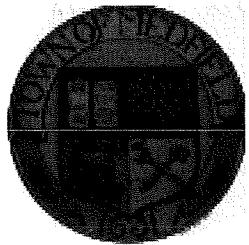




Select Board Meeting  
Meeting Packet  
February 18, 2025





In accordance with Medfield Bylaws  
Article IV. Police Regulations  
Section 26 Solicitation

**Town of Medfield  
Application to Solicit**

Date: 1/15/25

Applicant's Name: Foster Wise

Home Address: 1017 Lincolnshire DR N. Attleboro, M.A. 02760

Email Address: Fosterowise@gmail.com

Telephone No.  Date of Birth: 05/02/1977

Social Security No.  Height 5-9 Weight 170

Color: Hair Brown Eyes Blue

Motor Vehicle Operator's License No. & State: 

Motor Vehicle Owner and Address: Foster Wise 1017 Lincolnshire DR N. Attleboro M.A. 02760

Motor Vehicle Registration No. 

Motor Vehicle Make: GMC Model: Canyon Year: 2018

Name of Business: Boundless Energy

*SKR2  
2625*

Business Address: 11 Apple DR. Marlborough, MA. 01752 #3018

Nature of Business and goods to be sold: Solar

Non-Profit (Y/N)  Other: \_\_\_\_\_

Permit Number (State or local if any): \_\_\_\_\_

Time period requested for license (initial approval will be limited to 3-months):

1 year

Days of week and hours of solicitation: M - F - Saturday maybe 1 PM - 7 pm

List of any others who will solicit in Medfield as part of application:

Name	Address	Date of Birth	SS#

Application Fee: \$10.00

Public Hearing will be required

Applicant's Signature: ~~Robert Wise~~

Approved/Disapproved \_\_\_\_\_

Date: \_\_\_\_\_

Chief of Police

In accordance with town Bylaws  
Article IV, Police Regulations  
Section 21 Solicitation

**TOWN OF MEDFIELD  
APPLICATION TO SOLICIT**

DATE: 01/21/25

NAME: Michael Oley

HOME ADDRESS: 220 Dorchester St, South Boston, MA, 02127

TELEPHONE NO: ██████████ DATE OF BIRTH: 08/29/2000

SOCIAL SECURITY NO. ██████████ HEIGHT: 6'2 WEIGHT: 170  
COLOR OF HAIR: Brown EYES: Blue

DRIVER'S LICENSE NO., STATE, EXPIRATION DATE: ██████████

VEHICLE: YEAR 2021 MAKE Toyota PLATE NO. 6LL689 STATE MA

VEHICLE OWNER AND ADDRESS Michael Oley 220 Dorchester St, South Boston

NAME OF BUSINESS: Power home remodeling

BUSINESS ADDRESS: 201 Jones Rd, Suite 205, Waltham Mass

NATURE OF BUSINESS AND GOODS TO BE SOLD: Free estimates on windows, roofing, siding

IF APPLICABLE, STATE PERMIT NO: \_\_\_\_\_

REQUESTED LENGTH OF TIME TO SOLICIT: 90 days

LIST ANY OTHERS WHO WILL SOLICIT IN MEDFIELD AS PART OF THIS APPLICATION:

NAME	ADDRESS	DATE OF BIRTH	SOCIAL SECURITY NO.
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Attached applications

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APPROVED / DISAPPROVED

DATE: \_\_\_\_\_

BOARD OF SELECTMEN

*OK 2-6-25*

In accordance with Town Bylaws  
Article IV, Police Regulations  
Section 21 Solicitation

**TOWN OF MEDFIELD  
APPLICATION TO SOLICIT**

DATE: 12/26/24

NAME: Joseph Cronin

HOME ADDRESS: 61 Sandwich Rd, Plymouth, MA 02360

TELEPHONE NO:  DATE OF BIRTH: 11/07/96

SOCIAL SECURITY NO.  HEIGHT: 5'10" WEIGHT: 160  
COLOR OF HAIR: Brown EYES: Blue

DRIVER'S LICENSE NO., STATE, EXPIRATION DATE: 

VEHICLE: YEAR 2021 MAKE Tesla PLATE NO. 3E5C23 STATE MA

VEHICLE OWNER AND ADDRESS Joseph Cronin, same as residential

NAME OF BUSINESS: Power Home Remodeling

BUSINESS ADDRESS: 201 Jones Rd, Waltham, MA, 02451

NATURE OF BUSINESS AND GOODS TO BE SOLD: Door to Door

IF APPLICABLE, STATE PERMIT NO: \_\_\_\_\_

REQUESTED LENGTH OF TIME TO SOLICIT: Duration of permit

LIST ANY OTHERS WHO WILL SOLICIT IN MEDFIELD AS PART OF THIS APPLICATION:

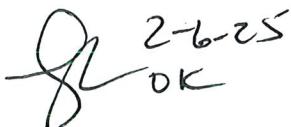
NAME	ADDRESS	DATE OF BIRTH	SOCIAL SECURITY NO.
<u>n/a</u>			

Attached Applications

APPROVED / DISAPPROVED

DATE: \_\_\_\_\_

BOARD OF SELECTMEN

 2-6-25  
OK

In accordance with Town Bylaws  
Article IV, Police Regulations  
Section 21 Solicitation

**TOWN OF MEDFIELD  
APPLICATION TO SOLICIT**

DATE: 7/23/21

NAME: Gregory Kennealy - KUILAN

HOME ADDRESS: 94 old colony ave taunton ma

TELEPHONE NO: ██████████ DATE OF BIRTH: 8/2/94

SOCIAL SECURITY NO. ██████████ HEIGHT: 5'11 WEIGHT: 213  
COLOR OF HAIR: Black EYES: Brown

DRIVER'S LICENSE NO., STATE, EXPIRATION DATE: ██████████ 8/2/29 ma

VEHICLE: YEAR 2013 MAKE Ford, Focus PLATE NO. 1SSF18 STATE MA

VEHICLE OWNER AND ADDRESS Gregory Kennealy KUILAN 94 old colony ave taunton

NAME OF BUSINESS: Power

BUSINESS ADDRESS: 201 Jones Rd Wilmot 02451

NATURE OF BUSINESS AND GOODS TO BE SOLD: free estimate on windows roof, siding

IF APPLICABLE, STATE PERMIT NO: \_\_\_\_\_

REQUESTED LENGTH OF TIME TO SOLICIT: Duration of permit

LIST ANY OTHERS WHO WILL SOLICIT IN MEDFIELD AS PART OF THIS APPLICATION:

NAME	ADDRESS	DATE OF BIRTH	SOCIAL SECURITY NO.

Attached Applications

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

APPROVED / DISAPPROVED

DATE: 7/23/2021

BOARD OF SELECTMEN

OKJR  
2-6-25

In accordance with town bylaws  
Article IV, Police Regulations  
Section 21 Solicitation

**TOWN OF MEDFIELD  
APPLICATION TO SOLICIT**

DATE: 12/23/24

NAME: Jesse Johnson

HOME ADDRESS: 242 chestnut farm way Raynham MA, 02767

TELEPHONE NO:  DATE OF BIRTH: 05/14/91

SOCIAL SECURITY NO.  HEIGHT: 5'8" WEIGHT: 240  
COLOR OF HAIR: Brown EYES: Blue

DRIVER'S LICENSE NO., STATE, EXPIRATION DATE: 

VEHICLE: YEAR 2015 MAKE VW PLATE NO. 8FS278 STATE MA

VEHICLE OWNER AND ADDRESS Jesse Johnson / 242 chestnut farm way Raynham MA 02767

NAME OF BUSINESS: Power Home Remodeling

BUSINESS ADDRESS: 201 Jones Rd, Suite 205 Waltham 02451

NATURE OF BUSINESS AND GOODS TO BE SOLD: Free Estimates on windows, Roofing and siding

IF APPLICABLE, STATE PERMIT NO: \_\_\_\_\_

REQUESTED LENGTH OF TIME TO SOLICIT: Duration of permit

LIST ANY OTHERS WHO WILL SOLICIT IN MEDFIELD AS PART OF THIS APPLICATION:

NAME	ADDRESS	DATE OF BIRTH	SOCIAL SECURITY NO.
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Attached Applications

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APPROVED / DISAPPROVED

DATE: \_\_\_\_\_

BOARD OF SELECTMEN

OKGZ  
2-6-25

in accordance with Town Bylaws  
Article IV, Police Regulations  
Section 21 Solicitation

**TOWN OF MEDFIELD  
APPLICATION TO SOLICIT**

DATE: 12/23/24

NAME: Matthew Manning

HOME ADDRESS: 16 Chapel St. Norwood, MA 02062

TELEPHONE NO: ██████████ DATE OF BIRTH: 5/20/96

SOCIAL SECURITY NO. ██████████ HEIGHT: 5'7" WEIGHT: 170  
COLOR OF HAIR: Brown EYES: Blue

DRIVER'S LICENSE NO., STATE, EXPIRATION DATE: ██████████ MA, 5/20/29

VEHICLE: YEAR 2020 MAKE GMC Acadia PLATE NO. 3Z8CZ2 STATE MA

VEHICLE OWNER AND ADDRESS Matthew Manning 16 Chapel St. Norwood, MA 02062

NAME OF BUSINESS: Power Home Remodeling

BUSINESS ADDRESS: 201 Jones Rd. Waltham, MA 02451

NATURE OF BUSINESS AND GOODS TO BE SOLD: Free estimates - windows, roofing, siding

IF APPLICABLE, STATE PERMIT NO: \_\_\_\_\_

REQUESTED LENGTH OF TIME TO SOLICIT: Duration of permit

LIST ANY OTHERS WHO WILL SOLICIT IN MEDFIELD AS PART OF THIS APPLICATION:

NAME	ADDRESS	DATE OF BIRTH	SOCIAL SECURITY NO.

Attached applications

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

APPROVED / DISAPPROVED

DATE: \_\_\_\_\_

BOARD OF SELECTMEN

  
2-6-25

**TOWN OF MEDFIELD**  
**APPLICATION TO SOLICIT**

DATE: 12/25/2024

NAME: Noe Braklis

HOME ADDRESS: 307 Pleasant Street Marshfield Ma

TELEPHONE NO: ██████████ DATE OF BIRTH: 09/18/2003

SOCIAL SECURITY NO: ██████████ HEIGHT: 5'8 WEIGHT: 296  
COLOR OF HAIR: Brown EYES: Brown

DRIVER'S LICENSE NO., STATE, EXPIRATION DATE: ██████████ MA 09/18/2025

VEHICLE: YEAR 2014 MAKE Mazda PLATE NO. 254LB9 STATE MASS

VEHICLE OWNER AND ADDRESS George Braklis 307 Pleasant Street

NAME OF BUSINESS: Power Home Remodeling

BUSINESS ADDRESS: 201 Jones Road Waltham

NATURE OF BUSINESS AND GOODS TO BE SOLD: Windows, doors, Roofing, Siding

IF APPLICABLE, STATE PERMIT NO: \_\_\_\_\_

REQUESTED LENGTH OF TIME TO SOLICIT: \_\_\_\_\_

LIST ANY OTHERS WHO WILL SOLICIT IN MEDFIELD AS PART OF THIS APPLICATION:

NAME	ADDRESS	DATE OF BIRTH	SOCIAL SECURITY NO.
------	---------	---------------	---------------------

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Attached Applications

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APPROVED / DISAPPROVED

DATE: \_\_\_\_\_

BOARD OF SELECTMEN

*dcR*

*2-6-25*

in accordance with Town Bylaws  
Article IV, Police Regulations  
Section 21 Solicitation

**TOWN OF MEDFIELD  
APPLICATION TO SOLICIT**

DATE: 12/26/2024

NAME: Zachary Belcher

HOME ADDRESS: 336 Webster St Rockland MA

TELEPHONE NO:  DATE OF BIRTH: 06/22/2002

SOCIAL SECURITY NO. 016 04 015 HEIGHT: 5'10 WEIGHT: 160  
COLOR OF HAIR: Brown EYES: Blue

DRIVER'S LICENSE NO., STATE, EXPIRATION DATE:

VEHICLE: YEAR 1974 MAKE Buick Verano PLATE NO.          STATE MA

VEHICLE OWNER AND ADDRESS Zachary Belcher 336 Webster St Rockland MA

NAME OF BUSINESS: Power Home Remodeling

BUSINESS ADDRESS: 201 Jones Rd, Waltham MA

NATURE OF BUSINESS AND GOODS TO BE SOLD: Free estimates on windows, roofing, and siding

IF APPLICABLE, STATE PERMIT NO: \_\_\_\_\_

REQUESTED LENGTH OF TIME TO SOLICIT: Duration of permit

LIST ANY OTHERS WHO WILL SOLICIT IN MEDFIELD AS PART OF THIS APPLICATION:

Attached Applications

APPROVED / DISAPPROVED

DATE: \_\_\_\_\_

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BOARD OF SELECTMEN

DICJR  
7-6-25



Select Board  
Osler L. Peterson, Chair  
Eileen M. Murphy, Clerk  
Gustave H. Murby, Member



