



# Medfield State Hospital Development Committee

MEETING OF:  
**March 24, 2021**

MINUTES

**Present:** Todd Trehubenko, Johnny Martinez, Randy Karg, Chris McMahon, Pat Casey, Nicholas Milano, Assistant Town Administrator (Ex Officio), Sarah Raposa, Town Planner, Eric Busch of Peregrine Group (PG), Erica Schechter (PG)

**Absent:** Gus Murby

**Location:** Virtual Zoom Meeting

Chair Trehubenko called the meeting to order at approximately 7:00 pm, and read the following statement into the record:

*Pursuant to Governor Baker's March 12, 2020 Order Suspending Certain Provisions of the Open Meeting Law, G.L. c. 30A, §18, and the Governor's March 15, 2020 Order imposing strict limitations on the number of people that may gather in one place, this meeting of the Medfield State Hospital Development Committee is being conducted via remote participation. No in-person attendance of members of the public will be permitted, but every effort will be made to ensure that the public can adequately access the proceedings as provided for in the Order. A reminder that persons who would like to listen to or view this meeting while in progress may do so by following the instructions on the agenda and meeting notice. This meeting is being recorded.*

## **RFP Status and Issuance –**

Chair Trehubenko briefed the Committee on the Selectmen's unanimous approval to release the RFP pending clean-up items. The Committee reviewed the schedule from the RFP, to be released on April 5<sup>th</sup>. Sarah gave a summary of anticipated items to be finalized over the week i.e. list of developers from Marketing Plan. Nick is coordinating posting the RFP to the bid page, sending the RFP out, posting to Medfield Press and Central Register, advertising in Boston Business Journal. Mike Mitchell will post on the MassDevelopment website/twitter. We will get started drafting the ancillary documents such as PDA and LDA drafts after the RFP is released. Section 5.2 was discussed (language about consultants who may have worked on the RFP vs. have previously done planning or engineering work at MSH). Also noted was the MEC document is not an appendix but is a link in the main document.

## **Minutes –**

- 1/20/21 Mr. Trehubenko made a motion to approve the 1/20/21 minutes as edited by Mr. Karg and Mr. Murby comments; Seconded by Mr. Martinez. The Vote: 6-0 (Roll Call: PC=yes, MM=yes, TT=yes, JM=yes, CM=yes, RK=yes).
- 2/24/21 Mr. Metzler made a motion to approve the 2/24/21 minutes; Seconded by Mr. Casey. The Vote: 6-0 (Roll Call: PC=yes, MM=yes, TT=yes, JM=yes, CM=yes, RK=yes).

**Next Meeting –** April 28, 2021

The Committee sincerely thanked Chairman Trehubenko for his diligence in moving the RFP along.

**Adjournment –** Mr. Karg made a motion to adjourn at approximately 7:30 pm; Seconded by Mr. Casey. The Vote: 6-0 (Roll Call: PC=yes, MM=yes, TT=yes, JM=yes, CM=yes, RK=yes).