



**Comprehensive Permit  
SiteApproval Application  
Homeownership**

[www.masshousing.com](http://www.masshousing.com) | [comppermit.masshousing.com](http://comppermit.masshousing.com)

Attached is the Massachusetts Housing Finance Agency ("MassHousing") application form for Project Eligibility/Site Approval ("Site Approval") under the state's comprehensive permit statute (M.G.L. c. 40B, Sections 20-23 enacted as Chapter 774 of the Acts of 1969) known as "Chapter 40B". Developers seeking a comprehensive permit to construct affordable housing under Chapter 40B and intending to use a MassHousing financing program or financing through the New England Fund ("NEF") program must receive Site Approval from MassHousing. This approval (also referred to as "project eligibility approval") is a required component of any comprehensive permit application to be submitted to the local Zoning Board of Appeals of the municipality in which the development is to be located.

As part of its review of your application, MassHousing will conduct an inspection of the site and will solicit comments from the relevant municipality. MassHousing will consider any relevant concerns that the municipality might have about the proposed project or the developer. The applicant is encouraged, therefore, to make contact with the municipality prior to submitting the Site Approval application in order to ensure that the applicant understands any concerns that the municipality may be likely to raise regarding the proposed development.

In order for a project to receive Site Approval, MassHousing must determine that (i) the applicant has sufficient legal control of the site, (ii) the applicant is a public agency, non-profit organization or limited dividend organization, and (iii) the applicant and the project are generally eligible under the requirements of the MassHousing program selected by the applicant, subject to final eligibility review and approval. Furthermore, MassHousing must determine that the site of the proposed project is generally appropriate for residential development (taking into consideration municipal actions previously taken to meet affordable housing needs) and that the conceptual project design is generally appropriate for the site. In order for MassHousing to be able to make these findings (required by 760 CMR 56.04 (4)), it is important that you answer all questions in the application and include all required attachments.

**Please note that MassHousing requires that all applicants meet with a member of our Planning and Programs Department staff before submitting their application. Applications for any projects that have not been the subject of a required pre-application meeting will not be accepted or processed.**

Upon completion of its analysis, MassHousing will either issue a Site Approval Letter that approves, conditionally approves or denies the application. If the application is approved, the applicant should apply to the Zoning Board of Appeals within two years from the date of the Site Approval Letter (unless MassHousing extends such term in writing).

Please note that Site Approval from MassHousing does not constitute a loan commitment by MassHousing or any other financing program. All potential MassHousing financing is subject to further review and underwriting by MassHousing's Rental Lending Department. Please be sure you have familiarized yourself with all of the applicable requirements set forth in the Chapter 40B regulations and guidelines, which can be found at:

<https://www.mass.gov/doc/760-cmr-56-comprehensive-permit-low-or-moderate-income-housing/download>  
[www.mass.gov/hed/docs/dhcd/legal/comprehensivepermitguidelines.pdf](http://www.mass.gov/hed/docs/dhcd/legal/comprehensivepermitguidelines.pdf) .

Instructions for completing the Site Approval Application are included in the application form which is attached. The completed application form and all additional documentation should be sent, after your pre-application meeting has been held, to:

**Manager of Planning Programs  
One Beacon Street, Boston, MA 02108**

We look forward to working with you on your proposed development. Please contact Jessica Malcolm at 617-854-1201 or [jmalcolm@masshousing.com](mailto:jmalcolm@masshousing.com) to discuss scheduling your pre-application meeting or if there is any assistance that we can provide in the meantime to make your application process a smooth and efficient one.

### Our Commitment to You

MassHousing recognizes that applicants seek some measure of predictability regarding the timeframe for our processing of their applications. Our staff will endeavor to adhere to the following schedule for reviewing applications for site approval

Within one week of receipt of your application (provided that you have attended a required pre-application meeting) a member of our staff will notify you of any of the items listed on the checklist at the end of the application form that were missing from your application package. Please note that our acknowledgement of receipt of an item does not indicate that any substantive review has yet taken place.

**If your application package is missing any of the items indicated on the checklist by an asterisk, we will not be able to continue processing your application until such items are received.**

If we have received the information which is crucial to the commencement of our review process, we will proceed to (i) give the municipality a period of thirty (30) days in which to submit comments relating to your proposal, (ii) schedule and conduct a site visit, and (iii) solicit bids for and commission and review an "as is" appraisal of your site. If during our review of your application package we determine that additional information or clarification is needed, we will notify you as soon as possible. Depending on when we receive such additional information, this may affect the amount of time required for MassHousing to complete the site approval process.

Assuming that your application package was complete and that you respond in a timely manner to requests for additional information or clarification, we would expect to issue or deny your site approval within 90 days of our receipt of your application package

**Application for Chapter 40B Project Eligibility / SiteApproval  
for MassHousing Financed and New England Fund (“NEF”) Homeownership Projects**

**Section 1: GENERAL INFORMATION**

**Name of Proposed Project:** Winder Estates

**Municipality:** Medfield

**County:** Norfolk

**Site Address:** 86 Plain St.

**Cross Street:**

**Zip Code:** 02052

**Tax Parcel I.D. Number(s):**

**Name of Proposed Development Entity:** 86 Plain St, LLC

*(typically a single purpose entity)*

**Entity Type:** Limited Dividend Organization

*\* If the proposed Development Entity is a non-profit, please contact MassHousing regarding additional documentation that must be submitted.*

**Has This Entity Been Formed?** Yes

**State Formed:** Massachusetts

**Name of Applicant:** 86 Plain St, LLC

*(typically the Proposed Development Entity or its controlling entity or individual)*

**Applicant's Web Address:** www.GUARDLAW.net

**Does the applicant have a related party relationship with any other member of the development team?** Yes

**If yes, please explain:**

Faceoff Holdings, LLC, Steve Guard is the seller of the property and 86 Plain St., LLC is buyer of property, Steve Guard. 86 Plain St., LLC was formed specifically for this project.

**Primary Contact Information**

**Contact Name:** Paul E Cusson

**Company Name:** Delphic Associates

**Address:** 651 ORCHARD ST

**Municipality:** New Bedford      **State:** Massachusetts

**Zip Code:** 02744

**Phone:**      **Cell Phone:**      **Email:** Paul@Delphicassociates.com

**Relationship to Applicant:**

consultant

**Secondary Contact Information**

**Contact Name:** Noah Pillsbury

**Company Name:** BF Architects

**Address:** 34 Main ST

**Municipality:** Plymouth      **State:** Massachusetts

**Zip Code:** 02360

**Phone:** 508-746-2036      **Cell Phone:**      **Email:**

**Relationship to Applicant:**

**Other Contact Information**

**Contact Name:** Steve Guard

**Company Name:** 86 Plain St, LLC

**Address:** 1165 Washington St

**Municipality:** Hanover      **State:** Massachusetts      **Zip Code:** 02339

**Phone:** (781) 681-6665    **Cell Phone:**      **Email:** Steve@GuardLaw.net

**Relationship to Applicant:**

**Anticipated Financing:** NEF Bank

**Name of Lender (if not MassHousing Financed):** Camden National Bank

**Age Restriction:** None

**Brief Project Description:**

Winder Estates is an existing 14+ acre site is located about 25 miles from Boston, at 86 Plain St. and is surrounded on three sides by conservation land. A paved driveway from Plain Street leads to a single-family home on the site built in 1984. The home will be razed for this project. Surrounding the existing home are fenced fields for horses and alpacas, a barn, paths, and forested land.

The proposed homes of Winder Estate are designed to integrate with the rural agricultural setting of the area. There are three different house designs: each with two variations for affordable and market rate options. Depending on the design, finished spaces can range from 1812 to 2636 square feet with a two-car garage, unfinished basement, and an unfinished attic.