Kristine Trierweiler  
*Town Administrator*  
  
Frank Gervasio  
*Assistant Town Administrator*

## TOWN OF MEDFIELD

*Office of the Select Board*

Town House • 459 Main Street • Medfield, Massachusetts 02052-0315

Phone: 508-906-3011 • [www.town.medfield.net](http://www.town.medfield.net)

### ONE DAY LIQUOR LICENSE APPLICATION

As of July 18, 2023

Applicants Name: Sarah Hanifan Email: Shanifan@medfield.net  
Street Address: 1 Icethouse RD Telephone: 508-359-3665  
City/Town, State: Medfield, MA

Event and Purpose: COA ~~cooper~~ ST. Patricks Dinner

Location of Event: COA Dining hall

Date and Hours of Event: March 19, 2025 5-7 pm

Type of License Requested: All Alcohol        Or Malt/Wine only ✓

Sketch of Area Where Liquor to be Served attached: Yes ✓ No       

Copy of Valid Bartender Trainings attached: Yes ✓ No       

Copy of Certificate of Liability Insurance attached: Yes        No       

If Requested All Alcohol License, proof of non-profit status attached: Yes        No       

Sarah J Hanifan  
Signature of Applicant

\_\_\_\_\_  
Date filed

\_\_\_\_\_  
Licensing Authority Signature

\_\_\_\_\_  
Date approved

Conditions: \_\_\_\_\_

**Select Board**  
Osler L. Peterson, Chair  
Eileen M. Murphy, Clerk  
Gustave H. Murby, Member



**Kristine Trierweiler**  
*Town Administrator*  
**Frank Gervasio**  
*Assistant Town Administrator*

## **TOWN OF MEDFIELD**

*Office of the Select Board*

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Phone: 508-906-3011 • [www.town.medfield.net](http://www.town.medfield.net)

### **ONE DAY LIQUOR LICENSE APPLICATION**

As of July 18, 2023

Applicants Name: Sarah Hanifan Email: Shanifan@medfield.net  
Street Address: 1 Icethouse RD Telephone: 508-359-3665  
City/Town, State: Medfield, MA

Event and Purpose: COA Cookouts

Location of Event: COA Dining hall

Date and Hours of Event: June 18, 2025 5-7 pm

Type of License Requested: All Alcohol  Or Malt/Wine only

Sketch of Area Where Liquor to be Served attached: Yes  No

Copy of Valid Bartender Trainings attached: Yes  No

Copy of Certificate of Liability Insurance attached: Yes  No

If Requested All Alcohol License, proof of non-profit status attached: Yes  No

Sarah J Hanif  
Signature of Applicant

Date filed

Licensing Authority Signature

Date approved

Conditions: \_\_\_\_\_

Select Board  
Osler L. Peterson, Chair  
Eileen M. Murphy, Clerk  
Gustave H. Murby, Member



Kristine Trierweiler  
*Town Administrator*

Frank Gervasio  
*Assistant Town Administrator*

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*Office of the Select Board*

Town House • 459 Main Street • Medfield, Massachusetts 02052-0315

Phone: 508-906-3011 • [www.town.medfield.net](http://www.town.medfield.net)

### ONE DAY LIQUOR LICENSE APPLICATION

As of July 18, 2023

Applicants Name: Sarah Hanifan Email: Shanifan@medfield.net  
Street Address: 1 Icethouse RD Telephone: 508-359-3665  
City/Town, State: Medfield, MA

Event and Purpose: COA Cookouts

Location of Event: COA Dining hall

Date and Hours of Event: July 23, 2025, 5-7 pm

Type of License Requested: All Alcohol    Or Malt/Wine only ✓

Sketch of Area Where Liquor to be Served attached: Yes ✓ No   

Copy of Valid Bartender Trainings attached: Yes ✓ No   

Copy of Certificate of Liability Insurance attached: Yes    No   

If Requested All Alcohol License, proof of non-profit status attached: Yes    No   

Sarah J Hanifan  
Signature of Applicant

\_\_\_\_\_  
Date filed

Licensing Authority Signature

\_\_\_\_\_  
Date approved

Conditions: \_\_\_\_\_

Select Board  
Osler L. Peterson, Chair  
Eileen M. Murphy, Clerk  
Gustave H. Murby, Member



Kristine Trierweiler  
*Town Administrator*  
  
Frank Gervasio  
*Assistant Town Administrator*

## TOWN OF MEDFIELD

*Office of the Select Board*

Town House • 459 Main Street • Medfield, Massachusetts 02052-0315  
Phone: 508-906-3011 • [www.town.medfield.net](http://www.town.medfield.net)

### ONE DAY LIQUOR LICENSE APPLICATION As of July 18, 2023

Applicants Name: Sarah Hanifan Email: Shanifan@medfield.net  
Street Address: 1 Icehouse RD Telephone: 508-359-3665  
City/Town, State: Medfield, MA

Event and Purpose: COA Cookouts

Location of Event: COA Dining hall

Date and Hours of Event: Aug. 13, 2025, 5-7 pm

Type of License Requested: All Alcohol    Or Malt/Wine only ✓

Sketch of Area Where Liquor to be Served attached: Yes ✓ No   

Copy of Valid Bartender Trainings attached: Yes ✓ No   

Copy of Certificate of Liability Insurance attached: Yes    No   

If Requested All Alcohol License, proof of non-profit status attached: Yes    No   

Sarah J Hanifan  
Signature of Applicant

\_\_\_\_\_  
Date filed

\_\_\_\_\_  
Licensing Authority Signature

\_\_\_\_\_  
Date approved

Conditions: \_\_\_\_\_

Select Board  
Osler L. Peterson, Chair  
Eileen M. Murphy, Clerk  
Gustave H. Murby, Member



Kristine Trierweiler  
*Town Administrator*  
  
Frank Gervasio  
*Assistant Town Administrator*

## TOWN OF MEDFIELD

*Office of the Select Board*

Town House • 459 Main Street • Medfield, Massachusetts 02052-0315

Phone: 508-906-3011 • [www.town.medfield.net](http://www.town.medfield.net)

### ONE DAY LIQUOR LICENSE APPLICATION

As of July 18, 2023

Applicants Name: Sarah Hanifan Email: Shanifan@medfield.net  
Street Address: 1 Icethouse RD Telephone: 508-359-3665  
City/Town, State: Medfield, MA

Event and Purpose:

COA Cookouts

Location of Event: COA Dining hall

Date and Hours of Event: Sept. 17, 2025 5-7pm

Type of License Requested: All Alcohol        Or Malt/Wine only ✓

Sketch of Area Where Liquor to be Served attached: Yes ✓ No       

Copy of Valid Bartender Trainings attached: Yes ✓ No       

Copy of Certificate of Liability Insurance attached: Yes        No       

If Requested All Alcohol License, proof of non-profit status attached: Yes        No       

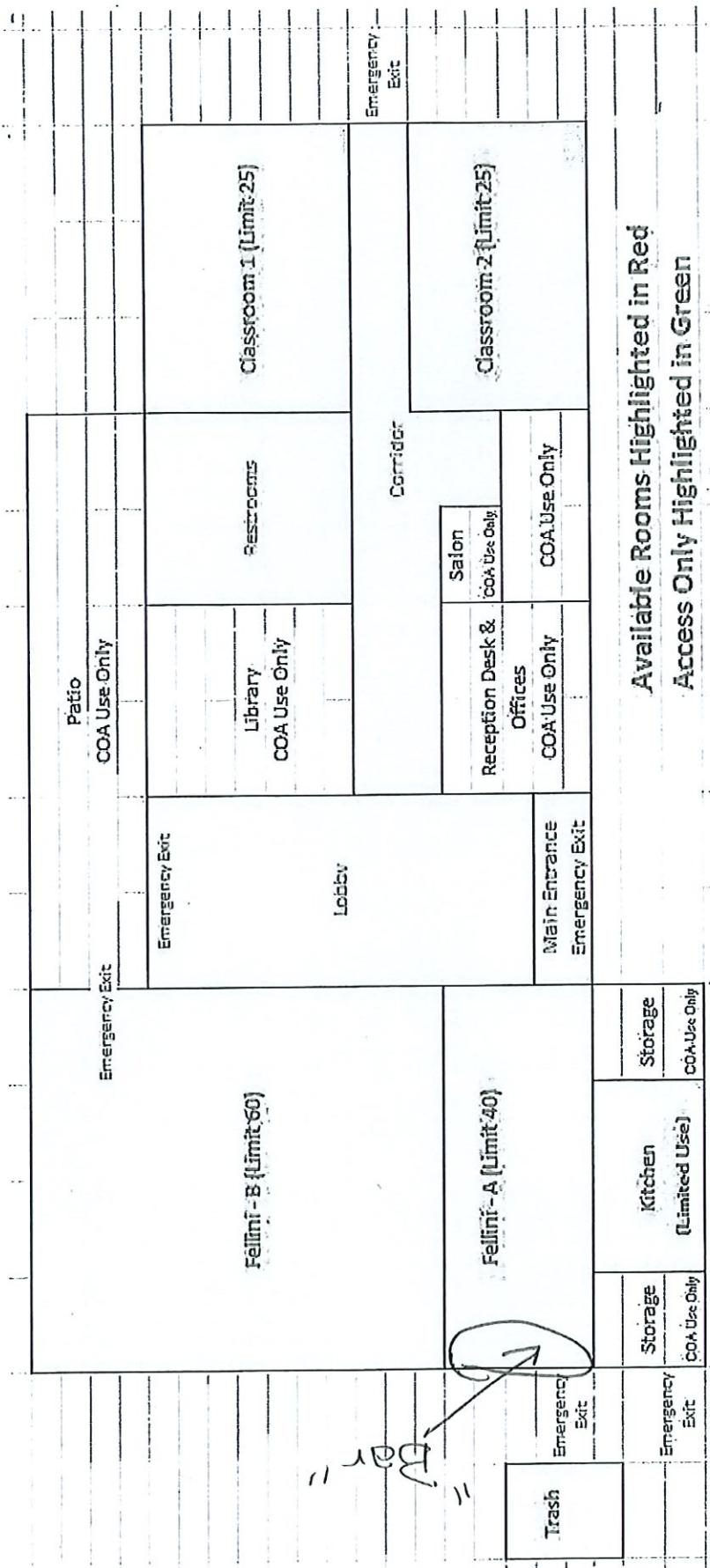
Sarah J Hanifan  
Signature of Applicant

Date filed

Licensing Authority Signature

Date approved

Conditions: \_\_\_\_\_



# Congratulations!

You have successfully completed the ServSafe® Training and Certificate Program. This is your official ServSafe Alcohol Certificate Card and provides confirmation that you have studied, and are knowledgeable about, how to serve alcohol responsibly.

Thank you for participating in the ServSafe Alcohol program. Responsible alcohol service begins with the choices you make, and ServSafe Alcohol training will help you make the right decision when the moment arises.

By completing the ServSafe Alcohol program, you show your dedication to safe and responsible alcohol service. The ServSafe Alcohol program and the National Restaurant Association are dedicated to helping you continue to raise the bar on alcohol safety.

To learn more about our full suite of responsible alcohol service training products, contact your State Restaurant Association, your distributor or visit us at [ServSafe.com](http://ServSafe.com).

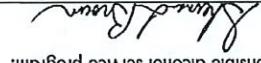
We value your dedication to responsible alcohol service and applaud you for making the commitment to keep your operation, your customers and your community safe.

Sincerely,



Sherman Brown

Executive Vice President, National Restaurant Association Solutions

	ID # 23518264
	CARD # 25245999
<b>ServSafe Alcohol® CERTIFICATE</b>	
LOIS ABRAMO	
	NAME 2/26/2024
DATE OF EXAMINATION Card expires three years from the date of examination. Local laws apply.	
<small>©2017 National Restaurant Association Education Foundation (NRAEF). All rights reserved. ServSafe® and the ServSafe logo are trademarks of the NRAEF. National Restaurant Association® and the ergo design are trademarks of the National Restaurant Association. 17110801 v1711</small>	
<small>Responsible Beverage Service, National Restaurant Association Solutions</small>	
	
<small>This certificate confirms completion of the ServSafe Alcohol responsible alcohol service program.</small>	
	

In Alaska you must laminate your card for it to be valid.

**NOTE:** You can access your score and certification information anytime at [ServSafe.com](http://ServSafe.com).

If you have any questions regarding your certification please contact the National Restaurant Association Service Center at [ServiceCenter@restaurant.org](mailto:ServiceCenter@restaurant.org) or 800.765.2122, ext. 6703.



