Commitments Letter including Attachment A thereto (see, e.g., FCC 19-103 at App. H), as modified by the Commission, both of which are incorporated by reference into and made operative by Order of Modification and Extension of Time to Construct, DA 20-1072 (WTB Sept. 11, 2020). These conditions, restrictions and commitments include, but are not limited to, the following (see FCC 19-103 and DA 20-1072 for further information):

Conditions:
Pursuant to §309(h) of the Communications Act of 1934, as amended, 47 U.S.C. §309(h), this license is subject to the following conditions: This license shall not vest in the licensee any right to operate the station nor any right in the use of the frequencies designated in the license beyond the term thereof nor in any other manner than authorized herein. Neither the license nor the right granted thereunder shall be assigned or otherwise transferred in violation of the Communications Act of 1934, as amended. See 47 U.S.C. § 310(d). This license is subject in terms to the right of use or control conferred by §706 of the Communications Act of 1934, as amended. See 47 U.S.C. §606.

This license may not authorize operation throughout the entire geographic area or spectrum identified on the hardcopy version. To view the specific geographic area and spectrum authorized by this license, refer to the Spectrum and Market Area information under the Market Tab of the license record in the Universal Licensing System (ULS). To view the license record, go to the ULS homepage at http://wireless.fcc.gov/uls/index.htm?job=home and select "License Search". Follow the instructions on how to search for license information.

Licensee Name: PARKERB.COM WIRELESS L.L.C.

Call Sign: WQZM631 **File Number:** **Print Date:**

Special Condition 1a (9/11/2020): DISH is obligated to provide 5G Broadband Service over this license. DISH has waived its rights to use this license under the Commission's flexible-use policies and this license is expressly conditioned on DISH building,deploying, and offering 5G Broadband Service, which means at least 3GPP Release 15 capable of providing Enhanced Mobile Broadband (eMBB) functionality. 5G is defined as the 5G New Radio interface standard as described in 3GPP Release 15, available at https://www.3gpp.org/release-15, or 3GPP Release 16 within 3 years of 3GPP final approval. This condition does not preclude DISH from providing IoT as a service in addition to the 5G Broadband Service, but DISH is precluded from relying on IoT (or any other non-5G Broadband Service) operations to satisfy its buildout requirements and commitments.

Special Condition 1b (9/11/2020): Final Buildout Requirement. With respect to this 600 MHz Band license, licensee shall provide 5G Broadband Service coverage and offer 5G Broadband Service by 6/14/2025 to at least seventy (75) percent of the population inthe license area. If licensee fails to establish that it meets this Final Buildout Requirement with respect to this 600 MHz Band license, this authorization shall terminate automatically without Commission action. See § 27.14(t)(4).

Special Condition 1c (9/11/2020): DISH has committed to make significant payments to the U.S. Treasury if it does not meet its deployment commitments and that commitment is a condition of the waiver/extension grant and modification of this license in DA 20-1072. These commitments include, but are not limited to, mandatory monetary payments for failure to meet deployment commitments (that are separate from the final buildout requirements), status reports, and verification metrics. If DISH fails to meet theconditions of these grants, it must make the payments required. In addition to mandatory monetary payments (and license cancellations), DISH continues to be subject to all of the Commission's other enforcement and regulatory powers for failing to meet any condition of the grants and modifications made on 9/11/2020.

Special Condition 1d (9/11/2020): Until September 11, 2026, licensee shall not (1) sell this license without the advance approval of both the FCC and the U.S. Department of Justice or (2) in any 12-month period provide in the Partial Economic Area of thislicense more than 35% of the capacity of its 5G network to any of the three largest wireless facilities-based providers (alone or in combination) without prior FCC approval. Sell means (i) to transfer, assign, or dispose of this license in any manner either directly or indirectly; or (ii) to transfer control of an entity holding this license; or (iii) to enter into a lease arrangement or any other arrangement that results in the transfer of de jure or de facto control of this license.

Licensee Name: PARKERB.COM WIRELESS L.L.C.

Call Sign: WQZM631 **File Number:** **Print Date:**

700 MHz Relicensed Area Information:

Market	Market Name	Buildout Deadline	Buildout Notification	Status

Redacted Copy

REFERENCE COPY
This is not an official FCC license. It is a record of public information contained in the FCC's licensing database on the date that this reference copy was generated. In cases where FCC rules require the presentation, posting, or display of an FCC license, this document may not be used in place of an official FCC license.

Federal Communications Commission

Wireless Telecommunications Bureau

RADIO STATION AUTHORIZATION

LICENSEE: PARKERB.COM WIRELESS L.L.C.

ATTN: JEFFREY BLUM
PARKERB.COM WIRELESS L.L.C.
PO BOX 6663
ENGELWOOD, CO 80155

Call Sign	File Number
WQZM632	
Radio Service WT - 600 MHz Band	

FCC Registration Number (FRN): 0025268459

Grant Date	Effective Date	Expiration Date	Print Date
06-14-2017	09-11-2020	06-14-2029	

Market Number	Channel Block	Sub-Market Designator
PEA007	G	0

Market Name
Boston, MA

1st Build-out Date	2nd Build-out Date	3rd Build-out Date	4th Build-out Date
	06-14-2025		

Waivers/Conditions:

Special Condition 1 (9/11/2020): Licensee is an indirect, wholly owned subsidiary of DISH Network Corporation (DISH). This license is subject to licensee's compliance with the conditions and restrictions imposed by the Commission in MO&O, Declaratory Ruling and Order of Proposed Modification, FCC 19-103 and the commitments made by DISH in its July 26, 2019 Commitments Letter including Attachment A thereto (see, e.g., FCC 19-103 at App. H), as modified by the Commission, both of which are incorporated by reference into and made operative by Order of Modification and Extension of Time to Construct, DA 20-1072 (WTB Sept. 11, 2020). These conditions, restrictions and commitments include, but are not limited to, the following (see FCC 19-103 and DA 20-1072 for further information):

Conditions:
Pursuant to §309(h) of the Communications Act of 1934, as amended, 47 U.S.C. §309(h), this license is subject to the following conditions: This license shall not vest in the licensee any right to operate the station nor any right in the use of the frequencies designated in the license beyond the term thereof nor in any other manner than authorized herein. Neither the license nor the right granted thereunder shall be assigned or otherwise transferred in violation of the Communications Act of 1934, as amended. See 47 U.S.C. § 310(d). This license is subject in terms to the right of use or control conferred by §706 of the Communications Act of 1934, as amended. See 47 U.S.C. §606.

This license may not authorize operation throughout the entire geographic area or spectrum identified on the hardcopy version. To view the specific geographic area and spectrum authorized by this license, refer to the Spectrum and Market Area information under the Market Tab of the license record in the Universal Licensing System (ULS). To view the license record, go to the ULS homepage at http://wireless.fcc.gov/uls/index.htm?job=home and select "License Search". Follow the instructions on how to search for license information.

