

**Capital Budget Committee Meeting Minutes
October 6, 2023**

Capital Budget Committee Members	Present: Michael Marcucci, Kristine Trierweiler, Andrew Foster, Michael LaFrancesca, Megan Sullivan, Robert Aigler, Brent Nelson	
Guests	Frank Gervasio, Maurice Goulet (Director of Public Works)	
Meeting Location	Held remotely on Zoom	
Meeting Times	Meeting convened: 10:00 AM	Meeting adjourned: 10:39 AM
Meeting Minutes	<ul style="list-style-type: none"> ● The Committee voted to approve the minutes of the September 15, 2023 meeting minutes pending edits noted by M. Sullivan ● M. Goulet began his presentation of requests for the Public Works Department. He noted the request for a six-wheel dump truck had been moved up to FY2025 given the need for the vehicle and supply chain delays. F. Gervasio clarified that the price of the truck had risen from \$200,000 on last year’s five-year plan to \$262,000 on this year’s request list. ● DPW’s requests include two items not previously listed on the five-year capital plan, a variable message board sign and cemetery mower. M. Goulet stated a new variable rate sign was needed given the current sign will not operate unless it is plugged in. The cemetery mower is needed given the constant use of the current machines. M. Sullivan inquired if there was anything different about a cemetery mower, which M. Goulet clarified that there wasn’t but that it does have a larger capacity than a typical mower. ● M. Goulet provided an overview of a presentation previously provided to the Select Board regarding sidewalk improvements. DPW is requesting \$150,000 to begin a sidewalk management and improvement program. ● M. Marcucci asked what \$150,000 would allow the DPW to accomplish in the upcoming year. M. Goulet noted the heatmap of sidewalk needs and gaps identified in the study and presentation provided to the Select Board. Gaps in the Dale Street area and needed sidewalk rehabilitation near the downtown could be starting points. M. Marcucci stated it would be helpful to have a plan of how all of the identified sidewalk improvements could be addressed and showing how an annual appropriation of \$150,000 would fall into the plan. ● M. Sullivan asked about whether the Complete Streets program would be able to provide funding for sidewalk repairs. M. Goulet answered that the funding could be available for smaller sidewalk projects of up to \$400,000. Once awarded, the town would not be eligible to apply again for four years, and M. Goulet stated that applying for these funds was in the works. He also clarified that sidewalk projects would be completed by contractors and not DPW employees. ● K. Trierweiler also noted that the town has been applying for funding through the Safe Routes to School program for sidewalk improvements around the Dale Street area, but had not been successful to date. ● M. Goulet also reviewed the need for and uses of the recurring annual appropriation of \$185,000 for roadway management and improvement as well. 	

	<ul style="list-style-type: none"> ● There was a brief discussion about the Danielson Pond Dam restoration project. The town has unsuccessfully sought state funding for this project twice, and the Select Board plans to discuss this project at a future meeting. ● M. Goulet also presented a request for a new F550 to replace a 1999 fleet vehicle which needs repairs and is not fuel efficient. ● M. Goulet noted that a number of water and sewer projects were dependent on the results of a wastewater treatment plant facility assessment plan, and that he and F. Gervasio had met with the chair of the Board of Water and Sewerage. Changes to the five-year capital outlook for water and sewer are expected. ● M. Sullivan asked if M. Goulet had received his hybrid vehicle approved in a previous year's capital plan, which he is still waiting on. ● R. Aigler asked about whether the funding for Danielson Pond Dam improvements would likely fall into FY 2026, which M. Goulet confirmed.
Next Meeting	<ul style="list-style-type: none"> ● October 12th, 2023 at 10:00 am <p>Topic: Review of FY25 capital requests</p>