

TOWN OF MEDFIELD



REPORT ON THE WARRANT FOR THE ANNUAL TOWN MEETING

**AMOS CLARK KINGSBURY HIGH SCHOOL
GYMNASIUM**

**MONDAY, MAY 6, 2024
7:00 PM**

**Prepared by
SELECT BOARD
April 2024**

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Rules of Order and Procedure

2024 Annual Town Meeting

1. The 2024 Town Meeting requires a quorum of two hundred and fifty (250) registered Medfield voters to commence. The Town Meeting shall begin when the Town Clerk acknowledges the quorum requirement is met and either reads the return of service on the Warrant, or the Moderator waives the reading.
2. The subject matter of the Town Meeting is limited to the Articles set forth in the 2024 Report on the Warrant for the Annual Town Meeting. The Warrant Committee Reports are contained in your Warrant, and will not be read out loud unless otherwise noted.
3. The only non-voters that are authorized to attend Town Meeting are 1) invited guests; 2) individuals providing technical or other support; or 3) Medfield students. All non-voting visitors invited to the Town Meeting shall be seated in an area designated for visitors and all Medfield students who are not yet registered to vote shall sit in an area reserved for students.
4. By my authority as Moderator, all Town Employees and individuals employed as consultants to the Town will be authorized to participate in Town Meeting as non-voters. No other non-voter is authorized to participate. Participation in Town Meeting as a non-voter does not include the ability to make a motion or register a vote.
5. The order of the Articles will be determined by the Moderator using the following general guideline:
 - a. Articles on the Consent Agenda.
 - b. Articles pertaining to Personnel issues which by law must be addressed before consideration of the Operating Budget.
 - c. The Operating Budget.
 - d. Remaining Articles requiring a simple majority vote.
 - e. Articles requiring a two-thirds ($\frac{2}{3}$) or greater vote.
6. The Moderator will recognize the Warrant Committee for the purpose of making the Main Motion on each Article, except in instances where the Warrant Committee is recommending dismissal and the sponsor of the Article does not agree. In such a case, the Moderator will recognize the sponsor of the article for the purpose of making a positive Main Motion. Immediately after the Main Motion, the Moderator will recognize a member of the Warrant Committee for the purpose of providing the recommendation of the Warrant Committee. The Moderator will then ask for any report required by law from a Town board or agency. There will be no requirement of a 'second' from the floor on Main Motions.

7. As each article of the Warrant is presented, the discussion and the vote are not on the Article as printed in the Warrant, but rather on the Motion that is on the floor for consideration. There may be several Motions at the meeting that will not precisely track the Articles as printed in the Warrant Report.
8. To avoid confusion, the Moderator will allow only one Motion to Amend to be pending on the floor at any one time.
9. Any voter wishing to speak to the Town Meeting should go to the designated microphone. There will be three microphones in the gymnasium, one for supporters of the article, marked “YES”, one for opponents of the article, marked “NO”, and one marked “?” for questions only. In the event that there is an overflow room or other alternate voting area, that area may only have one microphone. Upon being recognized by the Moderator, the speaker should identify themselves by name, street address and position in Town government (if any).
10. All speakers shall be recognized by the Moderator before providing their comments or views. It is requested that all participants speak to the community by generally addressing their comments and views ‘through’ the Moderator.
11. The Moderator will enforce a two-minute time limit on all speakers, which will be tracked by a digital clock in view of the voters. There may be occasions where the Moderator allows a reasonable amount of additional time, depending on the circumstances and based upon his best judgment.
12. Every speaker must directly address the article at issue. Any comments about an individual, an article not currently under consideration, or other topics not relevant to the article will result in redirection by the Moderator, and may result in the speaker forfeiting any remaining time.
13. It is the Moderator’s discretion to end debate, which in certain instances may be done even though a voter is standing at a microphone.
14. It will be the practice of the Moderator to take voice votes. If the Moderator is in doubt as to the outcome of the voice vote, the Moderator will ask for a show of hands. If the Moderator is still in doubt, a count by standing vote will be taken. Such a standing count shall be administered by the Deputy Moderator. Once the voting procedures commence, no further discussion will be allowed on the Motion until the Moderator declares the outcome of the vote.
15. If members of the Town Meeting doubt the ruling of the Moderator on a voice or hand vote, by state statute, any seven voters may demand that a standing vote be taken.
16. State statutes and Town Bylaws require that Motions of a certain subject matter be enacted by more than a majority vote. Certain Articles will require a supermajority and the Moderator will inform the Town Meeting of the need for a supermajority when the Article is introduced.

17. The Town Charter (Sec. 2-12) provides: “A vote of the town meeting shall be subject to only one motion for reconsideration and such motion shall require a two-thirds (2/3) vote. Action on any motion for reconsideration shall be postponed until the next session unless the current session has been declared to be the last. No motion for rescission shall be in order.” The Moderator reserves the discretion to rule on the appropriateness of any reconsideration.
18. The Moderator has broad discretion in the administration, operation, and orchestration of the Town Meeting. Moderator’s discretion will be grounded in applicable State Law, Medfield’s Charter and By-Laws, general principles of fairness, and efficiency.
19. Please, all cell phones and other portable devices should be turned ‘off’ or ‘silent’ throughout the Town Meeting.

In compliance with the American with Disabilities Act, the May 6, 2024 Annual Town Meeting, if requested, will be offered by assisted listening devices or an interpreter certified in sign language. Requests for alternative formats should be made as far in advance as possible, but no fewer than 5 days. Should you need assistance, please notify the Town Administrator’s office at 508-906-3012 or bfranklin@medfield.net.

MESSAGE FROM THE TOWN MODERATOR

Dear Friends and Neighbors:

It is my great honor to serve as Moderator for this year's Annual Town Meeting. This will mark Medfield's first Town Meeting since 2002 that has not been presided over by Scott McDermott, who I would like to thank for his many years of dedicated service to our Town.

It is now my privilege to invite you to attend Medfield's Annual Town Meeting to be held on **Monday, May 6, 2024 at 7:00 PM in the Amos Clark Kingsbury High School Gymnasium.**

For all regular Town Meeting participants, and those planning to attend this year – you have my sincere appreciation and I look forward to seeing you on May 6. For those that might need a little nudge – consider that your attendance at Annual Town Meeting means you will not be relying on a small number of your neighbors to make decisions on your behalf. To add a little more context:

- The voters at Annual Town Meeting approve Medfield's budget and vote on new legislation – much of which will affect this and future years' budgets.
- The yearly budget has a direct impact on your tax bill and how those tax dollars are spent.
- There are roughly 9,000 registered voters living in Medfield, and every one of those voters is eligible to be a legislator at Annual Town Meeting with an equal vote.
- It only takes 250 voters to start the voting.
- Last year, only 318 voters attended Annual Town Meeting.

Given these attendance figures, you may be wondering "why Town Meeting?" The answer is that we are limited by state law. Most know that Annual Town Meeting is a longstanding Medfield tradition, but you may not realize that it is the most common form of government among Massachusetts' many towns. In fact, 260 of Massachusetts' 301 towns employ an Open Town Meeting form of government. So it is not only a tradition, but it is the most popular and proven form of government amongst Medfield's peer communities.

I share the above only as a brief illustration of some of the reasons why attendance at Town Meeting is so important, and invite you to come see for yourself and draw your own conclusions. Medfield is a Town with a rich past and a vibrant present. I hope you will join me on May 6 and exercise your right to choose Medfield's future.

Respectfully Submitted,

Michael E. Pastore
Town Moderator

CONSENT AGENDA

The Town Moderator will propose certain warrant articles to be acted upon collectively, that is by a single vote, in order expedite Town Meeting proceedings. This single vote process is generally referred to as the “Consent Agenda.” The Consent Agenda is an exception to the typical voting process of Town Meeting. This year the articles recommended for the Consent Agenda are those that:

- (1) Appear annually and do not change substantially in scope or funding amount;
- (2) Are administrative in nature and have no policy implications; and/or
- (3) Have unanimous support from both the Warrant Committee and the Select Board

At the call of the Consent Agenda, the Moderator will read out the warrant article numbers individually. If any voter objects to a particular article being included in the Consent Agenda, that voter will indicate the objection by exclaiming “HOLD” to the Moderator when the number is called. The article then will be removed from the Consent Agenda and restored to its original place in the Warrant to be voted in the manner as described in the Moderator’s Rules of Order and Procedure. The Moderator will then call for a motion that the voters pass all items remaining as a unit in one vote.

The Consent Agenda will be taken up as the first order of business at the beginning of the Annual Town Meeting on Monday, May 6, 2024.

PROPOSED MOTION:

Move that Articles 1, 2, 5, 7, 8, 10, 11, 12, 15, 17, 23, 24 and 25 be passed as printed in the Warrant Report

Article #	Title	FY2025 Appropriation	Page #
1	Annual Town Report	\$0	23
2	Elected Officer Compensation	\$84,550	23
5	Authorization for New Electric Vehicle (EV) Charging Station Fund	\$3,000	31
7	Authorization for new Council on Aging (COA) Revolving Fund	\$2,000	33
8	Appropriate funds to Vaccine Revolving Fund	\$5,000	34
10	Cemetery Perpetual Care Funds	\$0	36
11	Local PEG Access Appropriation	\$292,272.41	37
12	Route 27/Dale Street Traffic Mitigation Fund	\$98,567	37
15	Transfers to the Municipal Capital Stabilization Fund	\$146,534	40
17	Appropriation to the Capital Stabilization Fund	\$1,111,000	43
23	Rescind Bond Authorization for Mount Nebo Water Tower	\$0	55
24	Appropriate funds to the 375th Anniversary Trust Fund	\$15,000	55
25	Appropriate funds to the Economic Vitality Fund	\$15,000	56



**MEDFIELD WARRANT
COMMITTEE**

**A MESSAGE TO RESIDENTS FROM
CO-CHAIRS STEPHEN CALLAHAN
& ROBERT SLINEY**

TOWN OF MEDFIELD WARRANT COMMITTEE

2023/2024 MEMBERSHIP

TERMS EXPIRING IN 2024

Peter Saladino

Robert Sliney (Co-Chair)

Edward Vozzella

TERMS EXPIRING IN 2025

Stephen Callahan (Co-Chair)

Peter Michelson

Brent Nelson

TERMS EXPIRING IN 2026

Deborah Cartisser

Emily McCabe

Jillian Rafter



**MEDFIELD WARRANT
COMMITTEE**

**A MESSAGE TO RESIDENTS FROM
CO-CHAIRS STEPHEN CALLAHAN
& ROBERT SLINEY**

Dear Resident,

On behalf of the Warrant Committee (WC), we are pleased to share our budget review summary, as well as both our recommendations for passage or dismissal and a WC report for each article. The recommendation of the WC is the first motion under the article and considered the main motion that is voted at Town Meeting (unless the article sponsor, and WC disagree on dismissal).

This year has presented many challenges for town and school officials as they prepared their FY 2025 budget requests. The same inflationary cost increases that affect all town residents have also pressured municipal and school budgets. Fortunately, increased property tax revenue from new growth, higher interest income from elevated interest rates, a redesigned health care plan and a small increase in state aid have allowed us to recommend a budget that does not require any reductions in staff in either the overall municipal or school budgets.

In the summer of 2023, members of the WC began meeting with Town officials to discuss changes in the FY2025 budget process. The changes accelerated into the fall of 2023 reviews of capital budgets. In the fall of 2023, the WC worked with the Town Administrator on the development and communication of sustainable budget guidance for both the overall Municipal and School Department budgets. This guidance is meant to achieve a sustainable balanced budget within the limits of Prop 2 ½. WC members had introductory meetings with town department heads. We also met with members of the School Committee, along with the Superintendent and the school department's Director of Finance and Operations.

Since the 2023 Town Meeting, the WC has held twelve regularly scheduled public meetings to openly discuss the budget process, the operating budgets of the Town municipal and school departments, other financial matters, and Town warrant articles. These meetings were held in person to encourage input from town residents and article sponsors. To finalize our recommendations, the WC held a public hearing on April 2, 2024 with town and school officials and Warrant Article sponsors. You can review these meetings on Medfield TV's YouTube Channel and the meeting minutes are available on the WC website.

On behalf of the WC, we would like to thank and acknowledge the dedicated staff at Medfield Administration. Town Administrator Kristine Trierweiler, Assistant Town Administrator Frank Gervasio, Assistant to Town Administrator Brittney Franklin, Land Use and Planning Director Maria De La Fuente, Treasurer/ Collector Georgia Colivas, Principal Assessor Yvonne Remillard, Town Accountant Andrew Foster, Superintendent of Schools Jeffrey Marsden, Director of Finance and Operations-Schools Michael LaFrancesca, and all the department heads who have regularly appeared before the WC to assist us with our inquiries.

We expect future budget years to be more challenging than FY2025 due in part from persistent pressure on our operating budgets and taxes that will come from (1) expiration of collective bargaining agreements, including teachers (expires end of FY2026) and Town Police and Fire (expires end of FY2025), (2) State aid not keeping pace with wage inflation and cost increases, and (3) planning for a new Elementary School Project continues and will result in a significant increase in property taxes if ultimately approved by Town Meeting and voters.

The FY2025 budget is balanced without the need for a Prop 2 ½ override and has been prepared in accordance with financial policies that are designed so that operating expenditures are covered by current operating revenues, not non-recurring revenue sources. **This means not using free cash to balance the operating budget.**

The Warrant Committee recommends support of the Municipal and School departments FY2025 Operating and Capital Budgets. These budgets proposed by Town and School Administrations and advanced by both the Select Board and School Committee, respectively, allow Medfield to meet its contractual obligations, address current needs and move forward the priorities of the Town of Medfield.

Coming out of the COVID years, the Town has managed to rebuild the general stabilization fund so that there are now reserves to help with any future economic downturn or emergency. This year we have two articles to increase our reserves. The School Tax Impact Mitigation Fund and Special Education Reserve Fund. If approved, our reserves as a percentage of operating revenue would be 10%. The buildup of these reserves is very important to maintaining the Town's strong credit rating.

Before you this year are non-financial articles on topics dealing with zoning matters (including creation of an MBTA Zoning District and Zoning Enforcement Fees), Town Charter Amendment: Town Moderator, Dog Control Bylaw, and Authorize the Disposition of Town Owned Land: Hinkley North. We encourage residents to become familiar with each article and to avail themselves of the Warrant Committee reports included in the Warrant, as well as the Warrant Committee website (www.town.medfield.net) where meeting minutes and recordings are available.

We wish to recognize and thank all the members of the Warrant Committee for their diligence, thoughtful consideration, and dedication to their duties to the Town this season. We are honored to be able to serve with this team which provides such highly valued service to the town.

If you would like to learn more about the Town of Medfield's finances, a fiscal update and this year's articles please watch a recording on Medfield TV for an update from the Warrant Committee.

More importantly please join us on May 6, 2024, for the Medfield Town Meeting to discuss and vote on the important issues pertaining to the Town.

Respectfully Submitted,

Stephen Callahan, Co-Chair

Robert Sliney, Co-Chair

REVIEW OF TOWN FINANCES

Introduction and Budget Overview

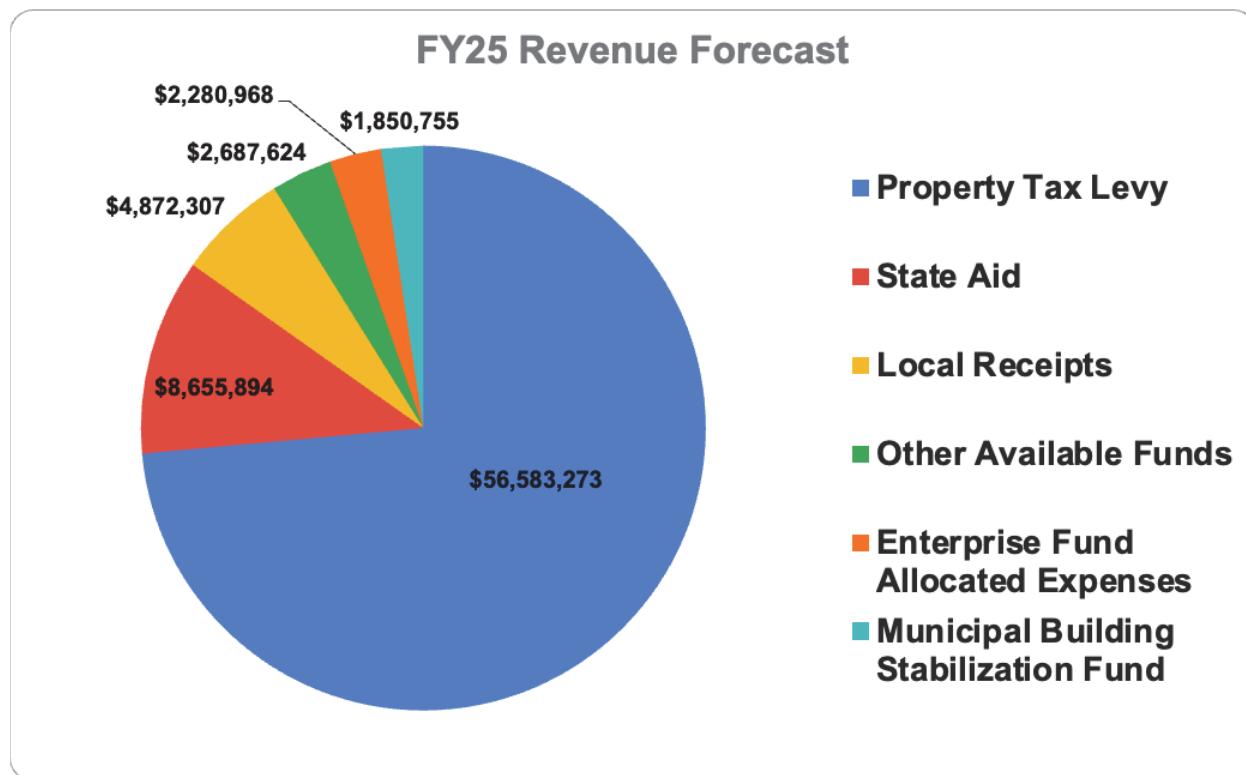
Each year, the Annual Town Meeting takes place for residents to consider a financial plan for the upcoming fiscal year, which begins on July 1st and ends the following June 30th. The operational needs of Town and School departments and other fixed costs are addressed through the annual operating budget. In addition, reserve building and long-term investment proposals are brought forward for town approval through other warrant articles. In total, the townspeople establish a financial framework to not only fund basic services but to achieve the town's strategic goals in a fiscally responsible and sustainable manner.

This year's budget process began earlier than in prior years, with clear guidance from the Warrant Committee for all departments to prepare budgets within the Proposition 2 ½ framework. After considering budgeted revenues, as well as shared fixed costs, the remaining revenues were allocated 75% to the School Department, and 25% to the Town Departments. Accordingly, Town and School departments were requested to submit Fiscal Year 2025 operating budget proposals with increases no greater than 4.8% (\$645,209) and 4.7% (\$1,935,627) from Fiscal Year 2024, respectively. This upfront guidance from the Warrant Committee led to a much more transparent and efficient budget process, and we look forward to building on this positive and collaborative momentum in the years to come.