233 South Wacker Drive  
Suite 3600  
Chicago, IL 60606-6383  
1.800.SERVSAFE  
312.715.1010 In the Chicago area  
[ServSafe.com](http://ServSafe.com)

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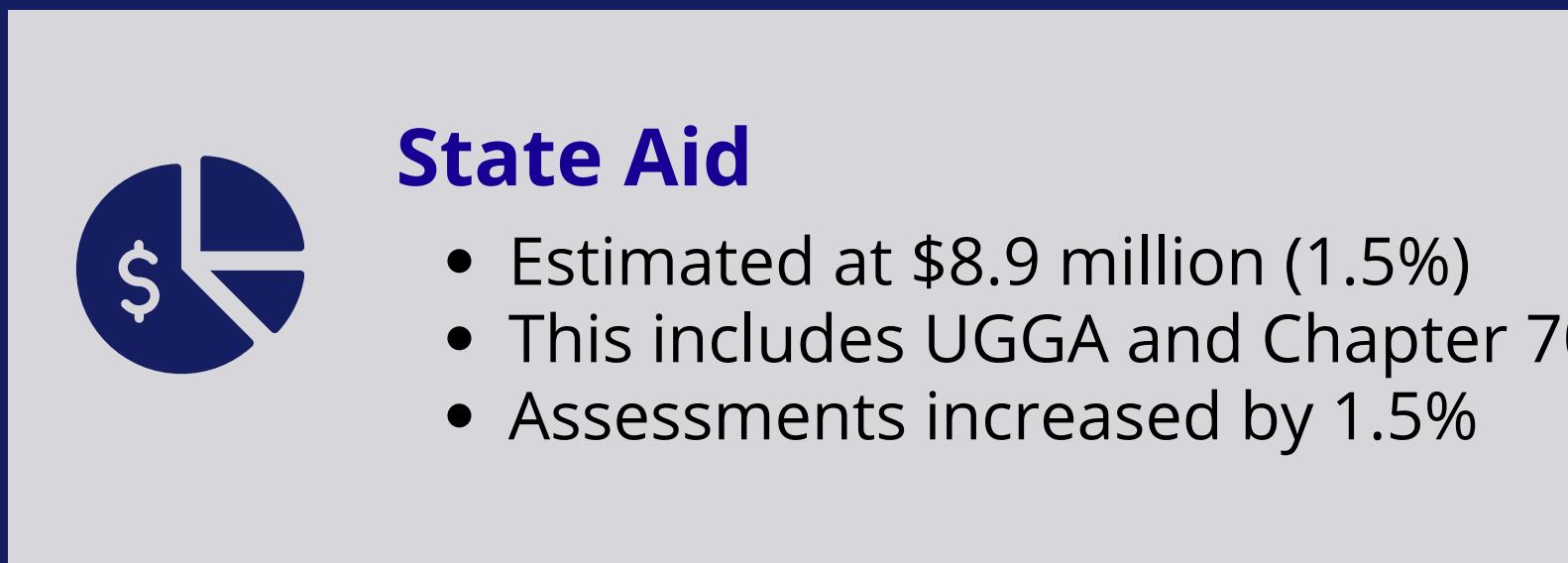
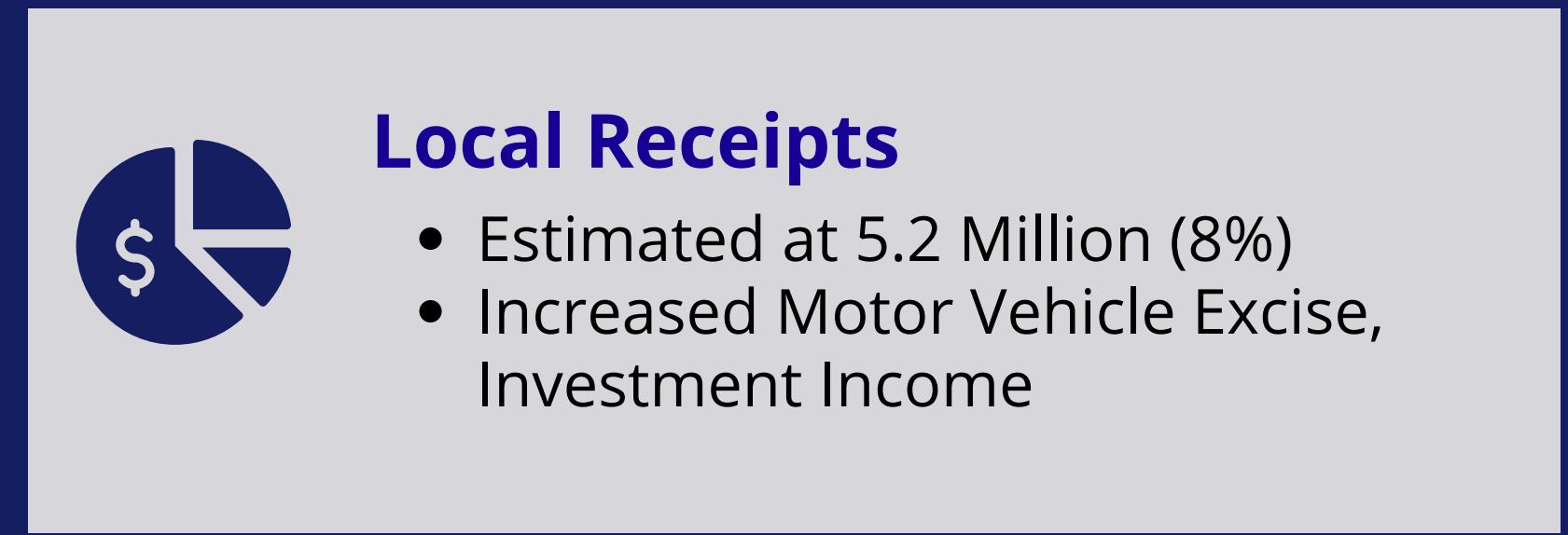
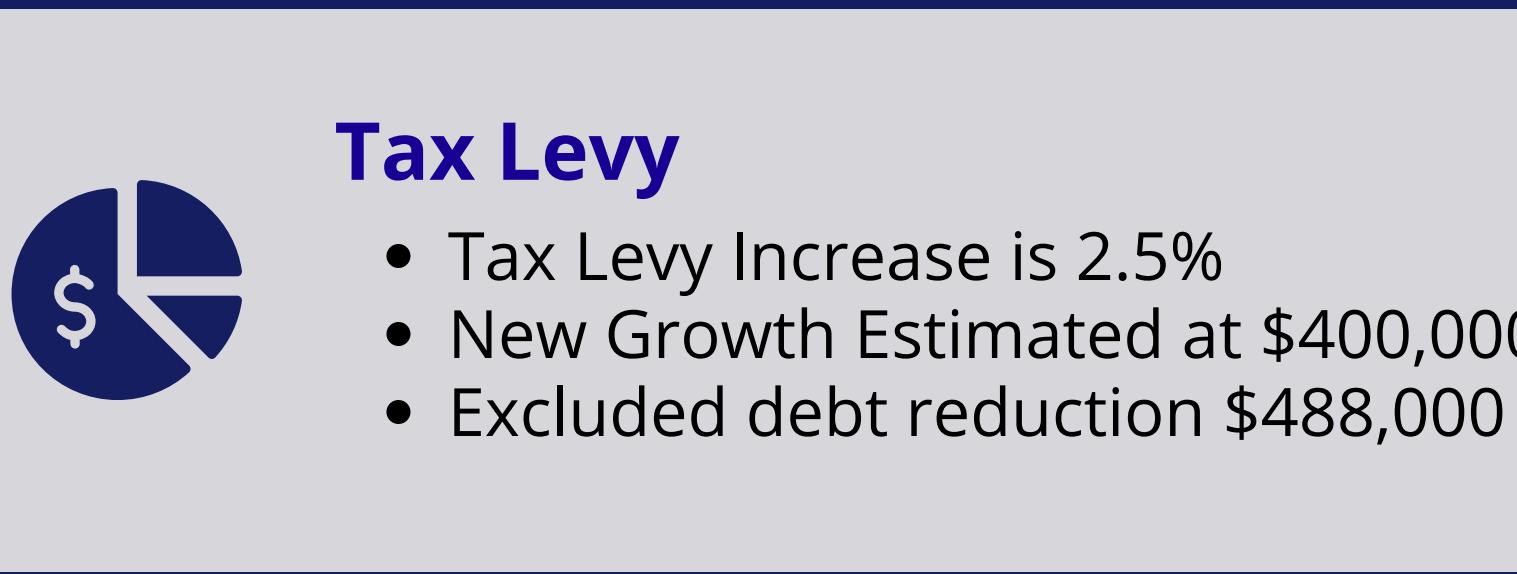
# WARRANT COMMITTEE MEETING

## FEBRUARY 11, 2025

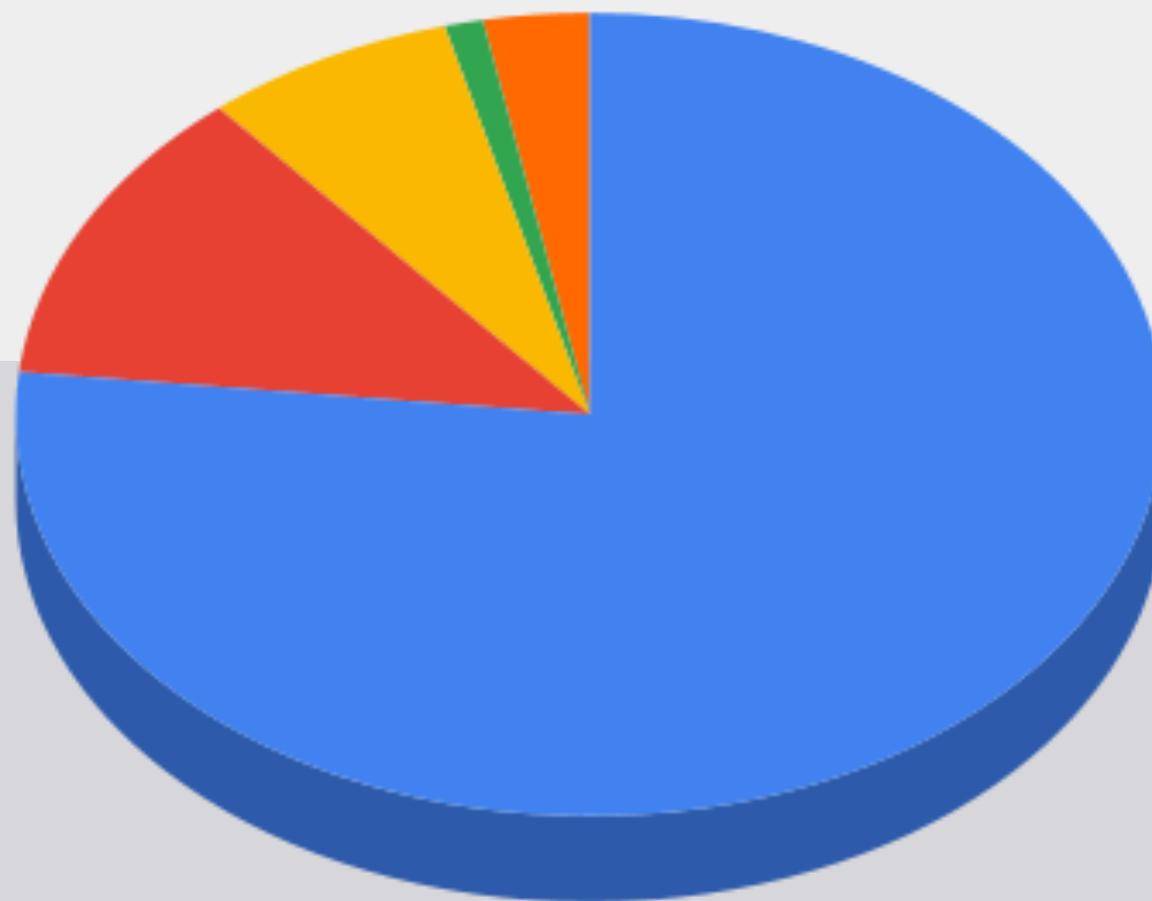
# REVENUE ESTIMATES

Estimated New Revenue: \$1,926,568

December 2024



# FY2026 REVENUE OVERVIEW



- Property Tax Levy
- State Aid
- Local Receipts
- Other Available Funds
- Enterprise Offset

Revenue Source	FY2025	FY2026	% Change
Property Tax Levy	\$55,423,580	\$56,709,887	2.32%
State Aid	\$8,655,894	\$8,962,639	3.54%
Local Receipts	\$4,872,307	\$5,258,961	7.94%
Other Available Funds	\$784,887	\$803,486	2.37%
Enterprise Offset	\$2,280,969	\$2,209,233	-3.14%
<b>Total</b>	<b>\$72,017,637</b>	<b>\$73,944,206</b>	<b>2.68%</b>

# FIXED COSTS ESTIMATES

## Shared Town and School Costs



### Liability Insurance

- 5% increases forecasted
- Insurer credits to offset impact
- \$25k decrease: unemployment trust
- \$46k overall decrease



### Employee Health Insurance/Benefits

- 10% increase in health insurance rates - \$527k
- \$24k decrease in NCRS assessment