Special Condition 1a (9/11/2020): DISH is obligated to provide 5G Broadband Service over this license. DISH has waived its rights to use this license under the Commission's flexible-use policies and this license is expressly conditioned on DISH building,deploying, and offering 5G Broadband Service, which means at least 3GPP Release 15 capable of providing Enhanced Mobile Broadband (eMBB) functionality. 5G is defined as the 5G New Radio interface standard as described in 3GPP Release 15, available at https://www.3gpp.org/release-15, or 3GPP Release 16 within 3 years of 3GPP final approval. This condition does not preclude DISH from providing IoT as a service in addition to the 5G Broadband Service, but DISH is precluded from relying on IoT (or any other non-5G Broadband Service) operations to satisfy its buildout requirements and commitments.

Special Condition 1b (9/11/2020): Final Buildout Requirement. With respect to this 600 MHz Band license, licensee shall provide 5G Broadband Service coverage and offer 5G Broadband Service by 6/14/2025 to at least seventy (75) percent of the population inthe license area. If licensee fails to establish that it meets this Final Buildout Requirement with respect to this 600 MHz Band license, this authorization shall terminate automatically without Commission action. See § 27.14(t)(4).

Special Condition 1c (9/11/2020): DISH has committed to make significant payments to the U.S. Treasury if it does not meet its deployment commitments and that commitment is a condition of the waiver/extension grant and modification of this license in DA 20-1072. These commitments include, but are not limited to, mandatory monetary payments for failure to meet deployment commitments (that are separate from the final buildout requirements), status reports, and verification metrics. If DISH fails to meet theconditions of these grants, it must make the payments required. In addition to mandatory monetary payments (and license cancellations), DISH continues to be subject to all of the Commission's other enforcement and regulatory powers for failing to meet any condition of the grants and modifications made on 9/11/2020.

Special Condition 1d (9/11/2020): Until September 11, 2026, licensee shall not (1) sell this license without the advance approval of both the FCC and the U.S. Department of Justice or (2) in any 12-month period provide in the Partial Economic Area of thislicense more than 35% of the capacity of its 5G network to any of the three largest wireless facilities-based providers (alone or in combination) without prior FCC approval. Sell means (i) to transfer, assign, or dispose of this license in any manner either directly or indirectly; or (ii) to transfer control of an entity holding this license; or (iii) to enter into a lease arrangement or any other arrangement that results in the transfer of de jure or de facto control of this license.

Licensee Name: PARKERB.COM WIRELESS L.L.C.

Call Sign: WQZM632 **File Number:** **Print Date:**

700 MHz Relicensed Area Information:

Market	Market Name	Buildout Deadline	Buildout Notification	Status

Reference Copy

EXHIBIT A

BIDDERS EQUIPMENT LIST

TENANT shall have the right to place the following equipment on TOWN's Tower including all necessary attachments for mounting antennae, coax and other related appurtenances (Collectively, "Attachments"). TENANT shall have the right to repair, replace, and/or modify said Attachments within the scope of the lease and any permits issued. Whenever the TENANT is placing, mounting, repairing or modifying any of the above equipment, the TENANT shall consult, at the TENANT's expense, with the TOWN's water tower consultant to ensure that the tower and appurtenant equipment, and the Town of Medfield public water supply is protected at all times from damage and/or contamination. If any damage or contamination does occur as a result of the TENANT's use or occupancy of the tower and/or the site, it shall be responsible for removing and replacing any and all of its equipment on the Tower and site, when it is necessary for the Town to paint, sand or repair the Tower and shall cooperate with the Town in accessing the Tower or the Site, as necessary to paint, maintain, sand, repair or access the Tower or Site to conduct tests, or to take samples of water, soil, paint, etc.

ATTACH EQUIPMENT LIST

PLEASE SEE ATTACHED SCOPE OF WORK.

SCOPE OF WORK

THIS IS NOT AN ALL INCLUSIVE LIST. CONTRACTOR SHALL UTILIZE SPECIFIED EQUIPMENT PART OR ENGINEER APPROVED EQUIVALENT. CONTRACTOR SHALL VERIFY ALL NEEDED EQUIPMENT TO PROVIDE A FUNCTIONAL SITE. THE PROJECT GENERALLY CONSISTS OF THE FOLLOWING:

TOWER SCOPE OF WORK:

- INSTALL (3) PROPOSED PANEL ANTENNAS (1 PER SECTOR)
- INSTALL PROPOSED JUMPERS
- INSTALL (6) PROPOSED RRUs (2 PER SECTOR)
- INSTALL (3) PROPOSED OVER VOLTAGE PROTECTION DEVICE (OVP) (1 PER SECTOR)
- INSTALL (3) PROPOSED HYBRID CABLES (1 PER SECTOR)
- INSTALL (3) DOUBLE Z-BRACKETS (1 PER SECTOR)

GROUND SCOPE OF WORK:

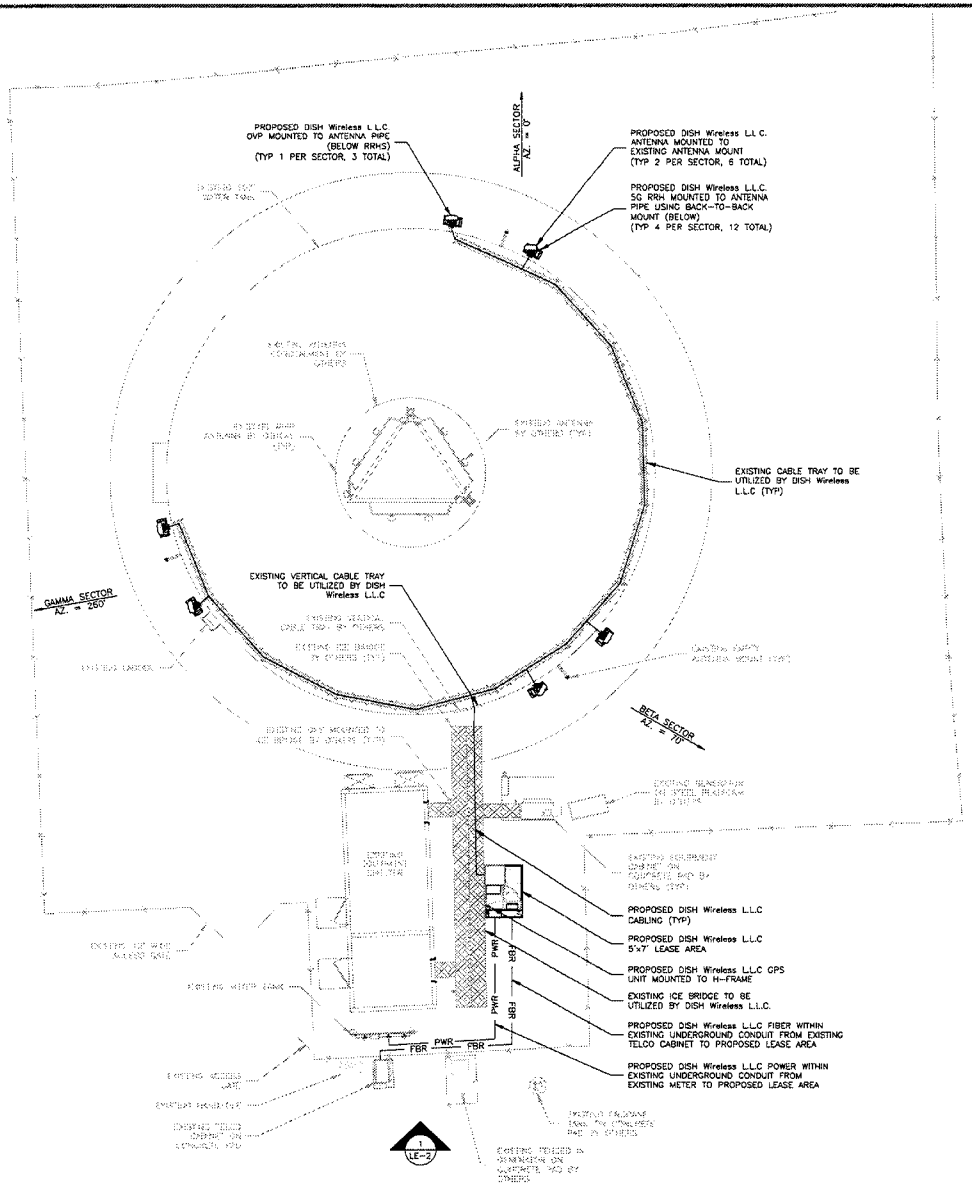
- INSTALL (1) PROPOSED METAL PLATFORM WITH H-FRAME
- INSTALL (1) PROPOSED PPC CABINET
- INSTALL (1) PROPOSED EQUIPMENT CABINET
- INSTALL (1) PROPOSED POWER CONDUIT
- INSTALL (1) PROPOSED TELCO CONDUIT
- INSTALL (1) PROPOSED GROUNDING CONDUIT
- INSTALL (1) PROPOSED TELCO-FIBER BOX
- INSTALL (1) PROPOSED GPS UNIT
- INSTALL (1) PROPOSED FIBER NID (IF REQUIRED)

BIDDERS EXHIBIT B

Site Plan of any Land and/or Buildings(s), with proposed location of bidder's ground facility, plus a list of any Equipment on said Land or in said Building(s) to be included in the Lease.

ATTACH SITE PLAN

SEE ATTACHED SITE PLAN BY NB+C ENGINEERING SERVICES, LLC DATED 6/16/23.



SITE CONTROL POINT:
CENTER OF WATER TANK
N 42.185953° (42°-11'-09.430")
W 71.289423° (71°-17'-21.920")

COMPOUND PLAN

8' 4' 0 8' 16'
1/8"=1'-0"

dish wireless.
5701 SOUTH SANTA FE DRIVE
LITTLETON, CO 80120

NB+C
TOTALLY COMMITTED.
NB+C ENGINEERING SERVICES, LLC.
100 APOLLO DRIVE
SUITE 303
CHELMSFORD, MA 01824
(978) 970-8001

IT IS A VIOLATION OF LAW FOR ANY PERSON, UNLESS THEY ARE ACTING UNDER THE DIRECTION OF A LICENSED PROFESSIONAL ENGINEER, TO ALTER THIS DOCUMENT.

DRAWN BY:	CHECKED BY:	APPROVED BY:
CWE	NSB	DRG

RFDS REV #: 0

LEASE EXHIBIT

SUBMITTALS

REV	DATE	DESCRIPTION
A	08/18/23	ISSUED FOR REVIEW

CARRIER
DISH Wireless L.L.C.