Revenue Outlook

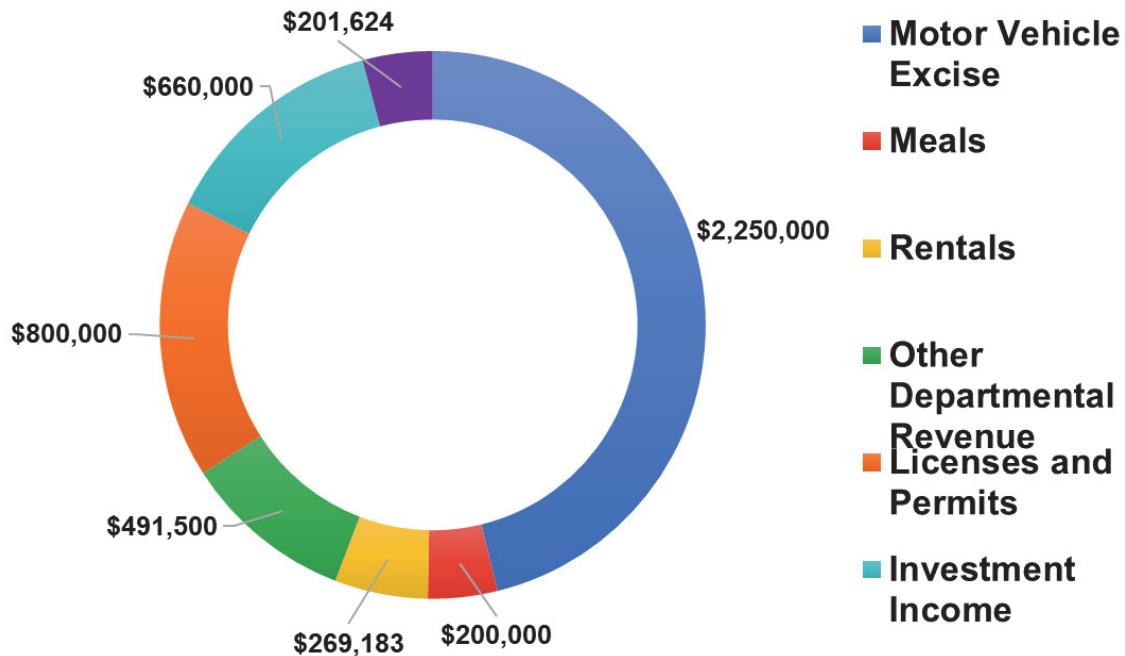
The tax levy is estimated to account for 71% of total revenues, of which almost 95% is made up of residential tax bills. These proportions are similar to prior years' trends, and the Select Board and other local officials are aware of the financial burden placed on residents. One of the Select Board's strategic goals, also identified in the Town-wide Master Plan, is to diversify the tax base. With that goal in mind, the Town utilized grant funding to evaluate potential zoning changes in the industrial extensive district near Route 27 and West Street to spur additional revenue growth. This year, proposed strategies to build up our reserves aim to address future financial impacts of the proposed elementary school project and the rising costs of special education.

On January 24th, 2024, Governor Healey released her FY2025 state budget proposal, which included a recommended 1.2% increase in state aid for Medfield. While the Commonwealth recently cited concerns over the state's revenue targets, we are cautiously optimistic that state aid will remain stable. The Town's financial management team continues to closely monitor this trend.



Despite uncertainty at the state level, Medfield's local receipt collections are expected to increase in Fiscal Year 2025. This expected growth is based on a thorough and careful analysis of each revenue source included in this category. While motor vehicle excise is expected to account for nearly half of the town's local receipts, most of the forecasted growth is due to higher interest rates increasing interest earned on the town's depository and investment accounts. Other additional increases are from the continued rise in the number and value of building permits and a cyclical increase in departmental revenue given that FY2025 will be a transfer station sticker renewal year.

Fiscal Year 2025 Projected Local Receipts

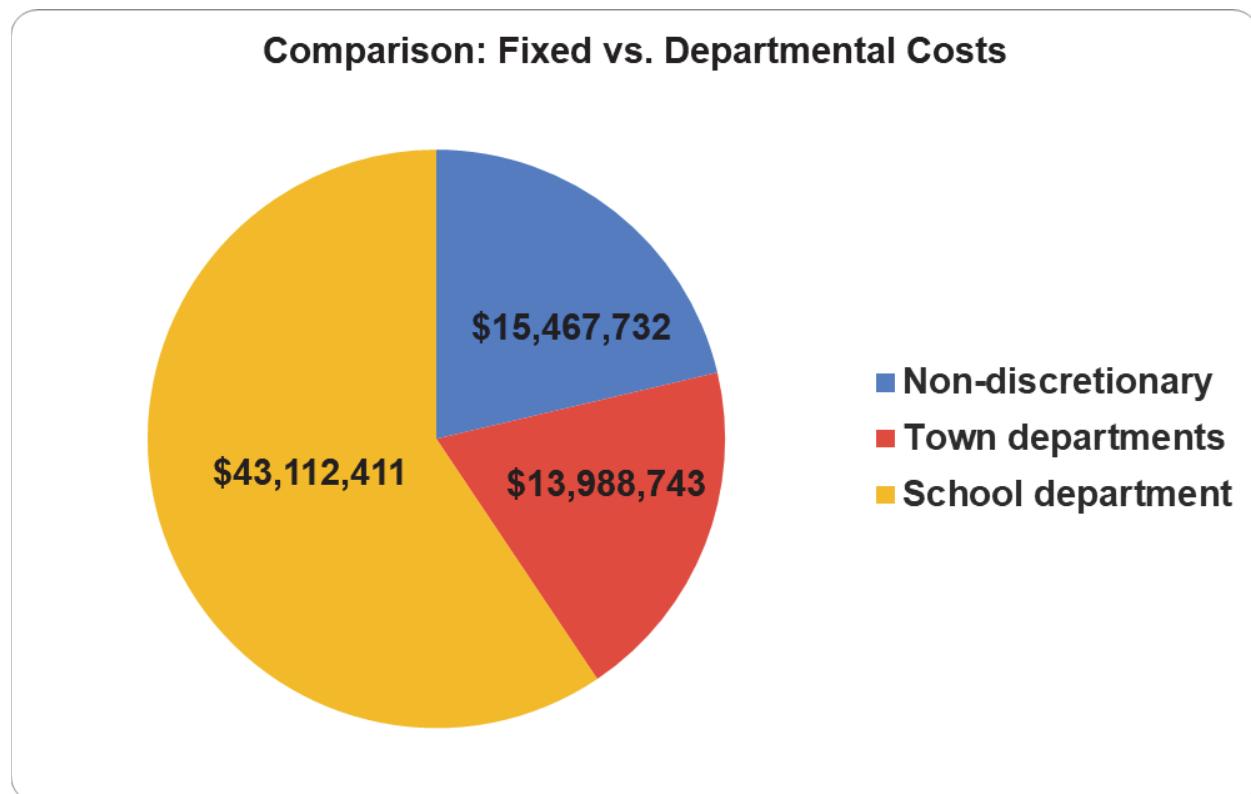


The Town also draws on various other accounts to fund or offset certain costs included in the budget. In FY2025, \$337,920 will be utilized from the Pension Reserve Trust Fund to offset a portion of Medfield's annual assessment from the Norfolk County Retirement System. Also, \$315,000 will be drawn from the Advanced Life Support (ALS) Revolving Fund for costs related to providing this service. A number of other ALS expenses will also be paid directly from this fund throughout the fiscal year.

Fixed and Shared Expenditure Outlook

Fixed and shared costs include debt service obligations, state, county, and regional school district assessments, health insurance for current and retired employees, and other similar expenditures. The budget forecasts that these costs will account for about 21% of operating spending in FY2025. Notably, the health insurance budget for active employees and retirees, the largest cost in this expenditure category, is nearly flat compared to FY2024. This is due to newly negotiated plan design changes to employee health insurance that will introduce a deductible to the HMO and PPO plans. For context, this budget line item increased by \$251,701 in FY2024, or 5.4%. The budgeted increase for FY2025 is just \$20,442, or .4%. The Town extends its gratitude to the members of the Public Employee Committee - Nancy McLaughlin (Teachers), Martha Moon (Retirees), Officer James Moses (Police), Firefighter Paul Schleicher (Fire), Diana Mileszko (Teaching Assistants),

and Robert Bond (School Custodians, Food Service Workers, and Administrative Assistants) - for their thoughtful consideration during these negotiations that achieved savings for both taxpayers and our valued employees.



FY2025 will be the last year of debt service payments for several long-term obligations, contributing to the continued decrease of this budget line item. These include payments associated with the construction of The CENTER at Medfield, roof repairs at the Middle and High Schools, the purchase of the Sawmill Brook property, and various water main projects. It will also be the final year of payments for the purchase of the Medfield State Hospital campus. Most of these payments are funded via voter-approved debt exclusions, meaning as the obligations fully retire, the debt service payments no longer impact property tax bills.

School and Town Departmental Expenditure Outlook

The proposed budget for our public school system, which includes funding for teachers, administrative assistants, custodians, food service workers, and other personnel, will be increased by \$1,935,627 or 4.7%. This increase will allow the district to meet its collective bargaining obligations and cover the increasing costs of student transportation, out-of-district services, and supplies.

The proposed FY2025 spending plan for town departments builds upon a commitment to goals-based budgeting, aiming to achieve the strategic objectives set out by the Select Board within a responsible financial framework. The inclusion of a new Assistant Director for the Parks and Recreation Department reflects the Board's intention to continue to provide high-quality services to Medfield's youth. Additionally, elevating the current Conservation Agent position from part-time to full-time reinforces the Board's support of the Conservation Commission's mission to increase accessibility and maintenance of existing natural spaces.

The Town is currently undergoing a review of our non-union classification and compensation system structure. The Personnel Board and the Select Board will review the operational and financial implications of the study with the goal of presenting this plan at the 2025 Annual Town Meeting. In the interim, for consideration at this year's annual Annual Town Meeting, a 3% cost-of-living adjustment for all non-union Town personnel is included in the budget. The Personnel Board and the Select Board continue to work to ensure Medfield is competitive in an environment where it is increasingly difficult to retain and recruit highly qualified municipal staff that can deliver services to our residents.

Capital Investments

The Fiscal Year 2025 capital improvement plan funds a range of investments in assets and infrastructure, such as road and pavement improvement projects, new Public Works vehicles and equipment, information technology enhancements for our schools, and new fire hoses for the Fire Department. The plan also provides for a new service aimed at improving customer service and creating more efficient licensing and permitting processes. The proposed new platform will implement a streamlined, online permitting and licensing portal for the Town. As in prior years, this year's proposed capital plan will utilize \$350,000 of the Town's American Rescue Plan Act funds. The Capital Stabilization Fund, unlike the Municipal Building Stabilization Fund, has no dedicated funding source and relies on appropriations from free cash.

An appropriation of \$1,159,692 will be made into the Municipal Building Capital Stabilization Fund (MBSF). The MBSF is funded by a Proposition 2 ½ override first approved by voters in 2018, and increases annually by 2.5% with the approval of the Select Board. The proposed spending from this fund focuses solely on capital investments in municipal buildings and allows the Town to continue to address maintenance needs for some of our largest municipal assets. Medfield's proportionate cost of the new Tri-County Regional Vocational Technical High School building project approved by voters in October 2023 will also be paid out of this fund. The project-level breakdown of the proposed spending from the Municipal Building Stabilization Fund is included in Article 16.

Free Cash

Free cash is a term used for the Town's remaining, unrestricted funds at the close of the prior fiscal year. The state's Division of Local Services (DLS) recommends that free cash only be used for one-time, nonrecurring expenses. The Town's financial policies require that the Town maintain a free cash balance equal to at least 2.5% of its general fund expenditures after appropriations from Town Meeting.

In October 2023, DLS certified the Town of Medfield's Free Cash balance of \$5,142,311 for Fiscal Year 2023. This year's warrant proposes the following uses of free cash, which are in line with best practices and the town's financial policy:

Proposed Certified Free Cash Appropriations	
Revolving Funds (Article 5,7,8)	\$10,000.00
Dale Street/Rt. 27 Mitigation Fund (Article 12)	\$98,567.00
Transfer to Special Education Reserve Fund (Article 13)	\$200,000.00
Transfer to School Tax Impact Mitigation Fund (Article 14)	\$900,000.00
Transfer to Capital Stabilization Fund (Article 17)	\$700,000.00
Parks and Recreation Capital Projects (Article 18)	\$68,000.00
School Building Committee Feasibility Study (Article 19)	\$650,000.00
Transfer to OPEB Trust (Article 21)	\$551,250.00
375th Anniversary Trust (Article 24)	\$15,000.00
Select Board Economic Vitality Fund (Article 25)	\$15,000.00
Conservation Commission Pond Survey (Article 26)	\$20,000.00
MSH Maintenance and Security (Article 27)	\$50,000.00
Total	\$3,277,817.00

Outside of our traditional reserve fund appropriations, two new reserve funds are proposed in this warrant. First, the Special Education Reserve Fund would be utilized in upcoming fiscal years to pay for unanticipated or unbudgeted costs of special education, out-of-district tuition, or transportation. Establishment of this fund is proposed to address the unpredictable and rising nature of special education costs. The funds may only be accessed after the School District has applied for extraordinary relief from the state's circuit breaker fund. If the state denies or otherwise makes these funds unavailable, the School Committee and Select Board, by majority vote, can approve the use of this fund.

Second, the Elementary School Tax Mitigation Stabilization Fund is intended to establish a dedicated stabilization fund to help offset the future cost of the new elementary school project. While the School Building Committee works to develop a plan for the new elementary school project, we acknowledge the cost of the project continues to be a concern. A new school project could increase residential tax bills by roughly \$1,000 annually. With that in mind, the Town has proposed this funding mechanism to help offset the cost of a new school. The goal for this fund is to accumulate a balance of \$4-\$5 million before the Town will need to borrow for this project. The balance would be used to provide tax relief during the first three fiscal years after the debt is issued. Article 14 proposes to establish this fund and transfer \$900,000 in certified free cash as an initial appropriation to the fund. The Select Board will also identify additional sources of funding including the proceeds from existing and future land sales.

Financial Policy & Compliance

On February 6, 2024, the Select Board reviewed the town's financial policies to ensure the Fiscal Year 2024 budget satisfied the measures of compliance specified in the policy. The Select Board voted to certify that the annual budget met the policy. The Fiscal Year 2025 budget proposed by the Warrant Committee, if adopted by Town Meeting, will again comply with the town's financial policies.

FY2025 Financial Policy Measure of Compliance

	FY2024 Approved 1-Jul-23	FY2025 Estimated 1-Jul-24
General Fund Expenditures	\$68,627,856	\$73,091,572
Total Reserves	\$6,996,719	\$8,067,987
Reserves as a % of General Fund Expenditures	10.20%	11.04%
Reserves required to meet 9.0%	\$6,176,507	\$6,578,242
<i>Budget Met 9.0% Requirement</i>	YES	YES
Excess or Shortfall in Reserves to Meet 9.0%	\$820,212	\$1,489,745
Free Cash Balance	\$1,773,186	\$1,864,493
Free Cash as a % of Gen Fund Expenditures	2.58%	2.55%
<i>Budget Met 2.5% Requirement</i>	YES	YES
Free Cash Required by Policy	\$1,715,696	\$1,827,289
Difference in Free Cash Balance vs Required	\$57,490	\$37,204

* Per Financial Policy

Financial Considerations for MBTA Zoning Requirements Article

Medfield, along with 177 other MBTA Communities in Massachusetts, is in the process of navigating the requirements of the new Multi-Family Zoning Law. The law mandates MBTA Communities have at least one zoning district where multi-family housing is permitted as of right.

The state has linked compliance with the MBTA zoning requirements to the eligibility for many public funding sources. The Medfield State Hospital Redevelopment Project hinges on a successful public/private partnership. The Town is obligated to assist in the pursuit of grant funding for the public infrastructure portion of the project. Noncompliance with MBTA Zoning would compromise our ability to secure these grant funds and potentially make the State Hospital Project ineligible for the remaining \$25 million needed for public roadways and subsurface utilities and \$19.5 million in hazardous materials remediation. Medfield's non-compliance would therefore not bode well for the continued development of the former state hospital, leaving our residents responsible for the expected \$20 million liability of remediating the site if Trinity were to exit, as well as foregoing another \$25 million dollars in state funding for the construction of public utilities at the MSH site.

In addition to the risk to the MSH project, the Town would forego additional grant funds, which are key to keep departments operating at their full potential. Examples of recently received funds that are representative of the kinds of grants the Town could lose in the future that are linked to MBTA Zoning compliance include the Housing Choice Initiative (\$45,000 received in 2022-2023), Community Planning Grant (\$70,000 received in 2023), Municipal Vulnerability Preparedness Program (\$25,259 received in 2019), the Downtown Initiative Grant (technical assistance received in 2020), the Community Development Block Grant (\$540,000 awarded regionally in 2020 to small business owners) among many others.

We hope residents will consider this aspect of the debate when casting their vote at Town Meeting. Most importantly, we thank the Planning Board for leading a thoughtful, inclusive, and transparent process in developing Article 31, which would bring the Town into compliance with the state's requirements by the December 31, 2024 deadline. The Boards have carefully zoned the Core Downtown, the Parc area, and the Maple and Pleasant area to match what is already built on-site. In addition, as proposed, the article fulfills Townwide Master Plan Goal #4 and the Medfield Select Board Strategic Goal #3.

Looking Forward

This year's budget process was not without its challenges but was made more straightforward with the early direction from the Warrant Committee to keep Town-wide spending within certain sustainable parameters and without requiring a Proposition 2 ½ override. Looking ahead to the near future, the Medfield Teachers' Association as well as Police and Fire Department unions will soon begin contract renewal negotiations, with the first impacts felt in the Fiscal Year 2026 budget.

This upcoming budget year will also be the last year federal American Rescue Plan Act dollars will be available for capital expenditures, increasing demand on Town financial resources to fund these needs. This comes at the same time as the Capital Budget Committee begins to strategize about financing sources for improving and potentially expanding the Town's existing sidewalk infrastructure. Additional funding will also be needed if the Town is going to address the "strong desire for improved walking and biking infrastructure" noted during the Town's Master Plan development process.

We thank the volunteers who contribute their time and effort on various Town boards and commissions. These and other engaged residents play an integral role in helping us achieve the strategic goals of the Town. The articles proposed in this year's warrant, financial and otherwise, complement this pursuit. By participating in Town Meeting, all residents can take part in this process as well!

Thank you for reviewing this Annual Warrant Report. We look forward to seeing you at the Annual Town Meeting on Monday, May 6, 2024, at 7:00 PM at the High School Gymnasium.

