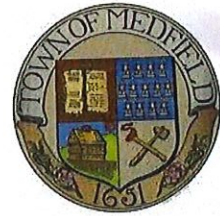




## Medfield Police Department

112 North Street  
Medfield, MA. 02052  
(508)359-2315



Michelle D. Guerette  
*Chief of Police*

### Application for a License to Carry Firearms

The application must be complete and include the following to be processed:

- 1) A check for \$100.00 payable to the **Town of Medfield** must be attached. This is an application fee and required by the State and Town before processing can be completed. If you are over 70 years of age and you are applying for an LTC renewal, there is no fee. However, for those new applicants over 70 the fee is required.
- 2) New applicants must submit a **SAFETY COURSE CERTIFICATION OR HUNTER SAFETY COURSE CERTIFICATION**. These must be Massachusetts certified courses. Renewals do not have to resubmit. The safety course is required for all LTC applications.
- 3) For all first time applicants a complete set of **FINGERPRINTS** will be taken by the licensing officer at the Medfield Police Department. These fingerprints will be forwarded to the State Police. The State Police will forward the results to the Medfield Police. Pending the results of a background check, records check, and Department of Mental health check a permit will or will not be issued.
- 4) **A SEPARATE LETTER TO THE MEDFIELD POLICE CHIEF OUTLINING YOUR REASONS FOR THE APPLICATION OF A LTC/FID IS REQUIRED, EVEN FOR RENEWALS.** Please submit this letter with your application.
- 5) All **PHOTOS** are taken from the registry and will be the same as your driver's license photo.
- 6) If you are a naturalized citizen, please submit a copy of your **NATURALIZATION PAPERS**.
- 7) If you are renewing, please complete the **LOST/STOLEN AFFIDAVIT**, this is required.
- 8) Once all forms are completed and signed, please return them to the police station. The process may take up to four (4) months. You will be notified if there are any problems or questions. When the license is printed and returned to the Medfield Police Department, you will be notified by telephone to pick your license at the Medfield Police Station,

Michelle Guerette  
Chief Of Police  
Revised 09/26/2024



THE COMMONWEALTH OF MASSACHUSETTS  
EXECUTIVE OFFICE OF PUBLIC SAFETY AND SECURITY  
Department of Criminal Justice Information Services  
200 Arlington Street, Suite 2200, Chelsea, MA 02150  
TEL: 617-660-4600 | TTY: 617-660-4606 | mass.gov/cjis

PD USE ONLY  
FTN: \_\_\_\_\_  
LIC #: \_\_\_\_\_

Submit this form and direct any questions to  
your local police department

**MASSACHUSETTS RESIDENT LTC/FID/MACHINE GUN APPLICATION**  
FOR NEW/RENEWAL OF A FIREARMS IDENTIFICATION CARD OR LICENSE TO CARRY  
FIREARMS OR LICENSE TO POSSESS A MACHINE GUN (M.G.L. c. 140, §§ 129B, 131)

**CHECK ONE:**

- ☐ New Applicant\*  
☐ Renewal - Most Recent License to Carry/FID Number: \_\_\_\_\_

\*NOTE: If application is for a first firearms identification card or license to carry firearms, a copy of the Firearms Safety Certificate or Hunter Safety Course Certificate must be attached, unless exempt by statute. If this is a renewal application, a lost/stolen firearms affidavit must be submitted.

