

MEDFIELD SCHOOL COMMITTEE
Zoom Remote Meeting
May 27, 2021

PRESENT: Jessica Reilly - Chair
Leo Brehm -Vice Chair
Timothy Knight - Recording Secretary
Meghan Glenn - Financial Secretary
Anna Mae O'Shea Brooke - Member at Large

ALSO PRESENT: Jeffrey Marsden - Superintendent of Schools
Michael LaFrancesca - Director of Finance and Operations
Andrea Moores - Secretary

The meeting was called to order at 7:04 pm after the Executive Session to discuss

1. Issues related to collective bargaining or litigation if an open meeting may have a detrimental effect on the bargaining or litigating position of the public body. (Medfield Teachers' Association Unit A&B)
2. Strategy sessions in preparation for negotiations with non-union personnel or to conduct collective bargaining sessions or contract negotiations with nonunion personnel (Director of Finance & Operations, Director of Instruction & Innovation, Director of Student Services, Administrative Assistant to the Superintendent , Secretary of Finance & Operations, Accounting Specialist, Payroll & Human Resource Manager, Business Office Assistant, Out of District Coordinator, PreK -12 Special Education Leader, Director of Facilities, Director of Technology, Data Manager, Network Administrator, Technology Integration Specialist, High School Principal, Middle School Principal, Dale Street Principal, Wheelock Principal, Memorial Principal, High School Assistant Principal(s), Middle School Assistant Principal, Director of Food Service, Athletic Director, Director of Social Emotional Learning)

The Chair called for a Roll Call to enter the meeting:

- Meghan Glenn -yes
- Anna Mae O'Shea Brooke -yes
- Leo Brehm- yes
- Jessica Reilly -yes

Mr. Timothy Knight joined the meeting after Roll Call.

Prior to public input Ms. Reilly explained that the committee came to a decision in the Executive Session to support Dr. Marsden's recommendation to award a cost of living to the non-union personnel beginning on June 30, 2021. Ms. Reilly acknowledged that these employees did not receive a cost of living increase in FY21 in order to balance the FY21 budget and prevent additional employee lay-offs. Ms. Reilly thanked the non-union personnel for their dedication and extraordinary effort during the past year.

PUBLIC INPUT

Chris McCue Potts, 7 Curve Street, inquired if a vote was taken in Executive Session to approve a salary increase for the non-union personnel.

Ms. Reilly clarified that she misspoke and a vote was not taken. The committee unanimously supported Dr. Marsden's recommendation to award the cost of living increase to the non-union personnel on the last day of the fiscal year.

Ms. Potts asked if a vote would be taken in open session. Ms. Reilly explained that a vote is not required and this decision is under Dr. Marsden's purview because there is no financial impact to the FY21 Budget.

APPROVAL OF MINUTES

A motion was made by Mr. Timothy Knight, seconded by Ms. Anna Mae O'Shea Brooke, to approve the meeting minutes from 5/13/21, 5/17/21 and the Policy Subcommittee minutes from 4/30/2021.

A Roll Call Vote was taken to approve the meeting minutes from 5/13/21, 5/17/21 and the Policy Subcommittee minutes from 4/30/2021:

- Leo Brehm- yes
- Anna Mae O'Shea Brooke -yes
- Meghan Glenn -yes
- Timothy Knight -yes
- Jessica Reilly -yes

The motion passed unanimously.

A motion was made by Ms. Meghan Glenn, seconded by Mr. Timothy Knight to approve and retain the Executive Session minutes from 5/13/2021

A Roll Call Vote was taken to approve and retain the Executive Session minutes from 5/13/2021:

- Leo Brehm- yes
- Timothy Knight -yes
- Meghan Glenn -yes
- Anna Mae O'Shea Brooke -yes
- Jessica Reilly -yes

The motion passed unanimously.