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**Section 2: EXISTING CONDITIONS / SITE INFORMATION**

*In order to issue Site Approval, MassHousing must find (as required by 760 CMR 56.04 (4)) that the site is generally appropriate for residential development.*

**Buildable Area Calculations (Acres)**

<b>Total Site Area:</b>	14.86
<b>Wetland Area (per MA DEP):</b>	5.04
<b>Flood Hazard Area (per FEMA):</b>	3.18
<b>Endangered Species Habitat (per MESA):</b>	0.00
<b>Conservation / Article 97 Land:</b>	0.00
<b>Protected Agricultural Land (i.e. EO 193):</b>	0.00
<b>Other Non-Buildable:</b>	0.00
<b>Total Non-Buildable Area:</b>	8.22
<b>Total Buildable Area:</b>	6.64

**Current use of the site and prior use if known:**

Currently there are buildings on site, that will be razed. The remaining land is heavily wooded.

**Is the site located entirely within one municipality? Yes**

**if not, in what other municipality is the site located?**

**How much land is in each municipality?**

**Additional Site Addresses:**

Address 1	Address 2	Municipality	State	Zip Code	Tax Parcel ID

**Current Zoning classification and principal permitted uses:**

Residential (R1)

**Previous Development Efforts:**

Please list any previous applications pertaining to construction on or development of the site, including (i) type of application (comprehensive permit, subdivision, special permit, etc.); (ii) application filing date; (iii) date of denial, approval or withdrawal. Also indicate the current Applicant's role, if any, in the previous applications.

***Note that, pursuant to 760 CMR 56.03 (1), a decision of a Zoning Board of Appeals to deny a Comprehensive Permit, or (if the Statutory Minima defined at 760 CMR 56.03 (3) (b or c) have been satisfied) grant a Comprehensive Permit with conditions, shall be upheld if a related application has previously been received, as set forth in 760 CMR 56.03 (7).***

None

To the best of your knowledge, has this site ever been rejected for project eligibility/site approval by another subsidizing agency or authority? No

If Rejected, Please Explain:

Existing Utilities and Infrastructure	Yes/No	Description
Wastewater: Private Wastewater Treatment	Yes	Title V septic with I/A Nitrogen reduction
Wastewater: Public Sewer	No	
Storm Sewer	Yes	DEP Compliant Drainage Mitigation Design
Water: Public Water	Yes	town water
Water: Private Well	No	
Natural Gas	Yes	
Electricity	Yes	OHW from street to site
Roadway Access to Site	Yes	New bitcon road
Sidewalk Access to Site	No	
Other	No	

**Describe Surrounding Land Uses:**

Residential homes are located nearby, with wooded land surrounding the area.

Surrounding Land Use/Amenities	Distance from Site (miles)	Available by Public Transportation?
Shopping Facilities	3.20	Yes
Schools	1,802.60	Yes
Government Offices	3.50	Yes
Multi-Family Housing	3.00	Yes
Public Safety Facilties	3.60	Yes
Office/Industrial Uses	3.50	Yes
Conservation Land	4.10	Yes
Recreational Facilities	4.90	Yes
Houses of Worship	2.70	Yes
Other	0.00	N/A

**Public transportation near the site, including type of transportation and distance from site**

All amenities are accessible by bus.

**Site Characteristics and Development Constraints**

Are there any easements, rights of way or other restrictions of record affecting the development of the site ?	N/A
Is there any evidence of hazardous, flammable or explosive material on the site?	N/A
Is the site, or any portion thereof, located within a designated flood hazard area?	Yes
Does the site include areas designated by Natural Heritage as endangered species habitat?	N/A
Are there documented state-designated wetlands on the site?	Yes
Are there documented vernal pools on the site?	N/A
Is the site within a local or state Historic District or listed on the National Register or Historic Places?	No
Has the site or any building(s) on the site been designated as a local, state or national landmark?	No
Are there existing buildings and structures on site?	N/A
Does the site include documented archeological resources?	No
Does the site include any known significant areas of ledge or steep slopes?	N/A

**Application for Chapter 40B Project Eligibility / Site Approval  
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**Section 3: PROJECT INFORMATION**

*In order to issue Site Approval, MassHousing must find (as required by 760 CMR 56.04 (4)) that the proposed project appears generally eligible under the requirements of the housing subsidy program and that the conceptual project design is generally appropriate for the site.*

**Construction Type:** New Construction

<b>Total Dwelling Units:</b>	24	<b>Total Number of Affordable Units:</b>	6
<b>Number of Market Units:</b>	18	<b>Number of AMI 50% Affordable Units:</b>	0
		<b>Number of AMI 80% Affordable Units:</b>	6

**Unit Information:**

Unit Type	Bedrooms	Baths	# Units	Unit Sq. Ft.	Sales Price	Condo/HO Fee
Market	4 Bedroom	3.5 Baths	4	2,486	\$0	\$0
Market	4 Bedroom	3.5 Baths	8	2,636	\$0	\$0
Market	3 Bedroom	2.5 Baths	6	1,812	\$0	\$0
Affordable Unit - Below 80%	4 Bedroom	2 Baths	4	2,096	\$0	\$0
Affordable Unit - Below 80%	3 Bedroom	1.5 Baths	1	1,812	\$0	\$0
Affordable Unit - Below 80%	3 Bedroom	1.5 Baths	1	2,040	\$0	\$0

**Approach to calculating any additional fees relating to Condominium Association or Homeowners Association:**

**Percentage of Units with 3 or More Bedrooms:** 100.00

*\* Note that the January 17, 2014 Interagency Agreement Regarding Housing Opportunities for Families with Children requires that at least 10% of the units in the Project must have three (3) or more bedrooms. Evidence of compliance with this requirement must be provided at Final Approval.*

**Handicapped Accessible Units - Total:** 0

**Market Rate:** 0

**Affordable:** 0

**Gross Density (units per acre):** 1.62

**Net Density (units per buildable acre):** 3.61

**Building Information:**

Building Type	Building Style	Construction Type	Stories	Height	GFA	Nbr Buildings
Residential	Single family detached	Construction	2	34	0	24

Will all features and amenities available to market unit residents also be available to affordable unit residents? No

**If not, explain the differences:**

The exteriors will be substantially the same, the interior however, will be slightly different, including but not limited to cabinets, counters, flooring, etc. and all materials are of good quality.

**Parking:**

**Total Parking Spaces Provided:** 96

**Ratio of Parking Spaces to Housing Units:** 4

**Lot Coverage:**

**Application ID:** 352 / Winder Estates, Medfield

**Page 10 of 24**

<b>Buildings:</b>	8%	<b>Parking and Paved Areas:</b>	10%
<b>Usable Open Space:</b>	39%	<b>Unusable Open Spaces:</b>	43%
<b>Lot Coverage:</b>	17%		

**Does project fit definition of “Large Project” (as defined in 760 CMR 56.03 (6))?** No

**Application for Chapter 40B Project Eligibility / SiteApproval  
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**Section 4: Site Control**

**Grantor/Seller:** Faceoff Holdings, LLC

**Grantee/Buyer:** 86 Plain St. LLC

**Grantee/Buyer Type:** Applicant

**If Other, Explain:**

**Are the Parties Related?** No

**For Deeds or Ground Leases:**

**Date(s) of Deed(s) or Ground Lease(s):** 5/22/2024

**Purchase Price:** \$100

**For Purchase and Sales Agreements or Option Agreements:**

**Date of Agreement:**

**Expiration:**

**Date of Extension (if extension granted):**

**New Expiration Date (if extension granted):**

**Purchase Price:** \$0

**Will any easements or rights of way over other properties be required in order to develop the site as proposed? No**

**For Easements:**

**Date of Agreement:**

**Purchase Price:** \$0

**For Easement Purchase and Sales Agreements or Option Agreements:**

**Expiration Date:**

**Date of Extension (if extension granted):**

**New Expiration Date (if extension granted):**

**Purchase Price:** \$0

**Application for Chapter 40B Project Eligibility / SiteApproval  
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**Section 5: FINANCIAL INFORMATION**