**LICENSE APPLICATION TYPE (Check Only One):**

- ☐ Firearms Identification Card - Restricted (self-defense spray)  
☐ Firearms Identification Card  
☐ License to Carry  
☐ License to Possess a Machine Gun  
☐ Gun Club License (Only the Colonel of the State Police can issue a club license)

**EXCEPT FOR SIGNATURE, PRINT OR TYPE ALL REQUESTED INFORMATION:**

Last Name		First Name		Middle Name		Suffix	
Residential Address		City		State	Zip Code	Telephone Number	
Mailing Address		City		State	Zip Code	Telephone Number	
Date of Birth		Place of Birth (City, State, Country)					
Mother's First Name		Mother's Maiden Name		Father's First Name		Father's Last Name	
Height	Weight	Build	Complexion	Hair Color		Eye Color	
Occupation				Social Security Number (Optional)		Drivers License Number	
Employed By				Business Address			
City/Town		State		Zip		Telephone Number	

**ANSWER THE FOLLOWING QUESTIONS COMPLETELY AND ACCURATELY:**

1. Are you a citizen of the United States?

☐ YES ☐ NO

If lawful permanent resident alien, give  
green card number and resident date

Green Card Number

Resident Since (date)

If naturalized, give date, place  
and naturalization number

Date

Place

Naturalization No.

2. Have you ever renounced your U.S. citizenship?

☐ YES ☐ NO

3. What is your age? \_\_\_\_\_ (You must be 21 to apply for a LTC, 18 to apply for a FID card, or 14 to 17 with  
4. submission of a certificate of parent or guardian granting permission to apply for a FID card or FID card -- Restricted).

5. Have you ever been arrested or appeared in court as a defendant for any criminal offense?

☐ YES ☐ NO

6. Are you the subject of any pending criminal charges?

☐ YES ☐ NO

7. Have you ever been convicted of a felony?

☐ YES ☐ NO

8. Have you ever been convicted of the unlawful use, possession, or sale of controlled substances  
as defined in M.G.L. c. 94C, § 1?

☐ YES ☐ NO

9. Have you ever been convicted of a violent crime or a crime of domestic violence?

☐ YES ☐ NO

10. Have you ever been convicted as an adult or adjudicated a youthful offender or delinquent child  
in any state or federal jurisdiction?

☐ YES ☐ NO

11. Are you now, or have you ever been the subject of a restraining order issued pursuant to M.G.L. c. 209A,  
or a similar order issued by another jurisdiction?

☐ YES ☐ NO

12. Are you currently the subject of any outstanding arrest warrant in any state or federal jurisdiction?

☐ YES ☐ NO

13. Have you ever been committed to any hospital or institution for mental illness, or alcohol or substance abuse?

☐ YES ☐ NO

13. Has any firearms license issued under the laws of any state or territory ever been suspended, revoked,  
or denied?

☐ YES ☐ NO

14. Have you been discharged from the armed forces of the United States under dishonorable conditions?

☐ YES ☐ NO

15. Have you been the subject of an order of the probate court appointing a guardian or conservator?

☐ YES ☐ NO

**If you answered "YES" to any of the questions 2-15, give details which must include dates,  
circumstances and location; use a separate sheet of paper if necessary.**

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Have you ever used or been known by another name?

☐ YES ☐ NO

If "YES", provide name and explain: \_\_\_\_\_

Other than Massachusetts, in what state(s), territory(ies), or jurisdiction(s) have you lived?

☐ NONE

Have you ever held a firearms license in any other state, territory or jurisdiction?

☐ YES ☐ NO

If "YES", when, where, and license number? \_\_\_\_\_

List the name and addresses of two references (as required by your licensing authority)

1.

Last Name		First Name	
Address		City/Town	State Zip

2.

Last Name		First Name	
Address		City/Town	State Zip

Reason(s) for requesting the issuance of a card or license:

☐ Unrestricted ☐ Target & Hunting ☐ Sporting ☐ Employment

Use lines below to indicate the reason(s) you are requesting the license; use a separate sheet of paper if necessary)

\*WARNING\* Any person who knowingly files an application containing false information shall be punished by a fine of not less than \$500 nor more than \$1,000 or by imprisonment for not less than 6 months nor more than 2 years in a house of correction, or by both such fine and imprisonment (M.G.L. c.140, §§ 129B(8), 131(h)).

I declare the above facts are true and complete to the best of my knowledge and belief and I understand that any false answer(s) will be just cause for denial or revocation of my license to carry firearms. I understand that filing an application that contains false information is a criminal offense.

