

TOWN OF MEDFIELD

Office of the

Medfield Outreach Advisory Board

TOWN HOUSE, 459 MAIN STREET
MEDFIELD, MASSACHUSETTS 02052-2009
(508) 359-7121

MEETING OF:
March 7, 2022
MINUTES

Members Present: Abby Bligh, MHS Student; Kathleen Cahill, Parent; Molly Frankel, Parent; Michelle Manganello, Medfield Police; Kate Thomas, Karuna Nutrition & Movement; Kathleen Thompson, Nurse Leader for MPS

Members Absent: Katherine Waters, MHS Student

Staff Present: Meri Haas, Prevention Coordinator; Kathy McDonald, Outreach Director

Location: Virtual Meeting via Zoom

1) Welcome/Call to Order

At approximately 6:00 pm, Board Chair Molly Frankel called the meeting to order. Ms. Frankel read the following:

Pursuant to Governor Baker's March 12, 2020 Order Suspending Certain Provisions of the Open Meeting Law, G.L. c. 30A, §18, and the Governor's March 15, 2020 Order imposing strict limitations on the number of people that may gather in one place, this meeting of the Medfield Outreach Advisory Board is being conducted via remote participation. No in-person attendance of members of the public will be permitted, but every effort will be made to ensure that the public can adequately access the proceedings as provided for in the Order. A reminder that persons who would like to listen to/view this meeting while in progress may do so by following the instructions on the agenda and meeting notice.

2) Approval of Minutes from February 7, 2022 Meeting

Molly Frankel made a motion to approve the Advisory Board meeting minutes from the February 7th meeting. Kathleen Cahill seconded the motion, and all present approved.

3) General Update Outreach

a) Clinical

There is nothing new to report here. Kathy asked if anyone had any questions. No one did.

b) Needs Based - Recent Collaborative Meeting

There is nothing new to report here either. However, Kathy and Chelsea are continuing the conversations with the other organizations that are involved with the needs based work. MFi, UCC, etc. The thought is that just because things have been done a certain way for a period of time doesn't mean that it can't be modified. They are discussing how to vet applications and requests for funding. They will also be talking about how to get the word out around the available funds.

Campership requests are already starting to come in for the summer.

c) Prevention Programming

i. Student Presentation and Update

Flex group has started and our second meeting today. We are still getting new people to join. We have begun to cover topics like stress and pressure. What is so unique about this group is that it is youth-centered and student-led.

There is a new report due on the DFC grant and it is taking away from the work on the ground right now.

4) Strategic Plan Consultant and Community Needs Assessment

We have started our process of meeting to create a community needs assessment that will include a survey that will be distributed to the community over a two-week period and then used to inform our strategic plan. This will be going live on March 14, 2022 and stay open for two weeks. Need a minimum number of 350 responses.

Can Board Members please help us share via social media or email?

We will have sandwich boards up and a town-wide alert will go out.

We will be visiting the COA in person and some of the different housing locations in town.

We will flyer the town and send things out through our distribution lists.

Chelle will pick up ipads and drop them off to outreach on Monday morning.

Survey will be live for 2 weeks. Then it will be crunched for a few weeks and then we will get back together and understand the data and create a strategic plan.

Nick has a report that was just due. We are busy.

a. Mission Statement and Vision Statement

Done. Use empower twice. Feedback about values. We will bring them to the next meeting.

We are going to write up a job description and get some feedback on the Medfield Outreach charter.

5) Open Floor, Q&A

6) Closing, Set agenda for next meeting

The next Medfield Outreach Advisory Board meeting will be on Monday, April 4, 2022 at 6:00 pm via Zoom.

4) Adjournment

Adjournment - Ms. Cahill made a motion to adjourn. Seconded by Ms. Thompson. Roll Call Vote: Molly Frankel = yes; Michelle Manganello = yes; Kathleen Cahill = yes; Kate Thomas = yes; Abby Bligh = yes; Kathy McDonald = yes; Meri Haas = yes. The Vote: 8-0.

Respectfully Submitted,

Meri Haas, Prevention Coordinator

Lion's Club Spring Gala in May 7. \$ raised goes to Medfield Helping Hands or Medfield Outreach.

MFi 20 year celebration on May 6