*In order to issue Site Approval, MassHousing must find (as required by 760 CMR 56.04 (4)) that an initial pro forma has been reviewed and that the Proposed Project appears financially feasible and consistent with the Chapter 40B Guidelines, and that the Proposed Project is fundable under the applicable program.*

**Initial Capital Budget**

**Sales/Revenue**

<b>Market</b>	\$22,775,000
<b>Affordable</b>	\$1,500,000
<b>Related Party</b>	\$0
<b>Other Income</b>	\$0
<b>Total Sales/Revenue</b>	\$24,275,000

**Pre-Permit Land Value**

<b>Item</b>	<b>Budgeted</b>
<b>As-Is Market Value*:</b>	\$3,600,000
<b>Reasonable Carrying Costs:</b>	\$0
<b>Total Pre-Permit Land Value:</b>	\$3,600,000

*\* As-Is market value to be determined by a MassHousing commissioned appraisal*

**Uses (Costs)**

Item	Budgeted
<b>Acquisition Cost (Actual)</b>	
Actual Acquisition Cost: Land	\$3,600,000
Actual Acquisition Cost: Buildings	\$0
Reasonable Carrying Costs	\$0
<b>Subtotal: Acquisition Costs</b>	<b>\$3,600,000</b>
<b>Construction Costs-Building Structural Costs (Hard Costs):</b>	
Building Structure Costs	\$9,091,200
Hard Cost Contingency	\$577,810
<b>Subtotal: Residential Construction (Hard Costs)</b>	<b>\$9,669,010</b>
<b>Construction Costs-Site Work (Hard Costs):</b>	
Earth Work	\$75,000
Utilities On-Site	\$60,000
Utilities Off-Site	\$85,000
Roads and Walks	\$1,805,000
Site Improvement	\$65,000
Lawns and Plantings	\$0
Geotechnical Conditions	\$0
Environmental Remediation	\$0
Demolition	\$0
Unusual Site Conditions/Other Site Work	\$425,000
<b>Subtotal: Site Work (Hard Costs)</b>	<b>\$2,515,000</b>
<b>Construction Costs-General Conditions, Builders Overhead and Profit (Hard Costs):</b>	
General Conditions	\$545,472
Builder's Overhead	\$181,824
Builder's Profit	\$545,472
<b>Subtotal: General Conditions, Builder's Overhead &amp; Profit</b>	<b>\$1,272,768</b>
<b>General Development Costs (Soft Costs):</b>	
Appraisal and Marketing Study ( <i>not 40B "As Is" Appraisal</i> )	\$9,500
Lottery	\$0
Commissions/Advertising-Affordable	\$75,000
Commissions/Advertising-Market	\$1,138,750
Model Unit	\$0
Closing Costs ( <i>unit sales</i> )	\$0
Real Estate Taxes ( <i>during construction</i> )	\$65,000
Utility Usage ( <i>during construction</i> )	\$0
Insurance ( <i>during construction</i> )	\$103,200
Security ( <i>during construction</i> )	\$0
Inspecting Engineer ( <i>during construction</i> )	\$35,000
Construction Loan Interest	\$1,091,606
Fees to Constructon Lender:	\$0
Fees to Other Lenders:	\$0
Architectural	\$38,000

**General Development Costs (Soft Costs) continued:**

Item	Budgeted
Engineering	\$249,500
Survey, Permits, etc.	\$84,000
Clerk of the Works	\$0
Construction Manager	\$0
Bond Premiums	\$0
Legal	\$91,800
<b>Title (including title insurance) and Recording</b>	\$108,267
<b>Accounting and Cost Certification (including 40B)</b>	\$20,000
Relocation	\$0
40B Site Approval Processing Fee	\$8,118
40B Technical Assistance/Mediation Fee	\$3,700
40B Land Appraisal Cost (as-is value)	\$4,500
40B Final Approval Processing Fee	\$90,912
40B Subsidizing Agency Cost Certification Examination Fee	\$0
40B Monitoring Agent Fee	\$0
40B Surety Fees	\$0
Other Financing Fees	\$0
Development Consultant	\$0
Other Consultant:	\$0
Other Consultant:	\$0
Soft Costs Contingency	\$231,994
Other Development Costs:	\$60,000
<b>Subtotal: General Development Costs (Soft Costs)</b>	<b>\$3,508,847</b>
Developer Overhead	
Developer Overhead	\$96,000
<b>Subtotal: Developer Overhead</b>	<b>\$96,000</b>

### Summary of Subtotals

Item	Budgeted
Sales/Revenue	\$24,275,000
Pre-Permit Land Value	\$3,600,000
Residential Construction	\$9,669,010
Site Work (Hard Costs)	\$2,515,000
General Conditions, Builder's Overhead & Profit (Hard Costs)	\$1,272,768
Developer Overhead	\$96,000
General Development Costs (Soft Costs)	\$3,508,847
<b>Total Sales/Revenue</b>	<b>\$24,275,000</b>
<b>Total Development Costs (TDC)</b>	<b>\$20,661,625</b>
<b>Profit (Loss) from Sales Revenue</b>	<b>\$3,613,375</b>
<b>Percentage of Profit (Loss) Over the Total Development Costs (TDC)</b>	<b>17.4883%</b>

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**Section 6: APPLICANT QUALIFICATIONS, ENTITY INFORMATION, AND CERTIFICATION**

*In order to issue Site Approval MassHousing must find (as required by 760 CRM 56.04 (4)) that the applicant is either a non-profit public agency or would be eligible to apply as a Limited Dividend Organization and meets the general eligibility standards of the program.*

**Development Team:**

Company Name	Contact Name	Contact Role Desc	Applicant	Dev Entity	Primary
86 Plain St, LLC	Steve Guard	Attorney	Yes	Yes	Yes
Delphic Associates	Paul E Cusson	Consultant - Local Permit	No	No	Yes
BF Architects	Noah Pillsbury	Consultant - Architect and Engineering	No	No	Yes
86 Plain St., LLC	Steve Guard	Consultant - Construction Management	No	No	Yes
Delphic Associates	Heidi Correia	Consultant - Other	No	No	Yes
Camden National Bank		Consultant - Financing Package	No	No	Yes

**Entities Responsible for Development Tasks:**

Development Task	Developer / Applicant	Consultant Name
	No	Heidi Correia / Delphic Associates
Architecture and Engineering	No	Noah Pillsbury / BF Architects
Construction Management	No	Steve Guard / 86 Plain St., LLC
Finance Package	No	
Local Permitting	No	Heidi Correia / Delphic Associates

**Affiliated Entities:**

Company Name	Individual	Affiliation	Relation

**Previous Applications:**

Project Name:	Filing Date:
Municipality:	Decision Date:
Subsidizing Agency:	Decision:
Type:	Other Reference:

## Certification and Acknowledgement

I hereby certify on behalf of the Applicant, under pains and penalties of perjury, that the information provided above for each of the Applicant Entities is, to the best of my knowledge, true and complete; and that each of the following questions has been answered correctly to the best of my knowledge and belief:

**(Please attach a written explanation for all of the following questions that are answered with a "Yes". Explanations should be attached to this Section 6.)**