Select Board

Eileen M. Murphy, Chair
Gustave H. Murby, Clerk
Osler L. Peterson, Third Member

FY2023-FY2025 Budget Summary

	Fiscal Year 2023 Per Recap	Fiscal Year 2024 Per Recap	Fiscal Year 2025 Estimate
Revenues			
Property Tax Levy	\$47,717,256	\$49,521,862	\$51,283,621
2 1/2 Levy Increase	\$1,192,931	\$1,238,047	\$1,282,091
New Growth	\$611,675	\$523,712	\$475,000
Debt Exclusions	\$3,129,882	\$2,592,050	\$2,382,869
Override for Municipal Buildings Stabilization Fund Override	\$1,103,812	\$1,131,407	\$1,159,692
Total Property Tax Levy	\$53,755,556	\$55,007,078	\$56,583,273
State Aid	\$8,384,126	\$8,552,764	\$8,655,894
Local Receipts	\$4,184,381	\$4,307,337	\$4,872,307
Other Available General Funds	\$2,177,780	\$1,976,129	\$2,687,624
Municipal Buildings Stabilization Fund Appropriation	\$1,159,000	\$1,405,500	\$1,850,755
Free Cash to Capital Stabilization Fund	\$2,000,000	\$850,000	\$700,000
Free Cash to OPEB Trust	\$500,000	\$525,000	\$551,250
Free Cash to General Stabilization Fund	\$700,000	\$500,000	\$0
Free Cash to Monetary Articles	\$25,000	\$362,139	\$2,026,567
Enterprise Fund Allocated Expenses	\$2,298,280	\$2,263,466	\$2,280,968
Total Revenue	\$75,184,123	\$75,749,413	\$80,208,638
Expenditures			
	Fiscal Year 2023 Approved	Fiscal Year 2024 Approved	Fiscal Year 2025 Recommendation
Insurance and School/Town Employee Benefits	\$9,824,367	\$10,116,370	\$10,384,831
Debt Payments	\$5,370,956	\$4,123,378	\$4,015,328
Town Departmental Budgets	\$12,717,037	\$13,343,534	\$13,988,743
Tri-County RVT High School Budget	\$143,023	\$107,355	\$127,924
Medfield Public Schools Budget	\$39,506,948	\$41,176,784	\$43,112,411
Transfer to General Stabilization	\$700,000	\$500,000	\$0
Subtotal	\$68,262,331	\$69,367,421	\$71,629,237
Expenditures Not Requiring Appropriation			
	Fiscal Year 2023 Approved	Fiscal Year 2024 Approved	Fiscal Year 2025 Recommendation
Snow Deficit/Land Damages/Tax Title	\$56,235	\$0	\$0
Cherry Sheet Offsets	\$26,061	\$30,132	\$30,986
Adjustments	\$0	\$0	\$0
Cherry Sheet Charges	\$964,734	\$898,871	\$708,928
Deficit to be raised on the Recap		\$8,494	
Overlay	\$206,873	\$214,265	\$200,000
Subtotal	\$1,253,903	\$1,151,762	\$939,914
Total Expenditures	\$69,516,234	\$70,519,183	\$72,569,151
Monetary Articles			
	Fiscal Year 2023 Approved	Fiscal Year 2024 Approved	Fiscal Year 2025 Recommendation
Transfer Free Cash to Capital Stabilization Fund	\$2,000,000	\$850,000	\$700,000
Capital Stabilization Fund Appropriation	\$1,106,000	\$908,000	\$1,653,000
Transfer to Municipal Buildings Stabilization Fund	\$1,103,812	\$1,131,407	\$1,159,692
Municipal Building Stabilization Fund Appropriation	\$1,159,000	\$1,405,500	\$1,850,755
Other Monetary Articles	\$25,000	\$699,496	\$2,276,039
Total	\$5,393,812	\$4,994,403	\$7,639,487
Total Appropriations	\$74,910,046	\$75,513,586	\$80,208,638
Total Revenue All Sources	\$75,184,123	\$75,749,413	\$80,208,638
General Fund Surplus/Deficit	\$274,077	\$235,826	\$0
Deficit Financed From Free Cash	\$0	\$0	\$0
Unexpended Tax Levy	\$274,077	\$235,826	\$0

TOWN OF MEDFIELD
RESERVE FUND TRANSFERS
MGL Ch40s6 - To provide for extraordinary & unforeseen expenditures
FISCAL YEAR 2023

01-997-2-573000	APPROPRIATED FY 2023	170,000.00	
	DEPARTMENT	TRANSFERRED	
01-151-2	Town Counsel	Unanticipated legal costs	50,000.00
01-161-2	Town Clerk	Less than anticipated state reimbursements for state elections	3,000.00
01-195-2	Town Report	Printing 4 years of Town Annual Reports along with warrant	15,322.62
01-912-2	Workers Comp	Results of FY23 MIIA worker's compensation payroll audit	21,632.50
01-151-2	Town Counsel	Costs for drafting deputy chief contract and CBA negotiations	10,471.68
01-145-1	Treasurer	Unanticipated over time costs	208.00
01-141-1	Assessor	Assistant Assessor salary adjustment mid fiscal year	834.00
01-220-7-1	Fire+Rescue	Operations salaries	44,000.00
01-630-2	Parks & Rec	Utility Bills	3,000.00
01-912-2	Workers Comp	Worker's Comp	270.00
01-152-2	IT	Google account and cell phones	1,000.00
01-220-7-2	Fire+Rescue	Medical and Fueling	3,087.49
		TRANSFERRED FY2023	152,826.29

TOWN OF MEDFIELD
Section 77 of the Acts of 2006
amends M.G.L. Chapter 44 section 33B
FISCAL YEAR 2023

ORG TRF FROM:	TRANSFERRED TO:	TRANSFER AMT	
011231-510100	011231-521800	Town Administrator - Management Certificate program	2,550.00
011711-510100	011712-521916	Conservation - Salary for contracted services	36,669.00
014222-520210	014332-520200	Transfer Station sidewall repair	15,000.00
016301-510100	016302-520200	P&R -fr Sal to Op Exp- unexpected light issue	4,500.00
014911-510100	014912-522030	Cem-Cont Svc due to incr in serv demands	8,000.00
		TOTAL APPROPRIATION TRANSFERS	
		66,719.00	

TOWN OF MEDFIELD OUTSTANDING PRINCIPAL BY CATEGORY

Principal Outstanding as of:	School	Sewer Non-Ent	Water Enterprise	Solid Waste	Town Buildings	Town Other	State Hospital Purchase
\$ 11,810,000 06/30/95							
\$ 10,800,000 06/30/96							
\$ 19,725,000 06/30/97							
\$ 18,315,000 06/30/98							
\$ 19,430,000 06/30/99							
\$ 27,329,811 06/30/00							
\$ 34,852,935 06/30/01	10,545,000	13,204,257	-	1,585,000	660,000		3,475,000
\$ 46,737,981 06/30/02	19,760,000	13,913,443	2,300,000	2,280,000	625,000		3,255,000
\$ 67,052,736 06/30/03	42,394,160	12,877,344	2,185,000	2,135,000	590,000		3,035,000
\$ 62,612,309 06/30/04	40,204,490	11,851,063	2,070,000	1,990,000	555,000		2,815,000
\$ 58,360,171 06/30/05	37,634,830	10,839,847	1,955,000	1,845,000	520,000		2,595,000
\$ 54,775,223 06/30/06	35,089,200	10,295,309	1,840,000	1,926,460	511,400		2,501,300
\$ 54,814,975 06/30/07	32,621,200	9,477,471	1,725,000	1,758,896	472,400		5,314,500
\$ 50,354,905 06/30/08	30,072,500	8,656,261	1,610,000	1,438,100	427,500		4,870,400
\$ 46,928,929 06/30/09	27,533,700	7,839,915	2,504,030	1,286,600	377,900		4,434,300
\$ 44,639,111 06/30/10	25,100,000	7,140,755	2,344,232	1,664,004	323,700		4,002,000
\$ 40,295,711 06/30/11	22,681,700	6,453,029	2,187,096	1,469,640	270,200		3,568,100
\$ 35,726,508 06/30/12	20,020,300	5,510,467	2,334,609	1,238,560	207,300		3,147,600
\$ 32,396,579 06/30/13	16,761,600	4,846,027	2,580,254	2,445,600	155,500		2,720,100
\$ 37,822,534 06/30/14	14,704,600	4,182,677	2,359,333	2,160,300	104,500		11,801,400
\$ 43,596,019 06/30/15	12,682,900	3,521,513	2,142,156	7,713,900	54,300		11,011,400
\$ 56,457,403 06/30/16	12,421,500	2,867,805	2,468,698	7,143,100	-		25,775,000
\$ 51,301,570 06/30/17	10,685,500	2,166,300	1,981,131	6,682,300	-		24,410,000
\$ 46,089,218 06/30/18	8,869,900	1,555,600	1,756,629	6,221,500	-		23,035,000
\$ 40,914,465 06/30/19	7,079,700	961,000	1,530,765	5,760,700	-		21,655,000
\$ 35,801,511 06/30/20	5,320,000	366,000	1,308,511	5,299,900	-		20,265,000
\$ 31,151,238 06/30/21	3,610,000	70,900	1,084,838	4,840,000	-		18,865,000
\$ 37,584,516 06/30/22	2,045,000		859,716	14,429,000	-		17,413,500
\$ 33,316,316 06/30/23	900,000		733,116	13,476,000			16,053,200
\$ 30,091,607 06/30/24				605,007	12,533,000		15,398,600
							155,000

TOWN OF MEDFIELD
WARRANT FOR THE ANNUAL TOWN MEETING
May 6, 2024

Norfolk, ss.

To either of the Constables in the Town of Medfield in said County. Greetings:

In the name of the Commonwealth of Massachusetts you are hereby directed to notify the Inhabitants of the Town of Medfield qualified to vote in elections and town affairs to meet on Monday, the sixth of May 2024, commencing at 7:00 PM, there and then the following Articles will be acted on at the Amos Clark Kingsbury High School, located at 88R South Street in said Medfield, viz.

ANNUAL REPORT

Article 1. Annual Town Report

Submitted by the Select Board

Type of Vote: Majority

To see if the Town will vote to accept the reports of the several Town Officers for the past year.

Warrant Committee Report: *The Annual Town Report is available online at www.town.medfield.net and printed copies will be available at the Town House in the Select Board Office.*

RECOMMENDATIONS

Select Board: Recommends Approval 3-0

Warrant Committee: Recommends Approval 9-0

HUMAN RESOURCE ARTICLES

Article 2. Elected Officer Compensation

Submitted by the Select Board

Type of Vote: Majority

To see if the Town will vote to fix the salaries and compensation of the following elected officers: Moderator, Town Clerk, Select Board, Assessors, School Committee, Trustees of the Public Library, Parks and Recreation Commissioners, Planning Board, Housing Authority, and Trust Fund Commissioners; or do or act anything in relation thereto.

Officer	Present Salary	Warrant Committee Recommends
Town Clerk	\$76,845	\$79,150
Select Board, Chair	\$900	\$900
Select Board, Clerk	\$900	\$900
Select Board, Third Member	\$900	\$900
Assessors, Chair	\$900	\$900
Assessors, Clerk	\$900	\$900
Assessors, Third Member	\$900	\$900
Moderator	0	0
Housing Authority	0	0
School Committee	0	0
Library Trustees	0	0
Planning Board	0	0
Parks and Recreation Commissioners	0	0
Trust Fund Commissioners	0	0

Warrant Committee Report: Each year Town Meeting must vote on the salaries and compensation of Medfield's elected officers. The only elected officers receiving a salary are the Town Clerk, the Board of Assessors, and the Select Board. A 3% increase has been proposed for the Town Clerk's salary.

RECOMMENDATIONS

Select Board: Recommends Approval 3-0

Warrant Committee: Recommends Approval 9-0

Article 3. Personnel Administration Plan

Submitted by the Personnel Board

Type of Vote: Majority

To see if the Town will vote to amend the Personnel Administration Plan, Classification of Positions, and Pay Schedule, effective July 1, 2024, as set out in the Warrant Report; or do or act anything in relation thereto.

POLICE DEPARTMENT AS PER COLLECTIVE BARGAINING AGREEMENT

Sergeant	Step 1	Step 2	Step 3	Step 4 (15 Yrs)	Step 5 (20 Yrs)
7/01/2022	\$ 1,485.86	\$ 1,531.82	\$ 1,586.77	\$ 1,606.98	\$ 1,637.28
Biweekly	\$ 2,971.73	\$ 3,063.63	\$ 3,173.55	\$ 3,213.95	\$ 3,274.55
7/01/2023	\$ 1,530.44	\$ 1,577.77	\$ 1,634.38	\$ 1,655.19	\$ 1,686.39

Sergeant	Step 1	Step 2	Step 3	Step 4 (15 Yrs)	Step 5 (20 Yrs)
Biweekly	\$ 3,060.88	\$ 3,155.54	\$ 3,268.75	\$ 3,310.37	\$ 3,372.79
7/01/2024	\$ 1,576.35	\$ 1,625.10	\$ 1,683.41	\$ 1,704.84	\$ 1,736.99
Biweekly	\$ 3,152.71	\$ 3,250.21	\$ 3,366.82	\$ 3,409.68	\$ 3,473.97

Police Officer	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7 (15 Yrs)	Step 8 (20 Yrs)
7/01/2022	\$1,145.09	\$1,182.66	\$1,217.02	\$1,254.66	\$1,293.45	\$1,333.46	\$1,353.67	\$1,383.98
Biweekly	\$2,290.18	\$2,365.32	\$2,434.03	\$2,509.32	\$2,586.89	\$2,666.93	\$2,707.33	\$2,767.95
7/01/2023	\$1,179.44	\$1,218.14	\$1,253.53	\$1,292.30	\$1,332.25	\$1,373.47	\$1,394.28	\$1,425.50
Biweekly	\$2,358.89	\$2,436.28	\$2,507.05	\$2,584.60	\$2,664.50	\$2,746.93	\$2,788.55	\$2,850.99
7/01/2024	\$1,214.83	\$1,254.68	\$1,291.13	\$1,331.07	\$1,372.22	\$1,414.67	\$1,436.10	\$1,468.26
Biweekly	\$2,429.65	\$2,509.37	\$2,582.26	\$2,662.13	\$2,744.43	\$2,829.34	\$2,872.21	\$2,936.52

Dispatcher	Step 1	Step 2	Step 3	Step 4
7/01/2022	\$904.41	\$953.95	\$1,006.57	\$1,061.92
Biweekly	\$1,808.81	\$1,907.89	\$2,013.14	\$2,123.84
7/01/2023	\$922.50	\$973.03	\$1,026.70	\$1,083.16
Biweekly	\$1,844.99	\$1,946.05	\$2,053.40	\$2,166.31
7/01/2024	\$940.95	\$992.49	\$1,047.24	\$1,104.82
Biweekly	\$1,881.89	\$1,984.97	\$2,094.47	\$2,209.64

FIRE DEPARTMENT AS PER COLLECTIVE BARGAINING AGREEMENT

FF/EMT	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8
7/1/2022	\$ 27.65	\$ 28.45	\$ 29.22	\$ 30.08	\$ 30.92	\$ 31.84	\$ 32.70	\$ 33.63
7/1/2023	\$ 28.43	\$ 29.26	\$ 30.06	\$ 30.94	\$ 31.81	\$ 32.75	\$ 33.64	\$ 34.60
7/1/2024	\$ 29.25	\$ 30.10	\$ 30.92	\$ 31.82	\$ 32.72	\$ 33.69	\$ 34.61	\$ 35.59

FF/AEMT	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8
7/1/2022	\$ 28.57	\$ 29.37	\$ 30.14	\$ 31.00	\$ 31.84	\$ 32.76	\$ 33.62	\$ 34.55
7/1/2023	\$ 29.35	\$ 30.18	\$ 30.98	\$ 31.86	\$ 32.73	\$ 33.67	\$ 34.56	\$ 35.52
7/1/2024	\$ 30.17	\$ 31.02	\$ 31.84	\$ 32.74	\$ 33.64	\$ 34.61	\$ 35.53	\$ 36.51

FF/MEDIC	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8
7/1/2022	\$ 30.17	\$ 30.97	\$ 31.74	\$ 32.60	\$ 33.44	\$ 34.36	\$ 35.22	\$ 36.15
7/1/2023	\$ 30.95	\$ 31.78	\$ 32.58	\$ 33.46	\$ 34.33	\$ 35.27	\$ 36.16	\$ 37.12
7/1/2024	\$ 31.77	\$ 32.62	\$ 33.44	\$ 34.34	\$ 35.24	\$ 36.21	\$ 37.13	\$ 38.11

CAPT/EMT	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6
7/1/2022	\$ 36.14	\$ 36.83	\$ 37.53	\$ 38.25	\$ 38.99	\$ 39.74
7/1/2023	\$ 37.19	\$ 37.90	\$ 38.62	\$ 39.36	\$ 40.11	\$ 40.89
7/1/2024	\$ 38.26	\$ 38.99	\$ 39.74	\$ 40.50	\$ 41.28	\$ 42.07

CAPT/AEMT	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6
7/1/2022	\$ 37.06	\$ 37.75	\$ 38.45	\$ 39.17	\$ 39.91	\$ 40.66
7/1/2023	\$ 38.11	\$ 38.82	\$ 39.54	\$ 40.28	\$ 41.03	\$ 41.81
7/1/2024	\$ 39.18	\$ 39.91	\$ 40.66	\$ 41.42	\$ 42.20	\$ 42.99

CAPT/MEDIC	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6
7/1/2022	\$ 38.66	\$ 39.35	\$ 40.05	\$ 40.77	\$ 41.51	\$ 42.26
7/1/2023	\$ 39.71	\$ 40.42	\$ 41.14	\$ 41.88	\$ 42.63	\$ 43.41
7/1/2024	\$ 40.78	\$ 41.51	\$ 42.26	\$ 43.02	\$ 43.80	\$ 44.59

PUBLIC SAFETY POSITIONS

Call Firefighter/EMT

	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8
Call FF/EMT	27.72	28.57	29.40	30.29	31.20	32.15	33.08	34.09

Animal Control

	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9
Animal Control Officer/Inspector	\$25.16	\$25.89	\$26.59	\$27.38	\$28.15	\$28.95	\$29.77	\$30.61	\$31.47

Assistant Animal Control *	\$2,507	\$2,740	\$2,972	\$3,202	\$3,439	\$3,671	\$3,903	\$4,098	\$4,180
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*Annual Stipend

MANAGERIAL POSITIONS

	Minimum	Midpoint	Maximum
Grade 1	\$59,520	\$67,054	\$72,943
Children's Librarian			
Technical Services Librarian			
Young Adult Librarian			
Outreach Social Worker			
Conservation Agent			
Circulation Supervisor			
Grade 2	\$65,471	\$73,655	\$82,126
Adult Services/Technology Senior Librarian			
Grade 3	\$72,019	\$81,021	\$90,023
Assistant to the Town Administrator/Public Information Coordinator			
Assistant Town Accountant			
IT Coordinator			
Grade 4	\$79,221	\$89,124	\$99,026
Council on Aging Director			
Public Health Nurse			
Grade 5	\$88,727	\$99,733	\$110,910
Library Director			
Director of Outreach/Human Services			
Town Planner			
Building Commissioner			
Park and Recreation Director			

Grade 6	\$99,376	\$111,631	\$124,219
Town Accountant			
Principal Assessor			
Treasurer/Collector			
Deputy Police Chief			
Grade 7	\$111,302	\$125,214	\$139,127
Asst. Town Administrator			
Grade 8	\$117,535	\$141,041	\$164,549
Director of Public Works			

HOURLY PAID POSITIONS

		Step								
		1	2	3	4	5	6	7	8	9
Grade	20	\$18.93	\$19.46	\$20.02	\$20.60	\$21.18	\$21.78	\$22.40	\$23.05	\$23.71
	30	\$20.82	\$21.40	\$22.03	\$22.66	\$23.30	\$23.96	\$24.65	\$25.34	\$26.05
	40	\$22.91	\$23.54	\$24.22	\$24.91	\$25.62	\$26.35	\$27.10	\$27.87	\$28.66
	50	\$25.18	\$25.90	\$26.65	\$27.40	\$28.18	\$28.97	\$29.80	\$30.65	\$31.54
	60	\$27.70	\$28.49	\$29.30	\$30.15	\$31.00	\$31.89	\$32.80	\$33.73	\$34.69
	70	\$30.19	\$31.10	\$32.03	\$32.99	\$33.97	\$35.00	\$36.05	\$37.13	\$38.23
	80	\$32.61	\$33.57	\$34.58	\$35.62	\$36.69	\$37.78	\$38.93	\$40.10	\$41.30
	90	\$35.20	\$36.26	\$37.35	\$38.48	\$39.63	\$40.83	\$42.07	\$43.32	\$44.63

Grade 20

Police Matron	Traffic Supervisor	DPW Part Time Laborers
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Grade 30

Office Assistant	Library Technician	Laborer
Mini Bus Driver	Truck Driver	

Grade 40

Senior Library Technician	Groundskeeper I	Mechanic
Administrative Assistant I	Maintenance Technician	Transp/Facilities Coordinator
Asst Adlt Svcs /Tech Librarian	Civilian Dispatcher (Non Union)	

Grade 50

Payroll Coordinator	Administrative Assistant II	Volunteer Coordinator
Elder Outreach Worker	Equipment Operator	Water Technician
Field Appraiser		

Grade 60

Administrative Assistant III	Park and Recreation Program Coordinator	
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Grade 70

Heavy Equipment Operator	Groundskeeper II	Water/WWTP Operator
Tree Warden	Lead Mechanic	Facilities Coordinator

Grade 80

Crew Chief		
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Grade 90

Highway Supervisor	Water Supervisor	WWTP Supervisor
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SPECIAL RATE/FEE POSITIONS- PART TIME/TEMPORARY

Veterans Agent	\$25,000	Annual
Sealer of Weights and Measures	\$8,000	Annual
Registrar	\$218	Annual
Library Page	\$15-\$17	Hourly
Police- Private Special Detail	\$36.85	Hourly
Tree Climber	\$25.35	Hourly
Snowplow Driver	\$31.00	Hourly

Fire

Deputy Chief	\$4,442	Annual
Captain	\$2,666	Annual
Lieutenant	\$2,133	Annual
EMS Coordinator	\$2,072	Annual
Fire Alarm Superintendent	\$898	Annual

Inspectors

Inspectors of Buildings	\$34.53	Per Inspection
Asst. Building Commissioner	\$6,180	Stipend

Parks and Recreation**Hourly Salary Range**

Swim Pond Director	\$15	to	\$27
Swim Team Coach	\$15	to	\$24
Head Lifeguard	\$15	to	\$25
Lifeguard	\$15	to	\$23
Water Safety Instructor	\$15	to	\$23
Summer Camp Director	\$16	to	\$27
Summer Camp Specialist	\$15	to	\$26
Summer Camp Counselor	\$15	to	\$20
Summer Camp Jr. Counselor	\$15	to	\$17
Program Director	\$16	to	\$28

Warrant Committee Report: *The salaries for non-union Town employees are set by the schedules included in the Warrant Report. School Department employees by state statute are excluded from the Town's salary schedule. Police, Fire, and School Department union employees are covered by collective bargaining agreements (CBA). Police and Fire personnel salaries are included in this schedule according to the rates set out in the CBA which includes a 3% cost of living increase. The recommended FY2025 cost of living increase for non-union personnel is 3%.*

RECOMMENDATIONS

Select Board: Recommends Approval 3-0
Warrant Committee: Recommends Approval 9-0

FINANCIAL ARTICLES

Article 4. Dissolve Opioid Settlement Stabilization Fund

Submitted by the Select Board

Vote Type: Two-Thirds

To see if the Town will vote to dissolve, pursuant to Chapter 77 of the Legislative Acts of 2023, the special purpose stabilization fund known as the “Opioid Settlement Stabilization Fund,” created by Article 6 of the 2023 Annual Town Meeting; or do or act anything in relation thereto.

