

MINUTES
Warrant Committee Meeting
January 25, 2021

Warrant Committee Members	Participating remotely: Sharon Tatro (Chair), Ed Vozzella, Robert Sliney, Jeremy Marsette, Kristine Barton, Amanda Hall and Newton Thompson Absent:	
Guests	Kristine Trierweiler, Town Administrator Nicholas Milano, Assistant Town Administrator	
Meeting Location	By remote participation via Zoom	
Meeting Times	Meeting convened: 7:00 pm	Meeting adjourned: 8:10 pm
Approval of Previous Meeting Minutes	<ul style="list-style-type: none"> ● Minutes for January 12, 2020 were unanimously approved by those Warrant Committee Members in attendance. 	
Operational Budgets (including votes taken)	<ul style="list-style-type: none"> ● Public Works (liaison’s review only; vote to be taken at a future date) 	
Warrant Articles (including votes taken)	<ul style="list-style-type: none"> ● Review of current list of Warrant Articles for ATM 	
List of all documents and exhibits used	<ul style="list-style-type: none"> ● Draft listing of Warrant Articles for FY22 (revised) ● FY22 Budget Binder (updated) ● Medfield Energy Committee warrant article drafts ● DPW Budget Analysis 	
Other Business	<ul style="list-style-type: none"> ● None 	
Follow-ups	<ul style="list-style-type: none"> ● None 	
Dates for Meetings including WC	<ul style="list-style-type: none"> ● Warrant Committee Meetings: <ul style="list-style-type: none"> ○ February 1, 8, 16 ○ March 1, 8, 16 (Warrant Hearing) 	
Names of people participating remotely and why	All Warrant Committee members and invited guests participated remotely; see above for names of attendees.	
Other	<ul style="list-style-type: none"> ● Sharon Tatro opened the meeting at 7:00pm. ● Kristine Trierweiler and Nick Milano gave an update on the status of the FY22 Budget. <ul style="list-style-type: none"> a. Kristine provided new information regarding: <ul style="list-style-type: none"> i. Health insurance premiums (a lower increase, offset by the number of people joining the Town’s plan); 	

- ii. County retirement (a lower increase due to no Town payroll increase and positive market performance);
 - iii. Initial cherry sheet information due to Town in near term;
 - iv. Unrestricted aid expected to increase slightly; and
 - v. Chapter 70 school funds.
- b. Kristine then reviewed the budget process to date and shared feedback from department heads:
 - i. Instead of liaisons asking for cuts, the Warrant Committee consensus is that we wait for all information relevant to the budget (including department requests) to be assembled before requesting additional cuts.
- c. Kristine discussed potential budget changes:
 - i. Town Administration - due to contract negotiations;
 - ii. Public Health - due to the hiring of the Town's first full time Public Health Nurse;
 - iii. The retirement of a volunteer in the Conservation Commission may result in the Town creating a paid position; and
 - iv. Budget moves:
 - Streetlights may go under Facilities; and
 - Sealer may go to Inspectional Services.
 - v. Additionally, the Committee asked for a summary of turnbacks from last year and a review of Financial Policy metrics.
- d. In lieu of having the Director of DPW present his budget request at this time, Newton Thompson provided his analysis of the FY22 DPW budgets, aggregated by all Salary and all Operational expenses across all DPW divisions, including Water and Sewer.
 - i. Detailed explanations for changes from FY21 and FY20, where relevant, were provided to Warrant Committee members and detailed in the budget analysis worksheets.
 - ii. Also, with a Warrant Article for the DPW Water Treatment Plant Bond Authorization expected for Annual Town Meeting, the Committee requested that both the DPW Director and the Water & Sewer board should meet with the Committee to review the proposed article.
- e. Jeremy Marsette presented the Medfield Energy Committee-sponsored warrant articles.
 - i. Energy Manager position;
 - ii. Net Zero Emissions Resolution;

	<ul style="list-style-type: none"> iii. Community Choice Energy Aggregation; and iv. Climate Goals. v. Jeremy feels that it would be appropriate for the Warrant Committee to review the Energy Committee’s articles when finally drafted in order to reaffirm our votes. <p>f. Bob Sliney provided information on the following topics:</p> <ul style="list-style-type: none"> i. On 2/1 (same night as our next Warrant Committee meeting), the School Building Committee will present the Wheelock traffic survey with the Police chief and DPW director participating; and ii. On February 3, the Dale Street School Building Committee is meeting to receive a model school proposal from MSBA (as requested by BOS). <ul style="list-style-type: none"> ● There being no other business, a motion to adjourn was made, seconded and voted unanimously by a roll call of all Warrant Committee members present. ● The meeting adjourned at 8:10 pm.

Respectfully Submitted: Newton H Thompson

Approved minutes to be sent to: nmilano@medfield.net