Question	Answer
Is there pending litigation with respect to any of the Applicant Entities ?	No
Are there any outstanding liens or judgments against any properties owned by any of the Applicant Entities ?	No
Have any of the Applicant Entities failed to comply with provisions of Massachusetts law related to taxes, reporting of employees and contractors, or withholding of child support?	No
Have any of the Applicant Entities ever been the subject of a felony indictment or conviction ?	No
During the last 10 years, have any of the Applicant Entities ever been party to a lawsuit involving fraud, gross negligence, misrepresentation, dishonesty, breach of fiduciary responsibility or bankruptcy?	No
Have any of the Applicant Entities failed to carry out obligations in connection with a Comprehensive Permit issued pursuant to M.G.L. c. 40B and any regulations or guidelines promulgated thereunder (whether or not MassHousing is or was the Subsidizing Agency/Project Administrator) including, but not limited to, completion of a cost examination and return of any excess profits or distributions?	No
Have any of the Applicant Entities ever been charged with a violation of state or federal fair housing requirements?	No
Are any of the Applicant Entities not current on all existing obligations to the Commonwealth of Massachusetts , and any agency, authority or instrument thereof?	No

I further certify that the information set forth in this application (including attachments) is true, accurate and complete as of the date hereof to the best of my/our knowledge, information and belief. I further understand that MassHousing is relying on this information in processing the request for Site Approval in connection with the above -referenced project; and

I hereby acknowledge our commitment and obligation to comply with requirements for cost examination and limitations on profits and distributions, all as found at 760 CMR 56.04(8) and will be more particularly set forth in a Regulatory Agreement by and between the Applicant and MassHousing.

I hereby acknowledge that will be required to provide financial surety by means of bond, cash escrow and a surety escrow agreement or letter of credit with the agreement that it may be called upon or used in the event that the Developer fails either to (i) complete and submit the examined Cost Certification as required by 760 CMR 56.04(8) and the Regulatory Agreement, or (ii) pay over to the Subsidizing Agency or the Municipality any funds in excess of the limitations on profits and distributions from capital sources as required by 760 CMR 56.04(8) and as set forth in the Regulatory Agreement.

**Signature:** \_\_\_\_\_

**Name:** Steve Guard  
**Title:** Manager

**Date:** 9/5/2024

**Application for Chapter 40B Project Eligibility / SiteApproval  
for MassHousing Financed and New England Fund (“NEF”) Homeownership Projects**

**Section 7: NOTIFICATION AND FEES**

**Notices:**

Event	Date
Date(s) of meetings, if any, with municipal officials prior to submission of application to MassHousing:	3/5/2024
Date of Pre-Application Meeting with MassHousing:	9/5/2024
Date copy of complete application sent to chief elected office of municipality:	9/5/2024
Date notice of application sent to DHCD:	9/5/2024

**Fees:**

**All fees that are payable to MassHousing should be sent via ACH/Wire Transfer. Please contact MassHousing for the ACH/Wire Transfer instructions.**

**Fees payable to the Massachusetts Housing Partnership should be sent directly to MHP with the [MHP Cover Letter](#)**

Fee	Amount	Description
MassHousing Application Processing Fee:	\$8,118	payable to MassHousing
Chapter 40B Technical Assistance/Mediation Fee:	\$2,500	(Limited Dividend Sponsor \$2,500, Non-Profit or Public Agency Sponsor \$1,000)
Unit Fee:	\$1,200	(\$50 per Unit)
Total TA/Mediation and Unit Fee:	\$3,700	(Payable to Massachusetts Housing Partnership)

Land Appraisal Cost: You will be required to pay for an "as-is" market value appraisal of the Site to be commission by MassHousing. MassHousing will contact you once a quote has been received for the cost of the appraisal.

**Application for Chapter 40B Project Eligibility / SiteApproval  
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**Section 8: SUSTAINABLE DEVELOPMENT CRITERIA**

MassHousing encourages housing development that is consistent with sustainable development designs and green building practices. Please provide information indicating that your development complies with either Method 1 or Method 2 of the Sustainable Development Principles

**Method 2 - Consistency With Sustainable Development Principles**

Development meets a minimum of **five (5)** of the Commonwealth's *Sustainable Development Principles* as shown in the next section below.

If the development involves strong municipal support, the development need only meet four (4) of the Sustainable Development Principles. However, one (1) of the Principles met must be **Protect Land and Ecosystems**. Please check the applicable boxes within the "Optional - Demonstration of Municipal Support" section below, include an explanation in the box if necessary and provide attachments where applicable.

**Optional - Demonstration of Municipal Support**

- Letter of Support from the Chief Elected Official of the municipality *	No
- Housing development involves municipal funding	No
- Housing development involves land owned or donated by the municipality	No

\* Other acceptable evidence: Zoning variance issued by ZBA for project; Minutes from Board of Selectman meeting showing that project was discussed and approved, etc.

Explanation (Required)

Please explain at the end of each category how the development follows the relevant Sustainable Development Principle(s) and explain how the development demonstrates each of the checked "X" statements listed under the Sustainable Development Principle(s).

### **(1) Concentrate Development and Mix Uses**

Support the revitalization of city and town centers and neighborhoods by promoting development that is compact, conserves land, protects historic resources, and integrates uses. Encourage remediation and reuse of existing sites, structures, and infrastructure rather than new construction in undeveloped areas. Create pedestrian friendly districts and neighborhoods that mix commercial, civic, cultural, educational, and recreational activities with open spaces and homes.

- Higher density than surrounding area	Yes
- Mixes uses or adds new uses to an existing neighborhood	No
- Includes multi-family housing	No
- Utilizes existing water/sewer infrastructure	No
- Compact and/or clustered so as to preserve undeveloped land	No
- Reuse existing sites, structures, or infrastructure	No
- Pedestrian friendly	No
- Other (discuss below)	No

Explanation (Required)

The Massachusetts Comprehensive Permit law, M.G.L. c40B sections 20-23 allows for a compact development that otherwise would not be allowed under the town's regulations. The proposed development conserves land and creates a small development which creates an enclave onto itself.

### **(2) Advance Equity & Make Efficient Decisions**

Promote equitable sharing of the benefits and burdens of development. Provide technical and strategic support for inclusive community planning and decision making to ensure social, economic, and environmental justice. Ensure that the interests of future generations are not compromised by today's decisions.

Promote development in accordance with smart growth and environmental stewardship.

- Concerted public participation effort (beyond the minimally required public hearings)	No
- Streamlined permitting process, such as 40B or 40R	Yes
- Universal Design and/or visitability	No
- Creates affordable housing in middle to upper income area and/or meets regional need	No
- Creates affordable housing in high poverty area	No
- Promotes diversity and social equity and improves the neighborhood	No
- Includes environmental cleanup and/or neighborhood improvement in an Environmental Justice Community	No
- Other (discuss below)	No

Explanation (Required)

Promotes equitable sharing of the benefits and burdens of development. The benefits are shared by the owners of the affordable designated units as well as the market rate units.

### **(3) Protect Land and Ecosystems**

Protect and restore environmentally sensitive lands, natural resources, agricultural lands, critical habitats, wetlands and water resources, and cultural and historic landscapes. Increase the quantity, quality and accessibility of open spaces and recreational opportunities.

- Creation or preservation of open space or passive recreational facilities	Yes
- Protection of sensitive land, including prime agricultural land, critical habitats, and wetlands	No
- Environmental remediation or clean up	No
- Responds to state or federal mandate (e.g., clean drinking water, drainage, etc.)	No
- Eliminates or reduces neighborhood blight	No
- Addresses public health and safety risk	No
- Cultural or Historic landscape/existing neighborhood enhancement	No
- Other (discuss below)	No

#### Explanation (Required)

The Comprehensive Permit allows for increased density, thus preserving open space.

### **(4) Use Natural Resources Wisely**

Construct and promote developments, buildings, and infrastructure that conserve natural resources by reducing waste and pollution through efficient use of land, energy, water and materials.