Warrant Committee Report: *The 2023 Annual Town Meeting, as recommended by the MA Department of Revenue, voted to create an Opioid Stabilization Fund to account for the statewide opioid settlement funds received by the Town.*

In December 2023, Governor Healey signed Chapter 77 of the Acts of 2023, which determined that cities and towns that have received or will receive funds in Fiscal Year 2024, or thereafter, pursuant to settlement agreements entered into by the Commonwealth with opioid distributors and opioid-makers for prevention, harm reduction, treatment, and recovery, may place said funds into a special revenue fund. The proceeds can then be expended, without further appropriation, at the direction of the chief executive officer only for the purpose identified in said settlement agreements. The MA Department Revenue then revised their original guidance and recommended the utilization of the special revenue fund.

Approval of this article will transfer funds from the Opioid Stabilization Fund to a Special Revenue Account and dissolve this stabilization fund.

RECOMMENDATIONS

Select Board: Recommends Approval 3-0

Warrant Committee: Recommends Approval 9-0

Article 5. Authorization for New Electric Vehicle (EV) Charging Station Fund

Submitted by the Select Board

Type of Vote: Majority

To see if the Town will vote to amend the Code of the Town of Medfield Chapter 117 Departmental Revolving Funds by adding a new Section K to establish and authorize the following revolving fund under MGL Chapter 44, Section 53E½, as follows; and further to appropriate a sum of \$3,000 from certified Free Cash into the Electric Vehicle (EV) Charging Station Fund;

K. Electric Vehicle (EV) Charging Station Fund

- (1) Fund Name. There shall be a separate fund called the Electric Vehicle (EV) Charging Station Fund authorized for use by the Select Board
- (2) Revenues. The Town Accountant shall establish the Electric Vehicle (EV) Charging Station Fund as a separate account and credit to the fund all of the fees, charges, or other receipts to be charged and received by the Town in connection with the EV Chargers
- (3) Purposes and Expenditures. During each fiscal year, the Select Board may incur liabilities against and spend monies from the Electric Vehicle (EV) Charging Station Fund for EV Charger materials and expenses in connection with the operation of the EV Charging Stations
- (4) Fiscal Years. The Electric Vehicle (EV) Charging Station Fund shall operate for fiscal years that begin on or after July 1, 2024.

or do or act anything in relation thereto.

Warrant Committee Report: *This new revolving fund established under Massachusetts General Laws Chapter 44, Section 53E½ will be credited with the receipts received in connection with the electric vehicle charging stations located in the municipal parking lot on Janes Avenue, Wheelock and Memorial Schools. The Town will then pay the fee and the electricity charges from this fund. A sum of \$3,000 is recommended to establish the fund which is proposed to be transferred from Free Cash.*

RECOMMENDATIONS

Select Board: Recommends Approval 3-0

Warrant Committee: Recommends Approval 9-0

Article 6. Authorization for new Parks and Recreation Revolving Fund

Submitted by the Parks and Recreation Commission

Type of Vote: Majority

To see if the Town will vote to amend the Code of the Town of Medfield Chapter 117 Departmental Revolving Funds, by adding a new Section L to establish and authorize the following revolving fund under Massachusetts General Laws Chapter 44, Section 53E½, as follows; and further to appropriate a sum of money from available funds into the Parks and Recreation Revolving Fund;

L. Parks and Recreation Revolving Fund

- (1) Fund Name. There shall be a separate fund called the Parks and Recreation Revolving Fund authorized for use by the Parks and Recreation Commission and the Parks and Recreation Director.
- (2) Revenues. The Town Accountant shall establish the Parks and Recreation Revolving Fund as a separate account and credit to the fund all of the fees, charges, or other receipts to be charged and received by the Town in connection with the activities and programs operated by the Parks and Recreation Commission.
- (3) Purposes and Expenditures. During each fiscal year, the Parks and Recreation Commission may incur liabilities against and spend monies from the Parks and Recreation Revolving Fund for the operation of and in connection to the Parks and Recreation.
- (4) Fiscal Years. The Parks and Recreation Revolving Fund shall operate for fiscal years that begin on or after July 1, 2024.

or do or act anything in relation thereto.

Warrant Committee Report: *The Parks and Recreation Commission currently operates a Revolving Fund established under MGL Chapter 44, Section 53G as accepted by Town Meeting in April, 1978. The Parks and Recreation Commission has voted to transition to a departmental revolving fund for several reasons. The recreational programs are seasonal and span across multiple fiscal years. This fund needs to be reauthorized annually by Town Meeting allowing for more oversight, effective money management and accountability. While this new departmental revolving fund will begin on July 1, 2024 both funds will continue to operate this fiscal year until the transition is complete.*

RECOMMENDATIONS

Select Board: Recommends Approval 3-0

Warrant Committee: Recommends Approval 9-0

Article 7. Authorization for new Council on Aging (COA) Revolving Fund

Submitted by the Select Board

Type of Vote: Majority

To see if the Town will vote to amend the Code of the Town of Medfield Chapter 117 Departmental Revolving Funds by adding a new Section M, to establish and authorize the following revolving fund under MGL Chapter 44, Section 53E½, as follows; and further to appropriate a sum of \$2,000 from certified Free Cash into the COA Revolving Fund;

M. Council on Aging (COA) Revolving Fund

- (1) Fund Name. There shall be a separate fund called the Council on Aging (COA) Revolving Fund authorized for use by the Council on Aging and Council on Aging Director
- (2) Revenues. The Town Accountant shall establish the Council on Aging (COA) Revolving Fund as a separate account and credit to the fund all of the fees, charges, or other receipts received by the Council on Aging in connection with the Medfield COA.
- (3) Purposes and Expenditures. During each fiscal year, the Council on Aging Director may incur liabilities against and spend monies from the Council on Aging (COA) Revolving Fund for the operation of the COA.
- (4) Fiscal Years. The Council on Aging (COA) Revolving Fund shall operate for fiscal years that begin on or after July 1, 2024.

or do or act anything in relation thereto.

Warrant Committee Report: *This new revolving fund established under Massachusetts General Laws Chapter 44, Section 53E½ will be credited with the receipts received in connection with the Council on Aging programming and events. The COA has been utilizing a gift account to account for revenues and expenditures for programming. The Town Accountant has recommended that a departmental revolving fund is a more appropriate mechanism to account for these program receipts and expenditures. A sum of \$2,000 is recommended to be transferred to the revolving fund from Free Cash.*

RECOMMENDATIONS

Select Board: Recommends Approval 3-0

Warrant Committee: Recommends Approval 9-0

Article 8. Appropriate funds to Vaccine Revolving Fund

Submitted by the Board of Health

Type of Vote: Majority

To see if the Town will vote to transfer a sum of \$5,000 from certified Free Cash into the “Vaccine Revolving Fund;” or do or act anything in relation thereto.

Warrant Committee Report: *The 2023 Annual Town Meeting voted to create the Vaccine Revolving Fund, which is credited with the receipts from Board of Health vaccine programs, and appropriated \$5,000 to establish the fund. The vaccine clinics have been very successful but due to the timeline for the federal reimbursements to this fund the Board of Health has requested an additional \$5,000 be appropriated to the fund to continue the vaccine program. A sum of \$5,000 will be transferred from Free Cash.*

RECOMMENDATIONS

Select Board: Recommends Approval 3-0

Warrant Committee: Recommends Approval 9-0

Article 9. Annual Revolving Fund Expenditure Limit Authorization

Submitted by the Select Board

Type of Vote: Majority

To see if the Town will vote to set Expenditure Limits for Massachusetts General Laws Chapter 44, Section 53E ½ Revolving Funds established under the Code of the Town of Medfield, Chapter 117 Departmental Revolving Funds for Fiscal Year 2025, as follows:

<u>Section</u>		<u>Amount</u>
A	Fire Alarm Revolving Fund	\$10,000
B	Ambulance Revolving Fund	\$35,000
C	Advanced Life Support Revolving Fund	\$400,000
D	Community Gardens Revolving Fund	\$3,000
E	CENTER at Medfield Building Maintenance Revolving Fund	\$2,000
F	Library Revolving Fund	\$5,000
G	Respite Care Revolving Fund	\$75,000
H	Transfer Station Recycling Revolving Fund	\$10,000
I	Former State Hospital Revolving Fund	\$100,000
J	Vaccine Revolving Fund	\$10,000
K	Electric Vehicle Charging Station Revolving Fund	\$3,000
L	Council on Aging Revolving Fund	\$50,000
M	Parks and Recreation Revolving Fund	\$1,000,000

or do or act anything in relation thereto.

Warrant Committee Report: *The 2017 Annual Town Meeting established departmental revolving funds as part of the Code of the Town of Medfield. Each year Town Meeting must authorize the amount of the expenditure limit that can be made from each of these MGL Chapter 44, Section 53E ½ revolving funds as set out above. The revenue in these revolving funds is generated from fees, charges, or other receipts from departmental programs and activities.*

RECOMMENDATIONS

Select Board: Recommends Approval 3-0

Warrant Committee: Recommends Approval 9-0

Article 10. Cemetery Perpetual Care Trust Funds

Submitted by the Cemetery Commission/Department of Public Works Director
Type of Vote: Majority

To see if the Town will vote to accept the following named sums as Perpetual Trust Funds for the care of lots in the Vine Lake Cemetery, the interest thereof as may be necessary for said care;

Donald Pierce	\$750.00
Debra Ostrander	\$600.00
Kevin Gavaghan	\$1,200.00
Nancy Wilhelm	\$3,000.00
Gerald & Louise Kazanjian	\$3,000.00
Cheryl & William Dunlea	\$1,500.00
Thomas S. Murphy	\$750.00
George and Holly Mykulak	\$600.00
Timothy & Kelly Reardon	\$1,500.00
James & Janice Cannon	\$3,000.00
John L. Tincler	\$750.00
Kenneth W. Simpson	\$750.00
Elizabeth Salisbury	\$750.00
Caitlin M. Gavaghan	\$600.00
Joann & John O'Brien	\$3,000.00
Gino Mariani	\$1,500.00
Margaret E. Doyle	\$750.00
John & Lisa Crowley	\$600.00
Michael J. Gorman	\$600.00
Total	\$25,200.00

or do or act anything in relation thereto.

Warrant Committee Report: *Each year, fifty percent of the purchase price of a cemetery plot is transferred to the Cemetery Perpetual Care Trust Fund. The other fifty percent goes to the “sale*

of lots fund" which can be used for capital improvements and/or expansion of the Cemetery. The balance in the Cemetery Perpetual Care Trust Fund as of December 31, 2023 was \$1,465,383.

RECOMMENDATIONS

Select Board: Recommends Approval 3-0

Warrant Committee: Recommends Approval 9-0

Article 11. Local PEG Access Appropriation

Submitted by the Select Board

Type of Vote: Majority

To see if the Town will vote to appropriate \$292,272.41 from the Public, Educational, and Governmental (PEG) Access and Cable Related Fund to Medfield TV for the purpose of providing local cable access services, equipment, and programming for the Town of Medfield; or do or act anything in relation thereto.

Warrant Committee Report: *The 2019 Annual Town Meeting passed Article 5 which created a Public, Educational, and Governmental (PEG) Access and Cable Related Fund to handle the distribution of funds received in connection with the franchise agreement between the Town and cable operators. These fees must be used to provide PEG access services and programming. This article transfers those funds collected to date to Medfield TV.*

RECOMMENDATIONS

Select Board: Recommends Approval 3-0

Warrant Committee: Recommends Approval 9-0

Article 12. Route 27/Dale Street Traffic Mitigation Fund

Submitted by the Select Board

Type of Vote: Majority

To see if the Town will vote to transfer the sum of \$98,567 from certified Free Cash to the Route 27/Dale Street Traffic Mitigation Fund for the purpose of funding the Route 27/Dale Street Traffic Mitigation as required in the Medfield Zoning Board of Appeals Decision #1362 dated May 10, 2019; or do or act anything in relation thereto.

Warrant Committee Report: *The 2019 ZBA decision approving Medfield Meadows included mitigation funds for traffic improvements at the Dale Street and Route 27 intersection. The developer paid the mitigation funds to the Town and the funds closed to free cash before they were expended. This article transfers them from certified free cash to a dedicated Mitigation Fund so they can be expended to upgrade the pedestrian signals at the intersection.*

RECOMMENDATIONS

Select Board: Recommends Approval 3-0

Warrant Committee: Recommends Approval 9-0

Article 13. Establish a Special Education Reserve Fund

Submitted by the School Committee

Type of Vote: Majority

To see if the Town will vote to accept the provisions of Chapter 40, Section 13E of the Massachusetts General Laws to establish a Special Education Reserve Fund and vote to transfer a sum of \$200,000 from certified Free Cash into the “Special Education Reserve Fund” and to see if the Town will dedicate all of the revenue received by the School District for Medicare Reimbursements, effective for fiscal year 2026, beginning July 1, 2025, until said time as the fund has reached two percent of annual net school spending; or do or act anything in relation thereto.

Warrant Committee Report: *Special Education Reserve Funds were enabled through the 2016 Municipal Modernization Act and governed by MGL Chapter 40, Section 13E. This fund is established by Town Meeting to be utilized in upcoming fiscal years to pay for unanticipated or unbudgeted costs of special education, out-of-district tuition, or transportation.*

Establishment of this fund is being proposed to address the increase and unpredictable nature of special education costs. A policy on the use of this fund will be incorporated into the Town’s financial policies. The District must first apply for extraordinary relief from the Special Education Circuit Breaker managed by the MA Department of Elementary and Secondary Education (DESE). If the circuit breaker funds are denied or otherwise made not available to the Town of Medfield, the use of this fund can then be requested by the District but can only be expended after a majority vote of the School Committee and a majority vote of the Select Board.

The Warrant Committee recommends a transfer from certified Free Cash in the amount of \$200,000 for FY2025. In future years, the dedicated revenue source for this fund will be the Annual Medicare Reimbursements received by the District. The anticipated dedicated revenue will begin in FY2026. Per the statute the balance of this fund cannot exceed two percent (2%) of the annual net school spending of the district. The Treasurer Collector is authorized to invest the monies in the fund with the interest earned becoming part of the fund.

RECOMMENDATIONS

Select Board: Recommends Approval 3-0

Warrant Committee: Recommends Approval 9-0

Article 14. Establish an Elementary School Tax Mitigation Stabilization Fund

Submitted by the Select Board/Warrant Committee/School Committee/School Building Committee

Type of Vote: Two-Thirds

To see if the Town will vote to transfer a sum of \$900,000 from certified Free Cash into an “Elementary School Tax Mitigation Stabilization Fund” established hereby under MGL Chapter 40 Section 5B for the purpose of paying debt service payments for the excluded debt notes and/or bonds to be issued for the new Elementary School Project in order to reduce the need to raise these funds through the annual tax rate, or for any other lawful purpose; or do or act anything in relation thereto.

Warrant Committee Report: *The Approval of a debt exclusion for a new elementary school has been a core part of the Town’s capital project strategy for over a decade. In fact, it has been the Town’s largest capital project need for a long time. The Select Board, School Committee and the School Building Committee (SBC) have stated their support for an Elementary School Building Project and for the need to find ways to reduce the financial burden on residents. Currently, there are no specific stabilization fund or reserve funds dedicated or identified for the Elementary School Project.*

The development of a funding plan and support by the SBC and Select Board is a critical next step in building community support for a new school. The Select Board supports proactive fiscal planning and is serious about reducing the financial burden on residents.

The Town has the opportunity now to establish this fund and continue to identify future transfers from Free Cash into this new fund beginning in FY2025. The goal of this fund is to identify an additional \$4 to \$5 million dollars of future tax relief to be utilized during the first three fiscal years after the debt issuance for the school project. The Select Board will identify additional sources of funding including the proceeds from existing and future land sales.

The Warrant Committee and the Select Board recommend a transfer of \$900,000 from certified free cash into this new dedicated tax mitigation fund.

RECOMMENDATIONS

Select Board: Recommends Approval 3-0

Warrant Committee: Recommends Approval 9-0

Article 15. Transfers to the Municipal Building Capital Stabilization Fund

Submitted by the Select Board

Type of Vote: Majority

To see if the Town will vote to transfer a sum of \$146,241 in unexpended appropriation funds, and the remaining balance, at June 30, 2024, of the FY2024 Emergency Repairs fund, to the Municipal Buildings Capital Stabilization Fund; or do or act anything in relation thereto.

Unexpended Prior Year Articles:	General Ledger	Amount
Article 18, 2013 ATM	013009-590068	\$585
Article 18, 2014 ATM	013009-590070	\$522
Article 11, 2019 ATM	016109-590015	\$10,000
Article 8, 2020 ATM	011929-590015	\$3,956
Article 8, 2020 ATM	013009-590113	\$2,932
Article 8, 2021 ATM	013009-590132	\$4,020
Article 8, 2021 ATM	013009-590148	\$279
Article 9, 2022 ATM	015419-590023	\$6,335
Article 9, 2022 ATM	013009-590162	\$4,343
Article 16, 2023 ATM	013009-590178	\$104,000
Article 16, 2023 ATM	013009-590187	\$8,000
Article 16, 2023 ATM	013009-590188	\$1,269
Total		\$146,241

Warrant Committee Report: *The money to be transferred back to the Municipal Building Stabilization Fund (MBSF) represents unexpended appropriations from former municipal building projects that have been completed or no longer necessary. In addition, the Annual Town Meeting appropriates a sum of money each year from the MBSF to be used for emergency repairs with the Select Board's approval. The remaining balance at the end of the fiscal year must be transferred back to the MBSF.*

RECOMMENDATIONS

Select Board: Recommends Approval 3-0

Warrant Committee: Recommends Approval 9-0

Article 16. Capital Projects: Municipal Buildings

Submitted by the Select Board/Capital Budget Committee

Type of Vote: Majority

To see if the Town will vote to appropriate a sum of money and transfer said sum from the Municipal Building Capital Stabilization Fund created under Article 43 of the 2018 Annual Town Meeting for the purposes and amounts as set out below; or do or act anything in relation thereto.