### Debt Service

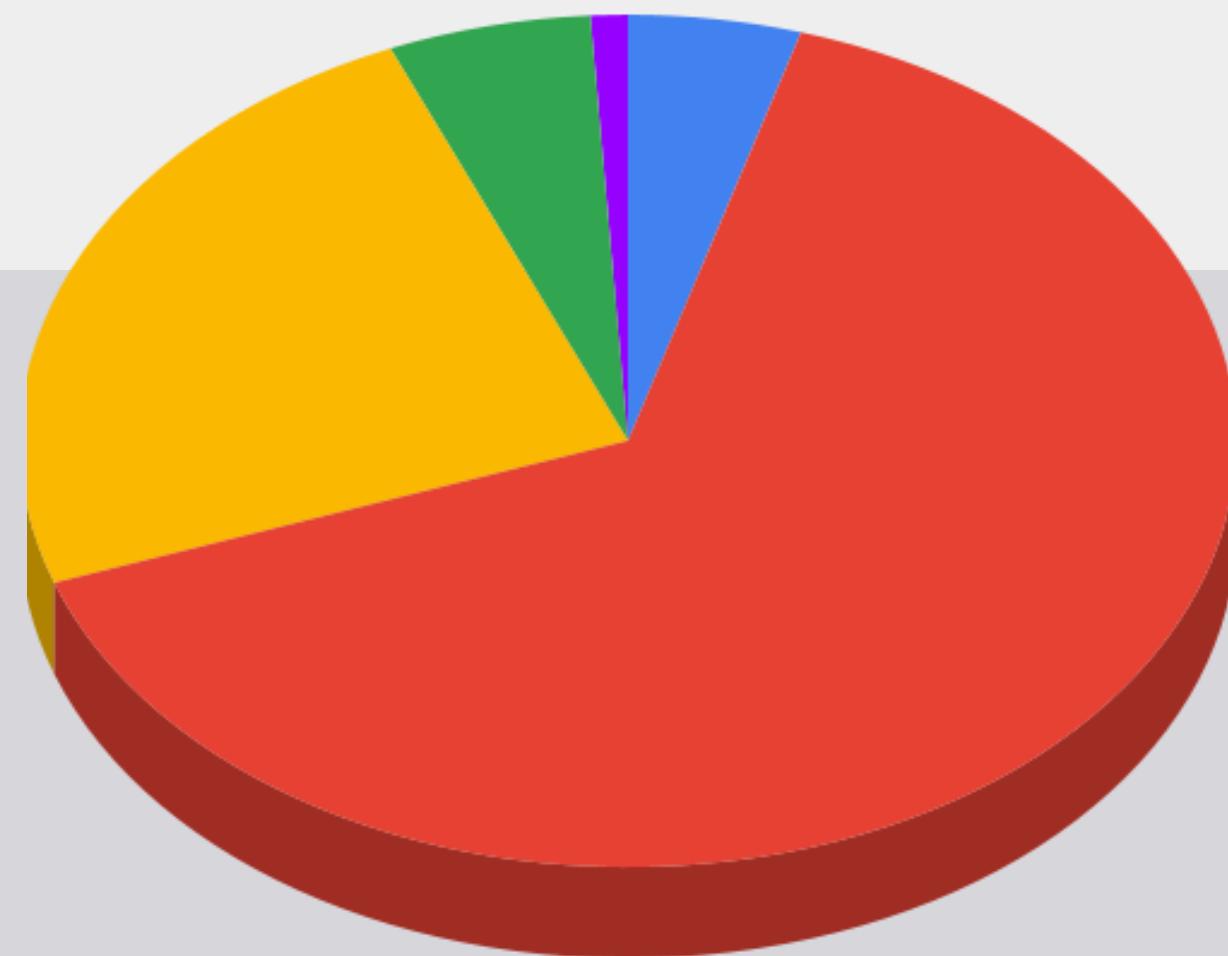
- \$466k decrease
- Mostly exempt debt (see revenues slide)



### Not Requiring Appropriation

- \$142k overall decrease
- Primarily driven by drop off of MSH purchase assessment

# FIXED COSTS OVERVIEW



- Liability Insurance
- Employee Health Insurance/Benefits
- Debt Service/Lease Payments
- Expenditures Not Requiring Appropriation
- Tri-County Assessment

Category	FY25 Budget	FY26 Estimates	% Change
Liability Insurance	\$725,603	\$678,849	-6.44%
Employee Health Insurance/Benefits	\$9,107,712	\$9,603,314	5.44%
Debt Service/Lease Payments	\$4,015,328	\$3,549,204	-11.61%
Expenditures Not Requiring Appropriation	\$939,914	\$797,742	-15.13%
Tri-County Assessment	\$127,924	\$152,924	19.54%
<b>Total</b>	<b>\$14,916,481</b>	<b>\$14,782,033</b>	<b>-0.90%</b>

# WARRANT COMMITTEE GUIDANCE FORMULA

DECEMBER 2024

Revenue	Fixed/Shared Costs	Revenue Available for Budget
\$73,944,206	- \$14,782,033	= \$59,162,173

# REVENUE ESTIMATE UPDATES

February 2025

Revenues	Initial Forecast	Updated Forecast	Variance	Notes
Enterprise Offset	\$ 2,209,233	\$ 2,206,095	\$ (3,138)	To be updated with class and comp wage tables
Local Receipt Transfer Station Stickers	\$ 175,000	\$ 192,500	\$ 17,500	Sticker increase voted by SB
State Aid	\$ 8,962,639	\$ 9,066,320	\$ 103,681	Per Governor's budget proposal
		<b>Total</b>	<b>\$ 118,043</b>	

# FIXED/SHARD COST ESTIMATE UPDATES

February 2025

Expenditures	Initial Forecast	Updated Forecast	Variance	Notes
Health Insurance	\$ 5,476,667	\$ 5,669,535	\$ 192,868	Reflects 16.9% rate increase in premiums (excluding Medex)
Liability/Workers' Compensation	\$ 563,849	\$ 546,570	\$ (17,279)	Updated per MIIA/Credit Usage
State Assessments/Offset	\$ 597,742	\$ 619,771	\$ 22,029	Governor's Budget
Tri-County Assessment	\$ 152,924	\$ 145,780	\$ (7,144)	Per Tri-County
Pension	\$ 3,409,847	\$ 3,416,676	\$ 6,829	
			\$ 197,303	

# HEALTH INSURANCE BUDGET TIMELINE



**Jan 2024**

PEC  
Agreement for  
Plan Design  
Saves Town  
and Employees  
\$700,000

**Sept 2024**

Retiree Medex  
Plan Rate  
Increases  
20.46%

**Nov 2024**

MIIA Advises  
10% Rate  
Increase for  
Budgeting

**Jan 2025**

MIIA  
Announces  
Rate Increase  
Range  
10%-20%

**Feb 2025**

MIIA informs  
Town 16.92%  
Rate Increase

# HEALTH INSURANCE BUDGET

Initial Forecast: reflects advised 10% increase

FY25 Budget	FY26 Estimate	\$ Change	% Change
\$4,948,495	\$5,476,667	\$527,682	10.6%

Updated Forecast: reflects 16.92% rate increase

FY25 Budget	FY26 Estimate	\$ Change	% Change
\$4,948,495	\$5,669,535	\$720,550	14.6%

Budget Increase from Dec to Feb: \$192,868

# FIXED COST: RISING COSTS OF HEALTH INSURANCE

NEWS (<https://www.amherstindy.org/category/news/>)

## Rising Health Insurance Costs Squeeze Town Budgets for FY2026

By Maura Keene (<https://www.amherstindy.org/author/maurakeene/>) on February 10, 2025 (<https://www.amherstindy.org/2025/02/10/rising-health-insurance-costs-squeeze-town-budgets-for-fy2026/>)

Health insurance costs will soar for Mass. residents in 2025

## Berkshire Health Group Sets 16% Health Insurance Hike for FY26

By Stephen Dravis

Amherst town manager sounds alarm over looming 20% insurance hike

**INSURERS: MASSACHUSETTS HEALTH CARE REACHING “LIMITS OF AFFORDABILITY”**

## Norfolk County Insurance Renewals

City/Town	FY26 Budgeted %	FY26 Renewal	Self-Insured / MIIA / GIC
Medfield	10.00%	16.92%	MIIA
Norfolk	15.00%	TBD	MIIA
Walpole	14.00%	13.93%	MIIA
Wrentham	12-14%	TBD	MIIA
Brookline	12.00%	TBD	GIC
Westwood	10.00%	TBD	GIC
Norwood	10.50%	TBD	GIC
Randolph	10.00%	TBD	GIC
Millis	10.00%	TBD	GIC
Medway	2.70%	4.70%	Self- Insured
Milton	13.00%	TBD	Self- Insured
Plainville	15.00%	TBD	Self- Insured
Sharon	10.00%	10%	Self- Insured
Franklin	14.50%	14.50%	Self-Insured

# WARRANT COMMITTEE GUIDANCE

December 2024

DEPARTMENT	FY25 BUDGET	FY26 FORECAST	\$ Change	% Change
School	\$43,112,411	\$44,658,173	\$1,545,762	3.6%
Town	\$13,988,744	\$14,503,998	\$515,254	3.7%
<b>Total</b>	<b>\$57,101,155</b>	<b>\$59,162,171</b>	<b>\$2,061,016</b>	<b>3.6%</b>

February 2025

DEPARTMENT	FY25 BUDGET	FY26 FORECAST	\$ Change	% Change
School	\$43,112,411	\$44,598,728	\$1,486,317	3.4%
Town	\$13,988,744	\$14,484,183	\$495,439	3.5%
<b>Total</b>	<b>\$57,101,155</b>	<b>\$59,082,912</b>	<b>\$1,981,757</b>	<b>3.5%</b>





Brittney Franklin &lt;bfranklin@medfield.net&gt;

## 375th committee appointments

1 message

**Marion Bonoldi** <mbonoldi@medfield.net>

Thu, Feb 6, 2025 at 12:02 PM

To: Kristine Trierweiler &lt;ktrierweiler@medfield.net&gt;, Brittney Franklin &lt;bfranklin@medfield.net&gt;, Tracey Klenk &lt;tklenk@medfield.net&gt;

Dear Krisitne -

Please accept this email as our official request for appointments to the 375th Medfield anniversary committee.

We look forward to making the celebration worthy of Medfield and our Veterans.

Thank you for this opportunity to serve the Medfield community.

Marion and Tracey

--

**Marion Bonoldi**  
Town Clerk - Medfield  
Justice of the Peace, Notary Public  
O 508-906-3024  
F 508-359-6182

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Brittney Franklin &lt;bfranklin@medfield.net&gt;

## Fwd: Wayfinding Committee

Kristine Trierweiler <ktrierweiler@medfield.net>  
To: Brittney Franklin <bfranklin@medfield.net>

Thu, Feb 6, 2025 at 4:31 PM

----- Forwarded message -----

From: **Brandie Morris** <blm@electrictime.com>  
Date: Thu, Feb 6, 2025 at 4:31 PM  
Subject: Wayfinding Committee  
To: Kristine Trierweiler <ktrierweiler@medfield.net>

Kristine,

I hope you are doing well. I'm sending a quick note to let you know of my interest in serving on the Town of Medfield's Wayfinding Committee. I feel my skill set in signage and design will lend itself to assisting the committee.

Please let me know of any questions or concerns.

Cordially,

Brandie Erb

1 Newell Drive

Medfield

brandieerb@gmail.com

blm@electrictime.com



Brandie Morris

*Director of Marketing*

**d:** 508-359-4398

**o:** 508-359-4396 x 1010

**f:** 508-359-4482

**a:** 97 West Street, Medfield, MA 02052 USA



Brittney Franklin &lt;bfranklin@medfield.net&gt;

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## Wayfinding Committee

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**Jeff Hyman** <jeffnhyman@gmail.com>  
To: Brittney Franklin <bfranklin@medfield.net>  
Cc: Maria De La Fuente <mdefuente@medfield.net>

Fri, Feb 7, 2025 at 10:25 AM

Hi Brittany, I would be delighted to serve on the committee. I bring two decades of experience on the subject including a large campus project that was completed 2022.

Thank you for thinking of me.

Looking forward to adding value.

Regards,  
Jeff

On Feb 7, 2025, at 9:33 AM, Brittney Franklin <bfranklin@medfield.net> wrote:

[Quoted text hidden]

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<Wayfinding Committee - 02.13.2025.pdf>

e: [blm@electrictime.com](mailto:blm@electrictime.com)

w: [www.electrictime.com](http://www.electrictime.com)



--  
Kristine Trierweiler  
Town Administrator  
Town of Medfield  
459 Main Street  
Medfield, MA 02052  
508 906 3011 phone  
508 359-6182 fax

**Follow us:**

[www.town.medfield.net](http://www.town.medfield.net)

Twitter: @townofmedfield

Town House Hours:

**Monday 8:30 AM to 4:30 PM**

**Tuesday 8:30 AM to 7:30 PM**

**Wednesday 8:30 AM to 4:30 PM**

**Thursday 8:30 AM to 4:30 PM**

**Friday 8:30 AM to 1:00 PM**

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Brittney Franklin &lt;bfranklin@medfield.net&gt;

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## Fwd: Wayfinding Committee

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**Maria De La Fuente** <mdelafuente@medfield.net>  
To: Brittney Franklin <bfranklin@medfield.net>

Mon, Feb 10, 2025 at 10:04 PM

See below.

