

Attendance Roster

Board Members		
Bill Harvey	Christian Carpenter	Randy Karg

Others		
Maurice Goulet	Nick Milano	Tracey Klenk

Agenda

- Call to order
- Approval of outstanding meeting minutes
- Review of status of Board Holdover Actions List
- Report from DPW Director
- Review of YTD water pumping and YTD water and sewerage expenses
- Rate setting tool
- Adjourn

Agreements

1. Efforts to pursue acquisition of a rate setting tool from outside consultants will be deferred to FY2022.

New Action Items

No items recorded.

Holdover Action Items

#	Item	Responsible	Due
1.	Obtain background briefing on current rate setting tool from W. Peligian	K. Trierweiler	11 Feb
2.	Create a proposal to accelerate installation of water meter MXU'S.	M. Goulet	16 Mar
3.	Prepare a detailed summary of the SCADA replacement project for the next meeting.	M. Goulet	16 Mar

Meeting began: 18:02

Meeting concluded: 18:51

B. Harvey opened the meeting by making the following statement for remote meetings.

Pursuant to Governor Baker's March 12, 2020 Order Suspending Certain Provisions of the Open Meeting Law, G.L. c. 30A, §18, and the Governor's March 15, 2020 Order imposing strict limitations on the number of people that may gather in one place, this meeting of the Board of Water and Sewerage is being conducted via remote participation. No in-person attendance of members of the public will be permitted, but every effort will be made to ensure that the public can adequately access the proceedings as provided for in the Order. A reminder that persons who would like to listen to or view this meeting while in progress may do so by following the instructions on the agenda and meeting notice. This meeting is being recorded.

Approval of outstanding meeting minutes –

Meeting minutes were reviewed, corrections noted and action registers cleared for all the outstanding minutes. A motion was made to approved the following minutes: 04 Feb 21, 09 Mar 21, 16 Mar 21, 25 Mar 21 and 01 Apr 21.

Motion: R. Karg

Second: B. Harvey

Unanimous roll call vote

Year to date expense review -

Spending for FY 2021 is running approximately proportional to the fiscal calendar for both the water and sewer accounts. Somewhat lower spending in the water account is due to covid restrictions. M. Goulet noted that he will be shifted personnel during the warm weather months to complete field maintenance and construction activities.

Year to date pumping experience –

B. Harvey reviewed the summary of water pumping YTD through March. The comparison to historical pumping data from 2013 to 2020 demonstrates a consistent change in the baseline water demand in calendar years 2019, 2020 and 2021. This is a strong indication that efforts to reduce water loss from leaks by M. Goulet and staff are having a positive impact on Town water consumption.

Rate setting tool –

The status of acquiring a rate setting tool was reviewed. Funds were allocated in the FY2021 budget to acquire a tool from a consulting firm. This review is an open action item requiring follow up. Given the reduced time available in FY2021 and the high activity level associated with the water filtration project, it is difficult to complete this work and implement a new tool for rate setting for FY2022. M. Goulet advised that funding in the FY2022 budget is available to move forward with a consultant in the next fiscal year if deemed appropriate.

The board agreed to defer this activity to FY2022.

Warrant Article -

Current FY2022 budget projections indicate that water expenses will exceed revenues by approximately \$300k as anticipated in budget forecasts when debt for the filtration project is added. A warrant article to appropriate funds from water free cash to balance the budget will be prepared for Annual Town Meeting. The actual number will be adjusted as final budget numbers are available. No action is necessary by the Board.

Next meetings –

Three future meetings agreed and scheduled on Zoom by N. Milano:

Motion to adjourn: Motion: R. Karg Second: B. Harvey Vote: Unanimous roll call