FACILITY	PROJECT	RECOMMENDED FUNDING
Medfield High School	Preventative Maintenance AHUs	\$10,000
	Prev Maintenance/Replacement RTUs	\$25,000
	Misc Site Work	\$10,000
	Electrical Upgrades	\$15,000
	Medfield Outreach Space	\$20,000
	Addtl Money for Court Repairs	\$125,000
Blake Middle School	Prev Maintenance/Replacement RTUs	\$25,000
	Misc Site Work	\$10,000
	Prev Maintenance AHUs	\$20,000
	VCT/Flooring Replacement	\$20,000
	Acoustic Ceilings	\$20,000
	Boiler Replacement	\$100,000
	Fluid Pumps	\$5,000
Dale Street School	Interior Improvements	\$50,000
	Asbestos Flooring Abatement/Replacement	\$25,000
	Carpet Replacement	\$20,000
Wheelock School	Preventative Maintenance - Fan Coil Units	\$10,000
	Replace Valves Throughout	\$10,000
	Preventative Maintenance - Exhaust Fans	\$5,000
	Flooring/VCT Abatement	\$25,000
	Preventative Maintenance - Gym Units	\$25,000
	Replace Pneumatic Temp. Controls	\$100,000
Memorial School	Preventative Maintenance - RTUs	\$5,000
	Misc. Site Work	\$12,000

	Carpet/VCT/Painting	\$25,000
	Grease Trap Replacement	\$12,000
District Wide	Sealant Replacement Engineering	\$10,000
	New Storage Containers	\$50,000
	Resurfacing of School Parking Lots	\$250,000
Town House	Misc. Exterior Facade Repairs	\$20,000
	Carpet Replacement	\$40,000
	Preventative Maintenance - Vent Exhaust Fans	\$5,000
	Interior Improvements	\$25,000
	Sprinkler Work	\$10,000
	Sealant Replacement	\$10,000
Public Safety Building	Basketball Court Repair	\$200,000
	Sprinkler Work	\$10,000
Pfaff Center	Misc. Plumbing Repairs	\$6,000
	Misc. Electrical Repairs	\$5,000
Center at Medfield	Building Envelope Repairs/Windows	\$10,000
	Sprinkler Work - Dry System	\$10,000
	Exterior Painting	\$50,000
Public Library	EPDM Engineering	\$10,000
	Fire Alarm Replacement	\$100,000
	Fluid Pumps	\$5,000
Other Town Buildings	Kingsbury Gristmill	\$20,000
	Dwight Derby House	\$10,000
All Town Facilities	ADA Improvements	\$10,000
Town and School	Emergency Repair Funding	\$175,000
	Tri-County Assessment	\$6,147
	Facilities Evaluation and Capital Plan	\$74,608
	Total	\$1,850,755

FUNDING SOURCE	AMOUNT
Municipal Building Stabilization Fund	\$1,776,147
Unexpended Prior Year Articles:	
Article 9, 2022 ATM - 011929-590027	\$49,608
Article 16, 2023 ATM - 011929-590035	\$25,000
Total	\$1,850,755

Warrant Committee Report: The 2018 Annual Town Meeting and subsequent override in June of 2018, the voters of Medfield approved the creation and funding for a special purpose stabilization fund entitled the “Municipal Buildings Capital Stabilization Fund.” The purpose is to fund new construction, capital repairs and improvements to municipal buildings and structural and systemic components thereof. The projects listed above have been identified, reviewed, and recommended by the Capital Budget Committee to be completed utilizing funding available in the dedicated Municipal Buildings Capital Stabilization Fund.

RECOMMENDATIONS

Select Board: Recommends Approval 3-0
 Warrant Committee: Recommends Approval 9-0

Article 17. Appropriation to the Capital Stabilization Fund

Submitted by the Select Board

Type of Vote: Majority

To see if the Town will vote to transfer \$1,111,000 from certified free cash and unexpended prior into the designated “Capital Stabilization Fund;” or do or act anything in relation thereto.

FUNDING SOURCE	AMOUNT
Free Cash	\$700,000
Unexpended Prior Year Articles:	
Article 11, 2022 ATM - 011929-590028	\$45,000
Article 11, 2022 ATM - 014229-590083	\$190,000
Article 11, 2023 ATM - 012109-590074	\$36,000
Article 11, 2023 ATM - 014229-590089	\$55,000
Article 11, 2023 ATM - 014229-590088	\$85,000
Total	\$1,111,000

Warrant Committee Report: The 2021 Annual Town Meeting approved the creation of a special purpose stabilization fund entitled “Capital Stabilization Fund.” This fund can only be used to fund capital projects and the debt service related to capital projects, including equipment, vehicles, repairs to equipment and vehicles, public works improvements, and other non-municipal building and non-school building capital projects. At this time the Capital Stabilization Fund does not have a dedicated revenue or funding source. The \$700,000 will be transferred from available certified free cash.

RECOMMENDATIONS

Select Board: Recommends Approval 3-0

Warrant Committee: Recommends Approval 9-0

Article 18. Capital Budget: Non-Buildings

Submitted by the Select Board/Capital Budget Committee

Type of Vote: Majority

To see if the Town will vote to appropriate a sum of money to pay costs of the capital projects described in the Warrant Report, including all costs incidental and related thereto; to determine whether this appropriation shall be raised by borrowing, taxes, transfers, grants and/or otherwise; or do or act anything in relation thereto.

DEPARTMENT	PROJECT REQUEST	AMOUNT	RECOMMENDED FUNDING SOURCE
Fire	Lease-Purchase payment for new Fire Engine (leased in FY21)	\$48,095	Tax Levy/Local Receipts
Fire	Large and Small DIA Hose	\$91,000	Capital Stabilization Fund (CSF)
Land Use, Building Inspections, DPW	Online Permitting Software	\$80,000	CSF
DPW	Ford F-550	\$105,000	CSF
DPW	6-Wheel Dump Truck	\$262,000	CSF
DPW	Cemetery Mower	\$17,000	CSF

DPW PM	Pavement Management Projects	\$185,000	CSF
DPW	Variable Sign	\$30,000	CSF
Police	Motorcycle	\$33,000	CSF
IT	School Information Technology Infrastructure	\$300,000	CSF
Police	Taser Update	\$72,000	CSF
Facilities	Vehicle replacement	\$65,000	CSF
Parks and Recreation	Lighting at Metacomet Tennis Courts	\$100,000	CSF/ Parks and Recreation Revolving Fund
Parks and Recreation	Parks and Recreation Paving Projects: Hinkley Parking Lot and McCarthy Park Driveway Repaving	\$313,000	Free Cash/Parks and Recreation Revolving Fund
Water Enterprise	Water Main Replacement Engineering	\$250,000	Water Retained Earnings
Sewer Enterprise	Indian Hill Pump Station Upgrade	\$95,000	Sewer Retained Earnings
Sewer Enterprise	Orchard Pump Station Upgrade	\$120,000	Sewer Retained Earnings
Sewer Enterprise	Asset Management Plan	\$75,000	Sewer Retained Earnings
	Total	\$2,241,095	

FUNDING SOURCE	AMOUNT
FY2025 Tax Levy	\$48,095
Capital Stabilization Fund (CSF)	\$1,270,000
Free Cash	\$68,000
Parks and Recreation Revolving Fund	\$176,995

Water Enterprise	\$250,000
Sewer Enterprise	\$290,000
Unexpended Prior Year Articles:	
Article 12, 2018 ATM - 016309-590030	\$8,005
Article 11, 2021 ATM - 016309-590039	\$45,000
Article 16, 2023 ATM - 016309-590043	\$85,000
Total	\$2,241,095

Warrant Report: *The Capital Budget Committee begins meeting in the late summer and early fall to begin the review of capital projects for the upcoming fiscal year. The projects reviewed must be included in the five year Capital Improvement Plan (CIP) as laid out in the Town's financial policies. The Capital Stabilization Fund was created by the 2021 Annual Town Meeting and to date has been funded with transfers from certified Free Cash and the dedication of American Rescue Plan Act (ARPA) funds. There is no single dedicated revenue source for this stabilization fund.*

The recommended fiscal year 2025 requests are funded with combination of Capital Stabilization Fund, Parks and Recreation Revolving Fund, and Water and Sewer Enterprise Funds. ARPA funding, up to \$350,000 will be utilized first, for any capital project deemed an allowable expense, as an alternative to the Capital Stabilization Funds.

RECOMMENDATIONS

Select Board: Recommends Approval 3-0

Warrant Committee: Recommends Approval 9-0

Article 19. Elementary School Feasibility Study Funding

Submitted by the Select Board/School Committee/School Building Committee

Type of Vote: Majority

To see if the Town will vote to transfer a sum of \$650,000 from certified Free Cash, to be expended under the direction of the School Building Committee for paying the costs of a feasibility study including but not limited to, an independent comprehensive school enrollment and capacity analysis, public outreach, obtaining soil borings, topographical studies, land surveys, wetlands surveys, preliminary site development plans, schematic designs, architectural and engineering designs, cost estimates, independent enrollment studies, construction

alternatives, and any incidental or related services, for the addition and/or renovation to or replacement of the Dale Street Elementary School, located at 45 Adams Street, Medfield, MA 02052; or do or act anything in relation thereto.

Warrant Committee Report: *The Medfield School Building Committee (SBC) was reconstituted in early 2023 to study and evaluate options for the renovation and/or replacement of the current Dale Street School. To date, the Town has appropriated \$500,000 for the SBC to pay for the costs of a feasibility study including but not limited to the various studies mentioned in the above article. While some of the prior feasibility study may be available to be reused, there will be changes to project costs, building design and changes to space requirements, etc., necessitating a new feasibility study. The Town, through the School Committee and Select Board has again reapplied to the Massachusetts School Building Authority (MSBA) program, and we will learn in December 2024 whether the MSBA will invite Medfield into the MSBA program. If invited into the MSBA program, full funding for a feasibility study is required to be in place to move forward in the program. This appropriation together with prior appropriations will bring us closer to fully funding the estimated cost of a feasibility study.*

RECOMMENDATIONS

Select Board: Recommends Approval 3-0

Warrant Committee: Recommends Approval 9-0

Article 20. Prior Year Bills

Submitted by the Select Board

Type of Vote: Four-Fifths ($\frac{4}{5}$)

To see if the Town will vote to raise and appropriate, transfer from available funds, or otherwise provide a sum of money for the purpose of paying the prior year bills incurred in a prior fiscal year; or do or act anything in relation thereto.

Warrant Committee Report: *There were multiple invoices that were not received until after the close of the fiscal year in 2023. Since the general ledger books were closed for the prior fiscal year, it is now necessary to appropriate a sum of money in order to provide payment on prior year expenditures. This requires a Town Meeting vote of 80%.*

RECOMMENDATIONS

Select Board: Recommends Approval 3-0

Warrant Committee: Recommends Approval 9-0

Article 21. FY2025 Operating Budget

Submitted by the Warrant Committee

Type of Vote: Majority

To see if the Town will vote to raise and appropriate and/or transfer from available funds, sums of money requested by the Select Board or any other Town Officer, Board, Commission, or Committee to defray operating expenses of the Town for the fiscal year commencing July 1, 2024 or such other sums as the Town may determine, as required by Massachusetts General Laws, Chapter 41, Section 108; or do or act anything in relation thereto.

Warrant Committee Report: *This article represents the appropriations for the operating budgets for the various Municipal and School Departments for FY2025 which runs July 1, 2024 to June 30, 2025. Additional information about the Town and School budget requests can be found on the Town's website: <https://www.town.medfield.net/2240/FY2025-Budget>*

RECOMMENDATIONS

Select Board: Recommends Approval 3-0

Warrant Committee: Recommends Approval 9-0

ARTICLE 21 OPERATING BUDGETS

ORGANIZATION CODE	DEPARTMENT	Appropriated 2023/2024	DEPT REQUEST 2024/2025	FY25 WARR COMM RECOMMENDS
01-912-2	WORKERS COMPENSATION INSURANCE	\$ 280,878	\$ 293,518	\$ 293,518
01-914-2	HEALTH & LIFE INSURANCE	\$ 4,944,710	\$ 4,964,985	\$ 4,965,252
01-945-2	LIABILITY INSURANCE	\$ 374,507	\$ 382,085	\$ 382,085
	TOTAL	\$ 5,600,095	\$ 5,640,588	\$ 5,640,855
01-913-2	UNEMPLOYMENT COMPENSATION	\$ 30,000	\$ 25,000	\$ 50,000
01-916-2	MEDICARE INSURANCE	\$ 665,000	\$ 708,000	\$ 708,000
01-911-2	COUNTY RETIREMENT CONTRIBUTION	\$ 3,296,275	\$ 3,434,727	\$ 3,434,727
01-915-2	OPEB CONTRIBUTION	\$ 525,000	\$ 551,250	\$ 551,250
*****	TOTAL TOWN & SCHOOL EMPLOYEE BENEFITS	\$ 10,116,370	\$ 10,359,565	\$ 10,384,832
01-122-1	SELECTMEN-SALARIES	\$ 2,700	\$ 2,700	\$ 2,700
01-122-2	SELECTMEN-OPERATIONS	\$ 13,159	\$ 13,159	\$ 13,159
	TOTAL	\$ 15,859	\$ 15,859	\$ 15,859
01-123-1	TOWN ADMINISTRATOR-SALARIES	\$ 435,987	\$ 447,019	\$ 453,450
01-123-2	TOWN ADMINISTRATOR-OPERATIONS	\$ 24,340	\$ 24,340	\$ 24,340
	TOTAL	\$ 460,327	\$ 471,359	\$ 477,790
01-134-1	TOWN ACCOUNTANT-SALARIES	\$ 204,432	\$ 205,309	\$ 211,465
01-134-2	TOWN ACCOUNTANT-OPERATIONS	\$ 52,320	\$ 67,220	\$ 67,220
	TOTAL	\$ 256,752	\$ 272,529	\$ 278,685
01-141-1	ASSESSORS-SALARIES	\$ 233,388	\$ 233,489	\$ 240,371
01-141-2	ASSESSORS-OPERATIONS	\$ 24,585	\$ 25,650	\$ 25,650
	TOTAL	\$ 257,973	\$ 259,139	\$ 266,021
01-145-1	TREASURER/COLLECTOR-SALARIES	\$ 231,827	\$ 231,877	\$ 238,782
01-145-2	TREASURER/COLLECTOR-OPERATIONS	\$ 86,245	\$ 93,245	\$ 93,245
	TOTAL	\$ 318,072	\$ 325,122	\$ 332,027
01-151-2	TOWN COUNSEL-OPERATIONS	\$ 124,944	\$ 114,944	\$ 114,944
01-152-1	HUMAN RESOURCE-SALARIES	\$ 38,828	\$ 233,750	\$ 99,297
01-152-2	HUMAN RESOURCE-OPERATIONS	\$ 5,060	\$ 5,060	\$ 5,060
	TOTAL	\$ 43,888	\$ 238,810	\$ 104,357
01-155-1	INFORMATION TECHNOLOGY-SALARIES	\$ 86,600	\$ 86,649	\$ 89,228
01-155-2	INFORMATION TECHNOLOGY-OPERATIONS	\$ 154,700	\$ 154,200	\$ 154,200
	TOTAL	\$ 241,300	\$ 240,849	\$ 243,428
01-161-1	TOWN CLERK & ELECTION REGISTR-SALARIES	\$ 129,346	\$ 129,972	\$ 133,246
01-161-2	TOWN CLERK & ELECTION REGISTR-OPERATIONS	\$ 35,050	\$ 36,300	\$ 36,300
	TOTAL	\$ 164,396	\$ 166,272	\$ 169,546
01-171-1	CONSERVATION COMM.-SALARIES	\$ 36,050	\$ 54,808	\$ 54,808
01-171-2	CONSERVATION COMM.-OPERATIONS	\$ 7,940	\$ 8,525	\$ 8,525
	TOTAL	\$ 43,990	\$ 63,333	\$ 63,333
01-175-1	PLANNING + ZONING - SALARIES	\$ 129,751	\$ 126,022	\$ 129,801
01-175-2	PLANNING + ZONING & APPEALS-OPERATIONS	\$ 16,885	\$ 16,885	\$ 16,885
	TOTAL	\$ 146,636	\$ 142,907	\$ 146,686

ARTICLE 21 OPERATING BUDGETS

ORGANIZATION CODE	DEPARTMENT	Appropriated 2023/2024	DEPT REQUEST 2024/2025	FY25 WARR COMM RECOMMENDS
01-192-1	TN PUBLIC BUILDINGS & PROPERTY MAINT-SALARIES	\$ 208,381	\$ 207,881	\$ 215,803
01-192-2	TN PUBLIC BUILDINGS & PROPERTY MAINT-OPERATIONS	\$ 547,346	\$ 524,577	\$ 524,577
	TOTAL	\$ 755,727	\$ 732,458	\$ 740,380
01-195-1	TOWN REPORT/MEETING-SALARIES	\$ 1,000	\$ 1,000	\$ 1,000
01-195-2	TOWN REPORT/MEETING-OPERATIONS	\$ 15,750	\$ 17,250	\$ 17,250
	TOTAL	\$ 16,750	\$ 18,250	\$ 18,250
01-210-2-1	POLICE OPERATIONS-SALARIES	\$ 2,607,465	\$ 2,850,263	\$ 2,853,318
01-210-2-2	POLICE OPERATIONS-OPERATIONS	\$ 298,477	\$ 323,710	\$ 323,710
	TOTAL	\$ 2,905,942	\$ 3,173,973	\$ 3,177,028
01-210-4-2	TRAFFIC MARKINGS/SIGN-OPERATIONS	\$ 37,007	\$ 37,007	\$ 52,007
01-220-7-1	FIRE & RESCUE OPERATIONS-SALARIES	\$ 1,485,537	\$ 1,583,055	\$ 1,584,685
01-220-7-2	FIRE & RESCUE OPERATIONS-OPERATIONS	\$ 179,295	\$ 127,539	\$ 127,539
	TOTAL	\$ 1,664,832	\$ 1,710,594	\$ 1,712,224
01-241-1	INSPECTIONS-SALARIES	\$ 283,654	\$ 272,105	\$ 280,237
01-241-2	INSPECTIONS-OPERATIONS	\$ 14,258	\$ 17,258	\$ 17,258
	TOTAL	\$ 297,912	\$ 289,363	\$ 297,495
01-244-1	SEALER-SALARIES	\$ 3,000	\$ 8,000	\$ 8,000
01-244-2	SEALER-OPERATIONS	\$ 200	\$ -	\$ -
	TOTAL	\$ 3,200	\$ 8,000	\$ 8,000
01-291-1	EMERGENCY MGMT-SALARIES	\$ 4,000	\$ 4,000	\$ 4,000
01-291-2	EMERGENCY MGMT-OPERATIONS	\$ 7,500	\$ 7,500	\$ 7,500
	TOTAL	\$ 11,500	\$ 11,500	\$ 11,500
01-292-1	ANIMAL CONTROL-SALARIES	\$ 102,702	\$ 102,703	\$ 105,761
01-292-2	ANIMAL CONTROL-OPERATIONS	\$ 14,854	\$ 14,854	\$ 14,854
	TOTAL	\$ 117,556	\$ 117,557	\$ 120,615
01-294-1	TREE CARE-SALARIES	\$ 25,226	\$ 25,226	\$ 25,983
01-294-2	TREE CARE-OPERATIONS	\$ 49,100	\$ 49,100	\$ 49,100
	TOTAL	\$ 74,326	\$ 74,326	\$ 75,083
01-422-1	HIGHWAY-SALARIES	\$ 1,120,555	\$ 1,141,097	\$ 1,175,130
01-422-2	HIGHWAY-OPERATIONS	\$ 439,975	\$ 435,475	\$ 435,475
	TOTAL	\$ 1,560,530	\$ 1,576,572	\$ 1,610,605
01-423-1	SNOW & ICE-SALARIES	\$ 110,464	\$ 110,465	\$ 110,465
01-423-2	SNOW & ICE-OPERATIONS	\$ 182,973	\$ 182,973	\$ 182,973
	TOTAL	\$ 293,437	\$ 293,438	\$ 293,438
01-424-2	STREET LIGHTING-OPERATIONS	\$ 12,500	\$ 12,500	\$ 12,500
01-426-1	EQUIP REPAIR/MAINT-SALARIES	\$ 163,491	\$ 151,415	\$ 155,955
01-426-2	EQUIP REPAIR/MAINT-OPERATIONS	\$ 308,513	\$ 323,513	\$ 323,513
	TOTAL	\$ 472,004	\$ 474,928	\$ 479,468
01-429-2	SIDEWALKS-OPERATIONS	\$ 35,000	\$ 35,000	\$ 35,000
01-433-1	SOLID WASTE DISPOSAL-SALARIES	\$ 245,616	\$ 248,706	\$ 256,108
01-433-2	SOLID WASTE DISPOSAL-OPERATIONS	\$ 393,232	\$ 396,232	\$ 396,232
	TOTAL	\$ 638,848	\$ 644,938	\$ 652,340