Maria De La Fuente  
Medfield Director of Land Use and Planning  
459 Main Street  
Medfield, MA 02052  
(508) 906-3027  
mdelafuente@medfield.net

----- Forwarded message -----

From: **Christine McCue** <christine.mccue@verizon.net>  
Date: Mon, Feb 10, 2025 at 9:58 PM  
Subject: Wayfinding Committee  
To: Maria De La Fuente <mdelafuente@medfield.net>

Hi Maria,

I'd really like to be on the Wayfinding Committee! I'm on the board of Medfield Historical Society, and have been leading the Medfield History Weekend initiative for the past three years. I also have 30+ years of marketing communications & PR experience, and specifically with branding projects, graphic design/working with designers, signage, etc., so I know I could add value there too.

Due to my efforts with Medfield Insider and wanting to remain unbiased, I've shied away from volunteering for town boards and committees. However, in this instance, I feel like being on the Wayfinding Committee would be super-complimentary to my writing and town reporting efforts.

I can make the Thursday morning meeting, if that helps too! Just let me know. My feelings won't be hurt if you have someone else.

Best,

Chris

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## Medfield Conservation Commission

Town Hall · 459 Main Street · Medfield, Massachusetts 02052-2009  
[conservationcommission@medfield.net](mailto:conservationcommission@medfield.net) · (508) 906-3028

February 13, 2025

Eileen Murphy, Chair  
Medfield Select Board  
459 Main Street  
Medfield, MA 02052

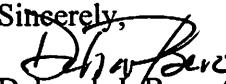
RE: Nicholas E. Tawa Jr., MD, PhD  
Candidate for Conservation Commissioner

Dear Chair and Members of the Medfield Select Board:

The Conservation Commission requests that the Select Board appoint Nicholas E. Tawa Jr., MD, PhD to the Commission to fill the vacancy left in the wake of Commissioner Kirsten Poler's resignation. Dr. Tawa Jr. has lived in Medfield for thirty years and has a long and very distinguished career as an academic surgeon as detailed on the copy of his CV sent with this letter of endorsement.

Dr. Tawa Jr. met with the full Commission on February 11, 2025 at which time the Commission voted to recommend his appointment to the Medfield Conservation Commission. Dr. Tawa Jr. has watched several Conservation Commission meetings and has familiarized himself with the Commission's current projects. He is aware of the demands associated with serving on a board that engages in regulatory permitting including enforcement and administration of the Commonwealth's Wetlands Protection Act as well as the Town of Medfield Wetlands Bylaw. He is aware of the Commission's meeting schedule and the expectation of regular attendance at scheduled meetings.

The Commission is pleased to recommend the appointment of Dr. Nicholas E. Tawa Jr. to the Medfield Conservation Commission and asks you to appoint him as soon as possible to fill the vacancy on our board.

Sincerely,  
  
Deborah J. Bero, Chair  
Medfield Conservation Commission

Enc CV: Nicholas E. Tawa Jr., MD, PhD

cc: Nicholas E. Tawa Jr., MD, PhD  
Finn Kelly, Conservation Agent

## CURRICULUM VITAE

**Date Prepared:** August 14, 2022

**Name:** Nicholas Edward Tawa, Jr.

**Office Address:** Beth Israel Deaconess Medical Center  
Department of Surgery  
330 Brookline Avenue  
Boston, MA 02215

**Home Address:** 17 Tubwreck Drive  
Medfield, MA 02052

**Work Phone:** (617) 632-1020

**Work Email:** [ntawa@bidmc.harvard.edu](mailto:ntawa@bidmc.harvard.edu)

**Work FAX:** (617) 632-1019

**Place of Birth:** Springfield, MA

### Education

1977	B. A.	Biology Summa cum laude	University of Massachusetts at Boston
1984	MD, PhD	Medicine and Physiology (Alfred L. Goldberg)	Harvard Medical School

### Postdoctoral Training

1984-85	Internship	Surgery	Brigham and Women's Hospital
1985-88	Residency	Surgery	Brigham and Women's Hospital
1988-89	Chief Residency	Surgery	Brigham and Women's Hospital
1989-90	Resident Surgeon in Chief		Brigham and Women's Hospital West Roxbury VA Medical Center
1990-92	Research Fellow	Cellular and Molecular Biology	Harvard Medical School

**Faculty Academic Appointments**

1992- Assistant Professor of Surgery (Cell Biology) Harvard Medical School

**Appointments at Hospitals/ Affiliated Institution**

1992-97 Consulting Staff in Surgery Dana-Farber Cancer Institute

1992- Attending Surgeon Beth Israel Deaconess Medical Center

1992-2012 Division of General Surgery

1993-2015 Section of Trauma and Critical Care

2000-10 Multidisciplinary Breast Oncology Program

2012- Division of Surgical Oncology

1998- Member, Cancer Center Beth Israel Deaconess Medical Center

2010-12 Attending Surgeon Harvard Vanguard Medical Associates

**Other Professional Positions**

1993-96 Scientific Advisory Board, ProScript Inc, Cambridge, MA

2020- Scientific consultant, SpringWorks Therapeutics, Stamford, CT (6 days/year)

**Major Administrative Leadership Positions**

**Local**

2000- Director, Home Parenteral Nutrition Program BIDMC

2002- Associate Director, Cutaneous Oncology Program BIDMC

2003-7 Clinical Research Officer, Surgery BIDMC

2017-20 Member, Board of Overseers BIDMC

**Committee Service**

**Local**

1992-98 Scientific Advisory Board, Clinical Research Center BIDMC

2007- Chair, Nutrition Committee BIDMC

1993-2015 Trauma Care Committee BIDMC

1996-2001 Information Systems Committee BIDMC

1996-	Medical Library Committee	BIDMC
1999-2001	Chair, Operations and Invasive Procedures	BIDMC
2000-01	Executive Sponsors Committee	BIDMC
2006-	Sarcoma Tumor Board	BIDMC
2007-	Cancer Committee	BIDMC
2008-15	Data Safety Monitoring Board, Lipid emulsions in nutrition (PI: Mark Puder)	Boston Children's Hospital
2011-2012	Peri-Operative Work Flow Committee	BIDMC
2012-	Peer Support Project Committee	BIDMC
2017-	Operating Room Executive Committee	BIDMC
<b>Regional</b>		
1997-99	Human Studies Committee	Harvard Pilgrim Health Care
<b>National</b>		
2005-20	Committee on Fellowship Applicants	American College of Surgeons
2021-	Disease Specific Working Group, Sarcoma	Society of Surgical Oncology
2020-	Appropriate Use Committee for Lymphoscintigraphy	Society of Nuclear Medicine and Molecular Imaging

### Professional Societies

1981-	American Association for the Advancement of Science	Member
1984-	Massachusetts Medical Society	Member
1984-	Norfolk District Medical Society	Member
1990-	Association for Academic Surgery	Member
1996-	American College of Surgeons	Fellow
1997-	Massachusetts Chapter, American College of Surgeons	Fellow
1999-	Boston Surgical Society	Member

2001-	International Proteolysis Society	Member
2008-	New England Surgical Society	Member
2019-	Society of Surgical Oncology	Member
2019-	Connective Tissue Oncology Society	Member
2022-	American Society of Clinical Oncology	Member

### **Editorial Activities**

#### **Ad hoc Reviewer:**

Proceedings of the Society for Experimental Biology and Medicine  
American Journal of Physiology: Endocrinology and Metabolism  
Nutrition and Cancer  
New England Journal of Medicine

### **Honors and Prizes**

1976	Junior Summer Fellowship in Research Worcester Foundation for Experimental Biology, Shrewsbury, MA
1977	Senior Honors in Biology Phi Beta Kappa Award of the Faculty University of Massachusetts, Boston
1978	Medical Student Research Award American Society for Clinical Nutrition, Bethesda, MD
1989	Senior Surgical Resident Teaching Award Brigham and Women's Hospital Given by Harvard Medical students for 5 <sup>th</sup> year resident teaching
1997	Harold Bengeloff Teaching Award Department of Surgery, Beth Israel Deaconess Medical Center Given by surgical residents for excellence in faculty teaching
2008	Member of Our Family Service Award Beth Israel Deaconess Medical Center Given to acknowledge contributions to hospital operations and staff development

**Report of Funded and Unfunded Projects**

**Past**

1979-84      Medical Scientist Training Grant  
                  National Institutes of Health

1990-91      Warren-Whitman-Richardson Alumni Research Award  
                  Harvard Medical School

1991-93      Postdoctoral Research Fellowship Award  
                  American Heart Association

1991-93      National Research Service Award  
                  National Institutes of Health

1999-2000     Co-Principal Investigator. A phase I safety study of autologous transfected human fibroblasts producing factor VIII in patients with severe hemophilia A. Sponsor: Transkaryotic Therapies Inc., Cambridge, MA

1999-2001     Principal Investigator, Safety and nutritional efficacy of medium- vs. long- chain triglycerides in parenteral nutrition. Sponsor: Baxter Pharmaceutical Products

2000-2002     Principal Investigator, Dietary polyunsaturated fatty acid and markers of inflammation in patients receiving home parenteral nutrition. Sponsor: Ross Pharmaceuticals

2000            Co-Investigator, Sunbelt Melanoma Trial, Louisville, Kentucky

2001            Co-Investigator, SPORE Award for Cutaneous Oncology, NIH

2001            Co-Investigator, Phase I Trial of *Salmonella typhimurium* for the treatment of cancer. Sponsor: VION Pharmaceuticals, Cambridge, MA.

2002            Co-Investigator, Phase I trial of EMD 273 063 in subjects with advanced stage IV melanoma. Sponsor: EMD Pharmaceuticals, Darmstadt, Germany

2002            Co-Investigator, Phase II trial of HSP 86 vaccine in subjects with advanced stage IV melanoma. Sponsor: Antigenics, Inc.

2003            Co-Investigator, Phase I trial of serial decitabine and dacarbazine in subjects with metastatic melanoma. Sponsor: National Institutes of Health

2008            Co-Investigator, A Phase I/II, Open-label, Dose escalation Trial to Evaluate the Safety, Pharmacokinetics and Pharmacodynamics of RAF265 (CHIR-265) Administered Orally to Patients with Locally Advanced or Metastatic Melanoma. Sponsor: Novartis Pharmaceuticals, Inc.

## Current

1995- Beth Israel Surgical Group Foundation  
This fund was originally granted to support laboratory research and remains active.

1999- Baxter Pharmaceutical Products Inc, New Providence, NJ  
This fund was originally granted to support laboratory research and remains active.

2022- Co-Investigator, A Phase 2, Open-label, Multicenter Study Evaluating the Safety and Efficacy of Autologous Tumor-infiltrating Lymphocytes (TILs) in Subjects with Advanced Melanoma (DELTA-1). Short title: ITIL-168 in advanced melanoma. Protocol No. ITIL-168-101 Sponsor: InstilBio Inc.

## Unfunded Current Projects

2019- Principal Investigator, Outcomes of Rare Skin Tumors, Beth Israel. IRB Protocol No. 2019P000659

2021- Principal Investigator, Outcomes of Desmoid Tumors, Beth Israel IRB Protocol

## Report of Local Teaching and Training

### Teaching of Students in Courses:

1980-82 Teaching Fellow in Physiology, Harvard Medical School  
Led weekly one hour class for 12 students in HMS I Physiology, created and graded problem sets and examinations. Precepted weekly 4 hour teaching laboratory.

1992- Core Clerkship in Surgery, BIDMC  
I gave 1 hour lectures, each four times annually (for every 3 month clerkship cycle) on the topics of clinical nutrition, cutaneous oncology, and sarcoma.  
I led a small group tutorial which met for 1 1/2 hours weekly throughout the year.

### Formal Teaching of Residents, Clinical Fellows and Research Fellows:

1992- Surgical Residency Program, BIDMC  
I give formal 1 hour lectures annually on topics of nutrition, melanoma, sarcoma, GI malignancy, and breast cancer during scheduled didactic conferences.

2000- Dietetic Internship Program, BIDMC  
Approximately 6 one hour journal club article reviews are led by me annually.

**Clinical Supervisory and Training Responsibilities:**

1992- Surgical Residency Program, BIDMC  
In my surgical oncology practice I integrate the teaching role into every aspect of patient care. A surgical resident and/or student attends each of my outpatient clinics. I participate in resident evaluations, formally advise 4 to 5 residents during the course of training, and interview and select new surgical trainees

1992- Core Clerkship in Surgery, BIDMC  
I precept HMS students within my outpatient clinics and during operative procedures.

2000- Dietetic Internship Program, BIDMC  
The Beth Israel graduates ten registered dietician interns in a hospital-based program annually. I conduct a weekly 1 hour meeting for dieticians and dietetic interns, during which inpatients receiving intravenous nutrition are reviewed with didactic intent.

**Formally Mentored Harvard Medical Students:**

1990-92 Louise Rambo, HMS Class of 1993  
Precepted basic research pursuing how low protein diets ameliorate muscle atrophy.

1992-93 Brinda Emu, Harvard College Class of 1994  
Precepted basic research studying mechanisms by which thyroid hormones regulate ATP-dependent proteolysis in skeletal muscle.

**Other Mentored Trainees:**

1993-96 Matthew Warren, MD  
Career stage: undergraduate  
Precepted basic research conducted as a MIT undergraduate and later as senior laboratory technician in my laboratory concerning the regulation of muscle protein metabolism.

2003-5 Jamie C. Mitchell, MD, Norman Parathyroid Center, Wesley Chapel, FL  
Career stage: Resident in Surgery, BIDMC  
Precepted two year research fellowship in my laboratory concerning the regulation of muscle protein metabolism.