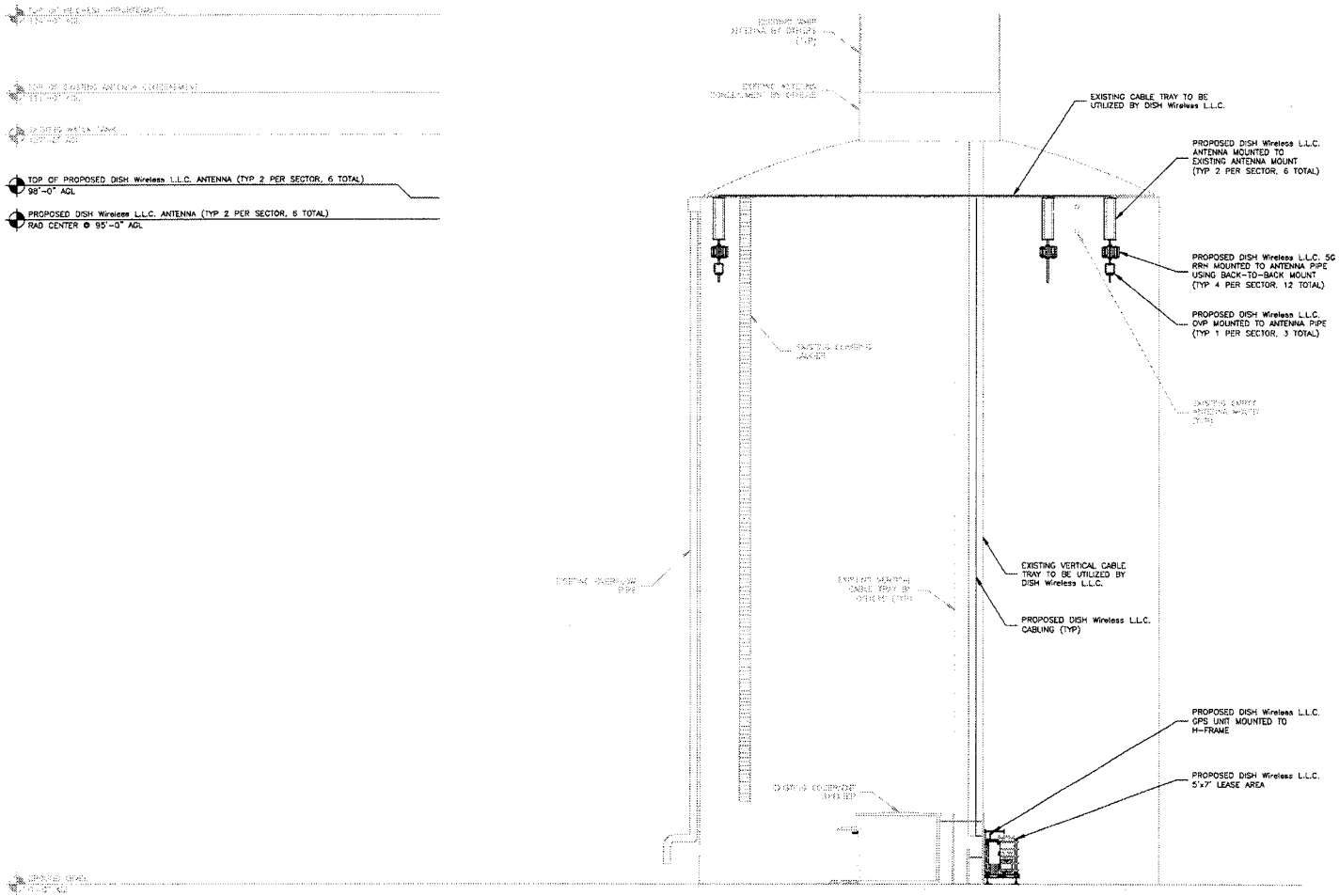
LANDLORD
TOWN OF MEDFIELD

DISH Wireless L.L.C.
PROJECT INFORMATION
BOBOS01073B

21 EASTMOUNT ROAD
MEDFIELD, MA 02052

SHEET TITLE
COMPOUND PLAN

SHEET NUMBER
LE-1



WATER TANK ELEVATION

8' 4' 0 8' 16'
1/8"=1'-0"

1

dish wireless.

5701 SOUTH SANTA FE DRIVE
LITTLETON, CO 80120

NB+C
TOTALLY COMMITTED.
NB+C ENGINEERING SERVICES, LLC.
100 APOLLO DRIVE
SUITE 302
CHELMSFORD, MA 01824
(978) 934-2424

IT IS A VIOLATION OF LAW FOR ANY PERSON, UNLESS THEY ARE ACTING UNDER THE DIRECTION OF A LICENSED PROFESSIONAL ENGINEER, TO ALTER THIS DOCUMENT.

DRAWN BY:	CHECKED BY:	APPROVED BY:
CWE	NSB	DRG

RFDS REV #: 0

LEASE EXHIBIT

SUBMITTALS

REV	DATE	DESCRIPTION
A	06/16/23	ISSUED FOR REVIEW

CARRIER
DISH Wireless L.L.C.

LANDLORD
TOWN OF MEDFIELD

DISH Wireless L.L.C. PROJECT INFORMATION
BOBOS01073B

21 EASTMOUNT ROAD
MEDFIELD, MA 02052

SHEET TITLE
WATER TANK ELEVATION

SHEET NUMBER
LE-2

DISH WIRELESS L.L.C. ("DISH")

EXCEPTIONS TO RFP

MT. NEBO WIRELESS FACILITY BID-LEASING SPACE FOR WIRELESS COMMUNICATIONS ANTENNAS AND ASSOCIATED CABLING AND GROUND EQUIPMENT ON A STANDPIPE WATER TANK ON A PARCEL OF TOWN-OWNED LAND (38-015) OFF EASTMOUNT ROAD EAST OF THE TOWN CENTER AND KNOWN AS "MT. NEBO"

Due Date: October 20, 2023

Please accept this DISH Wireless L.L.C. ("**DISH**") request for proposal regarding the above-referenced property. This bid is submitted with the following exceptions. The parties will diligently work together in good faith to finalize and execute a mutually agreed upon lease agreement:

Lease Agreement

1. **Paragraph 2-Term-** Please revise the first sentence to read as follows:

   "The initial lease term is ten (10) years (the "**Initial Term**") commencing the first day of the month following Tenant's receipt of the building permit ("**Commencement Date**")."

2. **Paragraph 2-Term-** Please revise the first sentence to read as follows:

   "The initial annual rent to be paid by Tenant to Landlord is (figure pending negotiation), which Tenant shall pay in equal monthly installments of (figure pending negotiation) beginning on the Commencement Date and continuing through the term of this Agreement."

3. **Paragraph 2-Term**- Please add the following sentence to the end of the paragraph:

   "The first Rent payment shall be made within thirty (30) business days of the Commencement Date, with subsequent Rent payable by the fifth (5th) day of each month."

4. **Paragraph 8-Co-Location-**Please delete the last sentence and replace with:

   "If interference continues for a period more than forty-eight (48) hours following a Party's receipt of notification thereof, then either Party shall cause any interfering party to cease operating, and/or relocate, the source of interference, or to reduce the power sufficiently to minimize the Interference until such interference can be remedied."

5. **Paragraph 9Assignment/Subletting**- 7th line, please delete and replace with the following:

"Except as set forth above, Tenant shall not assign this Agreement to any transferee/assignee whose net worth on the day immediately preceding such assignment, sale or transfer is less than the net worth of Tenant on the date hereof or the day immediately preceding such sale, assignment or transfer."

6. **Paragraph 15d.-Specific Provisions Relating to Water Tower/Public Water Supply-** 4th line, please delete and replace "five (5)" with "one (1)" year.

7. **Paragraph 16-Tower Compliance**- Please add the following to the next paragraph in this section:

"The Parties acknowledge and agree that Tenant's ability to lawfully use the Premises is contingent upon Tenant obtaining all certificates, permits, approvals and other authorizations that may be required by any Governmental Authority in accordance with Applicable Law (collectively, the "**Governmental Approvals**"). Tenant will endeavor to obtain all such Governmental Approvals promptly. Landlord hereby authorizes Tenant, at Tenant's sole cost and expense, to file and submit for Governmental Approvals. Landlord shall: (a) cooperate with Tenant in Tenant's efforts to obtain such Governmental Approvals; (b) promptly execute and deliver all documents necessary to obtain and maintain the Government Approvals; and (c) not take any action that would adversely affect Tenant's ability to obtain and/or maintain the Governmental Approvals. If: (i) any application for Governmental Approvals is rejected, conditioned, materially delayed or otherwise not approved for any or no reason; or (ii) Tenant determines, in Tenant's sole and absolute discretion, that such Governmental Approvals cannot be obtained in a timely and commercially reasonable manner (clauses (i) and (ii) collectively, the "**Contingencies**"), then, Tenant shall have the right in its sole and absolute discretion to terminate this Agreement immediately upon Notice to Landlord, without penalty or further obligation to Landlord (or Landlord's affiliates, employees, officers, agents or lenders). If, following the Commencement Date, and through no fault of Tenant, any Governmental Approval issued to Tenant is canceled, expires, lapses or is otherwise withdrawn or terminated by the applicable Governmental Authority, then Tenant shall have the right in its sole and absolute discretion to terminate this Agreement upon ninety (90) days' Notice to Landlord without penalty or further obligation to Landlord (or Landlord's affiliates, employees, officers, agents or lenders). If this Agreement is terminated, this Agreement shall be of no further force or effect (except as set forth to the contrary herein)."

8. **Paragraph 18- Tenant's Default and Landlord Remedies-**2nd line, please delete and replace ten (10) with twenty (20) days.

9. **Paragraph 18-Tenant's Default and Landlord Remedies-**starting at the 13th line, please delete and replace to match the following:

"...the Municipality lawfully may or at any time thereafter upon thirty (30) days written notice enter upon the Premises or any part thereof in the name of the

whole and repossess the same, including all equipment and trade fixtures therein and/or annexed hereto....."