Ms. Anna Mae O'Shea Brooke stated for the record that Dr. Marsden's salary was not discussed in the Executive Session and not on the list of the non-union personnel discussed.

NEW BUSINESS

High School Advisory - presented by students Eva O'Toole, Kerry White, Elizabeth Panciocco and Catherine Bannister.

The High School Advisory updated the School Committee on the grade level activities at the High School. The overall consensus was that the students are happy to be back at school. Eva O'Toole shared the appreciation from the graduating class of 2021 who are so excited for the Senior Cruise, Rolling Rally, Picnic in the Park and Graduation as part of their year end activities.

AP Civics Student Project Presentation - presented by Hannah Johnson, Luisa Brooke and Deeya Yadapadithaya

Ms. Johnson, Ms. Brooke, and Ms. Yadapadithay presented their AP Civics project on "Period Poverty" to the Committee to raise awareness of the relationship between the access to menstrual hygiene products and educational equity worldwide. The students outlined their collaboration with school nurses to make menstrual hygiene products available free of charge within the women's and gender neutral bathrooms in the high school along with educational flyers about "Period Poverty".

Music Department Trip –Spring 2022- presented by Dr. Jeffrey Marsden

Dr. Marsden asked the School Committee to approve the Music Department Trip to Disney in Orlando Florida in the Spring of 2022. Dr. Marsden explained that funds raised with the 2019 Medfield Music Association (MMA) mattress fundraiser are still available and will offset the cost of the trip. The MMA

will ensure that all students who want to participate in the trip will be able to do so.

A motion was made by Ms. Anna Mae O'Shea Brooke, seconded by Ms. Meghan Glenn to approve the Spring 2021 Music Department Trip as presented by Dr. Marsden.

A Roll Call Vote was taken to approve the Spring 2021 Music Department Trip as presented by Dr. Marsden.

- Leo Brehm- yes
- Timothy Knight -yes
- Meghan Glenn -yes
- Anna Mae O'Shea Brooke -yes
- Jessica Reilly -yes

The motion passed unanimously.

Other items since posting on May 25, 2021- None

OLD BUSINESS

DEI Task Force Formation & Timeline Update -presented by Dr. Jeffrey Marsden

Dr. Marsden informed the committee that the DEI Task Force information is scheduled to be sent to staff and parents this week, followed by middle and high school students next week. He explained that the Task Force will be established using the same successful model used to set up the Social Emotional Learning (SEL) Committee. Dr. Marsden stated that the DEI Task Force will be looking at the following key areas:

- Curriculum and Instruction
- Potential hiring of a DEI Director
- Diversification of the district's workforce
- Professional Development Opportunities for students, faculty and the community

Dr. Marsden explained that he has reached out to consultants who specialize in this area to help assist and guide the formation and facilitation of the DEI Task Force. Dr. Marsden explained that the work of the DEI Task Force will be ongoing and become embedded in the district. Dr. Marsden is excited to work on these important topics with the community.

Ms. Jessica Reilly stated that she anticipates that DEI will be a part of the district's next strategic plan.

Ms. Jessica Reilly opened up the meeting to public comment on the DEI Task Force.

There was no public input at this time.

COVID-19 Guidelines: DESE Guidance & End of Governor's State of Emergency Order - presented by Dr. Jeffrey Marsden

DESE released guidance on the use of masks in schools and graduations. Governor Baker's order for remote meetings is set to expire on June 15, 2021. The latest guidance was included in the committee's meeting materials. Dr. Marsden reviewed the protocols for the upcoming graduation ceremony based on the updated guidance.

Dr. Marsden shared with the committee that the Commissioner of Education has informed Superintendents that schools will reopen as normal in September with the caveat that students may be required to wear masks for the first months of school.

Ms. Jessica Reilly stated that once the Governor lifts the emergency order a decision will have to be made whether or not to hold the June 17 School Committee meeting in person or continue remotely. Ms. Reilly would like to explore the possibility of live streaming the School Committee meeting in the future. The

School Committee engaged in a discussion about future meeting locations with live streaming capabilities.