Signed under the penalties of perjury this \_\_\_\_\_ day of \_\_\_\_\_ month \_\_\_\_\_ year

Signature of Applicant: \_\_\_\_\_

Massachusetts License to Carry (LTC)/Firearms Identification Card (FID) Affidavit

Complete this form only if you are renewing your firearms license.

License Holder Name: \_\_\_\_\_

Current LTC or FID card Number: \_\_\_\_\_

*Please select one:*

A. ☐ (No firearm(s) lost or stolen since previous issuance of LTC or FID card)

1. I am renewing a Massachusetts firearms identification (FID) card or license to carry (LTC) firearms.

2. I have not lost one or more firearms or had any firearms stolen since the renewal or issuance of my last FID card or LTC.

OR

B. ☐ (Firearm(s) reported lost or stolen since previous issuance of LTC or FID card)

1. I am renewing a Massachusetts firearms identification (FID) card or license to carry (LTC) firearms.

2. I have lost one or more firearms or have reported stolen one or more firearms since the renewal or issuance of my last FID card or LTC.

*List all lost or stolen firearms below; use additional sheets as necessary.*

Lost or Stolen	Date Reported Lost or Stolen	Reported to (Police Dept.)	Type	Make	Model	Serial Number	Case Number

The above information is true and accurate to the best of my knowledge and belief.

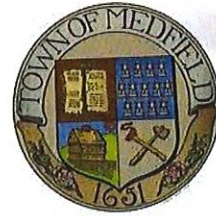
*SIGNED UNDER THE PENALTIES OF PERJURY:*

Signature: \_\_\_\_\_ Date: \_\_\_\_\_



# Medfield Police Department

112 North Street  
Medfield, MA. 02052  
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Michelle D. Guerette  
Chief of Police

## *Acknowledgement of limits on use of deadly force*

*In accordance with the authority granted by Massachusetts General Law Chapter 140 Section 131, the licensing authority of the town of Medfield has determined that every applicant for a license to carry firearms and every licensee shall be familiar with the legal limits on the use of deadly force under the laws of the Commonwealth of Massachusetts. Accordingly, all such applicants are required to read this memorandum and sign below certifying that they have read it. The applicant or licensee shall be given a copy of this memorandum at no charge.*

### **1) Deadly force by Citizen in arresting a felon**

*The use of deadly force is not justified unless (A) the arrest is for a felony; and (B) the person effecting the arrest is authorized to act as a peace officer or is assisting a person whom he believes to be authorized to act as a peace officer and (C) the actor reasonably believes that the force employed creates no substantial risk to innocent persons; and (D) the actor reasonably believes that, the crime for which the arrest is made involved conduct including the use or threatened use of deadly force; or there is a substantial risk that the person to be arrested will cause death or serious bodily harm if his apprehension is delayed.*

### **2) Deadly force in self-defense of others (general rule)**

*Before a person may resort to deadly force he must (A) have reasonable grounds to believe that he is in imminent danger of death or serious bodily injury from which he can save himself only by use of deadly force; (B) have availed himself of all proper means to avoid physical combat before resorting to the use of deadly force; (C) use no more force than is reasonably necessary in all circumstances of the case.*

### **3) Aiding a third party**

*A person may resort to deadly force to aid a third party when; (A) a reasonable person in the actor's position believes that it is necessary to intervene to protect the third party; (B) in the circumstances as that reasonable person would believe them to be, the third party would be justified in using deadly force to protect himself. The reasonableness of the belief may depend part on the relationships between the parties.*

### **4) In a dwelling house**

*In the prosecution of a person who is an occupant of a dwelling charged with killing or injuring one who was unlawfully in said dwelling, it shall be a defense that the occupant was in his dwelling at the time of the offense and that he acted in the reasonable belief that the person unlawfully in said dwelling was about to inflict great bodily harm or death upon said occupant or upon another person lawfully in said dwelling, and that said occupant used reasonable means to defend himself or such other person lawfully in said dwelling. There shall be no duty on said occupant to retreat from such person unlawfully there.*