PROPOSAL to the TOWN OF MEDFIELD
9th Annual Hunter's Run 5K and 1 mile Fun Run
April 7, 2024

I am seeking approval to hold the 9th Annual Hunter's Run on April 7, 2024. This will be our 9th year raising funds for the best Children's Hospital in the World. We hope to inspire our community to get outside and moving! I have approval from Chief Guerette of the Medfield Police and it is on their calendar. We are passionate about our community having knowledge of Organ Donation. With the funds raised, we have been able to give back to local charities as well as continually support our cause at Boston Children's Hospital Pediatric Transplant Center and Donate Life.

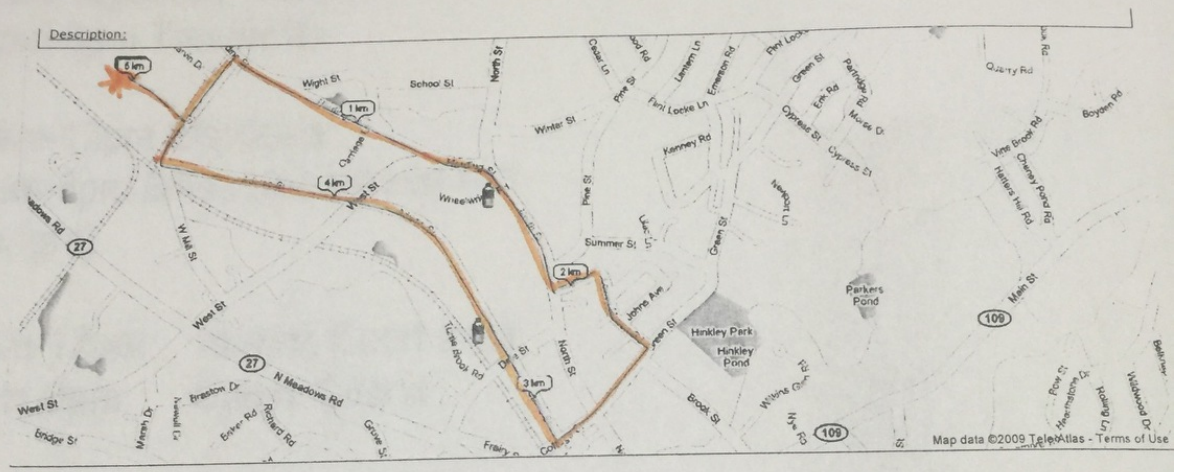
Sadly, in June of 2023 Hunter lost his battle to cancer. We know Hunter would want us to continue to spread his story of HOPE and inspire others to not only Donate Life but also to Celebrate Life every single day.

I do have help in organizing the event through my work, friends, and the countless number of kind people I know around town who have offered to help. I also have approval from Chief Guerette of the Medfield Police. I am a Health Coach, so getting our community moving more is also a desire of mine. Plus, I feel the time of the year is great, hopefully the snow will be melted and it will be a fun way to get people outdoors.

PROPOSED ROUTE INFORMATION

All route information is the same as the prior years. I am an employee at Kingsbury Club. We have a 5K route that begins and ends at the end of Ice House Road. I propose to use this route as well as the facility for restrooms, and parking. I have permission to use the Kingsbury Club for the event. The course is as follows, a 5K:

Kingsbury Classic 5K Route



- Left out of driveway onto West Mill Street
- Right onto Harding Street (turns into North Street)
- Left onto Lowell Mason Road to end
- Right onto Green Street
- Cross North Street onto Cottage Street
- Right onto Adams Street, through stop sign
- Right onto West Mill Street
- Finish at Kingsbury Club on left

Thank you for considering my event. Please contact me via phone or via email, my information is as follows:

Kristen Williams
29 Evergreen Way
Health Coach, Kingsbury Club
MS Health & Wellness Promotion
508.314.8795
swierky43@comcast.net

Commonwealth of Massachusetts

Executive Office of Public Safety and Security
State 911 Department

State 911 Department

Training Grant Application

Fiscal Year 2024

All applications shall be mailed or hand delivered or via Commbuys, www.commbuys.com

All applications must be received by 5:00 P.M. on Thursday, December 28, 2023

FY 2024 TRAINING GRANT

Application Checklist

- ☐ Signed and Dated Training Grant Application Cover Page
- ☐ Completed and Attached the ***Personnel Costs Worksheet(s)*** **{{REQUIRED}}**
- ☒ Completed Training Grant Budget Narrative
- ☒ Completed Contractor Authorized Signatory Listing Form signed by a City or Town Official
  - ☒ **Completed and Notarized Proof of Authentication of Signature Form for the City or Town Official who signed the Contractor Authorized Signatory Listing Form**
- ☐ Completed and Notarized Proof of Authentication of Signature Form(s) for **each** Signatory listed on the grant
- ☐ Completed Highlighted Sections, Signed and Dated Standard Contract Form

DO NOT SUBMIT DOUBLE-SIDED APPLICATIONS

Application with original signatures shall be submitted to:

State 911 Department
151 Campanelli Drive, Suite A
Middleborough, MA 02346

FY 2024 TRAINING GRANT

1. Name of Eligible Entity / PSAP / RECC	Medfield Police Department
Address	112 North Street
City/Town/Zip	Medfield, MA 02052
Telephone Number	(508) 359-2315
Fax Number	(508) 359-6926
Website	www.town.medfield.net
2. Name & Title of Authorized Signatory	Kristine Trierweiler, Town Administrator
Telephone Number	508-906-3011
Email Address	ktrierweiler@medfield.net
3. Name & Title Grant Contract Manager	Barry McGrath, Deputy Chief
Telephone Number	508-359-2315 X3166
Email Address	bmcgrath@medfield.net

4. Total Grant Program Funds Requested **$18,066.13**

5. Applicant meets the EMD requirements established by the State 911 Department by:

a) **Providing EMD in-house utilizing certified emergency medical dispatchers and the following Emergency Medical Dispatch Protocol Reference System (EMDPRS):**

☐ **APCO** ☒ **PowerPhone** ☐ **Priority Dispatch**

OR

b) **Utilizing the following Certified EMD Resource:** _____

CEMDR's Emergency Medical Dispatch Protocol Reference System (EMDPRS):

☐ **APCO** ☐ **PowerPhone** ☐ **Priority Dispatch**

6. ***Sign below to acknowledge having read and agreed to the grant conditions and reporting requirements listed in the grant guidelines.***

Signed under the penalties of perjury this _____ ***day of*** _____, ***20*** ____.