2019- Alessandra Storino, MD  
Career stage: Resident in Surgery, BIDMC  
Ongoing preceptorship for clinical research regarding cutaneous malignancy and sarcoma.

**Formal Teaching of Peers:**

*No presentations below were sponsored by 3<sup>rd</sup> parties/outside entities*  
 *Those presentations below sponsored by outside entities are so noted and the sponsor(s) is (are) identified.*

1996-2008      Instructor, Advanced Trauma Life Support Course  
Beth Israel Deaconess Medical Center, Boston, MA  
Gave one hour lecture and conducted 3 hour skill station four times yearly.

2000-10      Patient management in long-term parenteral nutrition.  
Enhancing the Safety of Parenteral and Enteral Nutrition, CME Program, Harvard Medical School  
Gave one hour lecture annually.

**Local Invited Presentations:**

*No presentations below were sponsored by 3<sup>rd</sup> parties/outside entities*  
 *Those presentations below sponsored by outside entities are so noted and the sponsor(s) is (are) identified.*

1994      Metabolic adaptations to catabolic states  
Surgical Grand Rounds, Brigham and Women's Hospital, Boston, MA

1997      Muscle atrophy in disease  
Surgical Grand Rounds, West Roxbury VA Hospital, Boston, MA

2003      Surgical management of melanoma  
Surgical Grand Rounds, Beth Israel Deaconess Medical Center, Boston, MA

2003      Current management of melanoma  
Medical Grand Rounds, Beth Israel Deaconess Hospital – Needham, Needham, MA

2003      Surgical management of melanoma  
Surgical Grand Rounds, Mount Auburn Hospital, Cambridge, MA

2004      Current management of melanoma  
Surgical Grand Rounds, Boston Children's Hospital, Boston, MA

2005      Current management of melanoma  
Nursing Grand Rounds, Beth Israel Deaconess Medical Center, Boston, MA

2007      Nutrition in critical care medicine  
Surgical Grand Rounds, Mount Auburn Hospital, Cambridge, MA

2009      Advances in clinical nutrition  
Surgical Grand Rounds, Mount Auburn Hospital, Cambridge, MA

2009	Advances in clinical nutrition Surgical Grand Rounds, Beth Israel Deaconess, Boston, MA
2009	Management of penetrating abdominal trauma Trauma Nursing Workshop, Beth Israel Deaconess, Boston, MA
2013	Clinical Nutrition: Current concepts in enteral and parenteral therapy Surgical Grand Rounds, Mount Auburn Hospital, Cambridge, MA
2013	Advances in the management of malignant melanoma Surgical Grand Rounds, Beth Israel Deaconess Medical Center, Boston, MA
2014	Clinical nutrition: Current concepts in enteral and parenteral therapy Medical Grand Rounds, BID Hospital – Plymouth, Plymouth, MA
2014	Management of soft tissue tumors of the lower extremity Podiatric Surgery Rounds, Beth Israel Deaconess Medical Center, Boston, MA
2015	Advances in the management of malignant melanoma Surgical Grand Rounds, Beth Israel Deaconess Medical Center, Boston, MA

**Report of Regional, National and International Invited Teaching and Presentations**

*No presentations below were sponsored by 3<sup>rd</sup> parties/outside entities*

*Those presentations below sponsored by outside entities are so noted and the sponsor(s) is (are) identified.*

**Regional**

2001	Difficult Case Presentations, New England Regional Trauma Conference University of Massachusetts Medical School, Worcester, MA
2004	Nutrition in critical care medicine Medical Grand Rounds, Melrose-Wakefield Hospital, Melrose, MA
2008	Advances in clinical nutrition Medical Grand Rounds, St. Anne's Hospital, Fall River, MA
2008	Surgical management of melanoma Surgical Grand Rounds, St. Vincent's Hospital, Worcester, MA
2009	Advances in clinical nutrition Medical Grand Rounds, St. Luke's Hospital, New Bedford, MA
2009	Management of gastric adenocarcinoma Tumor Board, Beverly Hospital, Beverly, MA

2010      Current management of melanoma  
Surgical Grand Rounds, St. Luke's Hospital, New Bedford, MA

2011      Current management of melanoma  
Oncology Grand Rounds, Beverly Hospital, Beverly, MA

2011      Clinical nutrition: Current concepts in enteral and parenteral therapy  
Surgical Grand Rounds, Good Samaritan Hospital, Brockton, MA

2011      Melanoma: Current concepts in medical and surgical therapy  
Medical Grand Rounds, Milton Hospital, Milton, MA

2013      Melanoma: Current concepts in medical and surgical therapy  
Medical Grand Rounds, Jordan Hospital, Plymouth, MA

### **National**

1995      Metabolic adaptations to dietary protein deficiency  
Conference on Malnutrition in Renal Failure Patients  
National Medical Care, Inc., Columbia, MD

2004      Current management of melanoma  
Dermatology Nurses Association, Annual Meeting, Orlando, FL

2005      Current management of melanoma  
Association of Operative Registered Nurses, Boston, MA

2010      Current management of melanoma  
Dermatology Nurses Association, Annual Meeting, Orlando, FL

2014      Panelist, The Surgeon as Artist  
Annual meeting, American College of Surgeons, San Francisco, CA

2018      Current concepts in management of malignant melanoma  
Lenox Hill Hospital/Hofstra Medical School, NYC, NY

### **International**

1981      Pathways for intracellular proteolysis  
Symposium on Proteinases in Mammalian Cells and Tissues  
Federated European Biological Societies, Halle, East Germany

1992      Metabolic adaptations to dietary protein deficiency  
Properties of ATP-dependent proteases in muscle  
Montreal Nutrition Forum, McGill University, Montreal, Canada

2008      Role of sentinel lymph node biopsy in melanoma  
St. Bart's Hospital, London, England

# 2019 Modern concepts in clinical oncology

## Hospital Agostino Neto, Praia, Santiago, Cape Verde

## Report of Clinical Activities and Innovations

### **Current Licensure and Certification:**

1989- Massachusetts Medical License

1991- American Board of Surgery Certification  
2002, 2012 Re-Certification

2008 Fundamentals of Laparoscopic Surgery Program, Society of American Gastrointestinal and Endoscopic Surgeons (SAGES)

## Practice Activities:

1992-present Attending Surgeon, Beth Israel Deaconess Medical Center

I maintain a tertiary referral practice for the surgical management of soft tissue malignancy (melanoma, sarcoma, breast cancer) and gastrointestinal cancer (gastric and colorectal) and provide consultation for difficult management problems in general surgery. I attend in two all day outpatient clinics weekly in general surgical oncology and cutaneous oncology. I perform elective surgery approximately 16 hours per week. I provide attending coverage for my resident team approximately 12 weekends per year.

1992-present Nutrition Support Attending, Beth Israel Deaconess Medical Center

I am the sole physician responsible for the supervision of approximately 30 to 40 outpatients dependent on intravenous feeding. I conduct a 2 hour bi-weekly outpatient clinic for the evaluation of TPN patients. I provide inpatient nutritional consultations, provide clinical supervision of the registered dietician staff, and supervise the formulation of new nutrition policies for the hospital.

## Report of Teaching and Education Innovations

2012 Soft Tissue Surgical Oncology Resident Simulation, BIDMC Surgery Residency  
Prepared modules for surgical simulation of wire localized breast biopsy, needle  
biopsy of soft tissue masses, and soft tissue dissection for solid tumors.

2018 Resident Handbook for Soft Tissue Oncology, BIDMC Surgery Residency  
Prepared an extensive summary of topics in cutaneous oncology and sarcoma.

2017 University of Cape Verde Medical School/ Hospital Agostino Neto, Cape Verde.

The medical school is accredited by the University of Coimbra, Portugal with its inception in 2016. A European model is followed, with classroom and early clinical teaching in country for years 1 to 3, clinical years 4 and 5 in Portugal, and a final 6<sup>th</sup>

transitional year in Cape Verde. I met the first 2<sup>nd</sup> year class in 2017, returned when they were in their 3<sup>rd</sup> year, and most recently upon graduation in June 2022. I have provided ward and classroom instruction for students at various levels both in English and in Portuguese translation and remain actively engaged in educational planning with recent graduates and the medical school Dean. Challenges to medical education in Cape Verde include the differences in structure between the European and American scholastic models and language. Cape Verdean physicians also have diverse backgrounds and levels of preparation, reflecting the country's revolutionary history, including Chinese, Russian, Cuban, and Brazilian training. Present areas of focus include introducing greater humanism and respect for patient autonomy in clinical interactions and improving basic science preparation and critical thinking. We are presently formalizing a 2 week instructional block to occur twice yearly and to begin in November 2022. Within the Hospital, in addition to performing clinical teaching and direct patient care, I am also initiating procedures to improve nurse-physician communication and collaboration. In the future I hope to explore opportunities for quality improvement and documentation of surgical outcomes.

### **Report of Education of Patients and Service to the Community**

#### **Activities:**

1996- Counselor, Velo-Cardio-Facial Syndrome Educational Foundation, Syracuse, NY  
As the physician-father to a daughter with this chromosome 22q11 micro-deletion, I provide peer-counseling and educational assistance to parents of affected children.

2000 Conference Chair, OLEY Nutritional Foundation Annual Meeting  
Invited chair for annual educational meeting of this organization, which advocates for and provides educational resources to patients requiring long-term artificial nutrition.

2002- Violist, Longwood Symphony Orchestra, Boston, MA  
2004-6 Member, Board of Trustees, Longwood Symphony Orchestra, Boston, MA  
2006-9 Chairman, Board of Trustees, Longwood Symphony Orchestra, Boston, MA

The Longwood Symphony is a musical and philanthropic organization which in addition to musical performance raises funds for medical charities and conducts educational programming in science and medicine. During my service as Board Chair, the LSO obtained its first full-time salaried general manager and witnessed its overall annual budget (and associated fund-raising) rise from \$90,000 to \$250,000 per year. As Chair I oversaw the LSO's first debut in Boston Symphony Hall, with an accompanying symposium and fundraiser for melanoma education and prevention. The LSO was awarded the MetLife Award for Community Engagement during my tenure and took its first, highly successful, international tour to London, including academic symposia on cancer for which LSO members served as faculty.

2005-14      Lecture, Advances in Melanoma  
Cancer Celebration of Life, Beth Israel Deaconess Medical Center  
I gave an annual two hour talk and question and answer session for laypersons, families, and patients with melanoma during this annual community educational program held at Harvard Medical School.

2015-      Peer Counsellor, Beth Israel Department of Surgery  
I was elected by my co-Attendings to provide support and guidance to my fellow surgeons under conditions of extreme emotional distress or challenge.

2017-      Project Health CV, Boston, MA  
I travel to Cape Verde bi-annually pro bono to improve the knowledge and level of practice of surgeons and other physicians at their national tertiary care institution and to provide classroom and clinical teaching. I performed the first laparoscopic cholecystectomy in the country in 2019. In June 2022 I was the first American to meet the senior psychiatrist in Cape Verde and tour their central inpatient psychiatric facility. I also met with the American Ambassador to explore possibilities for Cape Verdean medical school graduates to pursue residency training in the US. I have studied Cape Verdean history and literature and have interviewed the former Finance and Foreign Ministers, as well as other officials and residents, to gain a better understanding of Cape Verdean society. I maintain ongoing correspondence with the Dean of the medical school, the Director of Hospital Neto, and the Chief of Surgery and President of the Cape Verdean College of Physicians at Neto.

### **Recognition:**

1998      Humanitarian Award of the Golden Shillelagh  
The Sullivan Associates, Cambridge, MA  
Awarded for community service in Massachusetts. Past recipients include former Chief Justice of the Massachusetts Supreme Court Edward Hennessey and Boston TV journalist Jack Williams.