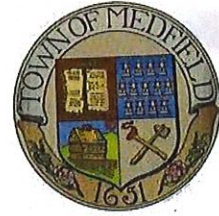
**SIGNED** \_\_\_\_\_ **Date** \_\_\_\_\_





## Medfield Police Department

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Michelle D. Guerette  
*Chief of Police*

Your license to carry a firearm is issued to you conditionally and will be revoked if your conduct at a later date suggests that you are an unsuitable person to be licensed. Below we have listed a few of the reasons that a license to carry shall be revoked by the licensing authority,

- 1) If you are convicted of a felony or of the unlawful use, possession or sale of narcotics or harmful drugs.
- 2) If you are drinking alcohol to excess, wearing a firearm in a bar while drinking or being found in public intoxicated while carrying a firearm.
- 3) Not complying with the Massachusetts Laws governing the use of firearms.
  - a) Leaving a firearm in a vehicle unattended.
  - b) Firing a firearm within 500 ft of a dwelling.
  - c) Failure to notify proper authorities when you have a change of address.
- 4) The improper displaying of a firearm to coerce, intimidate, or threaten an individual.
- 5) Being involved in a disturbance or violent behavior where the police have taken your firearm and referred the matter to the licensing authority. The department also requires you to report any confrontation involving the police where a firearm was involved.

The above examples are just a few of the actions that can cause you to have your license to carry revoked. We hope to emphasize that we expect you to show common sense when you carry your firearm.

I, \_\_\_\_\_ have read the examples above and understand what conduct is expected in regards to carrying a firearm.

\_\_\_\_\_  
Michelle Guerette, Chief of Police

Revised 09/24



## **Medfield Police Department**

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Michelle D. Guerette  
*Chief of Police*

### **Massachusetts General Law Chap. 269 Section 10 (3)**

(j) For the purposes of this paragraph, "firearm" shall mean any pistol, revolver, rifle or smoothbore arm from which a shot, bullet or pellet can be discharged.

Whoever, not being a law enforcement officer and notwithstanding any license obtained by the person pursuant to chapter 140, carries on the person a firearm, loaded or unloaded, or other dangerous weapon in any building or on the grounds of any elementary or secondary school, college or university without the written authorization of the board or officer in charge of the elementary or secondary school, college or university shall be punished by a fine of not more than \$1,000 or by imprisonment for not more than 2 years or both. A law enforcement officer may arrest without a warrant and detain a person found carrying a firearm in violation of this paragraph.

Any officer in charge of an elementary or secondary school, college or university or any faculty member or administrative officer of an elementary or secondary school, college or university that fails to report a violation of this paragraph shall be guilty of a misdemeanor and punished by a fine of not more than \$500.

*Keep This Document*





# Medfield Police Department

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Michelle D. Guerette  
Chief of Police