_____

ORIGINAL SIGNATURE OF AUTHORIZING SIGNATORY

FY 2024 TRAINING GRANT
BUDGET NARRATIVE

A. Fees – Fees associated with attendance at approved live or online 911 training courses, including certifications/recertifications for certified Telecommunicators to include 16 hours of continued education or for those working toward certification, membership fees, and/or conference registration fees. **Add the total *Vendor Fees* column(s) from the *Personnel Costs Worksheet(s)* with the Membership & Conference Fees below to get the Total.**

For Membership fees, list the name and amount for each below.

Membership Fees:

For Conference fees, list the name of the conference, number attending and the amount for each conference below.

Conference Fees:

Total Category A | **$ 5,572.05**

B. Personnel Costs – Straight time **or** overtime expenses for participants or replacement/backfill (who are certified telecommunicators), to cover participant class hours but not both to meet the minimum training and certification requirements for enhanced 911 telecommunicators and minimum training requirements governing emergency medical dispatch established by the State 911 Department; for administrator backroom training; for other authorized training; and straight time or overtime expenses for attendance at the State 911 Department Dispatch Academy. **Add the total *Salary* column(s) from the *Personnel Costs Worksheet(s)* to get the Total.**

Total Category B | **$ 12,494.08**

Completed / Attached the *Personnel Costs Worksheet(s)* {{REQUIRED}}

C. Training Materials and Other Products – Funding may be authorized for the purchase, installation, replacement, maintenance, and /or upgrade of software and other products related to the certification and training of enhanced 911 telecommunicators, including but not limited to, call handling guide cards, call handling software, skill and ability testing software, and additional related training materials such as books and manuals. In addition, funding not to exceed $2,500 may be authorized for the purchase of skill and ability software/programs/subscriptions utilized by a PSAP to enhance the skill set of its certified telecommunicators.

Description:

Attach quote for this category

Total Category C

D. Lodging – Funding for lodging expenses may be authorized for participation in training courses that are scheduled for two (2) or more consecutive days **and** the distance of which is equal to or greater than ninety (90) miles away from where travel originates. Lodging expenses may only be authorized for nights of stay that occur between consecutive training course days, except with the prior WRITTEN approval of the State 911 Department *prior to travel* where (1) travel originates from the Islands of Martha's Vineyard and/or Nantucket; or (2) in cases of extreme hardship; or (3) unless otherwise approved by the State 911 Department in its sole discretion. Travel distance for lodging will be calculated using the place of employment as the origination point and will be verified utilizing a recognized mileage guide such as MapQuest. **NOTE: Lodging for conferences is not eligible under the grant.**

Description:

Total Category D

FY 2024 TRAINING GRANT

COMMONWEALTH OF MASSACHUSETTS ~ STANDARD CONTRACT FORM

This form is jointly issued and published by the Office of the Comptroller (CTR), the Executive Office for Administration and Finance (ANF), and the Operational Services Division (OSD) as the default contract for all Commonwealth Departments when another form is not prescribed by regulation or policy. The Commonwealth deems void any changes made on or by attachment (in the form of addendum, engagement letters, contract forms or invoice terms) to the terms in this published form or to the **Standard Contract Form Instructions and Contractor Certifications**, the **Commonwealth Terms and Conditions for Human and Social Services** or the **Commonwealth IT Terms and Conditions** which are incorporated by reference herein. Additional non-conflicting terms may be added by Attachment. Contractors are required to access published forms at CTR Forms: https://www.macomptroller.org/forms. Forms are also posted at OSD Forms: https://www.mass.gov/lists/osd-forms.

CONTRACTOR LEGAL NAME: Town of Medfield **(and d/b/a):** Medfield Police Department	**COMMONWEALTH DEPARTMENT NAME:** State 911 Department **MMARS Department Code:** EPS
Legal Address: (W-9, W-4): 459 Main Street Medfield, MA 02052	**Business Mailing Address:** 151 Campanelli Drive, Suite A, Middleborough, MA 02346
Contract Manager: Barry McGrath — **Phone:** 508-359-2315	**Billing Address (if different):**
E-Mail: bmcgrath@medfield.net — **Fax:** 508-359-6926	**Contract Manager:** Cindy Reynolds — **Phone:** 508-821-7299
Contractor Vendor Code: VC	**E-Mail:** 911DeptGrants@mass.gov — **Fax:** 508-947-1452
Vendor Code Address ID (e.g. "AD001"): AD 001 **(Note: The Address ID must be set up for EFT payments.)**	**MMARS Doc ID(s):** CT EPS GRNT **RFR/Procurement or Other ID Number:** FY24 GRNT

X NEW CONTRACT

PROCUREMENT OR EXCEPTION TYPE: (Check one option only)

- __ **Statewide Contract** (OSD or an OSD-designated Department)
- __ **Collective Purchase** (Attach OSD approval, scope, budget)
- X **Department Procurement** (includes all Grants - 815 CMR 2.00) (Solicitation Notice or RFR, and Response or other procurement supporting documentation)
- __ **Emergency Contract** (Attach justification for emergency, scope, budget)
- __ **Contract Employee** (Attach Employment Status Form, scope, budget)
- __ **Other Procurement Exception** (Attach authorizing language, legislation with specific exemption or earmark, and exception justification, scope and budget)

__ CONTRACT AMENDMENT

Enter **Current Contract End Date *Prior*** to Amendment: _____, 20__.

Enter **Amendment Amount:** $_____. (or "no change")

AMENDMENT TYPE: (Check one option only. Attach details of amendment changes.)

- __ **Amendment to Date, Scope or Budget** (Attach updated scope and budget)
- __ **Interim Contract** (Attach justification for Interim Contract and updated scope/budget)
- __ **Contract Employee** (Attach any updates to scope or budget)
- __ **Other Procurement Exception** (Attach authorizing language/justification and updated scope and budget)

The Standard Contract Form Instructions and Contractor Certifications and the following Commonwealth Terms and Conditions document are incorporated by reference into this Contract and are legally binding: (Check ONE option): X Commonwealth Terms and Conditions __ Commonwealth Terms and Conditions For Human and Social Services __ Commonwealth IT Terms and Conditions

COMPENSATION: (Check ONE option): The Department certifies that payments for authorized performance accepted in accordance with the terms of this Contract will be supported in the state accounting system by sufficient appropriations or other non-appropriated funds, subject to intercept for Commonwealth owed debts under 815 CMR 9.00.

__ **Rate Contract.** (No Maximum Obligation) Attach details of all rates, units, calculations, conditions or terms and any changes if rates or terms are being amended.)

X **Maximum Obligation Contract.** Enter total maximum obligation for total duration of this contract (or ***new*** total if Contract is being amended). $ _____.

PROMPT PAYMENT DISCOUNTS (PPD): Commonwealth payments are issued through EFT 45 days from invoice receipt. Contractors requesting **accelerated** payments must identify a PPD as follows: Payment issued within 10 days__% PPD; Payment issued within 15 days __% PPD; Payment issued within 20 days __% PPD; Payment issued within 30 days __% PPD. If PPD percentages are left blank, identify reason: X agree to standard 45 day cycle __statutory/legal or Ready Payments (M.G.L. c. 29, § 23A); __only initial payment (subsequent payments scheduled to support standard EFT 45 day payment cycle. See Prompt Pay Discounts Policy.)