Ms. Jessica Reilly opened up the meeting to public comment on the COVID-19 Guidelines.

There was no public input at this time.

New Elementary School Project - Update/Consideration of Site Impact on Educational Plan - presented by Dr. Jeffrey Marsden, Ms. Anna Mae O'Shea Brooke and Mr. Leo Brehm.

The School Building Committee (SBC) met on Wednesday, May 26, to discuss next steps with the project. Ms. O'Shea Brooke, Mr. Brehm and Dr. Marsden provided an update on the meeting. Dr. Marsden explained the SBC voted to extend the submission date to early fall which will push the Special Town Meeting to November. This will allow for additional community feedback on the project and a public forum is being planned for June 13. The School Committee engaged in a discussion about the outcome of the Annual Town Meeting as it pertains to the New Elementary School Project and next steps.

Ms. Jessica Reilly opened up the meeting to public comment on the New Elementary School Project:

There was no public input at this time.

Donations - presented by Dr. Jeffrey Marsden

Dr. Marsden asked the School Committee to approve the following donations:

- \$34.30 to the Blake Student Activity Account from Box Tops for Education
- \$80.80 to the Memorial School Student Activity Account from Box Tops for Education
- \$26.10 to the Dale Street School Student Activity Account from Box Tops for Education

A motion was made by Mr. Leo Brehm seconded by Ms. Anna Mae O'Shea Brooke to approve the donations as presented by Dr. Marsden.

A Roll Call Vote was taken to approve the donations as presented by Dr. Marsden.

- Leo Brehm- yes
- Timothy Knight -yes
- Meghan Glenn -yes
- Anna Mae O'Shea Brooke -yes
- Jessica Reilly -yes

The motion passed unanimously.

INFORMATIONAL ITEMS

Dr. Marsden shared the two final Department of Elementary and Secondary Complaint Determination Letters with the committee.

Ms. Anna Mae O'Shea made the announcement that volunteers are still needed for the Rolling Rally.

Mr. Timothy Knight thanked the Medfield Public Schools for everything and stated that he is excited to participate in the senior activities with his daughter who is a 2021 graduate.

FUTURE AGENDA ITEMS

- End of Year Student Learning Assessment Update (June 17)
- 2021 Retiree Recognition (June 17)
- End of year updates- PTO/MCPE/SEPAC/MMA (June 17)
- MASC Policy Manual Project Update (June 17)

- Student feedback (August 2021)

Next Meeting: June 17, 2021 In-person if possible

Ms. Reilly called for a motion to adjourn. A motion was made by Ms. Meghan Glenn, seconded by Mr. Leo Brehm to adjourn the meeting.

A Roll Call Vote was taken to adjourn the meeting:

- Leo Brehm- yes
- Timothy Knight -yes
- Meghan Glenn -yes
- Anna Mae O'Shea Brooke -yes
- Jessica Reilly -yes

The motion passed unanimously.

The meeting was adjourned at 8:26 pm.

Minutes Approved by School Committee: June 17, 2021

MEETING EXHIBITS AND DOCUMENTS

- 5/27/2021 Narrative
- DRAFT 4/30/21 Policy Subcommittee Meeting
- DRAFT 5/13/21 School Committee Meeting Minutes
- DRAFT 5/17/21 School Committee Meeting Minutes
- Medfield Public Schools Mail - Music Department Trip
- WorldStrides Performing Arts - Events - Travel with Confidence
- 5/17/21 Commissioner's Weekly Update
- DESE Updates to K12 Graduation Guidance - 5.19.21 vF
- Donations 5/27/21
- DESE Closure Letter PRS 4802
- DESE Closure Letter PRS 4800
- Meeting Video: <https://www.youtube.com/watch?v=sNk2VtxyuMs>

Respectfully submitted,
Andrea Moores
Secretary