- Uses alternative technologies for water and/or wastewater treatment	Yes
- Uses low impact development (LID) for other innovative techniques	No
- Other (discuss below)	No

#### Explanation (Required)

Through the efficient use of land and infrastructure we conserve natural resources by reducing waste. The site will be engineered in accordance with DEP Storm-water management, Low impact design standards, to utilize rain gardens and permeable pavement and other techniques.

### **(5) Expand Housing Opportunities**

Support the construction and rehabilitation of homes to meet the needs of people of all abilities, income levels and household types. Build homes near jobs, transit, and where services are available. Foster the development of housing, particularly multifamily and single-family homes, in a way that is compatible with a community's character and vision and with providing new housing choices for people of all means.

- Includes rental units, including for low/mod households	No
- Includes homeownership units, including for low/mod households	Yes
- Includes housing options for special needs and disabled population	No
- Expands the term of affordability	No
- Homes are near jobs, transit and other services	No
- Other (discuss below)	No

#### Explanation (Required)

There are a total of 24 single family homes to be built, of which 6 (25%) will be designated affordable. The affordable units will be sold to eligible families whose household incomes do not exceed 80% of the median income as adjusted for family size. The balance of the units will meet the needs for people of all abilities, income levels, and household types.

## **(6) Provide Transportation Choice**

Maintain and expand transportation options that maximize mobility, reduce congestion, conserve fuel and improve air quality. Prioritize rail, bus, boat, rapid and surface transit, shared-vehicle and shared-ride services, bicycling and walking. Invest strategically in existing and new passenger and freight transportation infrastructure that supports sound economic development consistent with smart growth objectives.

- Walkable to public transportation	No
- Reduces dependence on private automobiles (e.g., provides previously unavailable shared transportation, such as Zip Car or shuttle buses)	No
- Increased bike and ped access	No
- For rural areas, located in close proximity (i.e., approximately one mile) to a transportation corridor that provides access to employment centers, retail/commercial centers, civic or cultural destinations	Yes
- Other (discuss below)	No

Explanation (Required)

Site is located at 86 Plain St. Medfield MA

## **(7) Increase Job and Business Opportunities**

Attract businesses and jobs to locations near housing, infrastructure, and transportation options. Promote economic development in industry clusters. Expand access to education, training and entrepreneurial opportunities. Support growth of local businesses, including sustainable natural resource-based businesses, such as agriculture, forestry, clean energy technology and fisheries.

- Permanent Jobs	Yes
- Permanent jobs for low- or moderate- income persons	No
- Jobs near housing, service or transit	No
- Housing near an employment center	No
- Expand access to education, training or entrepreneurial opportunities	No
- Support local business	Yes
- Support natural resource-based businesses (i.e., farming, forestry, or aquaculture)	No
- Re-uses or recycles materials from a local or regional industry's waste stream	No
- Support manufacture of resource-efficient materials, such as recycled or low-toxicity materials	No
- Support businesses that utilize locally produced resources such as locally harvested wood or agricultural products	No
- Other (discuss below)	No

Explanation (Required)

The development of the infrastructure and the construction of the homes will create construction jobs. In addition to 24 families that will help to support local business.

## **(8) Promote Clean Energy**

Maximize energy efficiency and renewable energy opportunities. Support energy conservation strategies, local clean power generation, distributed generation technologies, and innovative industries. Reduce greenhouse gas emissions and consumption of fossil fuels

- Energy Star or Equivalent*	Yes
- Uses renewable energy source, recycled and/or non-/low-toxic materials, exceeds the state energy code, is configured to optimize solar access, and/or otherwise results in was reduction and conservation of resources	No
- Other (discuss below)	No

\*All units are required by MassHousing to be Energy Star Efficient. Please include in your explanation a description of how the development will meet Energy Star criteria.

Explanation (Required)

All of the appliances and heating equipment will have high energy efficient ratings. In addition, high-efficient insulation ratings

## **(9) Plan Regionally**

Support the development and implementation of local and regional, state and interstate plans that have broad public support and are consistent with these principles. Foster development projects, land and water conservation, transportation and housing that have a regional or multi-community benefit. Consider the long term costs and benefits to the Commonwealth.

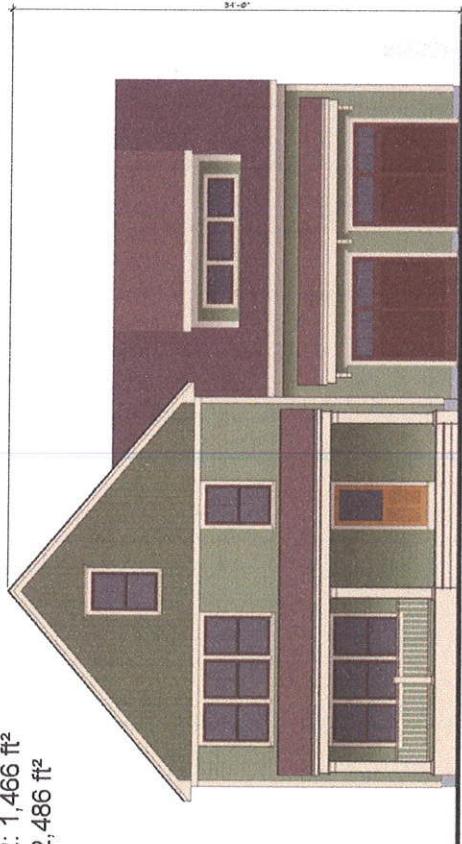
- Consistent with a municipally supported regional plan	Yes
- Addresses barriers identified in a Regional Analysis of Impediments to Fair Housing	No
- Measureable public benefit beyond the applicant community	No
- Other (discuss below)	No

Explanation (Required)

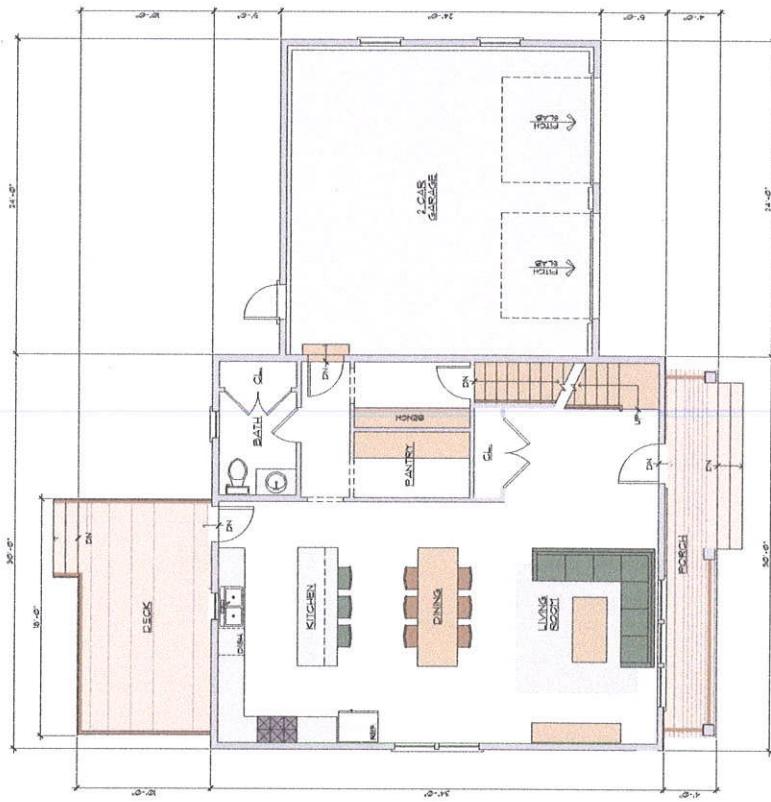
The proposed development with the designation of 25% of the units being affordable will have a local and regional benefit.