BRIEF DESCRIPTION OF CONTRACT PERFORMANCE or REASON FOR AMENDMENT: (Enter the Contract title, purpose, fiscal year(s) and a detailed description of the scope of performance or what is being amended for a Contract Amendment. Attach all supporting documentation and justifications.) **Contract is for the reimbursement of funds under the State 911 Department FY 2024 Training Grant as authorized and awarded in compliance with the grant guidelines and the grantee's approved application.**

ANTICIPATED START DATE: (Complete ONE option only) The Department and Contractor certify for this Contract, or Contract Amendment, that Contract obligations:

__ 1. may be incurred as of the Effective Date (latest signature date below) and **no** obligations have been incurred **prior** to the Effective Date.

__ 2. may be incurred as of _____, **20**___, a date **LATER** than the Effective Date below and **no** obligations have been incurred **prior** to the Effective Date.

__ 3. were incurred as of _____, **20**___, a date **PRIOR** to the Effective Date below, and the parties agree that payments for any obligations incurred prior to the Effective Date are authorized to be made either as settlement payments or as authorized reimbursement payments, and that the details and circumstances of all obligations under this Contract are attached and incorporated into this Contract. Acceptance of payments forever releases the Commonwealth from further claims related to these obligations.

CONTRACT END DATE: Contract performance shall terminate as of **June 30, 2024,** with no new obligations being incurred after this date unless the Contract is properly amended, provided that the terms of this Contract and performance expectations and obligations shall survive its termination for the purpose of resolving any claim or dispute, for completing any negotiated terms and warranties, to allow any close out or transition performance, reporting, invoicing or final payments, or during any lapse between amendments.

CERTIFICATIONS: Notwithstanding verbal or other representations by the parties, the **"Effective Date"** of this Contract or Amendment shall be the latest date that this Contract or Amendment has been executed by an authorized signatory of the Contractor, the Department, or a later Contract or Amendment Start Date specified above, subject to any required approvals. The Contractor certifies that they have accessed and reviewed all documents incorporated by reference as electronically published and the Contractor makes all certifications required under the Standard Contract Form Instructions and Contractor Certifications under the pains and penalties of perjury, and further agrees to provide any required documentation upon request to support compliance, and agrees that all terms governing performance of this Contract and doing business in Massachusetts are attached or incorporated by reference herein according to the following hierarchy of document precedence, the applicable Commonwealth Terms and Conditions, this Standard Contract Form, the Standard Contract Form Instructions and Contractor Certifications, the Request for Response (RFR) or other solicitation, the Contractor's Response (excluding any language stricken by a Department as unacceptable, and additional negotiated terms, provided that additional negotiated terms will take precedence over the relevant terms in the RFR and the Contractor's Response only if made using the process outlined in 801 CMR 21.07, incorporated herein, provided that any amended RFR or Response terms result in best value, lower costs, or a more cost effective Contract.

AUTHORIZING SIGNATURE FOR THE CONTRACTOR:

X:_____. Date:_____.

(Signature and Date Must Be Captured at Time of Signature)

Print Name: Kristine Trierweiler.

Print Title: Town Administrator.

AUTHORIZING SIGNATURE FOR THE COMMONWEALTH:

X:_____. Date:_____.

(Signature and Date Must Be Captured at Time of Signature)

Print Name: Frank Pozniak.

Print Title: Executive Director.

COMMONWEALTH OF MASSACHUSETTS
CONTRACTOR AUTHORIZED SIGNATORY LISTING

Contractor Legal Name:
Contractor Vendor/Customer Code: VC

INSTRUCTIONS: Any Contractor (other than a sole-proprietor or an individual contractor) must provide a listing of individuals who are authorized as legal representatives of the Contractor who can sign contracts and other legally binding documents related to the contract on the Contractor's behalf. In addition to this listing, any state department may require additional proof of authority to sign contracts on behalf of the Contractor, or proof of authenticity of signature (a notarized signature that the Department can use to verify that the signature and date that appear on the Contract or other legal document was actually made by the Contractor's authorized signatory, and not by a representative, designee or other individual.)

NOTICE: ***Acceptance of any payment under a Contract or Grant shall operate as a waiver of any defense by the Contractor challenging the existence of a valid Contract due to an alleged lack of actual authority to execute the document by the signatory.***

For privacy purposes **DO NOT ATTACH** any documentation containing personal information, such as bank account numbers, social security numbers, driver's licenses, home addresses, social security cards or any other personally identifiable information that you do not want released as part of a public record. The Commonwealth reserves the right to publish the names and titles of authorized signatories of contractors.

AUTHORIZED SIGNATORY NAME	TITLE
Kristine Trierweiler	**Town Administrator**

I certify that I am the President, Chief Executive Officer, Chief Fiscal Officer, Corporate Clerk or Legal Counsel for the Contractor and as an authorized officer of the Contractor I certify that the names of the individuals identified on this listing are current as of the date of execution below and that these individuals are authorized to sign contracts and other legally binding documents related to contracts with the Commonwealth of Massachusetts on behalf of the Contractor. I understand and agree that the Contractor has a duty to ensure that this listing is immediately updated and communicated to any state department with which the Contractor does business whenever the authorized signatories above retire, are otherwise terminated from the Contractor's employ, have their responsibilities changed resulting in their no longer being authorized to sign contracts with the Commonwealth or whenever new signatories are designated.

_____ Date: _____
Signature

Name & Title: _____ Telephone: _____

Fax: 508-359-6182 Email: ktrierweiler@medfield.net

[Listing cannot be accepted without all of this information completed]
A copy of this listing must be attached to the "record copy" of a contract filed with the department.

REMINDER:

THE STATE 911 DEPARTMENT REQUIRES A NOTARIZED *PROOF OF AUTHENTICATION OF SIGNATURE FORM* FOR THE PERSON WHO SIGNS THE *CONTRACTOR AUTHORIZED SIGNATORY LISTING FORM ABOVE* AND FOR EACH PERSON LISTED AS AN AUTHORIZED SIGNATORY ON THE GRANT.

COMMONWEALTH OF MASSACHUSETTS
CONTRACTOR AUTHORIZED SIGNATORY LISTING

Contractor Legal Name: Town of Medfield
Contractor Vendor/Customer Code: VC

PROOF OF AUTHENTICATION OF SIGNATURE

This page is optional and is available for a department to authenticate contract signatures. It is recommended that Departments obtain authentication of signature for the signatory who submits the Contractor Authorized Listing.

This Section MUST be completed by the Contractor Authorized Signatory in presence of notary.

