



TOWN OF MEDFIELD

MEETING NOTICE

POSTED:

TOWN OF MEDFIELD, MASS.
TOWN CLERK

2023 MAR 16 A 9:59

OFFICE OF THE
TOWN CLERK

POSTED IN ACCORDANCE WITH THE PROVISIONS OF M.G.L. CHAPTER 39 SECTION 23A AS AMENDED.

Board or Committee

| <u>PLACE OF MEETING</u> | <u>DAY, DATE, AND TIME</u> |
|----------------------------------|----------------------------|
| Medfield Public Library | Tuesday, March 21, 2023 |
| 468 Main St., Medfield, MA 02052 | 5:00 pm |

AGENDA (Subject to change)

Medfield Memorial Public Library Trustee Meeting

- A. Approval of February 7 minutes
- B. Friends report
- C. Staff reports
- D. Director's report
 - a) Budget Expenditures YTD
 - b) Completed Projects:
 - a. Updated self-checkout stations
 - b. Storage area clean-out and junk removal
 - c. Developed outline for procedures when a child is reported separated from parent/guardian in the library building to be added to the library handbook
 - c) On-Going Projects:
 - a. Music CD collection withdrawal and sale
 - b. DVD collection weed
 - c. Reviewing alternative library-offered services for streaming music and movies
 - d. Reviewing options for sound paneling in children's play area
 - e. Collaborating with other town departments as part of Health and Human Services
 - d) Upcoming Projects:
 - a. Carpentry projects in the following areas: makerspace, children's activity room, toy collection storage
 - b. Participation in Medfield History Week
 - c. Participation in Medfield Climate Week
- E. Other Business
 - a. Request to use library after-hours
 - b. Information from Open Meeting Law training
 - c. Other business as may arise
- F. Adjourn

Signature

3/15/23

Date