## Massachusetts General Law Chap. 140 Section 131 (L)

### Weapons **MUST** Be Secured-Penalties

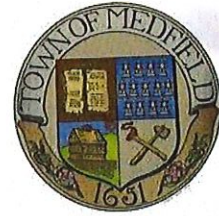
- (a) It shall be unlawful to store or keep any firearm, rifle or shotgun including, but not limited to, large capacity weapons, or machine gun in any place unless such weapon is secured in a locked container or equipped with a tamper-resistant mechanical lock or other safety device, properly engaged so as to render such weapon inoperable by any person other than the owner or other lawfully authorized user. For purposes of this section, such weapon shall not be deemed stored or kept if carried by or under the control of the owner or other lawfully authorized user.
- (b) A violation of this section shall be punished, in the case of a firearm, rifle or shotgun that is not a large capacity weapon, by a fine of not less than \$500 nor more than \$5,000 or by imprisonment for not more than one year, or by both such fine and imprisonment, and in the case of a large capacity weapon or machine gun, by a fine of not less than \$1,000 nor more than \$10,000 or by imprisonment for not less than one year nor more than ten years, or by both such fine and imprisonment.
- (c) A violation of this section shall be punished, in the case of a rifle or shotgun that is not a large capacity weapon and such weapon was stored or kept in a place where a person under the age of 18 who does not possess a valid firearm identification card issued under section 129B may have access without committing an unforeseeable trespass, by a fine of not less than \$1,000 nor more than \$10,000 or by imprisonment for not less than one year nor more than ten years, or by both such fine and imprisonment.
- (d) A violation of this section shall be punished, in the case of a rifle or shotgun that is a large capacity weapon, firearm or machine gun was stored or kept in a place where a person under the age of 18 may have access, without committing an unforeseeable trespass, by a fine of not less than \$5,000 nor more than \$10,000 or by imprisonment for not less than two and one-half years, nor more than ten years, or by both such fine and imprisonment.
- (e) A violation of the provisions of this section shall be evidence of wanton or reckless conduct in any criminal or civil proceeding if a person under the age of 18 who was not a trespasser or was a foreseeable trespasser acquired access to a weapon, unless such person possessed a valid firearm identification card issued under section 129B and was permitted by law to possess such weapon, and such access results in the personal injury to or the death of any person.

*Keep this document*



## **Medfield Police Department**

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Michelle D. Guerette  
*Chief of Police*

### ***LIST OF LOCAL STATE CERTIFIED INSTRUCTORS***

You are free to use any of these instructors or one of your own choosing as long as they are certified as firearms instructors by the Mass. State Police or Mass. hunter safety instructor by the Mass. Environmental Police.

Instructors may also be found at any of several local gun clubs listed below.

Mass Firearms School 800-308-6212  
100 Kuniholm Dr  
Holliston, Ma

Fin, Fur, and Feather Sportsman's Club  
Millis, Mass. tel: 508-376-2977

Sharon Fish and Game  
Sharon, Mass tel: 508-784-5806

Massapoag Sportsman's Club  
Sharon, Mass. tel: 508-784-5856

Walpole Sportsman Club  
Lincoln Rd. Walpole, Mass.

Medfield Sportsman Club  
Noonhill Rd. Medfield, Mass



# IMPORTANT NOTICE



## keep this document

March 2015.

Dear Massachusetts Firearms License Applicant:

In August of 2014, Chapter 284 of the Acts of 2014 was signed into law. This action amended the Massachusetts gun law and made changes to many of the law's provisions.

One of the changes made by the new gun legislation was the requirement that the Massachusetts Department of Criminal Justice Information Services (DCJIS) create a "Massachusetts Gun Portal." The purpose of this Gun Portal is to allow individual firearms licensees and gun owners to report the personal sale, transfer, and surrender of firearms to the DCJIS via the internet. The goals of this provision were (1) to provide an easy, safe, electronic method for licensees to report firearms sales, transfers, and surrenders and, therefore, comply with the reporting requirements of the gun law, and (2) to speed the entry of gun sale, transfer, and surrender data into the Massachusetts Instant Record Check System (MIRCS) database. The new gun law requires the Gun Portal to be operational by March 15, 2015.

As a result of the above, the DCJIS will implement the Massachusetts Gun Transaction Portal on Sunday, March 15, 2015. The portal will be available at <https://mircs.chs.state.ma.us/fa10>. Once implemented, all Massachusetts firearms licensees and gun owners will be required to report all personal sales, transfers, and surrenders of firearms to the DCJIS via the new Portal. Paper FA-10 forms will no longer be accepted by the DCJIS for these transactions and will be returned to the submitting individual.

Should you have any questions about the changes identified in this communication, please contact the DCJIS Firearms Records Bureau at 617.660.4782.

Respectfully,

DCJIS Firearms Records Bureau



Massachusetts Department of Criminal Justice Information Services  
Firearms Records Bureau