**Model A - Market Rate**

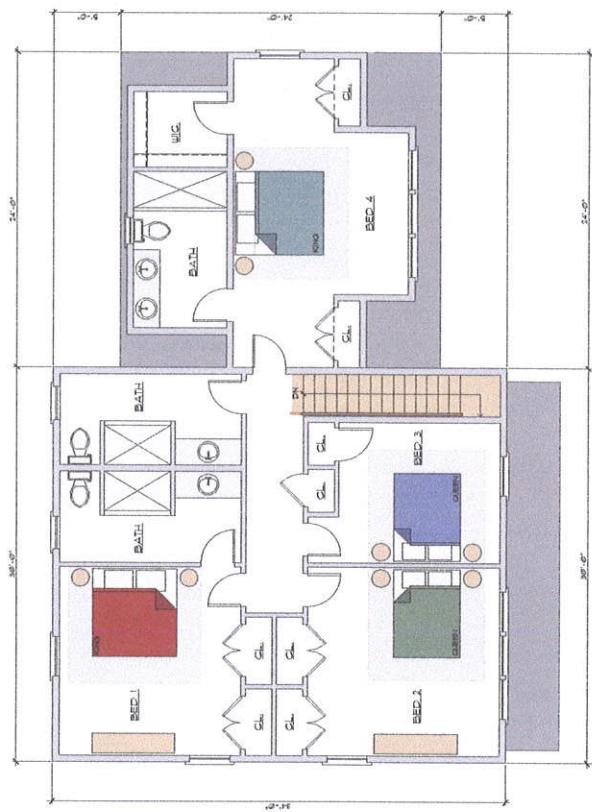
4 Bedrooms, 3.5 Baths  
Floor 1: 1,020 ft<sup>2</sup>  
Floor 2: 1,466 ft<sup>2</sup>  
Total: 2,486 ft<sup>2</sup>



Front Elevation



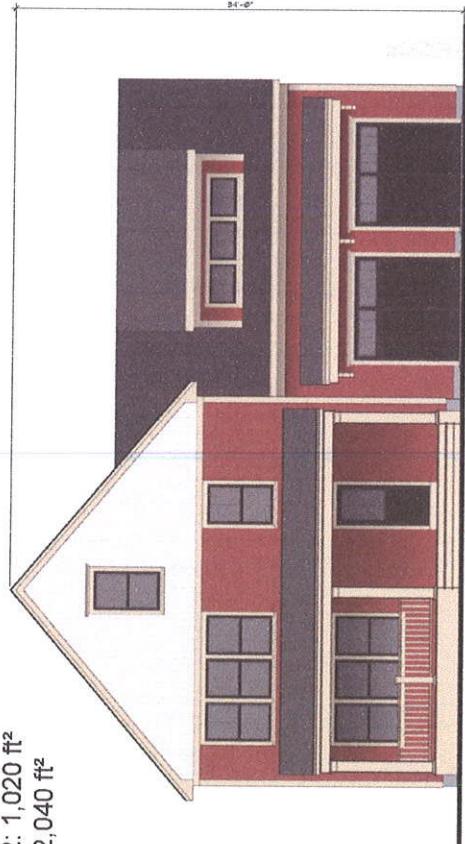
First Floor Plan



Second Floor Plan

## Model A2 - Affordable Rate

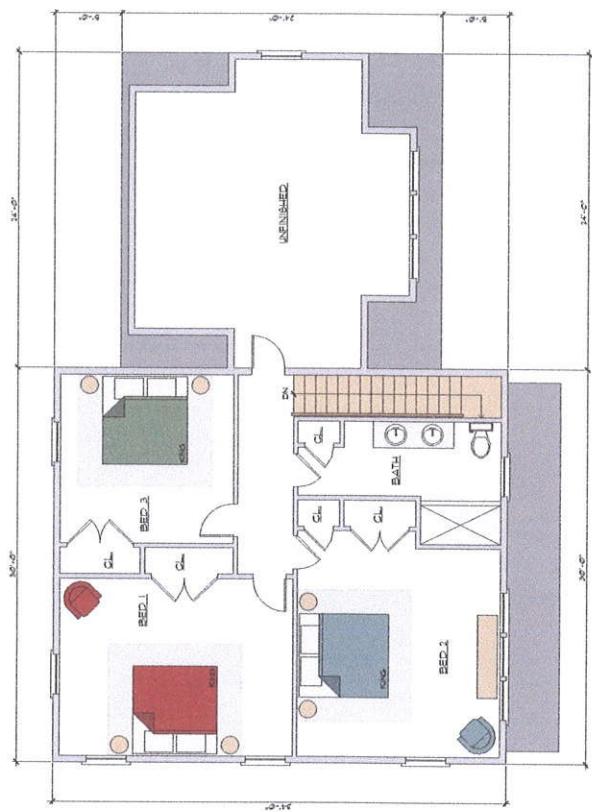
3 Bedrooms, 1.5 Baths  
Floor 1: 1,020 ft<sup>2</sup>  
Floor 2: 1,020 ft<sup>2</sup>  
Total: 2,040 ft<sup>2</sup>