### **Report of Scholarship**

#### **Peer reviewed scholarship in print or other media:**

#### **Research Investigations**

1. **Tawa NE Jr., Goldberg AL.** Suppression of protein turnover and amino acid degradation in skeletal and cardiac muscle in response to dietary protein deficiency. *Am J Physiol.* 1992 Aug;263(2 Pt 1):E317-25. PMID: 1514613
2. **Tawa NE Jr., Kettelhut IC, Goldberg AL.** Dietary protein deficiency reduces lysosomal proteolysis, lysosomal protease content, and the nonlysosomal ATP-dependent proteolytic process in skeletal muscle. *Am J Physiol.* 1992 Aug;263(2 Pt 1):E326-34. PMID: 1514614
3. **Tawa NE Jr, Odessey R, Goldberg AL.** Inhibitors of the proteasome reduce the accelerated proteolysis in atrophying rat skeletal muscles. *J Clin Invest.* 1997 Jul 1;100(1):197-203. PMID: 9202072

4. Roth DA, **Tawa NE Jr**, O'Brien JM, Treco DA, Selden RF; Factor VIII Transkaryotic Therapy Study Group. Nonviral transfer of the gene encoding coagulation factor VIII in patients with severe hemophilia A. *N Engl J Med.* 2001 Jun 7;344(23):1735-42. PMID: 11396439
5. Ling PR, Khaodhiar L, Bistrian BR, Keane-Ellison M, Thibault A, **Tawa N**. Inflammatory mediators in patients receiving long-term home parenteral nutrition. *Dig Dis Sci.* 2001 Nov;46(11):2484-9. PMID: 11713958
6. Khaodhiar L, Keane-Ellison M, **Tawa NE**, Thibault A, Burke PA, Bistrian BR. Iron deficiency anemia in patients receiving home total parenteral nutrition. *JPEN J Parenter Enteral Nutr.* 2002 Mar-Apr;26(2):114-9. PMID: 11871735
7. Ling PR, Ollero M, Khaodhiar L, McCowen K, Keane-Ellison M, Thibault A, **Tawa N**, Bistrian BR. Disturbances in essential fatty acid metabolism in patients receiving long-term home parenteral nutrition. *Dig Dis Sci.* 2002 Aug;47(8):1679-85. PMID: 12184517
8. Cai D, Frantz JD, **Tawa NE Jr**, Melendez PA, Oh BC, Lidov HG, Hasselgren PO, Frontera WR, Lee J, Glass DJ, Shoelson SE. IKKbeta/NF-kappaB activation causes severe muscle wasting in mice. *Cell.* 2004 Oct 15;119(2):285-98. PMID: 15479644
9. Negin B, Panka D, Wang W, Siddiqui M, **Tawa N**, Mullen J, Tahan S, Mandato L, Polivy A, Mier J, Atkins M. Effect of melanoma on immune function in the regional lymph node basin. *Clin Cancer Res.* 2008 Feb 1;14(3):654-9. PMID: 18245524
10. McCowen KC, Ling PR, Ollero M, **Tawa N**, Bistrian BR. Effect of a fish oil-containing beverage on changes in plasma lipid fatty acids in patients with malabsorption. *Nutr Clin Pract.* 2010 Oct;25(5):517-23. PMID: 20962312
11. Matiotti-Neto M, Eskander MF, Tabatabaie O, Kasumova G, Bliss LA, Ng SC, **Tawa NE Jr**, Murphy B, Critchlow JF, Tseng JF. Percutaneous versus Cut-Down Technique for Indwelling Port Placement. *Am Surg.* 2017 Dec 1;83(12):1336-1342. PMID: 29336750
12. Tabatabaie O, Kasumova GG, Kent TS, Eskander MF, Fadayomi AB, Ng SC, Critchlow JF, **Tawa NE**, Tseng JF. Upper extremity deep venous thrombosis after port insertion: What are the risk factors? *Surgery.* 2017 Aug;162(2):437-444. PMID: 28535970
13. Tan SY, Najita J, Li X, Strazzulla LC, Dunbar H, Lee MY, Seery VJ, Buchbinder EI, **Tawa NE**, McDermott DF, Lee SJ, Atkins MB, Kim CC. Clinicopathologic features correlated with paradoxical outcomes in stage IIC versus IIIA melanoma patients. *Melanoma Res.* 2019 Feb;29(1):70-76. PMID: 30169431
14. Storino A, Drews RE, **Tawa NE Jr**. Malignant Cutaneous Adnexal Tumors and Role of SLNB. *J Am Coll Surg.* 2021 Jun;232(6):889-898. PMID: 33727135
15. Storino A, Alvino D, Polanco C, **Tawa NE Jr**. Metanalysis of outcomes following surgical management of abdominal wall desmoid tumors. 2022. Submitted.

### Other peer-reviewed scholarship

1. Matyal R, Panzica P, **Tawa NE**, Knight PM, Mahmood F. Severe hemodynamic instability during general anesthesia in a professional bodybuilder. *J Cardiothorac Vasc Anesth.* 2009 Apr;23(2):208-10. PMID: 18834766
2. Upalakalin JN, Collins LC, **Tawa N**, Parangi S. Carcinoid tumors in the breast. *Am J Surg.* 2006 Jun;191(6):799-805. PMID: 16720153
3. Long SS, **Tawa NE**, Ayres DK, Abdeen A, Wu JS. Coloarticular fistula: A rare complication of revision total hip arthroplasty. *Radiol Case Rep.* 2015 Nov 6;6(3):533. PMID: 27307917
4. Tabatabaie O, Kasumova GG, Eskander MF, Critchlow JF, **Tawa NE**, Tseng JF. Totally Implantable Venous Access Devices: A Review of Complications and Management Strategies. *Am J Clin Oncol.* 2017 Feb;40(1):94-105. PMID: 28106685
5. Donohoe K, **Tawa NE Jr.** Appropriate use criteria for lymphoscintigraphy. 2022. Submitted.

### Non-peer reviewed scientific or medical publications/materials in print or other media:

#### Reviews, chapters, monographs and editorials

1. **Tawa NE Jr.**, Goldberg AL. Protein and amino acid metabolism in muscle. In: Engel AG, Banker BQ, eds. *Myology*. First edition. New York: McGraw-Hill, 1984: 721-43.
2. **Tawa NE Jr.**, Tilney NL. Angioaccess in the renal failure patient. In: Maher JF, ed. *Replacement of renal function by dialysis*. Dordrecht: Kluwer Academic Publishers, 1989: 218-28.
3. **Tawa NE Jr.**, Goldberg AL. Protein and amino acid metabolism in muscle. In: Engel AG, Franzini-Armstrong C, eds. *Myology*. Second edition. New York: McGraw-Hill, 1994: 683-708.
4. **Tawa NE Jr.** Book review of "Atlas of Breast Surgery". *N Engl J Med.* 1994; 331: 61.
5. Jagoe T, **Tawa NE Jr.**, Goldberg AL. Protein and amino acid metabolism in muscle. In: Engel AG, Franzini-Armstrong C, eds. *Myology*. Third edition. New York: McGraw-Hill, 2004: 535-564.
6. **Tawa NE Jr.**, Maykel JA, Fischer JE. Metabolism in Surgical Patients. In: Townsend CM, ed. *Sabiston Textbook of Surgery*. 17th Edition. WB Saunders, 2004: 137-181.
7. **Tawa NE Jr.** Reoperative Surgery for Melanoma. In: Callery M, ed. *Handbook of Reoperative General Surgery*. Blackwell Scientific Publishing, 2006: 103-112.
8. **Tawa NE Jr.**, Fischer JE. Metabolism in Surgical Patients. In: Townsend CM, ed. *Sabiston Textbook of Surgery*. 18th Edition. WB Saunders, 2007: 143- 190.

9. Tomich DC, **Tawa NE**. Skin and soft tissue. In: Jones D, ed. *Pocket Surgery*. 2nd Edition. Wolters Kluwer, 2017.
10. Romatoski K, **Tawa NE Jr.** Surgical Nutrition. In: Gupta A, Jones D, ed. *Surgery Boot Camp Handbook*. Wolters Kluwer, 2018.

**Professional educational materials or reports, in print or other media:**

1. **Tawa NE**, Davis E, Moussa M, Cardona K. Cryoablation: When and where should it be incorporated into the management of desmoid tumors. (2021) Podcast, SurgOnc Today, Society of Surgical Oncology.
2. **Tawa NE**, Roland C, Sheth R, Wagner M, Lam M, Keung E. Palliative considerations in soft tissue sarcoma. (2022) Virtual Tumor Board, Society of Surgical Oncology.

**Thesis:**

1. **Tawa NE Jr.** Metabolic consequences of protein deficiency and long-term starvation. PhD dissertation, Harvard University, Cambridge, 1984.

**Abstracts:**

1. **Tawa, NE, Jr.**, Goldberg, AL. Protein deficiency lowers rates of protein degradation in skeletal and cardiac muscle. *Federation Proceedings* 1980; 39: 433.
2. Kettelhut, IC, Leopold, B, **Tawa, NE, Jr.**, and Goldberg, AL. Protein deficiency and lack of pituitary hormones reduce both lysosomal and ATP- dependent proteolytic processes in skeletal muscle. *Federation Proceedings* 1988; 2: A564.
3. **Tawa, NE, Jr.** and Goldberg, AL. Prolonged fasting, dietary protein restriction, or lack of thyroid hormones suppress both lysosomal and ATP-dependent proteolytic systems in muscle. *Surgical Forum* 1991; 42: 25-8.
4. **Tawa, NE, Jr.**, Odessey, R, and Goldberg, AL. Peptide aldehyde inhibitors of the proteasome reduce the accelerated proteolysis in atrophying skeletal muscles. *Surgical Forum* 1995; 46: 12-15
5. **Tawa, NE, Jr.**, Kettelhut, IC, and Goldberg, AL. Signal transduction pathways mediating the activation of amino acid transport and protein synthesis by insulin in skeletal muscle. *Surgical Forum* 1996; 47: 11-14
6. Goldberg, A. L., **Tawa, N.**, and Solomon, V. Activation of the ubiquitin-proteasome proteolytic pathway in atrophying skeletal muscle. *Basic and Applied Myology* 1996; 6: 301.
7. **Tawa, NE, Jr.** and Warren, MS. Activation of intracellular protein breakdown in skeletal muscle by nitric oxide and oxygen free radicals. *Surgical Forum* 1997; 48: 30-32.
8. Roth, DA, **Tawa, NE**, Proper, J, Treco, DA, Schuetz, T, Selden, RF. Implantation of non-viral ex vivo genetically modified autologous dermal fibroblasts that express B-domain deleted human factor VIII in 12 severe hemophilia A study subjects. *Blood* 2002; 100: 116a.

9. Panka, DJ, McDermott, DF, **Tawa, NE**, Atkins, MB, Koon, H, Ko, YJ, Famoyin, C, and Mier, JW. Sequential decitabine and dacarbazine in the treatment of melanoma. *Journal of Immunotherapy* 2004, 27: S47
10. Mitchell, JC and **Tawa, NE**. Dietary protein deficiency reduces expression of multiple components of the ATP-dependent proteolytic pathway in muscle. *J Am College of Surgeons* 2005, 201: S35.
11. Wu, BP, Atkins, MB, Koon, H, Donohoe, K, **Tawa, NE**, Tahan, SR. Histopathologic features of sentinel lymph node metastasis associated with positive completion node dissection in cutaneous melanoma. *Arch Pathol Lab Med* 2005, 130; 227–228
12. Negin, BP, Panka, D, Wang, W, **Tawa, N**, Mullen, J, Tahan, S, Mandato, L, Polivy, A, Mier, J and Atkins, M. Effect of melanoma on immune function in regional lymph nodes. *J Clin Oncol* 2006, 24: 8000
13. Chung-Yua, Y, Lee, M, Seery, V, Kim, C, **Tawa, NE**, Frankenthaler, R, McDermott, D, Buchbinder, E. Association between mitotic rate and lymph node metastasis in thin melanoma in the general population. *J Clin Oncol* 2014, 32 (No. 15 suppl: e20039)
14. Bliss, LA, Yang, CJ, Miksad, RA, **Tawa, NE**, Witkowski, SA, Critchlow, JF, Tseng, JF. Totally implantable venous access device use in pancreatic cancer: A national analysis. *J Clin Oncol* 2014, 32 (No. 15 suppl: e15188)
15. Kim, CC, Najita, JS, Tan, SY, Varada, S, Tong, LX, Dunbar, H, Lee, M, Seery, VS, Buchbinder, EI, **Tawa, NE**, Fuller, J, Frankenthaler, RA, McDermott, DF, Lee, SJ, Atkins, MB. Factors associated with worse outcome for patients with AJCC stage IIC relative to IIIA melanoma. *J Clin Oncol* 2015, 33 (No. 15 suppl: 9078)

**Abstracts, Poster presentations and Exhibits Presented at Professional Meetings:**

1. **Tawa, NE, Jr.**, Folco, E, Samis, J, and Goldberg, AL. Properties of the 26S (1300 kD) proteasome from skeletal muscle. 9th International Conference, International Committee on Proteolysis, 1992.
2. Goldberg, AL, Attaix, D, Baracos, V, Wing, S, Medina, R, Estrela, J, Sawada, H, **Tawa, NE, Jr.**, and Mitch, W. Regulation and importance of the ubiquitin-proteasome pathway in skeletal muscle. 9th International Conference, International Committee on Proteolysis, 1992.
3. **Tawa, NE, Jr.** and Goldberg, AL. Isolation and properties of the ubiquitin conjugate degrading enzyme complex (26S proteasome) from skeletal muscle. 45th Annual Cancer Symposium, Society of Surgical Oncology, 1992.
4. **Tawa, NE, Jr.**, Rambo, LB, and Goldberg, AL. Dietary protein deficiency reduces muscle atrophy caused by fasting or denervation. 46th Annual Cancer Symposium, Society of Surgical Oncology, 1993.
5. **Tawa, NE, Jr.** and Goldberg, AL. Regulation of the 26S proteasome from skeletal muscle. 30th Annual Meeting, Association for Academic Surgery, 1996.