ARTICLE 21 OPERATING BUDGETS

ORGANIZATION CODE	DEPARTMENT	Appropriated 2023/2024	DEPT REQUEST 2024/2025	FY25 WARR COMM RECOMMENDS
01-491-1	CEMETERY-SALARIES	\$ 160,516	\$ 173,480	\$ 178,658
01-491-2	CEMETERY-OPERATIONS	\$ 39,640	\$ 41,640	\$ 41,640
	TOTAL - SEE PERP CARE CREDIT BELOW	\$ 200,156	\$ 215,120	\$ 220,298
01-512-1	HEALTH-SALARIES	\$ 132,033	\$ 132,033	\$ 135,996
01-512-2	HEALTH-OPERATIONS	\$ 75,338	\$ 75,338	\$ 75,338
	TOTAL	\$ 207,371	\$ 207,371	\$ 211,334
01-541-1	COUNCIL ON AGING-PERSONNEL	\$ 225,100	\$ 226,602	\$ 233,383
01-541-2	COUNCIL ON AGING-OPERATIONS	\$ 34,800	\$ 34,800	\$ 34,800
	TOTAL	\$ 259,900	\$ 261,402	\$ 268,183
01-543-1	VETERANS'-SALARIES	\$ -	\$ -	\$ -
01-543-2	VETERANS'-OPERATIONS	\$ 59,831	\$ 49,831	\$ 49,831
	TOTAL	\$ 59,831	\$ 49,831	\$ 49,831
01-599-1	OUTREACH-SALARIES	\$ 252,142	\$ 258,320	\$ 264,029
01-599-2	OUTREACH-OPERATIONS	\$ 24,830	\$ 16,550	\$ 16,550
	TOTAL	\$ 276,972	\$ 274,870	\$ 280,579
01-610-1	LIBRARY-SALARIES	\$ 620,489	\$ 624,529	\$ 642,654
01-610-2	LIBRARY-OPERATIONS	\$ 229,753	\$ 238,553	\$ 238,553
	TOTAL	\$ 850,242	\$ 863,082	\$ 881,207
01-630-1	PARK & RECREATION-SALARIES	\$ 278,535	\$ 321,055	\$ 329,383
01-630-2	PARK & RECREATION-OPERATIONS	\$ 58,720	\$ 63,720	\$ 58,720
	TOTAL	\$ 337,255	\$ 384,775	\$ 388,103
01-650-2	HISTORICAL COMMISSION-OPERATIONS	\$ 1,500	\$ 1,500	\$ 1,500
01-693-2	MEMORIAL DAY/VETERANS DAY -OPERATIONS	\$ 1,800	\$ 1,800	\$ 1,800
01-699-2	ARTS/CULTURAL COUNCIL	\$ 7,300	\$ 7,300	\$ 7,300
01-997-2	RESERVE FUND	\$ 170,000	\$ 170,000	\$ 170,000
*****	TOTAL TOWN DEPARTMENTS	\$ 13,343,535	\$ 13,958,578	\$ 13,988,744
01-996-2	STABILIZATION	\$ 500,000	\$ -	\$ -
01-710-2	TOWN DEBT-PRINCIPAL	\$ 2,914,709	\$ 2,931,249	\$ 2,931,249
01-751-2	TOWN DEBT-INTEREST	\$ 1,160,574	\$ 1,035,984	\$ 1,035,984
	TOTAL DEBT PAYMENTS	\$ 4,075,283	\$ 3,967,233	\$ 3,967,233
01-301-2	REGIONAL VOC SCHOOL-OPERATIONS	\$ 107,355	\$ 127,924	\$ 127,924
01-300-1	SCHOOL-PERSONNEL	\$ 34,436,364	\$ -	\$ 35,827,810
01-300-2	SCHOOL ADMINISTRATION-OPERATIONS	\$ 6,740,420	\$ 43,183,072	\$ 7,284,600
*****	TOTAL TOWN SCHOOLS	\$ 41,176,784	\$ 43,183,072	\$ 43,112,410
S U M M A R Y				
TOTAL TOWN & SCHOOL EMPLOYEE BENEFITS				
\$ 10,116,370				
TOTAL TOWN DEPARTMENTS				
\$ 13,343,535				
TOTAL TOWN STABILIZATION				
\$ 500,000				
TOTAL DEBT PAYMENTS				
\$ 4,075,283				
TOTAL REGIONAL VOC SCHOOL				
\$ 107,355				
TOTAL SCHOOLS				
\$ 41,176,784				
\$ 43,183,072				
\$ 43,112,410				

ARTICLE 21 OPERATING BUDGETS

ORGANIZATION CODE	DEPARTMENT	Appropriated	DEPT REQUEST	FY25 WARR COMM
		2023/2024	2024/2025	RECOMMENDS
	TOTAL OPERATING BUDGET	\$ 69,319,327	\$ 71,596,372	\$ 71,581,143
	<i>LESS: CEMETERY- PERP CARE CREDIT</i>	\$ 15,000	\$ 15,000	\$ 15,000
	<i>LESS: FROM WAT ENT FD INDIR COSTS EFF FY24</i>	\$ 1,780,661	\$ 1,768,510	\$ 1,768,510
	<i>LESS: FROM SEW ENT FD INDIR COSTS EFF FY24</i>	\$ 482,806	\$ 512,458	\$ 512,458
	<i>LESS: FROM PENSION RESERVE FUND</i>	\$ 275,000	\$ 337,920	\$ 337,920
	<i>LESS: FROM BOND PREMIUM RED GATE FARM</i>	\$ 1,633	\$ 1,433	\$ 1,433
	<i>LESS: FROM BOND PREMIUM HS FIELD RENOVATION</i>	\$ 3,000	\$ 3,000	\$ 3,000
	<i>LESS: FROM BOND PREMIUM TOWN GARAGE SOLAR ARRAY</i>	\$ 3,683	\$ 3,683	\$ 3,683
	<i>LESS: BOND PREM IN EXCESS OF BORROWING COSTS 9/21</i>	\$ 4,144	\$ -	\$ -
	<i>LESS: EXCLUDED DEBT RESERVED FROM 9/21 REFUNDING</i>	\$ 19,661	\$ -	\$ -
	<i>LESS: FREE CASH FOR OPEB</i>	\$ 525,000	\$ 551,250	\$ 551,250
	<i>LESS: FREE CASH FOR STABILIZATION</i>	\$ 500,000	\$ -	\$ -
	<i>LESS: USE OF SCHOOL PROPERTY REVOLVING-850</i>	\$ 30,000	\$ 30,000	\$ 30,000
	<i>LESS: USE OF ALS REVOLVING FUND</i>	\$ 300,000	\$ 315,000	\$ 315,000
	<i>LESS: USE OF ADULT RESPITE CARE REVOLVING FUND</i>	\$ 10,000	\$ 10,000	\$ 10,000
	<i>LESS: FROM TRANSPORTATION GRANT</i>	\$ 651	\$ 1,116	\$ 1,116
	<i>LESS: FROM OPIOID SETTLEMENT STABILIZATION FUND</i>	\$ 68,000	\$ 68,000	\$ 68,000
	TOTAL OTHER REVENUE SOURCE	\$ 4,019,239	\$ 3,617,370	\$ 3,617,370
	NET OPERATING APPROPRIATION	\$ 65,300,088	\$ 67,979,002	\$ 67,963,773

Article 22. FY2025 Water and Sewer Enterprise Fund Budget

Submitted by the Board of Water and Sewerage/Department of Public Works Director
Type of Vote: Majority

To see if the Town will vote to raise, appropriate, or transfer from available funds the sum of money for the Water Enterprise Fund and the Sewer Enterprise Fund as follows; or do or act anything in relation thereto.

Water Enterprise Direct Costs

Expense	FY2025 Amount
Salaries	\$537,870
Operations	\$685,570
Emergency Reserve Fund	\$100,000
Capital Outlay	\$250,000
Total	\$1,573,440

Water Enterprise Indirect Costs

Expense	FY2025 Amount
Debt Service	\$1,327,113
Salaries, Benefits, Facilities, OPEB and other indirect costs	\$441,397
Total	\$1,768,510

Water Enterprise Fund Total: \$3,341,950

Sewer Enterprise Direct Costs

Expense	FY2025 Amount
Salaries	\$368,278
Operations	\$1,101,030

Emergency Reserve Fund	\$100,000
Capital Outlay	\$290,000
Total	\$1,859,308

Sewer Enterprise Indirect Costs

Expense	FY2025 Amount
Debt Service	\$142,951
Salaries, Benefits, Facilities, OPEB and other indirect costs	\$369,507
Total	\$512,458

Sewer Enterprise Fund Total: \$2,371,766

And further that the above listed appropriations be funded as follows:

Water Fees for Service (User Fees)	\$2,985,744
Water Available Funds	\$6,206
Water Free Cash	\$350,000
Water Enterprise Fund Total	\$3,341,950

Sewer Fees for Service (User Fees)	\$1,977,085
Sewer Available Funds	\$4,681
Sewer Free Cash	\$390,000
Sewer Enterprise Fund Total	\$2,371,766

Warrant Committee Report: *The Water and Sewer Enterprise Funds were created in 1990 and allow each Enterprise Fund to account separately for all financial activities associated with the delivery of water and sewer services to the Town. The Enterprise Fund enabling statute provides that enterprise revenues may only be used for enterprise related expenses. A full copy of the water and sewer enterprise fund budget is included at the end of the warrant report for your review.*

RECOMMENDATIONS

Select Board: Recommends Approval 3-0

Warrant Committee: Recommends Approval 9-0

Article 23. Rescind Bond Authorization for Mount Nebo Water Tower

Submitted by the Select Board and Treasurer/Collector

Type of Vote: Majority

To see if the Town will vote to rescind the \$645,000 portion of the \$850,000 borrowing authorization approved by the 2018 Annual Town Meeting (Article 35) to finance improvements to the Mount Nebo water tower that has not been used and that is no longer needed for such purpose; or do or act anything in relation thereto.

Warrant Committee Report: *At the 2018 Annual Town Meeting, the Town voted under Article 35 to authorize borrowing \$850,000 for the purpose of making repairs to and repainting the interior and/or exterior of the Mount Nebo water tower, and to purchase and install circulating equipment in such water tower to maintain the appropriate water quality levels. On September 29, 2021, the Town borrowed \$205,000 through the issuance of bonds to finance costs of the project. The \$645,000 balance of the borrowing authorization is not needed to complete the project. This article seeks Town Meeting's approval to rescind the unneeded portion of the borrowing authorization as a best practice to reduce the outstanding debt authorization on the Town's books.*

RECOMMENDATIONS

Select Board: Recommends Approval 3-0

Warrant Committee: Recommends Approval 9-0

Article 24. Appropriate funds to the 375th Anniversary Trust Fund

Submitted by the Select Board

Type of Vote: Majority

To see if the Town will vote to transfer a sum of \$15,000 from certified Free Cash to the 375th Anniversary Trust Fund; or do or act anything in relation thereto.

Warrant Committee Report: *The Select Board will appoint a 375th Anniversary Committee to begin preparations for the celebration of the Town's incorporation in 2026. This article recommends \$15,000 be transferred from certified Free Cash to begin preparations for the celebration and to kickstart fundraising efforts.*

RECOMMENDATIONS

Select Board: Recommends Approval 3-0

Warrant Committee: Recommends Approval 9-0

Article 25. Appropriate funds to the Economic Vitality Fund

Submitted by the Select Board

Type of Vote: Majority

To see if the Town will vote to transfer a sum of \$15,000 from certified Free Cash for the purpose of making improvements to the economic vitality of the Town; or do or act anything in relation thereto.

Warrant Committee Report: *In prior years the Annual Town Meeting has appropriated \$15,000 of the local meals tax revenue for a fund managed by the Board of Selectmen to be used in town wide projects that improve the town's economic vitality. In the past the funding has helped with the Holiday Stroll, Dwight Derby House repairs, Straw Hat Park Maintenance and Garden Club Assistance. This year the Warrant Committee recommends a transfer of \$15,000 from certified free cash.*

RECOMMENDATIONS

Select Board: Recommends Approval 3-0

Warrant Committee: Recommends Approval 9-0

Article 26. Pond Surveys

Submitted by the Conservation Commission

Type of Vote: Majority

To see if the Town will vote to transfer a sum of \$20,000 certified Free Cash, for the purpose of conducting a study related to the ponds under the care, custody, and control of the Conservation Commission; or do or act anything in relation thereto.

Warrant Committee Report: *The Medfield Conservation Commission is requesting \$20,000 to fund a ponds survey including Kingsbury Pond, Danielson Pond, Flynn's Pond, Meeting House Pond and Vine Lake. The funds will be utilized to hire a consultant to survey the ponds and collect data to allow the Conservation Commission to determine whether the conditions at any of the ponds warrant treatment, and if so, recommend the type of treatment utilizing current technology and water body science. Once a pond management plan has been developed this information will enable the Conservation Commission to determine next steps to secure the health of the ponds. The ponds survey data collection will continue the work started in 2005 by the Clean Pond Study Group which was established by the Conservation Commission.*

RECOMMENDATIONS

Select Board: Recommends Approval 3-0

Warrant Committee: Recommends Approval 9-0

Article 27. Medfield State Hospital Maintenance and Security

Submitted by the Select Board

Type of Vote: Majority

To see if the Town will vote transfer a sum of \$50,000 from certified Free Cash, or otherwise provide a sum of money for the purpose of providing ongoing maintenance and security at the site of the former Medfield State Hospital; or do or act anything in relation thereto.

Warrant Committee Report: *Although the Town has a land disposition agreement (LDA) with Trinity Financial for the redevelopment of the former Medfield State hospital the maintenance and security of the site is the responsibility of the Town prior to sale of the property. The Town is actively working with Trinity Financial to share these costs now that the closure date of the property has been moved per the LDA to March 2025. The recommendation is to transfer \$50,000 from certified free cash to provide for landscaping, snow plowing, building security and other essential services.*

RECOMMENDATIONS

Select Board: Recommends Approval 3-0

Warrant Committee: Recommends Approval 9-0

GENERAL ARTICLES

Article 28. Town Charter Amendment: Moderator Term

Submitted by the Select Board

Type of Vote: Two Thirds

To see if the Town will vote to propose an amendment to the Town Charter, to be submitted to the voters at the next annual town meeting for the election of officers, for their approval pursuant to the Home Rule Procedures Act, G.L. Chapter 43B, Sections 10 and 11, as follows:

Section 2-4 Moderator and Deputy Moderator; election, appointing powers, terms, compensation

Amend the first sentence as follows:

Beginning with the 2026 annual election, the Moderator shall be elected for a term of three years and, upon election, shall preside over the Annual Town Meeting and any Special Town Meeting; or do or act anything in relation thereto.

Warrant Committee Report: *Currently section 2-4 of the Medfield Town Charter states that the “Moderator shall be elected at the regular annual election for a term of one year.” This article proposes to amend the Town Charter to allow for the Town Moderator to be elected for a term of three years. If this article is approved by the Annual Town Meeting, it will then require a ballot question at the Annual Town Election in March, 2025 in accordance with state requirements.*

The term of Moderator is the only annually elected position in town. The Warrant Committee has reviewed the pros and cons to a multi-year appointment and agrees with the Select Board that a three year term for the Moderator provides more stability given that the Annual Town Election occurs about six weeks prior to the Annual Town Meeting.

RECOMMENDATIONS

Select Board: Recommends Approval 3-0

Warrant Committee: Recommends Approval 9-0

Article 29. Dog Control Bylaw: Expanded dog leash requirement; exception for “Off-Leash” Areas

Submitted by the Select Board/Dog Control Bylaw Review Committee

Type of Vote: Majority

To see if the Town will vote to amend the Code of the Town of Medfield Chapter 100 Animals as follows (**bold language** is new; ~~strike out language~~ is deletion)

§ 100-5. Restraint of dogs.

Any persons owning or harboring a dog shall not suffer or allow it to run at large in any of the streets or public ways, or places in the Town of Medfield, or upon the premises of anyone other than the owner or keeper, unless the owner or occupant of such premises grants permission. No dog shall be permitted in any public place or street within the Town of Medfield unless it is effectively restrained by a chain or leash **not more than seven (7) feet in length; or is attended by a person able to properly control its actions**. ~~this prohibition shall not apply to posted “off-leash” areas that are listed on the Town’s website.~~

§ 100-5a. Maximum number of dogs per Walker

Maximum number of dogs per walker is five (5) when in any public place or street within the Town of Medfield. Each dog must be restrained by a leash or chain not more than seven (7) feet in length.

§ 100-5b. Off Leash requirements

A dog may be off-leash within the confines of a Town-designated and posted “off leash” area, if effectively under voice control of the animal’s owner or *walker* provided that the dog shall be and remain, at all times, within said person’s field of vision.

§ 100-10. Definitions

As used in this Bylaw, the following terms shall have the meanings indicated:

AT LARGE

A dog ~~which is unaccompanied by a person able to properly control its actions or unrestrained by a leash or chain.~~

or do or act anything in relation thereto.

The Warrant Committee, by a vote of 7 in favor and 2 opposed, voted to recommend approval of the Select Board and Dog Control Bylaw Committee article to amend the existing Dog Control bylaw.

Warrant Committee Majority Report: *The Warrant Committee, by a vote of 7 in favor and 2 opposed, voted to recommend approval of the Select Board and Dog Control Bylaw Committee article to amend the existing Dog Control bylaw.*

The Select Board appointed a Dog Control Bylaw Committee in the fall of 2022. The Committee developed recommendations and presented their recommendations at a public hearing in September 2023. The Select Board have accepted the recommendations of the Committee and are proposing to change the current Dog Control Bylaw.

The warrant article proposes that every dog must be on a leash or restraint no more than seven (7) feet in length. It removes the phrase “or is attended by a person able to properly control its actions which has been commonly referred to as “voice control.” The proposed bylaw will also introduce a limit of five (5) dogs that can be walked at a time.

Anyone wishing to take their dog off leash would be able to do so in Select Board designated areas which they will control. At this time the off leash areas proposed include behind Wheelock, the North Field at the Medfield State Hospital, and the areas across from the hospital referred to as the sledding hill area. The Select Board will review the off leash locations periodically throughout the year.

The proposed changes to the Dog Control Bylaw do not address all of the issues that have been identified from the work of the Dog Bylaw Control Committee. The Warrant Committee believes this is a good first step in addressing the bylaw and looks forward to reviewing future recommendations of the Dog Control Bylaw Committee.

Warrant Committee Minority Report: *The minority expressed concern that the article is overly broad in its approach and consideration is needed to focus on specific areas of concern throughout the town. The minority expressed a belief that it should only focus on the specific problem areas such as the State Hospital.*

While the minority believes the article and the work of the committee is commendable and their efforts greatly appreciated for the concerns of citizens in town, the proposed changes ultimately end up painting a broad brush of change to the entire town rather than addressing key areas of concern. The minority would recommend the committee take a more surgical approach to correcting the wording in the bylaws for major areas of concern that would also allow for the enablement of more effective enforcement.