Front Elevation



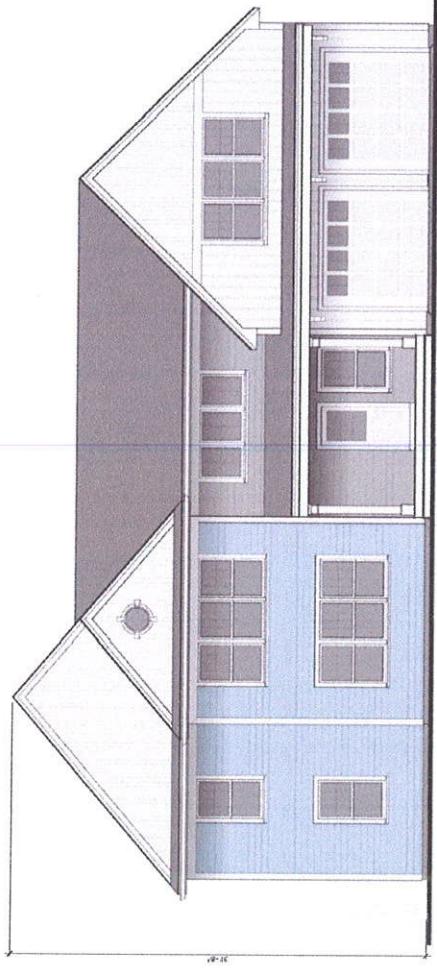
First Floor Plan



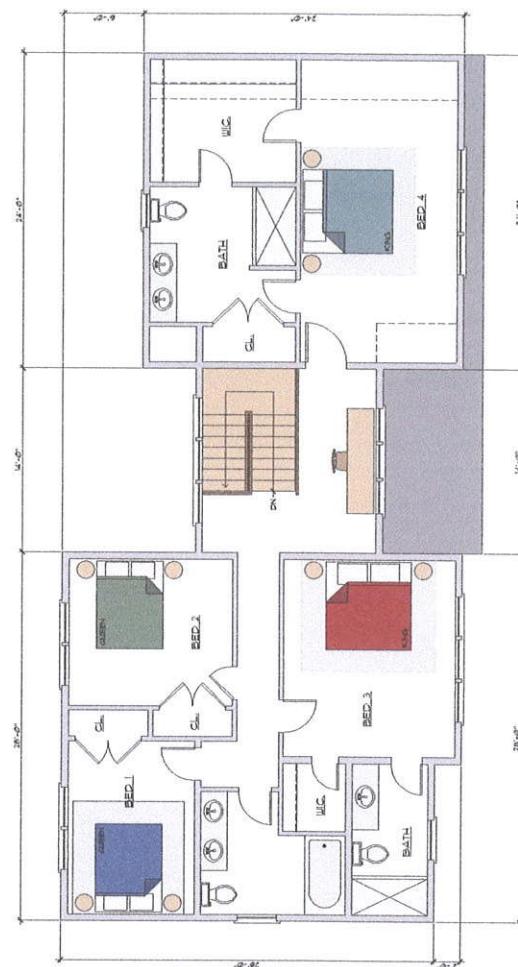
Second Floor Plan

**Model B - Market Rate**

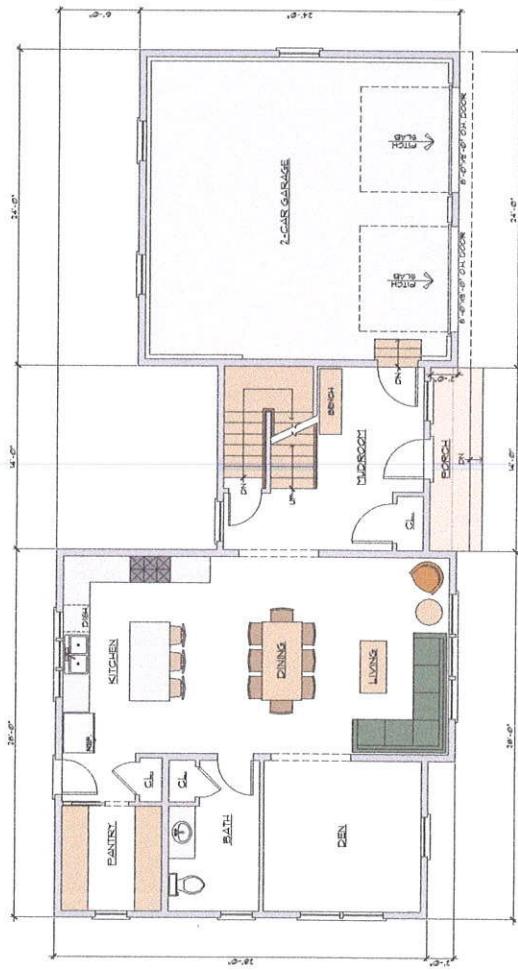
4 Bedrooms, 3.5 Baths  
Floor 1: 1,048 ft<sup>2</sup>  
Floor 2: 1,588 ft<sup>2</sup>  
Total: 2,636 ft<sup>2</sup>



Front Elevation



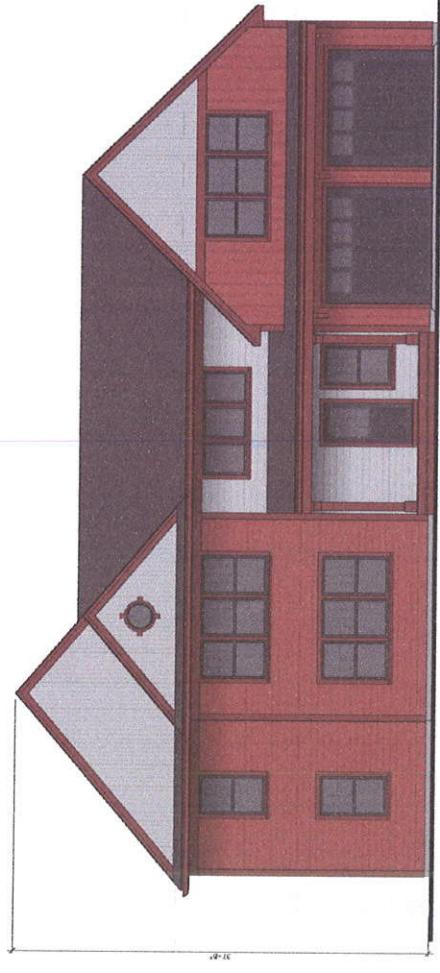
Second Floor Plan



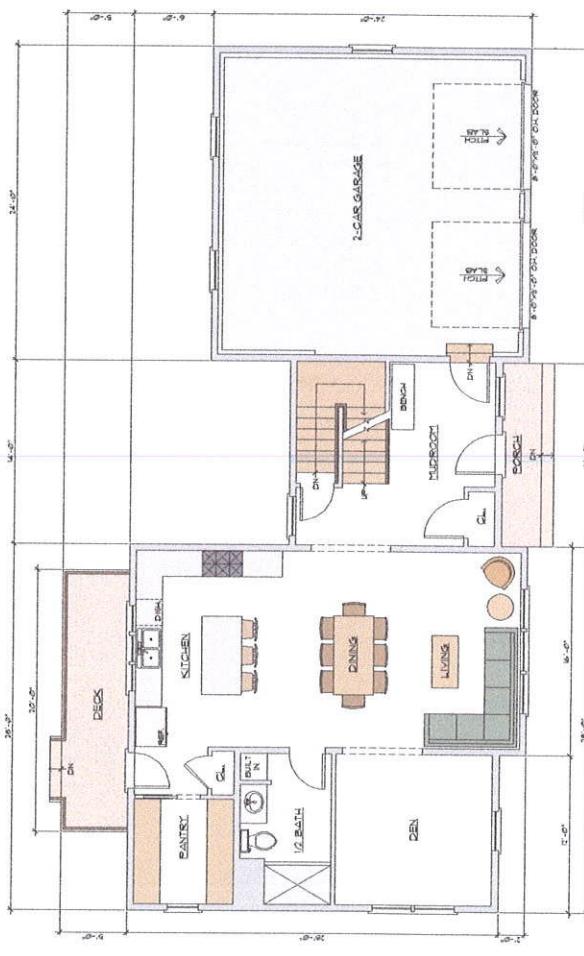
First Floor Plan

## Model B2 - Affordable Rate

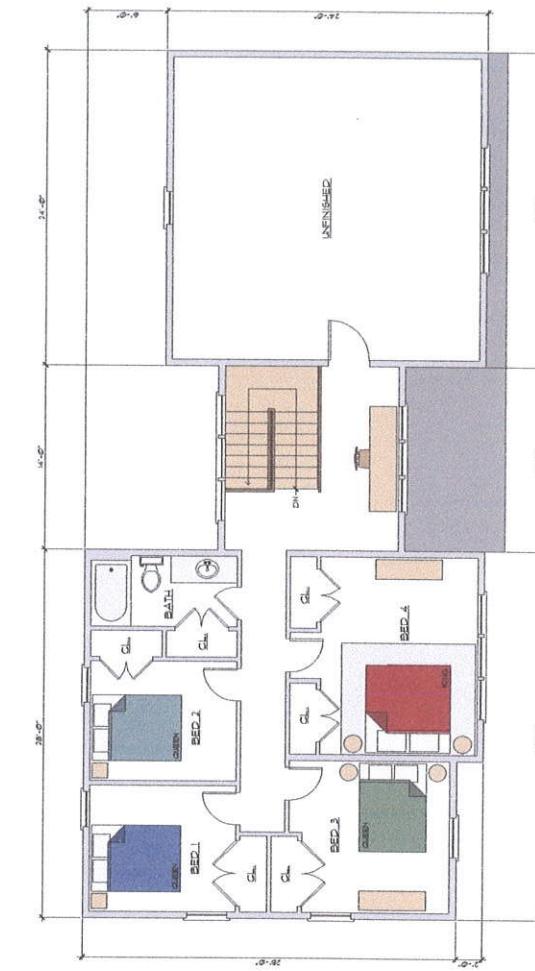
4 Bedrooms, 2 Baths  
Floor 1: 1,048 ft<sup>2</sup>  
Floor 2: 1,048 ft<sup>2</sup>  
Total: 2,096 ft<sup>2</sup>