6. **Tawa, NE, Jr.** Activation of intracellular protein breakdown in skeletal muscle by nitric oxide and oxygen free radicals. FASEB Conference on Ubiquitin and Protein Degradation, 1997.
7. Goldberg, AL, Lecker, S, **Tawa, N**, and Solomon, V. Activation of the ubiquitin-proteasome pathway in atrophying skeletal muscle: A role for the "N-end rule pathway". FASEB Conference on Ubiquitin and Protein Degradation, 1997.
8. Roth, DA, **Tawa, NE**, O'Brien JO, et al. Non-viral gene transfer of blood coagulation factor VIII in patients with severe hemophilia A. American Hematology Association, 2000
9. Ling, PR, Khaodhiar, L, Bistrian, BR, Ellison, MK, Thibault, A, **Tawa, NE**. Inflammatory mediators in patients receiving long term home TPN. ASPEN, 2000
10. Ling, PR, Khaodhiar, L, Ollero, M, **Tawa, NE**, Ellison, MK, Thibault, A, Bistrian, BR. Low serum linoleic but not arachidonic acid in patients receiving long term home TPN. ASPEN, 2000
11. Mitchell, JC, Evenson, A, Hasselgren, PO, and **Tawa, NE**. Leucine inhibits proteolysis by the mTor kinase signaling pathway in skeletal muscle. 38th Annual Meeting, Association for Academic Surgery, 2004.
12. Mitchell, JC and **Tawa, NE**. Dietary protein deficiency inhibits activation of muscle proteolysis by hydrogen peroxide. 66th Annual Meeting, Society for Surgical Oncology, 2005.
13. Anderson, M, Spentzos, D, Stevenson, M, Gebhardt, M, **Tawa, N**, Goldsmith, J. Local control with preoperative low dose continuous infusion doxorubicin and concomitant radiation therapy for patients with high risk soft tissue sarcomas. Annual Meeting, Connective Tissue Oncology Society, 2011
14. Tabatabaie, O, Kasumova, GG, Kent, TS, Eskander, MF, Fadayomi, A, Ng, S, Critchlow, JF, **Tawa, NE**, Tseng, JF. Upper Extremity DVT Following Port Insertion: What Are The Risk Factors? Clinical Congress, American College of Surgeons 2016.
15. Storino A, Drews RE, **Tawa NE**. Malignant cutaneous adnexal tumors and role of sentinel lymph node biopsy. Clinical Congress, American College of Surgeons, 2020

## **Narrative Report**

**Clinical activities:** My clinical practice is focused on the surgical management of soft tissue malignancy (melanoma, sarcoma, breast cancer) and gastrointestinal cancer (gastric and colorectal). In addition, I provide care for patients with complex issues in general surgery. I am the principal surgeon and co-director for the multi-disciplinary cutaneous oncology and soft tissue sarcoma programs at BIDMC. These academic clinics have regional and national recognition for excellence and receive some of the highest awards for patient satisfaction at the medical center. I also serve as the principal nutrition support physician for BIDMC, including inpatient consultation and supervision of patients receiving long-term outpatient intravenous nutrition. I serve as chair of BIDMC's Nutrition Committee, help set nutrition policies for the institution, and provide medical direction to physicians and the Nutrition Director for the hospital.

**Teaching contributions:** I involve residents and medical students didactically in all aspects of patient care at BIDMC, encouraging critical thinking with both a basic science and humanistic emphasis. In the past 5 years, and now accelerating to bi-annual 2-week visits, I have taught at the University of Cape Verde medical school and have become more broadly engaged with the country's medical community overall. This work occurs on many levels, including political and social ones, and it is welcomed and highly valued by the country. I hope to summarize these activities in an appropriate published venue soon.

**Community service:** I have served as Board Chair for the internationally recognized philanthropic entity and arts organization, the Longwood Symphony Orchestra, and continue to be active within the entity. The LSO performs fundraising for medical charities and during my tenure was awarded the MetLife Award for Community Service. I also continue to serve as a peer counsellor for the Velo-cardio-facial syndrome Foundation.

**Research:** In the past two years I have produced papers on adnexal cutaneous carcinomas and desmoid tumors which help conceptualize difficult areas in oncology and should alter clinical practice. My prior laboratory research focused on the physiological regulation of intracellular proteolysis in muscle, and our studies of bortezomib (JCI 1997) contributed to its development ultimately as the anti-neoplastic drug Velcade. Our studies of lipid metabolism have clarified mechanisms of liver injury in TPN patients. I was co-PI for one of the first successful human gene therapy trials for hemophilia (NEJM 2001), and I am now co-PI for a tumor infiltrating lymphocyte program for stage IV melanoma (InstillBio). I participate with the Scientific Advisory Board of SpringWorks in clinical trial design for a novel secretase inhibitor for treatment of desmoid tumors successful in phase 2 trials.

**Administration:** I am a member of the Disease Specific Working Group for Sarcoma of the Society of Surgical Oncology, helping to plan national meetings and set organizational goals as well as educational initiatives. In the past year I have served as expert panelist for two SSO productions, a podcast regarding multi-disciplinary approaches to desmoid tumor management, and a video virtual tumor board for complex palliative care in sarcoma. I am a member of the Society of Nuclear Medicine's international Appropriate Use Committee, determining accepted indications for lymphoscintigraphy and sentinel lymph node biopsy.





## TOWN OF MEDFIELD, MASSACHUSETTS

### AGREEMENT

**CONTRACT: MEDFIELD 2025-1**  
**STATE CONTRACT # (if applicable) \_\_\_\_\_**

This Contract is made **this 18th day of February, 2025** by and between the Town of Medfield, a Municipal Corporation, duly organized under the laws of the Commonwealth of Massachusetts and having a usual place of business at the Town House Building, 459 Main Street in said Medfield, MA 02052 hereinafter referred to as the "Town" and Cartographic Associates, Inc. d/b/a CAI Technologies with a usual place of business at 11 Pleasant Street, Littleton, NH, 03561, hereinafter referred to as the "Contractor".

#### WITNESSED:

Whereas, the Contractor submitted a Proposal to the Town to perform tax map maintenance services, hereinafter referred to as the "Program" and the Town has decided to award the contract, therefore to the Contractor.

NOW, THEREFORE, THE Town and the Contractor agree as follows:

1. **Contract Documents:** The Contract Documents consist of this Agreement together with the Contractor's Quotation for Scope of Work and Compensation only (Attachment A). The Contract Documents constitute the entire Agreement between the parties concerning the services and all are as fully a part of this Agreement as if attached hereto. In the event of conflicting provisions, the language of this Agreement shall govern provided that if the conflict relates to quantity or quality of goods or services, the greater quantity or higher quality specified shall be required.
2. **Scope of Services:** The Contractor shall furnish tax map maintenance services related to the Program in accordance with the Scope of Services provided in Attachment A, as well as, all services necessary or incidental thereto.
3. **Performance of Work:** The Contractor shall furnish all equipment, staffing, and materials to accomplish the Program in strict conformity with all applicable Federal, State, and local laws, each of which is incorporated by reference and shall be responsible for obtaining all necessary approvals/permits as required for the performance of the Program.
4. **Warranties:** The Contractor warrants that all work will be performed in a good and workmanlike manner and in strict conformity with the Contract Documents. The Contractor shall replace, repair, or make good, without cost to the Town, any defects or faults arising within one (1) year after date of Town's acceptance of articles furnished hereunder (acceptance not to be unreasonably delayed) resulting from imperfect or defective work done or materials furnished by the Contractor.
5. **Contract Term:** The Contract Term is as follows: 03/01/2025 through 04/30/2026.

6. Payment for Work: The Town shall pay the Contractor based on the written quotation submitted to the Town of Medfield on **January 23, 2025** (Attachment A) in the amount of **\$3500 for tax map maintenance and \$20 fee per new changed building**. The Contractor to Town shall submit invoices for payment for the Program according to terms set forth by the Town. The Town shall make payments within thirty (30) days after its receipt of the invoice.
7. Indemnification of the Town: The Town's liability hereunder shall be limited to the amounts due the Contractor for services actually rendered. The Contractor shall indemnify and hold harmless the Town, its officers, boards, agents and employees to the maximum extent permitted by law, from any liability loss, damage, cost, charge, or expense resulting from any employees or third party contractor or supplier's claim for payment for wages, labor, materials, goods or services rendered to Contractor or from any claim for injury to person or property, which be made as a result of any act, omission or default on the part of the Contractor, or any of its agents or employees and will pay promptly on demand all costs and expenses of the investigation thereof, including attorney's fees and expenses. If any such claim is made, the Town may retain out of any payments, then or thereafter due to the Contractor a sufficient amount to protect the Town against such claims, costs and expenses.
8. Contractor's Standard of Care: In providing services under this Agreement, the Contractor will endeavor to perform in a manner consistent with that degree of care and skill ordinarily exercised by members of the GIS industry currently practicing under similar circumstances. Upon notice to the Contractor and by mutual agreement between the parties, the Contractor will, without additional compensation, correct those services not meeting such a standard.
9. Contractor's Personnel: The Contractor shall utilize only its employees and shall not utilize any third-party contractors without prior written approval of the Town.
10. Insurance: The Contractor shall provide the following insurance policies. The Town will require a Certificate of Insurance, indicating evidence of General Liability, Automobile Liability and Professional Liability with minimum limits of \$1,000,000.00 and Worker's Compensation (per Statute). The Town will require the Certificate of Insurance to include naming the Town of Medfield as an additional insured.
11. Independent Contractor: The Contractor is an independent contractor and is not an agent or employee of the Town and is not authorized to act on behalf of the Town. The Town will not withhold Federal, State or payroll taxes of any kind, on behalf of the Contractor or the employees of the Contractor. The Contractor is not eligible for, and shall not participate in, any employee pension, health or other fringe benefit plan of the Town.
12. Successors and Assigns: This Agreement is binding upon the parties hereto, their successors, assigns and legal representatives. Neither the Town nor the Contractor shall assign or transfer any interest in the Agreement without the written consent of the other.
13. Inspection and Reports: The Town shall have the right to inspect the records of the Contractor relative to the services provided to the Town pursuant to this Agreement. Upon request, the Contractor shall furnish to the Town any and all written reports relative to such services arising out of its operations under this Contract during and/or after the termination of the contract.
14. Termination:
  - a. For Cause – The Town shall have the right to terminate this Agreement if (i) the Contractor neglects or fails to perform or observe any of its obligations hereunder and a cure is not effected by the Contractor

within seven (7) days next following its receipt of a termination notice issued by the Town, (ii) if an order is entered against the Contractor approving a petition for an arrangement, liquidation, dissolution or similar relief relating to bankruptcy or insolvency and such order remains vacated for thirty (30) days; or (iii) immediately if the Contractor shall file a voluntary petition in bankruptcy or any petition or answer seeking any arrangement, liquidation or dissolution relating to bankruptcy, insolvency or other relief for debtors or shall seek or consent or acquiesce in appointment of any trustee, receiver or liquidation of any of the Contractor's property.

The Town shall pay all reasonable and supportable costs incurred prior to termination, which payment shall not exceed the value of services provided.

- b. For Convenience – The Town may terminate this Agreement at any time for any reason upon submitting to the Contractor thirty (30) days prior a written notice of its intention to terminate. Upon receipt of such notice, the Contractor shall immediately cease to incur expenses pursuant to this Agreement unless otherwise directed in the Town's termination notice. The Contractor shall promptly notify the Town of costs incurred to date of termination and the Town shall pay all such reasonable and supportable costs which payment shall not exceed the unpaid balance due on this Agreement.
  - c. Return of Property – Upon termination, the Contractor shall immediately return to the Town, without limitation, all documents and items of any nature whatever, supplied to the Contractor by the Town or developed by the Contractor in accordance with this Agreement.
15. Notice: Any and all notices, or other communications required or permitted under this Contract, shall be in writing and delivered by hand or mailed postage prepaid, return receipt requested, be registered or certified mail or by other reputable delivery service, to the parties at the address set forth on Page 1 or furnished from time to time in writing hereafter by one party to the other party. Any such notice or correspondence shall be deemed given when so delivered by hand, if so mailed, when deposited with the U.S. Postal Service or, if sent by private overnight or other delivery service.
16. Severability: If any term of this Contractor application thereof shall to any extent be held invalid, illegal or unenforceable by the court of competent jurisdiction, legality, and enforceability of the remaining terms and conditions of the Contract shall not be deemed affected thereby unless one or both parties would be substantially or materially prejudiced.
17. Governing Law: The performance of this Contract shall be governed, construed and enforced in accordance with the laws of the Commonwealth of Massachusetts, Claims and Disputes and Resolution Procedure. Claims, disputes, or other matters in question with the Town and Contractor or any other party claiming rights under this Agreement relating to or arising from the Project, the Work, or interpretation of any terms of the Contract or Contract Documents shall be resolved only by a civil action commenced in the Commonwealth of Massachusetts in either the Superior Court Department, Norfolk County, or the District Court Department, Dedham Division, of Massachusetts Trial Court; in the alternative, private arbitration or mediation may be employed if the parties mutually agree in writing to do so.
18. Entire Agreement: This Contract, including all documents incorporated herein by reference, constitutes the entire integrated agreement between the parties with respect to the matters described. This contract supersedes all prior agreements; negotiations, either written or oral and it shall not be modified or amended except by a written document executed by the parties hereto.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement on this day and year first above written.

Contractor: \_\_\_\_\_

\_\_\_\_\_

By: \_\_\_\_\_

Title: \_\_\_\_\_

Town of Medfield, by its Select Board:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_