Signatory's full legal name (**print or type**): Kristine Trierweiler

Title: Town Administrator

X_____

Signature as it will appear on contract or other document (**Complete only in presence of notary**):

AUTHENTICATED BY NOTARY OR CORPORATE CLERK (PICK ONLY ONE) AS FOLLOWS:

On this _____ day of _____, 20____ before me, the undersigned notary public, personally appeared _____ (name of document signer), proved to me through satisfactory evidence of identification, which was _____, to be the person whose name is signed above and acknowledged to me that (he) (she) signed it voluntarily for its stated purpose as an authorized signatory for the Contractor.

_____
Notary Public Signature
My MA Commission expires on: _____

AFFIX NOTARY SEAL

On this _____ day of _____, 20____ before me, the undersigned corporate clerk, personally appeared _____ (name of document signer), proved to me through satisfactory evidence of identification, which was _____, to be the person whose name is signed above and acknowledged to me that (he) (she) signed it voluntarily for its stated purpose as an authorized signatory for the Contractor.

_____
Corporate Clerk Signature

AFFIX CORPORATE SEAL

COMMONWEALTH OF MASSACHUSETTS
CONTRACTOR AUTHORIZED SIGNATORY LISTING

Contractor Legal Name: Town of Medfield
Contractor Vendor/Customer Code: VC

PROOF OF AUTHENTICATION OF SIGNATURE

This page is optional and is available for a department to authenticate contract signatures. It is recommended that Departments obtain authentication of signature for the signatory who submits the Contractor Authorized Listing.

This Section MUST be completed by the Contractor Authorized Signatory in presence of notary.

Signatory's full legal name (**print or type**): Kristine Trierweiler

Title: Town Administrator

X_____

Signature as it will appear on contract or other document (**Complete only in presence of notary**):

AUTHENTICATED BY NOTARY OR CORPORATE CLERK (PICK ONLY ONE) AS FOLLOWS:

On this _____ day of _____, 20____ before me, the undersigned notary public, personally appeared _____ (name of document signer), proved to me through satisfactory evidence of identification, which was _____, to be the person whose name is signed above and acknowledged to me that (he) (she) signed it voluntarily for its stated purpose as an authorized signatory for the Contractor.

_____
Notary Public Signature
My MA Commission expires on: _____

AFFIX NOTARY SEAL

On this _____ day of _____, 20____ before me, the undersigned corporate clerk, personally appeared _____ (name of document signer), proved to me through satisfactory evidence of identification, which was _____, to be the person whose name is signed above and acknowledged to me that (he) (she) signed it voluntarily for its stated purpose as an authorized signatory for the Contractor.

_____
Corporate Clerk Signature

AFFIX CORPORATE SEAL

FY 2024 Training Grant Personnel Costs Worksheet

CERTIFIED PERSONNEL

PSAP Name:

{List Personnel in Alphabetical Order by Last Name}							
LAST NAME	FIRST NAME	OT Rate	Con Ed.	Travel	Total Hrs	Total Salary	Enter the Vendor Fees for 16 Hours of Training
Burgess	Daniel	$ 70.20	16		16	$ 1,123.20	$ 371.47
Costello	John	$ 43.47	16		16	$ 695.52	$ 371.47
Cronin	Sandra	$ 43.47	16		16	$ 695.52	$ 371.47
Davis	Richard	$ 47.33	16		16	$ 757.28	$ 371.47
Donoghue	Brianna	$ 39.05	16		16	$ 624.80	$ 371.47
Downing	Michael	$ 52.24	16		16	$ 835.84	$ 371.47
Ledbetter	Garrett	$ 64.09	16		16	$ 1,025.44	$ 371.47
Manganello	Michelle	$ 58.27	16		16	$ 932.32	$ 371.47
McKenna	Joha	$ 48.88	16		16	$ 782.08	$ 371.47
Moses	James	$ 56.34	16		16	$ 901.44	$ 371.47
Neal	Daniel	$ 50.30	16		16	$ 804.80	$ 371.47
Plant	Jonothan	$ 49.11	16		16	$ 785.76	$ 371.47
Sallale	Wayne	$ 63.90	16		16	$ 1,022.40	$ 371.47
Thisse	Francis	$ 50.30	16		16	$ 804.80	$ 371.47
Walsh	Alicia	$ 43.93	16		16	$ 702.88	$ 371.47
		$ -	16		16	$ -	
		$ -	16		16	$ -	
		$ -	16		16	$ -	
		$ -	16		16	$ -	
		$ -	16		16	$ -	
		$ -	16		16	$ -	
		$ -	16		16	$ -	
		$ -	16		16	$ -	
		$ -	16		16	$ -	
		$ -	16		16	$ -	
		$ -	16		16	$ -	
		$ -	16		16	$ -	
		$ -	16		16	$ -	
		$ -	16		16	$ -	
		$ -	16		16	$ -	
		$ -	16		16	$ -	
		$ -	16		16	$ -	
		$ -	16		16	$ -	
		$ -	16		16	$ -	
		$ -	16		16	$ -	
		$ -	16		16	$ -	
		$ -	16		16	$ -	
		$ -	16		16	$ -	
		$ -	16		16	$ -	
		$ -	16		16	$ -	
RECERTIFICATION FEES WITH NO TRAINING HOURS:							
EX: APCO EMD Recert fee	*2 @ $30*	*DO NOT WRITE ON GRAY LINES*					*$ 60.00*
		DO NOT WRITE IN THIS SPACE					
DO NOT ADD LINES TO THIS WORKSHEET, AS THE FORMULAS MAY CHANGE, CONTINUE ON THE NEXT WORKSHEET BELOW				TOTALS		$ 12,494.08	$ 5,572.05

TOWN OF MEDFIELD

Office of

DIRECTOR OF PUBLIC WORKS

MEDFIELD, MASSACHUSETTS

MAURICE GOULET
Director

TO: Medfield Select Board
FROM: Maurice Goulet, Director of Public Works

DATE: November 21, 2023

RE: Joint Purchase of Salt 2023-2024 Bid Results

It is hereby recommended that the following bids be awarded to the following responsive and responsible vendors in accordance with the Town of Medfield bid specifications:

- Rock Salt — Primary Bidder: Eastern Minerals, Inc.
  Secondary Bidder: Morton Salt Co., Inc.
- Solar Salt — Primary Bidder: Eastern Minerals, Inc.
  Secondary Bidder: Mid-American Salt
- Treated Salt — Primary Bidder: Eastern Minerals, Inc.
  Secondary Bidder: Morton Salt Co., Inc.

BID RESULTS: ($ price per ton)

	Rock Salt	Solar Salt	Treated Salt
Eastern Minerals, Inc.	$59.98	$59.98	$79.98
(picked up price)	$59.98	$59.98	$79.98
Morton Salt Co., Inc.	$67.91	No Bid	$83.91
(picked up price)	$67.00	No Bid	$83.00
Mid-American Salt	$69.12	$69.12	$84.12
(picked up price)	$69.00	$69.00	$84.00
Cargill, Inc.	No Bid	No Bid	No Bid