Front Elevation



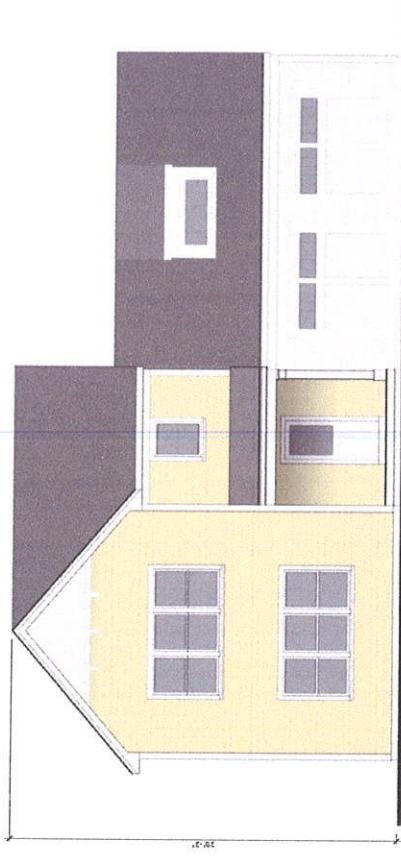
First Floor Plan



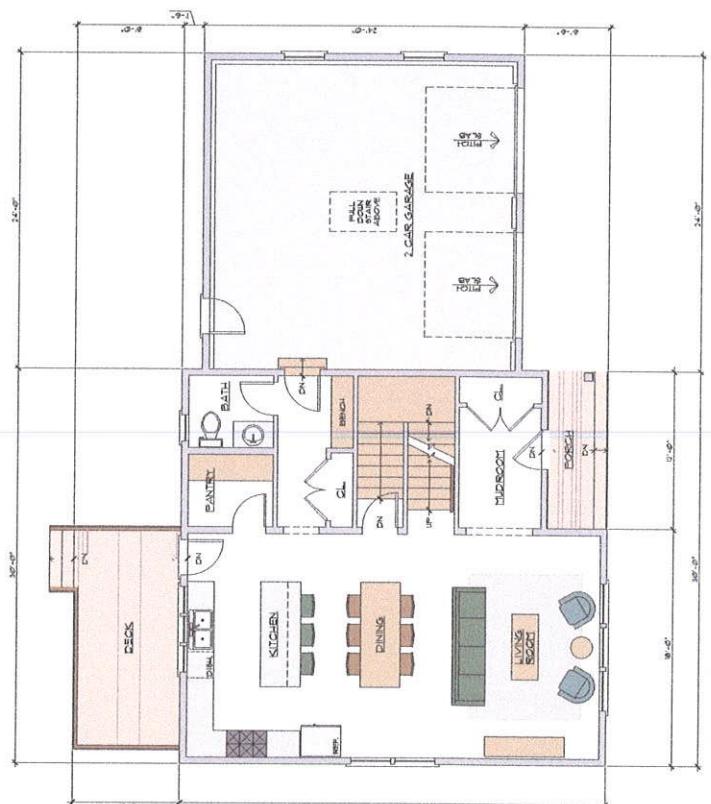
Second Floor Plan

**Model C - Market Rate**

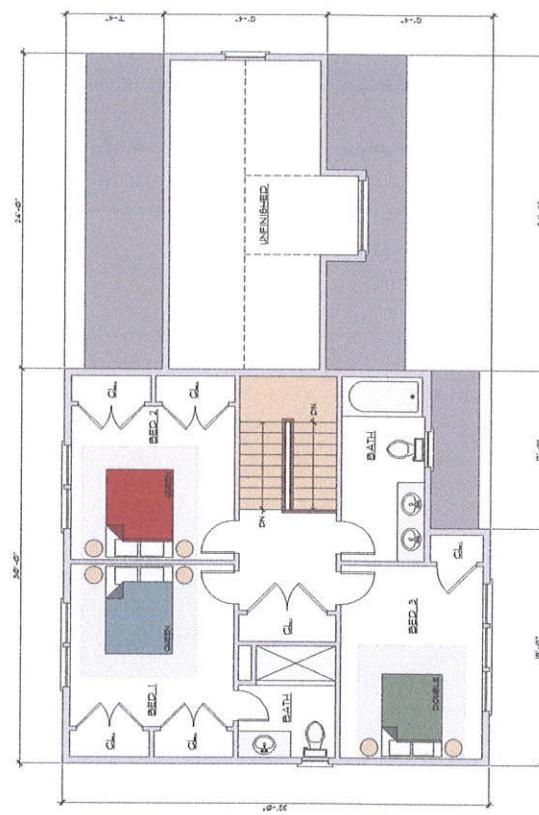
3 Bedrooms, 2.5 Baths  
Floor 1: 906 ft<sup>2</sup>  
Floor 2: 906 ft<sup>2</sup>  
Total: 1,812 ft<sup>2</sup>



Front Elevation



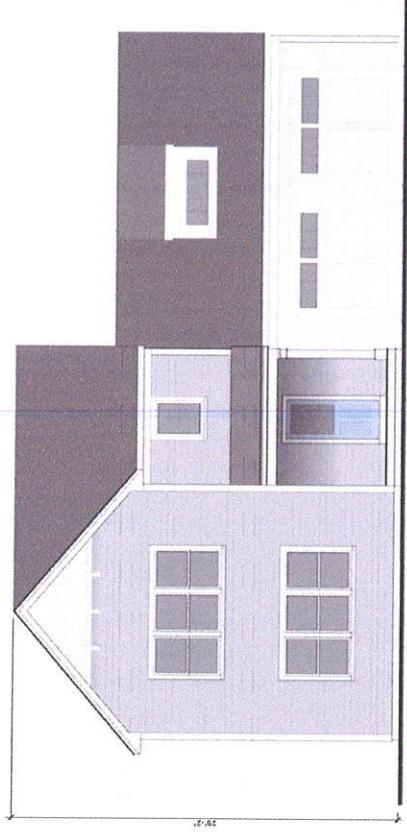
First Floor Plan



Second Floor Plan

## Model C2 - Affordable Rate

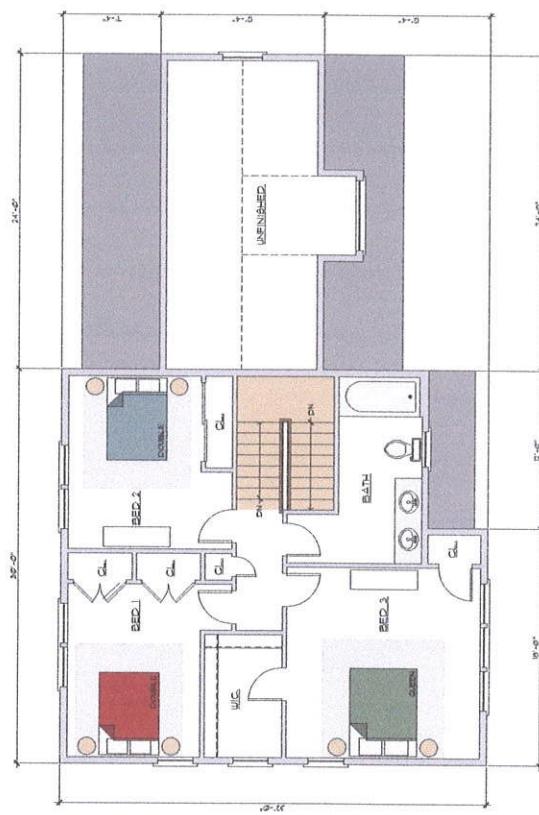
3 Bedrooms, 1.5 Baths  
Floor 1: 906 ft<sup>2</sup>  
Floor 2: 906 ft<sup>2</sup>  
Total: 1,812 ft<sup>2</sup>



Front Elevation



First Floor Plan



Second Floor Plan