RECOMMENDATIONS

Select Board: Recommends Approval 3-0

Warrant Committee: Recommends Approval 7-2

Article 30. Authorize Disposition of Town Owned Land: Hinkley North

Submitted by the Select Board

Type of Vote: Two Thirds

To see if the Town will vote to authorize the Select Board to dispose of, by sale or ground lease, a parcel of Town-owned land shown as “parcel B” (Hinkley North) on a plan of land captioned “Approval Not Required (ANR) Survey Medfield Senior Center Medfield, Massachusetts” prepared by DiPrete Engineering, 990 Washington Street, Suite 101A, Dedham, MA 02026 dated June 26, 2018 and recorded at Norfolk County Registry of Deeds in Plan Book 672 at Page 75, containing 4.80 acres, according to said plan, together with a twenty foot wide access easement over, under, and through abutting land, as shown on said plan, to a private developer, pursuant to the provisions of M.G.L. Chapter 30B, Section 16, on such terms and conditions as the Select Board determine to be in Town’s interests, and, if deemed necessary or desirable, to authorize the Select Board to petition the General Court of the Commonwealth of Massachusetts to enact special legislation to authorize said disposition, and/or construction; or do or act anything in relation thereto.

Warrant Committee Report: *The Special Town Meeting in September, 2000 voted to appropriate \$1,115,000 to purchase the 10.28 acres of property most commonly known as the “Hinkley Property”. The property was acquired for municipal purposes and had long been planned as a potential location for senior housing. In 2019, the Annual Town Meeting voted to subdivide 5.48 acres of the property to create a new parcel most commonly known as “Hinkley South” for the development of senior housing. Now that the senior housing has been developed on Hinkley South, the Select Board are seeking the authority to dispose of the “Hinkley North” property by sale.*

The Warrant Committee believes that the goal the Town hoped to achieve with the purchase of the Hinkley property is now complete. The Town should now explore capturing any remaining financial benefit from the portion of the original Hinkley lot the Town still owns.

RECOMMENDATIONS

Select Board: Recommends Approval 3-0

Warrant Committee: Recommends Approval 9-0

ZONING ARTICLES

Article 31. MBTA Communities Zoning District

Submitted by Planning Board

Type of Vote: Majority

To see if the Town will vote to amend the General Code of Medfield, Chapter 300: Zoning, as follows:

AMEND §300-2.1. Word usage, terms defined by adding the following text to the existing list of definitions, in the appropriate alphabetical order:

1. APPLICANT – A person, business, or organization that applies for a building permit, Site Plan Review, Special Permit, variance, or an appeal from the Building Commissioner’s determination.
2. AS OF RIGHT – Development that may proceed under the Zoning in place at time of application without the need for a special permit, variance, zoning amendment, waiver, other discretionary zoning approval, but may be subject to Site Plan Review, if applicable.
3. BUILDING COVERAGE – The maximum area of the lot that can be attributed to the footprint of the buildings (principal and accessory) on that lot. Building Coverage does not include surface parking.
4. OPEN SPACE – Contiguous undeveloped land within a parcel boundary.
5. PARKING, STRUCTURED – A structure in which vehicle parking is accommodated on multiple stories; a vehicle parking area that is underneath all or part of any story of a structure; or a vehicle parking area that is not underneath a structure, but is entirely covered, and has a parking surface at least eight feet below grade. Structured Parking does not include surface parking or carports, including solar carports.
6. PARKING, SURFACE – One or more parking spaces without a built structure above the space. A solar panel designed to be installed above a surface parking space does not count as a built structure for the purposes of this definition.

AMEND §300-3.1.B. by adding the following text:

Full Name	Abbreviation
MBTA Communities Multifamily Overlay District	MCMOD

Add a new Article 21: MBTA Communities Multi-family Overlay District, as follows:

§300-21.1. Purposes.

The purpose of the MBTA Communities Multi-family Overlay District (MCMOD) is to allow multi-family housing as of right in accordance with Section 3A of the Zoning Act (Massachusetts General Laws Chapter 40A). This zoning provides for as of right multi-family housing to accomplish the following purposes:

- A. Encourage the production of a variety of housing sizes and types to provide equal access to new housing throughout the community for people with a variety of needs and income levels.
- B. Support a vibrant, walkable town center by encouraging an appropriate mix and intensity of uses to support an active public space that provides equal access to housing, jobs, gathering spaces, recreational opportunities, goods, and services.
- C. Locate housing within walking distance of downtown to promote public health, reduce the number of vehicular miles traveled, support economic development, and meet community-based environmental goals, including reducing greenhouse gasses and improving air quality.
- D. Preserve open space in a community by locating new housing within or adjacent to existing developed areas and infrastructure.
- E. Support public investment in public transit and pedestrian- and bike-friendly infrastructure.
- F. Increase the municipal tax base through private investment in new residential developments.

§300-21.2. Establishment and Applicability.

This MCMOD is an overlay district having a land area of approximately 51.4 acres in size that is superimposed over the underlying zoning district (s) and is shown on the Zoning Map, Medfield Massachusetts, dated January 30, 2002, as amended on May 6, 2024:

- A. **Applicability of MCMOD.** An applicant may develop multi-family housing located within a MCMOD in accordance with the provisions of this Article 21.
- B. **Underlying Zoning.** The MCMOD is an overlay district superimposed on underlying zoning districts. The regulations for use, dimension, and all other provisions of the Zoning Bylaw governing the respective underlying zoning district(s) shall remain in full force, except for uses allowed as of right in the MCMOD, which shall be regulated by this Article 21.
- C. **Sub-districts.** The MCMOD contains the following three sub-districts, all of which are shown on the MCMOD Boundary Map, dated May 6, 2024. The MCMOD Map is hereby made a part of the Zoning Bylaw, referenced as 300 Attachment 5, and is on file in the office Town Clerk and the office of the

Planning Board:
(1) The Parc
(2) Downtown Core
(3) Maple and Pleasant Area

§300-21.3. Definitions.

AFFORDABLE HOUSING UNIT – A multi-family housing unit that is subject to a use restriction recorded in its chain of title limiting the sale price or rent or limiting occupancy to an individual or household of a specified income, or both.

AFFORDABLE HOUSING – Housing that contains Affordable Housing Units as defined by this Article 21.

AREA MEDIAN INCOME (AMI) – The median family income for the metropolitan statistical region that includes the Town] of Medfield as defined by the U.S. Department of Housing and Urban Development (HUD).

COMPLIANCE GUIDELINES – *Compliance Guidelines for Multi-Family Zoning Districts Under Section 3A of the Zoning Act*, written by the Massachusetts Executive Office of Housing and Livable Communities, dated August 10, 2022 and as revised on August 17, 2023, and as amended.

DEVELOPMENT STANDARDS – Provisions of §300-21.7. General Development Standards made applicable to projects within the MCMOD.

EOHLC – The Massachusetts Executive Office of Housing and Livable Communities.

LOT – An area of land with definite boundaries that is used or available for use as the site of a building or buildings.

MULTI-FAMILY HOUSING – A building with three or more residential dwelling units or two or more buildings on the same lot with more than one residential dwelling unit in each building.

RESIDENTIAL DWELLING UNIT – A single unit providing complete, independent living facilities for one or more persons, including permanent provisions for living, sleeping, eating, cooking, and sanitation.

SECTION 3A – Section 3A of the Zoning Act, M.G.L. Ch. 40A.

SITE PLAN REVIEW AUTHORITY – The Medfield Planning Board is the Site Plan Review Authority.

SUB-DISTRICT – An area within the MCMOD that is geographically smaller than the MCMOD district and differentiated from the rest of the district by use, dimensional standards, or development standards.

SUBSIDIZED HOUSING INVENTORY (SHI) – A list of qualified Affordable Housing Units maintained by EOHLC used to measure a community's stock of low-or moderate-income housing for the purposes of M.G.L. Chapter 40B, the Comprehensive Permit Law.

SUBSTANTIAL REHABILITATION – To cause alterations or repairs to be made, to a structure or structures costing in excess of 50 percent of the assessed value of the structure(s) for property tax purposes. Assessed value of a structure or structures shall be based on the assessed value as recorded on the assessment rolls of the Town of Medfield as of the first of January preceding the date of the application for site plan approval.

§300-21.4. Permitted Uses.

- A. Uses Permitted As of Right.** The following uses are permitted as of right within the MCMOD.
 - (1) Multi-family housing.
- B. Accessory Uses.** The following uses are considered accessory as of right to any of the permitted uses in **§300-21.4.A.**
 - (1) Parking, including surface parking and parking within a structure such as an above ground or underground parking garage or other building on the same lot as the principal use.

§300-21.5. Dimensional Standards.

- A. Table of Area Regulations.** Notwithstanding anything to the contrary in this Zoning, the area regulations applicable in the MCMOD are as follows:

Standard	The PARC	Downtown Core	Maple and Pleasant Area
Area (square feet)	40,000	10,000	30,000
Frontage (feet)	200	See §300-6.2R.	200
Yards (feet)			
Front	25	See §300-6.2S.	20
Side	25	See §300-6.2Q.	12
Rear	25	See §300-6.2Q.	30
Open Space %	35	10	65

- B. Table of Height and Bulk Regulations:** Notwithstanding anything to the contrary in this Zoning, the height and bulk regulations applicable in the

MCMOD are as follows:

Standard	The PARC	Downtown Core	Maple and Pleasant Area
Maximum Height (feet)	35	35	35
Permitted height (stories)	3	3	2.5
Maximum Floor Area Ratio, including Accessory Buildings	0.50	0.75	0.35
Maximum Lot Coverage (%)	65	90	3 5

- C. **Multi-Building Lots.** In the MCMOD, lots may have more than one principal building.
- D. **Exceptions.** The limitation on height of buildings shall not apply to chimneys, ventilators, towers, silos, spires, or other ornamental features of buildings, which features are in no way used for living purposes and do not constitute more than 25% of the ground floor area of the building.
- E. **Exceptions: Renewable Energy Installations.** The Site Plan Review Authority may waive the height and setbacks in Article 21.5. Dimensional Standards to accommodate the installation of solar photovoltaic, solar thermal, living and other eco-roofs, energy storage, and air-source heat pump equipment. Such installations shall not create a significant detriment to abutters in terms of noise or shadow and must be appropriately integrated into the architecture of the building and the layout of the site. The installations shall not provide additional habitable space within the development.

§300-21.6. Off-Street Parking.

These parking requirements are applicable to development in the MCMOD.

- A. **Number of parking spaces.** The following **minimum** numbers of off-street parking spaces shall be permitted by use, either in surface parking or within garages or other structures:

Use	Minimum Spaces
Multi-family	1.0 per unit

- B. **Number of bicycle parking spaces.** The following **minimum** numbers of covered bicycle storage spaces shall be provided by use:

Use	Minimum Spaces
Multi-family	1.0 per unit

C. **Bicycle storage.** For a multi-family development of 25 units or more, covered bicycle parking spaces shall be integrated into the structure of the building(s) for no less than 25% of the required parking.

§300-21.7. General Development Standards.

- A. Development standards in the MCMOD are applicable to all multi-family developments. These standards are components of the Site Plan Review process in §300-21.9. Site Plan Review. The provisions of §300-14.12(C) are replaced by the standards in this §300-21.7 in the MCMOD.
- B. Existing Development Standards. The requirements of the following sections of the Town of Medfield Zoning Bylaw, unless superseded by this Article 21, shall be considered by the Planning Board as part of the Site Plan Review Process. In no case shall a separate Special Permit be required by any body of the Town for multi-family use under this Article 21.
 - (1) §300-8.2. General Parking and Loading Requirements.
 - (2) §300-8.3. Parking and Loading Space Standards.
 - (3) §300-8.4 Downtown Parking District is not applicable for projects within the Downtown Core Subdistrict.
 - (4) Article 10 Floodplain District for applicable parcels.
 - (5) Article 11 Watershed Protection District for applicable parcels.
 - (6) Article 12 Rules and Regulations Governing Earth Removal Uses for applicable parcels.
 - (7) Article 16 Aquifer Protection district for applicable parcels.
 - (8) §300-5.6 Historic Properties. This article does not apply to development projects within the MCMOD. The Planning Board may request an advisory review of a development project that includes a Historic Property as defined by §300-5.6 as part of its Site Plan Review process defined in §300-21.9.
- C. **Design Guidelines.** The Planning Board may address the scale and proportions of buildings, the alignment, width, and grade of streets and sidewalks, the type and location of infrastructure, the location of building and garage entrances, off street parking, the protection of significant natural site features, the location and design of on-site open spaces, exterior signs, and buffering in relation to adjacent properties. Materials and finishes used for construction shall be consistent with materials present in the area.
 - (1) The residential buildings shall be sited and oriented in a complementary relationship to: each other, Open Space, and the adjacent properties.
 - (2) The design of new infill buildings is encouraged to incorporate components that are similar to the existing rooflines, materials, and architectural details used by the existing residential buildings in the same subdistrict.
 - (3) Negative visual impacts of the development, such as dumpsters, parking spaces or structures, and mechanics, shall be screened from adjacent

properties and nearby streets by landscaping or other site planning techniques.

- (4) The Planning Board, in its discretion, may require additional screened buffer zones for the privacy of directly abutting properties to the side and rear. Screening may include use of existing trees and plants, new vegetation, fencing, or a combination of these options. Such screening may address changes in topography between properties or other site conditions that would otherwise exacerbate light glare or overspill, lack of privacy, noise, or similar negative impacts.
- (5) In the Downtown Core and the Maple and Pleasant Street area, the façades of principal buildings shall be visible from the principal street.
 - a. Where appropriate to the architectural style of the building, the inclusion of porches, stoops, bay windows, and other similar appurtenances is strongly encouraged to reinforce an active visual and physical connection between the ground floor of the building(s) and the street.
 - b. Such appurtenances may encroach into the front yard setback, but shall be no closer than 5 feet from the front lot line.

D. Site Design.

- (1) **Connections.** Sidewalks shall provide a direct connection among building entrances, the public sidewalk (if applicable), bicycle storage, and parking.
- (2) **Vehicular access.** Where feasible, curb cuts shall be minimized, and shared driveways encouraged.
- (3) **Plantings.** Plantings shall include species that are native or adapted to the region. Plants on the Massachusetts Prohibited Plant List, as may be amended, shall be prohibited. Street trees added or replaced by the development shall use the list of street trees from §310-5.2(A)(11).
- (4) **Lighting.** Light levels shall meet or exceed the minimum design guidelines defined by the Illuminating Engineering Society of North America (IESNA) and the Five Principles for Responsible Outdoor Lighting adopted jointly with the International Dark-Sky Association and shall provide illumination necessary for safety and convenience while preventing glare and overspill onto adjoining properties and reducing the amount of skylight.
- (5) **Mechanicals.** Mechanical equipment at ground level shall be screened by a combination of fencing and plantings. Rooftop mechanical equipment shall be screened if visible from a public right-of-way.
- (6) **Dumpsters.** Dumpsters shall be screened by a combination of fencing and plantings. Where possible, dumpsters or other trash and recycling collection points shall be located within the building.
- (7) **Stormwater management.** Strategies that demonstrate compliance of the construction activities and the proposed project with the most current versions of the Massachusetts Department of Environmental Protection Stormwater Management Standards, the Massachusetts Stormwater Handbook, Massachusetts Erosion Sediment and Control Guidelines, and, if applicable, additional requirements under the Town of Medfield's MS4 Permit for projects that disturb more than one acre and discharge to the Town's municipal

stormwater system, and an Operations and Management Plan for both the construction activities and ongoing post-construction maintenance and reporting requirements.

(8) **Snow Storage.** Appropriate provisions shall be made for snow removal or on-site storage.

E. Buildings: General.

(1) **Orientation relative to principal street.** A primary building shall have its principal façade and entrance facing the principal street with no other building between it and the lot line. There may be more than one primary building per lot. Parking shall not be allowed between the principal façade of the primary building and the front lot line. See also Section G.7. Buildings: Corner Lots.

(2) **Entries.** Where feasible, entries shall be clearly defined and linked to a paved pedestrian network that includes the public sidewalk.

F. Buildings: Multiple buildings on a lot.

(1) Parking and circulation on the site shall be organized to reduce the amount of impervious surface. Where possible, parking and loading areas shall be connected to minimize curb cuts onto public rights-of-way.

(2) A paved pedestrian network shall connect parking to the entries to all buildings and the buildings to each other.

(3) The orientation of multiple buildings on a lot should reinforce the relationships among the buildings. All building façade(s) shall be treated with the same care and attention in terms of entries, fenestration, and materials.

(4) The building(s) adjacent to the public street shall have a pedestrian entry facing the public street.

G. Buildings on Corner Lots. A building on a corner lot shall indicate a primary entrance either along one of the street-facing façades or on the primary corner as an entrance serving both streets.

(1) Such entries shall be connected by a paved surface to the public sidewalk, if applicable.

(2) All façades visible from a public right-of-way shall be treated with similar care and attention in terms of entries, fenestration, and materials.

(3) Fire exits serving more than one story shall not be located on either of the street-facing façades.

H. Buildings on Infill Lots. If the adjacent buildings are set back at a distance that exceeds the minimum front yard requirements, infill buildings shall meet the requirements of **§300-21.5. Dimensional Standards.** Otherwise, infill buildings may match the setback line of either adjacent building, or an average of the setback of the two buildings to provide consistency along the street.

I. Buildings: Principal Façade and Parking. Parking shall be subordinate in design and location to the principal building façade.

J. Surface parking. Surface parking shall be located to the rear or side of the principal building. Parking shall not be located in the setback between the building and any lot line adjacent to the public right-of-way.

K. Integrated garages. The principal pedestrian entry into the building shall be more prominent in design and placement than the vehicular entry into the garage.

- L. **Parking structures.** Building(s) dedicated to structured parking on the same lot as one or more multi-family buildings shall be subordinate in design and placement to the multi-family building(s) on the lot.
- M. **Waivers.** Upon the request of the Applicant and subject to compliance with the Compliance Guidelines, the Site Plan Review Authority may waive any of the requirements of this **§300-21(7). General Development Standards**, in the interests of design flexibility and overall project quality, and upon a finding of consistency of such variation with the overall purpose and objectives of the MCMOD.

§300-21.8. Affordability Requirements.

- A. **Purpose.**
 - (1) Promote the public health, safety, and welfare by encouraging a diversity of housing opportunities for people of different income levels;
 - (2) Provide for a full range of housing choices for households of all incomes, ages, and sizes;
 - (3) Increase the production of affordable housing units to meet existing and anticipated housing needs; and
 - (4) Work to overcome economic segregation allowing the Town of Medfield to be a community of opportunity in which low and moderate-income households have the opportunity to advance economically.
- B. **Applicability.** This requirement is applicable to projects of ten (10) or more dwelling units involving the new construction, Substantial Rehabilitation, expansion of 30% or more of the net floor area, reconstruction, or residential conversion. No project may be divided or phased to avoid the requirements of this section. The existing §300.14-16 Inclusionary Zoning does not apply to development projects within the MCMOD.
- C. **Affordability requirements.**
 - (1) **Subsidized Housing Inventory.** All Affordable Housing Units created must be eligible for listing on EOHLC's Subsidized Housing Inventory.
 - (2) **Provision of Affordable Housing.** In Applicable Projects, not fewer than ten percent (10%) of housing units constructed shall be Affordable Housing Units. For purposes of calculating the number of units of Affordable Housing required within a development project, a fractional unit shall be rounded down to the next whole number. The Affordable Housing Units shall be eligible for inclusion in the SHI.
- D. **Development Standards.** Affordable Housing Units shall be:
 - (1) Integrated with the rest of the development and shall be compatible in design, appearance, construction, and quality of exterior and interior materials with the other units and/or lots;
 - (2) Dispersed throughout the development;
 - (3) Located such that the units have equal access to shared amenities, including light and air, and utilities (including any bicycle storage and/or Electric Vehicle charging stations) within the development;
 - (4) Located such that the units have equal avoidance of any potential nuisances as

- market-rate units within the development;
- (5) Distributed proportionately among unit sizes; and
- (6) Distributed proportionately across each phase of a phased development.
- (7) Occupancy permits may be issued for market-rate units prior to the end of construction of the entire development provided that occupancy permits for Affordable Units are issued simultaneously on a pro rata basis.

E. Administration.

- (1) The Zoning Enforcement Officer shall be responsible for administering and enforcing the requirements in this section.

§300-21.9. Site Plan Review.

- A. Applicability.** Site Plan Review is required for all MCMOD projects. An application for Site Plan Review shall be reviewed by the Site Plan Review Authority for consistency with the purpose and intent of §300-14.12 and §300-21.4.
- B. Submission Requirements.** As part of any application for Site Plan Review for a project within the MCMOD submitted under §300-21, the Applicant must submit all required documents listed for Site Plan Approval on the Medfield Planning Board Rules and Regulations, and pay all application fees specified therein.
- C. Site Plan Approval.** Site Plan approval for uses listed in §300-21.4. Permitted Uses shall be granted upon determination by the Site Plan Review Authority that the following conditions have been satisfied. The Site Plan Review Authority may impose reasonable conditions, at the expense of the applicant, to ensure that these conditions have been satisfied.
 - (1) The Applicant has submitted the required fees and information as set forth in Municipality's requirements for a Building Permit and Site Plan Review; and
 - (2) The project as described in the application meets the development standards set forth in §300-21.7. General Development Standards.
- D. Timeline.** The timeline for the process shall be as stated in §300-14.12.B.
- E. Project Phasing.** An Applicant may propose, in a Site Plan Review submission, that a project be developed in phases subject to the approval of the Site Plan Review Authority, provided that the submission shows the full buildup of the project and all associated impacts as of the completion of the final phase. However, no project may be phased solely to avoid the provisions of §300-21.8. Affordability Requirements.

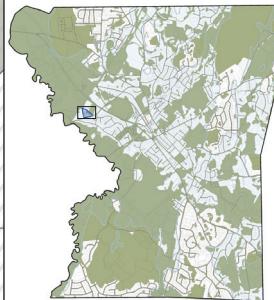
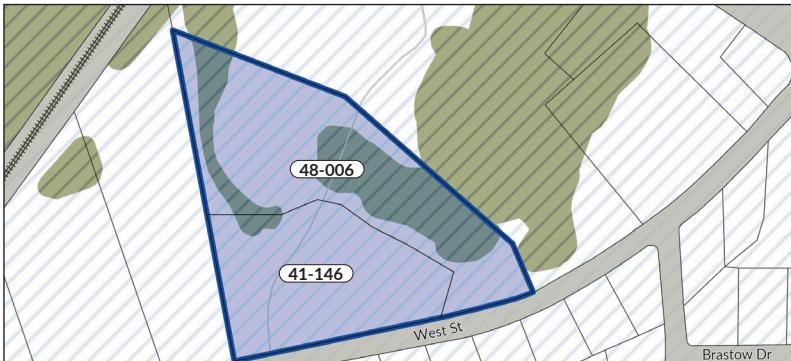
§300-21.10. Severability.

If any provision of this Article 21 is found to be invalid by a court of competent jurisdiction, the remainder of Article 21 shall not be affected but shall remain in full force. The invalidity of any provision of this Article 21 shall not affect the validity of the remainder of the Town of Medfield's Zoning Bylaw.

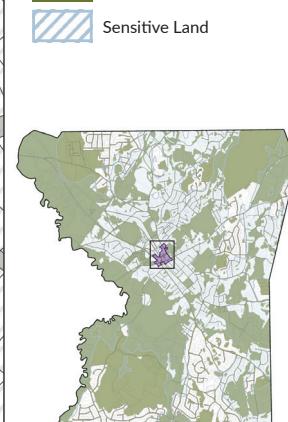
or do or act anything in relation thereto.

ZONING
300 Attachment 5
Town of Medfield
MCMOD Boundary Map
MCMOD Sub-districts

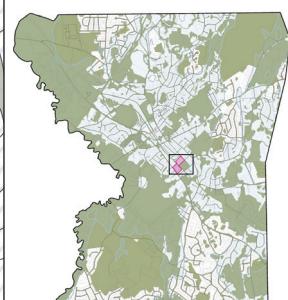
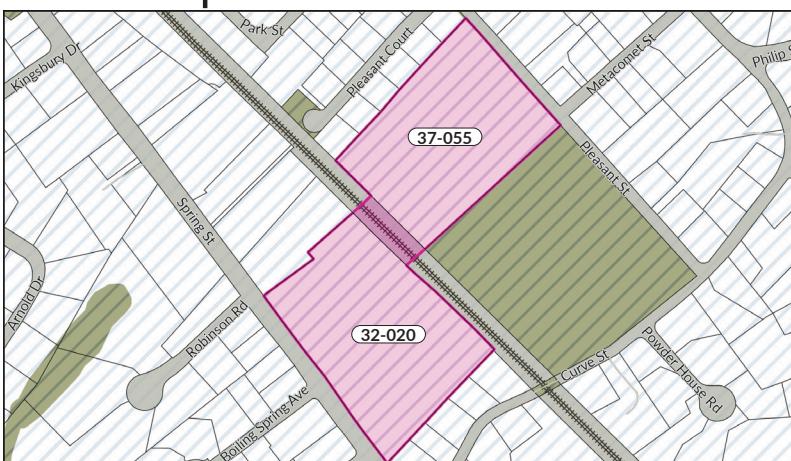
The PARC



Downtown Core



Maple and Pleasant Area



Warrant Committee Report: *This article brings together the Town of Medfield into compliance with the MBTA Communities Multifamily Zoning requirements of the MGL Chapter 40A, Section 3A of the Zoning Act and the accompanying guidance from Executive Office of Housing and Livable Communities (EOHLC). The Town of Medfield, classified in the law as an MBTA Adjacent Community, is required to submit zoning in accordance with the law by December 31, 2024. The Planning Board has engaged Innes Associates to work with the Planning Board and the Select Board to assist in the development of compliant zoning.*

The Planning Board and the Select Board have held numerous public meetings and hearings as the proposed zoning has been developed. The result is three zoning overlay subdistricts that meet the MBTA Compliance Model for location size, zoning parameters, and units to meet the requirements of the law. The Commonwealth has linked compliance with the law and eligibility for public funding.

Non-Financial Considerations:

The Warrant Committee agrees with the Planning Board and Select Board that the proposed MBTA Zoning District is the best solution to compliance because:

- (1) *Identifies already dense areas, including the largest subdistrict of downtown.*
- (2) *There is no change in dimensional requirements and so there is no incentive for larger, denser developments.*
- (3) *Our existing zoning in the proposed MBTA Zoning subdistricts already exceeds what state lawmakers are asking of us.*

Financial Considerations:

The Warrant Committee believes compliance with the law is very important to Medfield financially and its fiscal situation. The Medfield State Hospital project relies on public infrastructure grants, estimated at approximately \$30 million, for its success. Trinity has stated that this project will no longer be viable without the public/private partnership for infrastructure. The failure of the Trinity project to move forward means that the Town once again assumes the \$20 million liability for remediation of the buildings and will lose needed net new annual tax revenue estimated at approximately \$500,000 to \$675,000.

Non-compliance also puts the town at risk for other grant funds (estimated at \$5-10 million annually), including planning, downtown initiatives, and pedestrian safety grants as well as other discretionary state funding which may include Green Communities Act funding.

We encourage all residents to review the Town's MBTA Zoning website and accompanying FAQ for additional information:

<https://www.town.medfield.net/2178/MBTA-Communities-Multi-Family-Zoning-Req>

RECOMMENDATIONS

Select Board: Recommends Approval 3-0

Warrant Committee: Recommends Approval 9-0

Article 32. Enforcement of Zoning Bylaw Violation(s) by Non-criminal Disposition

Submitted by the Select Board

Type of Vote: Two Thirds

To see if the Town will vote to amend the Code of the Town of Medfield Chapter 300 Zoning Section 300-14.7 Violations and Penalties, by adding a new Subparagraph C as follows:

C. In addition to the foregoing, a zoning bylaw violation may be addressed by non-criminal disposition, as provided in GL Chapter 40 Section 21D. For said purpose, the fine for each zoning bylaw violation shall be:

First Offense: \$100

Second Offense: \$200

Third and Subsequent Offenses: \$300

In the case of a continuing violation, each day shall constitute a separate offense. The Building Commissioner, Building Inspector(s), and their designee(s) shall each have the authority to enforce the provisions of this subparagraph,

or do or act anything in relation thereto.

Warrant Committee Report: *As currently written, the only means of enforcement requires the Town to file an application for a criminal complaint in Dedham District Court; this is a time-consuming and generally ineffective process. In recognition of the shortcomings of the criminal enforcement process, the General Court has enacted GL Ch 40 Section 21D which provides an alternate means of enforcement, in the form of non criminal disposition; this employs a ticketing process, but requires the municipality to have enacted a bylaw provision setting forth specific amount(s) for the fine for each violation of the bylaw, as well as identifying each local official with authority to issue tickets. The proposed amendment to the Medfield Zoning Bylaw addresses both of these statutory requirements, so that the Town will be able to*

utilize the non-criminal disposition process set out in GL Ch 40 Section 21D to enforce zoning violations. Most, if not all, of the Town's general bylaws already include this provision for enforcement. The fine of "not more than" three hundred dollars for each violation of the bylaw currently found in Medfield Zoning Bylaw Section 300-14.7B will not be changed by this warrant article.

The Building Commissioner has confirmed that the preferred action is always education and warnings as a first step when issuing a zoning violation, however in some cases fines may be appropriate. Unpermitted projects are usually brought to the attention of the Building Commissioner in response to neighbors' concerns about the impact a project will have on their home. For example, homeowners recently came to the Building Commissioner because they were concerned about the runoff from outdoor structures built on a neighboring property. When the property owner refused to obtain proper permitting, a fine was issued.

Since this change will be an amendment to the Zoning Bylaw the Planning Board is required to hold a public hearing which is scheduled for April 22nd.

RECOMMENDATIONS

Select Board: Recommends Approval 3-0

Warrant Committee: Recommends Approval 9-0

Article 33. Substitution of “Select Board” and “Select Board Member” in Town Bylaws

Submitted by the Select Board

Type of Vote: Two Thirds

To see if the Town will vote to amend the Code of the Town of Medfield, Division 1: Bylaws, by substituting “Select Board” for “Board of Selectmen” or “Selectmen” and by substituting “Select Board Member” for “Selectman,” throughout all of Town’s bylaws; or do or act anything in relation thereto.

Warrant Committee Report: *The 2022 Annual Town Meeting approved the proposed name change from Board of Selectmen to Select Board, followed by a successful ballot vote in March 2023. The existing approval was for the name change to be reflected in the Town Charter. Approval of this article will make the name change effective for all of the Town Bylaws including the Zoning Bylaw. Since this change will be an amendment to the Zoning Bylaw the Planning Board is required to hold a public hearing which is scheduled for April 22nd.*

RECOMMENDATIONS

Select Board: Recommends Approval 3-0

Warrant Committee: Recommends Approval 9-0

Article 34. Free Cash

Submitted by the Board of Assessors

Type of Vote: Majority

To see if the Town will authorize the Board of Assessors to use a sum of money from free cash in the Treasury for the reduction of the tax rate for the Fiscal Year 2025, or do or act anything in relation thereto.

WATER ENTERPRISE FUND
FISCAL YEAR 2025
ESTIMATED REVENUES AND EXPENDITURES

WATER ENTERPRISE REVENUES & AVAILABLE FUNDS:

USER CHARGES	\$ 2,985,744
WATER AVAILABLE FUNDS	\$ 6,206
WATER FREE CASH	\$ 350,000
TOTAL WATER REVENUES	\$ 3,341,950

TOTAL COSTS APPROPRIATED IN THE WATER DEPARTMENT

ORGANIZATION CODE 60-410-1 AND 60-410-2:

PERSONNEL	\$ 537,870
OPERATIONS	\$ 685,570
EMERGENCY RESERVE FUND	\$ 100,000
	\$ 1,323,440

INDIR/ALLOCATED EXPENSES APPROPRIATED

DEPARTMENTAL BUDGETS:

DEBT SERVICE:

PRINCIPAL 01-710-2	\$ 943,000
INTEREST 01-751-2	\$ 384,113
TOTAL DEBT SERVICE	\$ 1,327,113

INSURANCE	\$ 103,463
CNTY RETIREMENT CONTRIBUTION	\$ 123,137
SHARED EMPLOYEES	\$ 167,574
SHARED FACILITIES	\$ 27,398
OPEB CONTRIBUTION	\$ 19,826
SUB-TOTAL ALLOCATED EXPENSES	\$ 441,397
TOTAL-ALLOCATED EXPENSES	\$ 1,768,510

TOTAL COSTS OF WATER OPERATING BUDGET \$ 3,091,950

APPROPRIATED IN CAPITAL BUDGET FROM WATER FREE CASH

CB25 - WATER MAIN REPLACEMENT ENGINEERING	\$ 250,000
TOTAL	\$ 250,000

TOTAL APPROP FR WATER FREE CASH FOR CAP PROJ \$ 250,000

ESTIMATED EXPENSES	3,341,950
ESTIMATED WATER FUND SURPLUS (DEFICIT)	\$ (0)

CALCULATION OF GENERAL FUND SUBSIDY:

ENTERPRISE FUND REVENUES AND AVAILABLE FUNDS	\$ (3,341,950)
LESS: TOTAL COSTS	\$ 3,341,950
LESS: PRIOR YEAR DEFICIT	\$ -

GENERAL FUND SUBSIDY \$ -

SOURCES OF FUNDING FOR COSTS APPROPRIATED IN ENTERPRISE FUND:

ENTERPRISE FUND REVENUES	\$ 2,985,744
WATER ENTERPRISE RESERVE FOR REDUCTION OF FUTURE DEBT	\$ 6,206
WATER ENTERPRISE FREE CASH	\$ 350,000

TOTAL SOURCES OF FUNDING FOR COSTS \$ 3,341,950
APPROPRIATED IN THE WATER ENTERPRISE FUND

FY24 WATER ENTERPRISE RATE STRUCTURE:

1 - 10,000	\$73.27 BASE CHARGE EVERY 6 MONTHS
10,001 - 35,000	\$6.47 PER 1,000 GALLONS
35,001 - 70,000	\$10.30 PER 1,000 GALLONS
OVER 70,000 GALLONS	\$14.58 PER 1,000 GALLONS

NOTE: FY25 WATER RATES HAVE NOT BEEN SET

SEWER ENTERPRISE FUND
FISCAL YEAR 2025
ESTIMATED REVENUES AND EXPENDITURES

SEWER ENTERPRISE REVENUES & AVAILABLE FUNDS:

USER CHARGES	\$ 1,977,085
SEWER AVAILABLE FUNDS	\$ 4,681
SEWER FREE CASH	\$ 390,000
TOTAL SEWER REVENUES	\$ 2,371,766

**TOTAL COSTS APPROPRIATED IN THE SEWER DEPARTMENT
 ORGANIZATION CODE 61-420-1 AND 61-420-2:**

PERSONNEL	\$ 368,278
OPERATIONS	\$ 1,061,030
INFILTRATION INFLOW	\$ 40,000
EMERGENCY RESERVE FUND	\$ 100,000
SUB-TOTAL SEWER DEPARTMENT COSTS	\$ 1,569,308

**INDIR/ALLOCATED EXPENSES APPROPRIATED IN OTHER
 DEPARTMENTAL BUDGETS:**

DEBT SERVICE:	
PRINCIPAL 01-710-2	\$ 129,649
INTEREST 01-751-2	\$ 13,302
TOTAL DEBT SERVICE	\$ 142,951
INSURANCE	\$ 81,894
CNTY RETIREMENT CONTRIBUTION	\$ 84,581
SHARED EMPLOYEES	\$ 167,574
SHARED FACILITIES	\$ 3,480
OPEB CONTRIBUTION	\$ 31,979
SUB-TOTAL ALLOCATED EXPENSES	\$ 369,507
TOTAL-ALLOCATED EXPENSES	\$ 512,458

TOTAL COSTS OF SEWER OPERATING BUDGET \$ 2,081,766

APPROPRIATED IN CAPITAL BUDGET FROM SEWER FREE CASH

INDIAN HILL PUMP STATION UPGRADE	\$ 95,000
ORCHARD PUMP STATION UPGRADE	\$ 120,000
ASSET MANAGEMENT PLAN	\$ 75,000
TOTAL	\$ 290,000

TOTAL APPROP FR SEWER FREE CASH FOR CAP PROJ \$ 290,000

ESTIMATED EXPENSES	\$ 2,371,766
ESTIMATED SEWER FUND SURPLUS (DEFICIT)	\$ (0)

CALCULATION OF GENERAL FUND SUBSIDY:

ENTERPRISE FUND REVENUES AND AVAILABLE FUNDS	\$ (2,371,766)
LESS: TOTAL COSTS	\$ 2,371,766
LESS: PRIOR YEAR DEFICIT	\$ -

GENERAL FUND SUBSIDY \$ -

SOURCES OF FUNDING FOR COSTS APPROPRIATED IN ENTERPRISE FUND:

ENTERPRISE FUND REVENUES AND AVAILABLE FUNDS	\$ 1,977,085
SEWER ENTERPRISE RESERVE FOR REDUCTION OF FUTURE DEBT	\$ 4,681
SEWER FREE CASH	\$ 390,000

TOTAL SOURCES OF FUNDING FOR COSTS \$ 2,371,766
APPROPRIATED IN THE SEWER ENTERPRISE FUND

FY23 SEWER ENTERPRISE RATE STRUCTURE:

RESIDENTIAL	BASED ON 75% OF WATER CONSUMPTION
1 - 10,000	\$113.83 BASE CHARGE EVERY 6 MONTHS
10,001 AND OVER	\$11.74 PER 1,000 GALLONS
COMMERCIAL	BASED ON 100% OF WATER CONSUMPTION
1 - 10,000	\$113.83 BASE CHARGE EVERY 6 MONTHS
10,001 AND OVER	\$11.74 PER 1,000 GALLONS
SEPTIC DISPOSAL FEE	\$110.00/1000 GAL

NOTE: FY25 SEWER RATES HAVE NOT BEEN SET

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MEDFIELD COMMUNITY ELECTRICITY

The Program is a carefully designed alternative to your current electricity supply options, including those offered by Eversource and other third-party electricity suppliers. The Program seeks to offer new electricity supply options that provide more renewable energy and stable prices for all Medfield residents and businesses.

Our default supply, Medfield Standard, will cost less than the current Eversource Residential Basic Service rate while adding 10% more renewable energy and providing a fixed, stable price for 30 months, though future savings cannot be guaranteed.

If you participate in the Program:

- The cost of the “Supply” portion of your Eversource electricity bill will change
- The “Delivery” portion of your Eversource bill will remain the same; Eversource will continue to manage billing, maintain poles and wires, and respond to storm outages
- Budget billing, low-income discount programs, and solar net metering credits will continue without interruption
- Participants may opt out or change products at any time, without penalty

The program was originally authorized by Town Meeting in 2021.

Learn more from our website! Electricity.Medfield.net

MEDFIELD COMMUNITY ELECTRICITY PROGRAM OPTIONS			
Medfield Basic	Medfield Standard (community default)	Medfield 100	Eversource Basic Service Residential
12.650 ¢/kWh	13.063 ¢/kWh	14.108 ¢/kWh	17.216 ¢/kWh
No additional renewable energy	Adds 10% voluntary renewable energy	Adds voluntary renewable energy to total 100%	No additional renewable energy
June 2024 through December 2026			January 1 through July 31, 2024

PROGRAM LAUNCHES JUNE 2024

TOWN OF MEDFIELD
459 Main Street
Medfield, MA 02052

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Zip Code 02052

Resident
Medfield, MA 02052